



Haines Borough Small Business Emergency Grant Application

*****Deadline Extended to July 31, 2020*****

Business information will not voluntarily be shared or used for any purpose other than evaluation of the GRANT award.

The Haines Borough has committed \$850,000 to support Haines based small businesses and nonprofits impacted by COVID-19. Eligible businesses must demonstrate they have suffered economic impacts as a result of COVID-19 related closures. Grants will be awarded to support operations, including but not limited to payroll, rent, taxes, utilities, and purchase of necessary personal protective equipment. Grant funds must be fully expended by December 30, 2020. **Eligible businesses must have been in possession of a Haines Borough business license in 2019 and must have a current 2020 business license.** Funding levels will be based on

2019 Gross Revenues	Grant
\$1-25,000	\$ 500
\$25,001-50,000	\$ 1,000
\$50,001-75,000	\$ 1,500
\$75,001-100,000	\$ 2,000
\$100,001-200,000	\$ 3,000
\$201,001-400,000	\$ 4,000
\$400,001-600,000	\$ 5,000
\$600,001-700,000	\$ 6,000
\$700,001-800,000	\$ 7,000
\$800,001-900,000	\$ 8,000
\$900,001-1,000,000	\$ 9,000
\$1,000,001+	\$ 10,000

operating budgets as determined, for businesses, by gross revenues as reported on their 2019 Haines Borough sales tax returns and, for local nonprofits, as reported on their 2018 or 2019 form 990. For non-profits that operate inside as well as outside of the Haines Borough only the Haines operations will be considered. Businesses will be eligible for grants up to the amounts in the attached chart. If the demand for grants **in the second round** exceeds the Borough's available funds, the Borough will prorate the grants equally to all recipients to stay within available funding. *Additional funding for this program may be made available at a later date.*

C Corporations traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange, and businesses owned in whole or majority owned by such a publicly traded corporation are excluded from eligibility. Businesses currently in bankruptcy

proceedings, businesses that do not intend to be in business after 2020, businesses with more than 50 full-time employees, and marijuana related businesses are not eligible to apply. Please answer all questions on this application accurately and honestly. Knowingly providing false information on this application is considered a class A misdemeanor and would be subject to criminal prosecution.

Applications are due by 5p.m. July 31, 2020.

Name of Person Completing Application:	
Applicant Phone:	Applicant E-mail:
Business Name:	
Business Billing Address:	
Business Physical Address:	
Entity Name:	

Office Use Only

Application #: _____

HAINES BOROUGH BUSINESS LICENSE NUMBER: _____

FOR NONPROFITS HAINES BOROUGH NONPROFIT EXEMPTION NUMBER _____

Type of business:

- Sole proprietorship Partnership LLC S Corporation C Corporation
- Non-profit corporation Other, please list: _____

BUSINESS OWNER(S): Please provide a name, phone number and email address for any person who owns 50% or more of the business:

Is any owner (without limitation as to the percent owned) of the business an employee of the Department of Commerce Community and Economic Development or a member of the Haines Borough Assembly?

Check One: Yes No

Is the business predominately operated in the Haines Borough?

Check One: Yes No

Does the business have 50 or fewer full time employees?

Check One: Yes No

IMPACT OF COVID-19 TO YOUR BUSINESS: Provide a description of the effect COVID-19, including health mandates, had on your business or nonprofit (e.g. lost revenue, laying off employees, closure, increased costs to comply with health mandates, etc.) and the **dollar amount of estimated loss or cost.**

Please select all the COVID-19 disaster assistance through local, private, state or federal programs that you have applied for and how much you have received (or been approved to receive to date).

AK Cares Grant _____ Economic Injury Disaster Loan _____

Paycheck Protection Program _____ Other Grants _____

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An applicant that has received any other grant or forgivable loan may be asked to provide documentation that a Haines Borough Small Business Emergency Grant is still necessary to sustain business operations.

TOTAL AMOUNT REQUESTED AS PART OF THIS APPLICATION. _____ Grant request cannot exceed the applicable grant amount from the chart on page one of this application based on the gross revenues of the applicant. The grant also cannot exceed the amount of losses or costs listed above. Losses or costs should not be included if they have been paid by another grant listed above.

DESCRIBE HOW THE FUNDS REQUESTED FROM THE HAINES BOROUGH SMALL BUSINESS EMERGENCY GRANT PROGRAM WILL BE USED. (Please be specific, including dollar amounts and timelines.)

DOES THE APPLICANT INTEND TO REMAIN IN BUSINESS INTO 2021?

Check One: Yes No

PLEASE INCLUDE ANY ADDITIONAL INFORMATION THAT YOU BELIEVE SHOULD BE CONSIDERED AS PART OF THIS APPLICATION THAT WAS NOT SPECIFICALLY ADDRESSED IN A PREVIOUS QUESTION.

- Attach a copy of any increased expenses directly related to COVID-19.
- If applicant is a local nonprofit, attach your 2018 or 2019 990. If the nonprofit operates both inside and outside of Haines also attach the board approved 2019 budget for Haines operations.

NOTICE

1. Applying for a Haines Borough Small Business Emergency Grant DOES NOT GUARANTEE award of funding. All and any award will be based on funds available.
2. The Applicant agrees that the Haines Borough will be held harmless from any claims arising from the application. The applicant waives and releases any claim arising out of or relating to the application that it may have against the Haines Borough.

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3. It is the sole responsibility of the Applicant to determine or to seek independent advice to determine the tax implications to the Applicant and its owners.
4. I have read and reviewed the guidelines outlined in this application and I understand and agree that my application and proposed use of funds complies with the guidelines and that the Applicant will comply with the guidelines.
5. I understand that receipt of funds from the borough may preclude me from applying to the state grant program (if you believe you are entitled to funds under both programs, you should apply to the state first because receipt of state funds does not preclude later receipt of borough funds).
6. I understand that if I do not agree with the decision of the Haines Borough regarding my application I can appeal the decision to the Haines Borough Assembly within 30 days.
7. I understand that the Borough may inspect the applicant's 2019 and any 2020 sales tax returns to determine eligibility.
8. If a grant is awarded, the applicant will be required to submit a completed W-9 and enter into a grant agreement prior to receipt of funding.
9. I understand that the application and award relating to the Haines Borough Small Business Emergency Grant program may be subject to disclosure under Haines Borough Code § 2.64.040.

Please confirm that you have read and understand these nine notices.

Yes, I understand the nine notices above.

CERTIFICATION

By putting my name in the space below and submitting this application, I certify that all the information provided in this application is true and accurate. I agree to assist the Haines Borough in verifying any information provided in this application and to provide additional information, if requested.

I have read and understand this application. I am authorized to complete and submit this application on behalf of the Applicant. I verify that the statements contained herein are true, accurate and complete. I acknowledge that false and inaccurate statements made on the application are grounds for immediate rejection of the application and may subject me to criminal prosecution.

Printed Name

Signature

Date

Call 766-6400 or email cares@haines.ak.us if you have questions. Submit completed applications on or before Friday July 31 at 5pm to the Haines Borough Administrative Office or to cares@haines.ak.us

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