HAINES BOROUGH
POSITION DESCRIPTION
Seasonal Equipment Operator
Public Facilities Dept.

SUMMARY:

The Seasonal Equipment Operator works for the Public Works Department under the direct supervision of the Public Works Superintendent. This is a seasonal position responsible for the safe and efficient operation of heavy equipment and public works maintenance tasks, as directed and as needed. This job description reflects the administration's assignment of essential duties and responsibilities. It does not prescribe or restrict the tasks that may be assigned.

EXAMPLES OF DUTIES:

1. Operate under general supervision all borough heavy equipment including, but not limited to, excavators, medium wheel loaders, motor graders, tandem axle trucks, street sweepers, hydraulic brush cutters, and backhoe loaders. Perform summertime repair and maintenance work as well as snowplowing and ice control duties.
2. Must operate hand tools and perform labor to assist in welding and cutting operations.
3. Safely and efficiently haul street aggregates, pipes, tools, and other materials and equipment.
4. Perform labor and operate equipment in the installation and repair of water and sewer systems. To include shovels, plate compactors, jumping jacks, and pipe drilling equipment.
5. Perform labor and operate equipment for maintenance and construction of Haines townsite streets, roads, trails, cemeteries, parks system, buildings, and port facilities.
6. Perform other duties as requested by the Public Works Superintendent.
7. Safely handle hazardous chemicals.

KNOWLEDGE AND ABILITIES:

The requirements, demands and characteristics listed below are representative of the knowledge, skill and/or ability required to successfully perform the essential job functions. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Should have basic knowledge of road/street design, construction, maintenance, and repair. Experience in the use of one of the pieces of equipment listed above is required.
2. Must have the ability to understand and carry out oral and written instructions.
3. Must be able to establish and maintain cooperative relations with those contacted in the course of the work.
4. Must be able to analyze situations accurately and take prompt, effective action and draw valid conclusions.
5. Must have the ability to effectively respond to questions from the general public.
6. Must be able to work independently.

EMPLOYMENT STANDARDS:

1. High school graduate or general education degree (GED).
2. Must possess a valid Alaska Driver's license or obtain one before employment begins. Possession of Alaska Commercial Driver's license (CDL) preferred but must be obtained within 6 months of hire.
3. Must be in good general physical health.
4. Experience in the operation of heavy-duty equipment.
5. While performing the duties of this job, the employee is regularly required to sit; use hands to handle tools; operate heavy equipment; talk and hear. The employee frequently is required to reach with hands and arms, to stand, walk, climb, balance or crouch. The employee frequently will be required to move about to coordinate work.
6. The employee is required to operate a motor vehicle.
7. The employee must regularly lift and/or move up to fifty pounds and occasionally lift and/or move over fifty pounds.
8. The employee must have clear close, distance and color vision.
9. The noise level in the work environment is often high.
10. The employee is required to work in the out of doors on a regular basis in all types of weather conditions.