

HAINES BOROUGH  
POSITION DESCRIPTION

**Parks/General Laborer**  
**Public Works**

**SUMMARY:**

The Parks/General Laborer works under the direction of the Public Works Superintendent. This is a seasonal, full-time (up to 40 hours per week) unbenefited position (some benefits are available with an optional union membership). This job description reflects the administration's assignment of essential duties and responsibilities. It does not prescribe or restrict the tasks that may be assigned.

**EXAMPLES OF DUTIES:**

1. Be able to responsibly operate lawn mowers of all sizes and all relevant hand tools under general supervision.
2. Be able to maintain grounds related to areas used as parks, park bathrooms, landscaped areas, cemeteries, comfort station areas, playgrounds, and administrative buildings if directed to do so by the Public Works Superintendent.
3. Assist the Public Works Superintendent in emergency measures when other Public Works personnel are not available.
4. Perform the tasks within the scope of general maintenance activities as directed by the Public Works Superintendent.

**KNOWLEDGE AND ABILITIES:**

1. Must have knowledge to accomplish above duties.
2. Must be able to establish and maintain cooperative relations with those contacted in the course of work.
3. Must be able to work independently.

**EMPLOYMENT STANDARDS:**

1. Good physical condition.
2. While performing the duties of this job, the employee is regularly required to stand or walk for extended periods of time.
3. The employee must regularly lift and/or move up to thirty pounds and occasionally lift and/or move up to fifty pounds.