HAINES BOROUGH
HAINES, ALASKA

PUBLIC NOTICE

POSITION OPENING

Tourism Director

The Haines Borough is accepting applications for a full-time, year-round Tourism Director. This position is under the direct supervision of the Borough Manager and is mainly responsible for the operation and management of the Borough’s Tourism Department.

**Minimum Qualifications:** Bachelor’s degree in advertising, marketing, hospitality and tourism, or closely related field or four years of experience in advertising, marketing, hospitality and tourism, or closely related field. Knowledge of special event management, economic development, writing, graphic design, and media relations. Preferably with management experience involving supervision of employees; valid Alaska Driver’s license and passport or the ability to acquire them within 30 days of hire; computer literacy and the ability to work well with word processing programs; excellent communication and people skills.

**Wage & Benefits:** Starting wage is $50,336 - $52,416 DOE with full benefits, including medical insurance, PERS and SBS (in lieu of Social Security). Union optional. All new employees are subject to a 6-month probationary period.

**Application Deadline:** Applications will be received until 5pm, October 11, 2019.

**Application Procedure:** Submit, via mail, fax, or email, a completed Haines Borough application form. The application and job description may be found at [www.hainesalaska.gov](http://www.hainesalaska.gov) or by contacting:

Borough Clerk  
P.O. Box 1209, Haines, AK  99827  
Haines Borough Administration Building, 103 S. Third Ave.  
Phone: 907-766-6402 Fax: 907-766-2716  
afullerton@haines.ak.us

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