

Haines Borough

Planning and Zoning 103 Third Ave. S., Haines, Alaska, 99827 Telephone: (907) 766-6400 * Fax: (907) 766-2716

SIGN PERMIT APPLICATION

I. Owner/Authorized Representative			Owner's Contractor(If Any)			
Name:		Name:				
			Haines Borough Business License #:			
Mailing Address:			Alaska Business License #:			
			Contractor's License #:			
Contact Phone: Day Night			Mailing Address:			
			Contact Phone: Day Night			
Fax:						
			Fax:			
E-mail:			E-mail:			
II Sign L	ocation					
II. Sign Location Property Tax ID #:						
Troperty rux 10 #.						
Site Street Address: (If Any)						
Local Descriptions Let (a) Block Cubdivision						
Legal Description: Lot (s) BlockSubdivision						
<u>OR</u>	Damael/Turath Castian		Tavvaalain	D		
	Parcel/Tract Section_			_ Range		
[Attach additional sheets if necessary.]						
Zoning: Waterfront Single Residential			Rural Residential Significant Structures Area			
Rural Mixed Use Multiple Residential			Heavy Industrial Waterfront Industrial			
Commercial Industrial Light Commercia			I Recreational Mud Bay Zoning District			
Lutak Zoning District General Use						
III. Proposed Sign Information						
New	Sea Sign Imormation				Total Height	
Sign #	Description		Length x Width	Square Feet	(Top of sign to	
	·			'	ground)	
1						
2						
3						
4						
Existing Sign Information:						
Existing					Total Height	
Sign #	Description		Length x Width	Square Feet	(Top of sign to	
^					ground)	
A						
B C						
D						
1 1 1	1		1	1	1	

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Required Attachments: Completed Application Form Drawing showing dimensions and height of the sign(s) Site Plan (see Attachment A) showing where the sign(s) will be placed on the property \$25 Non-Refundable Fee (Checks must be made payable to the Haines Borough) IV. CERTIFICATION I hereby certify that I am the owner or authorized representative of the property described above and that I petition for a sign permit in conformance with all of the provisions in the Haines Borough Code. I also certify that the site plan submitted is a complete and accurate plan showing any and all existing and proposed structures on the subject property. I understand that payment of the application fee is nonrefundable and is to cover the costs associated with processing this application, and that it does not assure approval of the proposed use. I also understand that all contract work on this project will be done by a contractor holding valid licenses issued by the State of Alaska and the Haines Borough. I am aware that if I begin work prior to receiving permit approval, I may be assessed a penalty fee, as per HBC 18.30.070. Signature (Representatives must provide written proof of authorization) Date PROVISIONS: The applicant is advised that issuance of this permit will not relieve responsibility of the owner or authorized representative to comply with the provisions of all laws and ordinances, including federal, state and local jurisdictions, which regulate construction and performance of construction, or with any private deed restrictions. Office Use Only Below This Line Non-Refundable Application Fee If Application is Complete: Yes No Payment Method: Notified Via: Receipt #: Notified By: Received By: Date: Date:

Off-Premise Sign Approval:

Borough Manager

Permit ID #:

Date:

Borough Manager

Date:

No

Borough Manager/P&Z

Yes

If application is approved:

If yes,

Approved By:

Notice of Right to Appeal: All decisions of the Borough Officials are appealable per HBC 18.30.050

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

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If no,

Denied By:

Borough Manager/P&Z

ATTACHMENT A

SITE PLAN REQUIREMENTS

- 1. Drawing showing dimensions, including elevations, of lot on which activity/construction is planned.
- 2. Existing streets, alleys, sidewalks, driveways, easements, including widths.
- 3. Existing buildings/structures on the property, their location, dimension and proximity to lot lines or other structures. (Measured from closest point on structure to other lot lines, structures, etc.)
- 4. Proposed construction—including location, dimensions, and proximity to lot lines or other structures. (Measured from closest point on structure to other lot lines, structures, etc.)
- 5. Existing and proposed non-building improvements, including surface water drainage plan, driveway placement, culvert(s), off street parking (location and dimensions), on-site water and/or wastewater handling systems.
- 6. Shore lines, steep slopes, or other evidence of natural hazards.
- 7. If zero lot line construction proposed, show plan for handling snowdrop onto adjoining properties.

It is <u>strongly recommended</u> that an as-built survey be performed prior to submittal of the application.

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