



HAINES BOROUGH  
POSITION DESCRIPTION

**Temporary Laborer II**  
**Water and Sewer Department**

**SUMMARY:**

The Water and Sewer Laborer works under the direction of the Water and Sewer Superintendent (Plant Operator). This is a full time position (40 hours per week) with no benefits. This job description reflects the administration's assignment of essential duties and responsibilities. It does not prescribe or restrict the tasks that may be assigned.

**EXAMPLES OF DUTIES:**

1. Be able to responsibly operate lawn mowers and brush cutters and all relevant power and hand tools.
2. Be able to maintain grounds primarily related to, but not limited to, areas around water and sewer department facilities, as directed by the Water and Sewer Superintendent.
3. Assist the Water and Sewer Superintendent and Assistant Operator in the operations of the Water and Sewer Treatment plants, such as mixing chemicals, running sludge press, reading and installing water meters.
4. Perform the tasks within the scope of general maintenance activities as directed by the Water and Sewer Superintendent.

**KNOWLEDGE AND ABILITIES:**

1. Must have knowledge to accomplish above duties.
2. Must be able to establish and maintain cooperative relations with those contacted in the course of work.
3. Must be able to work independently.

**EMPLOYMENT STANDARDS:**

1. Valid Alaska Drivers License or the ability to get one within 30 days of hire.
2. High School Diploma or Equivalent
3. Good physical condition.
  - a. While performing the duties of this job, the employee is regularly required to stand or walk for extended periods of time.
  - b. The employee must regularly lift and/or move up to thirty pounds and occasionally lift and/or move up to fifty pounds.