



Haines Borough
Planning Commission Meeting
June 12, 2014
MINUTES

Draft

1. **CALL TO ORDER/PLEDGE TO THE FLAG** – Chairman **Goldberg** called the meeting to order at 6:30 p.m. in Assembly Chambers and led the pledge to the flag.

2. **ROLL CALL** – **Present:** Chairman Rob **Goldberg**, Commissioners Lee **Heinmiller**, Heather **Lende**, Andy **Hedden**, and Robert **Venables**; **Absent:** Danny **Gonce**, and Don **Turner III**.

Staff Present: Stephanie **Scott**/Mayor, David **Sosa**/Borough Manager, and Tracy **Cui**/Planning & Zoning Technician III.

Also Present: Paul **Wheeler**, Rebecca **Heaton**, Scott **Sundberg**, James **Alborough**, Tim **Ward**, Debra **Schnabel** (liaison)

3. **APPROVAL OF AGENDA**

Motion: **Lende** moved to “approve the agenda”. **Hedden** seconded it. The motion carried unanimously.

4. **APPROVAL OF MINUTES** – April 17, 2014 & May 8, 2014 Regular Meeting Minutes

Motion: **Heinmiller** moved to “approve the April 17, 2014 & May 8, 2014 Regular Meeting Minutes.” **Lende** seconded it. The motion carried unanimously.

5. **PUBLIC COMMENTS**

Scott invited the commissioners to attend the Energy Round Table. It is scheduled for 1:30 p.m. on June 26, 2014 at the library.

6. **CHAIRMAN’S REPORT**

Goldberg stated Roger Schnabel did a nice job crushing and covering the concrete slabs on Yngve Olsson’s property. It looks a lot better.

7. **STAFF REPORTS**

A. **Planning & Zoning Report**

Cui reported recent permitting and enforcement activities.

8. **PUBLIC HEARINGS** - None

9. **UNFINISHED BUSINESS**

A. **Rezoning Petition – Chilkat Lake Road**

No motion was made. **Sundberg** withdrew the rezoning petition.

10. **NEW BUSINESS**

A. **Historic District/Building Review** – None

B. **Haines Borough Code Amendments**

1. **Adding Setback Regulations to the General Use Zone**

Motion: Lende moved to “recommend the Borough adopt a construction declaration form that will come with an information sheet that will explain the zoning regulations and setbacks for the applicant’s location, and also amend the ordinance 13-12-358 by adding ‘public utilities’ to the list of exemptions to the setback requirements, and adding the General Use, the Mud Bay, and the Lutak Intet Planning/Zoning Districts to the setback chart with their respective setbacks established in code”. **Hedden** seconded it. The motion carried unanimously.

Goldberg and **Cui** will work on the information sheet. The amended ordinance 13-12-358 will be presented at the next regular meeting for the commissioners’ review.

C. Project Updates – None

D. Other New Business

1. Classification of Borough Lands for Sale – Primary School Subdivision, Portion of Lot 8

Motion: Lende moved to “recommend the Assembly classify a portion of lot 8, Primary School Subdivision for sale, and work with Haines Brewing Company to encourage them to purchase it”. **Hedden** seconded it. The motion carried unanimously.

2. Downtown Revitalization Committee

Motion: Heinmiller moved to “recommend the Assembly construct a walk/bike lane from Main Street to the edge of the Admin Building parking lot”. **Lende** seconded it. The motion carried unanimously.

3. Library Extension Project

The planning commissioners are in favor of the library expansion project. No motion was made.

4. Primary School Subdivision

Possible adjustments to the Primary School Subdivision were discussed.

Manager **Sosa** said he will direct Borough staff to organize a working group to advise the commission on potential changes to the subdivision.

11. COMMISSION COMMENTS – None

12. COMMUNICATION – None

13. SET MEETING DATES – The next regular Planning Commission meeting is scheduled for 6:30 p.m. on Thursday, July 10, 2014.

14. ADJOURNMENT – 9:32 p.m.