

# HAINES BOROUGH HAINES, ALASKA PUBLIC NOTICE

POSITION OPENING

## Seasonal Tourism Staff Aide



Are you passionate about showcasing the beauty and warmth of the Haines community to visitors from around the world? Do you thrive in engaging with people and making them feel welcome? If so, we have the perfect opportunity for you to become a valued member of the Haines Borough Visitor Team! Relaxed and friendly work environment, willingness to work flexible hours, including weekends and holidays, as needed.

The Haines Borough is accepting applications for part-time, seasonal visitor aide for the 2024 summer tourist season. This position works under the supervision of the Tourism Director. Approximately 20-30 hours each week. Must be willing to work a flexible schedule which may include some weekends and evenings. This position will start mid-May.

**Minimum Abilities & Qualifications:** Ability to operate general office equipment and to communicate effectively and courteously with the public. Must have a High school diploma or equivalent and a valid Alaska Driver's License.

**Wage:** Wage is \$17.11/hour. This position provides PERS, SBS-AP, and Union membership is optional.

**Application Deadline:** Wednesday, April 10, 2024 4:00 PM or until filled

**Application Procedure:** Submit via mail, fax, or email, a completed Haines Borough application form. The application and job description may be found at [www.hainesalaska.gov](http://www.hainesalaska.gov) or by contacting:

Borough Clerk's Office  
P.O. Box 1209, Haines, AK 99827  
Haines Borough Administration Building, 103 E. Third Ave.  
907-766-6400  
Fax: 907-766-2716  
[clerk@haines.ak.us](mailto:clerk@haines.ak.us)

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