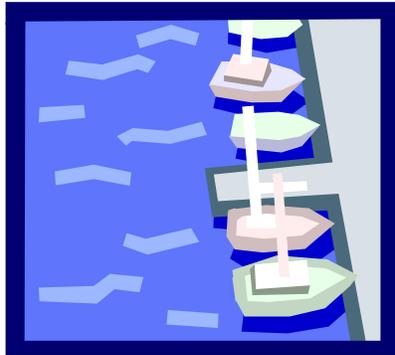


HAINES BOROUGH  
HAINES, ALASKA

# PUBLIC NOTICE

POSITION OPENING

## Seasonal Harbor Assistant



The Haines Borough is accepting applications to fill one Seasonal Assistant Harbormaster position. This position works under the supervision of the Harbormaster. One position is a **seasonal, part-time** position working less than 30 hours per week. Duties include paperwork, assisting with repairs and maintenance and operating the ice house during the summer season.

**Minimum Qualifications:** High school diploma or equivalent, administrative/paperwork experience and/or abilities, good physical health since strenuous work is required, an ability to work with the public, and a valid Alaska Driver's License. Experience in the workings of ports and harbors would be a plus.

**Wage:** Starting wage is \$15.25 per hour. This position is subject to PERS. Other benefits require optional union membership.

**Application Deadline:** First review of applications will be on April 15<sup>th</sup>, 2014. Position is open until filled.

**Application Procedure:** Submit, via mail, fax, or email, a completed Haines Borough application form. The application and job description may be found at [www.hainesalaska.gov](http://www.hainesalaska.gov) or by contacting:

Borough Clerk's Office  
P.O. Box 1209, Haines, AK 99827  
Haines Borough Administration Building, 103 Third Ave.  
907-766-2231  
Fax: 907-766-2716  
[MWebb@haines.ak.us](mailto:MWebb@haines.ak.us)

Posted 04/1/14