


Haines Borough
Planning Commission Meeting
AGENDA
December 14, 2023 Regular Meeting

December 14, 2023 - 6:30pm

Location: In Assembly Chambers and on ZOOM

Brian O'Riley
Planning Commissioner

Dan Schultz
Planning Commissioner

Derek Poinsette
Planning Commissioner

Eben Sargent
Planning Commissioner

Erika Merklin
Planning Commissioner

Rachel Saitzyk
Planning Commissioner

Patty Brown
Planning Commissioner

Craig Loomis
Assembly Liason

Annette Kreitzer
Borough Manager

Alekka Fullerton
Borough Clerk

Kiersten Long
Deputy Clerk

Andrew Conrad
Borough Planner

Zoom Meeting Information

Webinar ID: 880 2794 2016

Passcode: 442765

- 1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL**
- 2. APPROVAL OF AGENDA & CONSENT AGENDA**

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless a planning commission member or other person so requests, in which event the asterisk will be removed and that item will be considered by the planning commission on the regular agenda.]*

Consent Agenda:

- 3 – Approve Minutes from 11-9-23 Regular Planning Commission
- 12A - 2024 Planning Commission Prep Schedule

- *3. APPROVAL OF MINUTES – 11-9-23 Regular Planning Commission Meeting**
- 4. PUBLIC COMMENTS** – [For any topics not scheduled for public hearing. Individual comments are limited to 3 minutes] *Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time. Please address the planning commission at the podium provided, use the microphone, state your full name for the record and the topic of your comment.*
- 5. CHAIR REPORT –**
 - A. Land Acknowledgement**
- 6. ASSEMBLY LIAISON REPORT – Assemblymember Loomis**
- 7. SUBCOMMITTEE REPORTS - None**
- 8. COMMISSIONER COMMENTS**
 - A. Eben Sargent Highway Project**
 - B. Derek Poinsette**
- 9. STAFF REPORT**
 - A. Planner Report**
 - B. Comprehensive Plan Update**
- 10. PUBLIC HEARINGS –**
 - A. Variance Permit #23-103 Accessory Apartment atop a detached garage within the setback – Mathew & Azure Jensen – C-HAY-00-0300 – Waterfront Zone.**
Please refer to the Manager's Recommendation in the meeting packet.
 - B. 5th – 6th Ave Drainage Designs**
This project has been identified in the Borough's FY24 CIP list. HBC 18.30.040(I)(1) requires the Planning Commission to review plans for this borough project. The commission may decide whether additional design review are required at the 35 percent, 65 percent, and 95 percent stages of design.

10. PUBLIC HEARINGS – Continued

C. Waste Oil Shed Designs

This project has been identified in the Borough's FY24 CIP list. HBC 18.30.040(I)(1) requires the Planning Commission to review plans for the construction of new borough facilities with a value over \$25,000 and a public hearing at the conceptual stage of design. At that time, the commission shall decide whether additional public hearing and design review are required at the 35 percent, 65 percent, and 95 percent stages of design.

11. UNFINISHED BUSINESS –None

12. NEW BUSINESS

***A. 2024 Planning Commission Prep Schedule**

B. Haines Friends of Recycling – New Recycling Center

Haines Friends of Recycling is requesting that the Haines Borough donate (deed) five lots by the public safety building to Haines Friends of Recycling in order to build the new facility.

HBC. 14.20.040(D) Public meetings shall be held by the planning commission to discuss classification of Borough land for sale and designated use of the land. Such classification and designation shall be reported to the Assembly for further consideration.

C. Heliport Moratorium- Proposed Resolution 23-09-1064

This matter has been re-referred to the Planning Commission from the Assembly.

D. Public Testimony Policy

13. PUBLIC COMMENTS

14. COMMISSION COMMENTS

15. CORRESPONDENCE

16. SCHEDULE MEETING DATE –

A. Planning Commission Workshop RE: Slope Stability Analysis.

17. ADJOURNMENT