

HAINES BOROUGH  
HAINES, ALASKA  
**PUBLIC NOTICE**

POSITION OPENING

**TEMPORARY POLICE DISPATCHER**



The Haines Borough is accepting applications for a temporary dispatcher. This position works under the direct supervision of the Chief of Police.

**Minimum Qualifications:** High school graduate (or equivalent) and a valid Alaska Driver's License. Prior dispatch experience required. No felony convictions. No misdemeanor convictions involving drugs or moral turpitude within the last ten years. An extensive background investigation will be done on each applicant. At least one year clerical experience including accurate keyboarding (45 wpm), filing and public contact is preferred.

**Wage:** Starting Wage \$16.08 - \$17.08 per hour depending on qualifications and experience. This is a temporary position with no benefits.

**Application Deadline:** 5:00pm, Tuesday, **September 2, 2014**, or thereafter until filled.

**Application Procedure:** Submit, via mail, fax, or email, a completed Haines Borough application form. The application and job description may be found at [www.hainesalaska.gov](http://www.hainesalaska.gov) or by contacting:

Borough Clerk's Office  
P.O. Box 1209, Haines, AK 99827  
Haines Borough Administration Building, 103 Third Ave. S.  
907-766-2231, ext. 31 or 36  
Fax: 907-766-2716  
[jcozzi@haines.ak.us](mailto:jcozzi@haines.ak.us) -or- [kkielsmeier@haines.ak.us](mailto:kkielsmeier@haines.ak.us)