

HAINES BOROUGH
HAINES, ALASKA

PUBLIC NOTICE
POSITION OPENING

**Education/Cultural
Coordinator**

Haines Borough Public Library



The Haines Borough is seeking applications for the position of Education/Cultural Coordinator for the Haines Borough Public Library. This individual is responsible for planning and implementation of education programs designed to familiarize patrons with the use of library technology, services, educational and cultural programs. This position requires close supervision of youth and children.

32 hour/week schedule, may including some evening and weekends.

Minimum Qualifications: Four year degree from an accredited college or university and a valid Alaska Drivers License. Experience or education in teaching is required, experience working with different software programs preferred, experience working with public library technologies preferred. Native preference may be given.

Wage: \$15.62 - \$16.52 per hour. This is a union position subject to an initiation fee and monthly dues. Benefits include medical insurance, PERS retirement, SBS, annual leave, sick leave, personal leave and paid holidays.

Application Deadline: Friday, February 1, 2013 @ 5:00 PM.

Application Procedure: Submit, via mail, fax, or email, a completed Haines Borough application form. The application and job description may be found at www.hainesborough.us, the library or by contacting:

Office of the Borough Clerk
Borough Administration Building
P.O. Box 1209, 103 Third Ave S.
Haines, AK 99827
907-766-2231, ext. 31; Fax: 907-766-2716
jcozzi@haines.ak.us

Posted 1/18/13
Julie Cozzi, MMC, Borough Clerk