

MINUTES

Port and Harbor Advisory Committee

Meeting Date: Aug 27, 2020

Date of Approval: Sept. 24, 2020

1. **Call to Order:** A meeting of the Haines Borough Ports and Harbors Advisory Committee took place Aug 27, 2020 at 10:30 am. Terry Pardee presiding.
2. **Members in Attendance:** Diana Lapham, Norman Hughes, Don Turner, Terry Pardee, Fred Grey, Jim Studley
Members Not in Attendance: Brad Badger

Others in Attendance: Jan Hill/Assembly Liaison, Shawn Bell/Harbormaster, Alekka Fullerton/Interim Borough Manager, Jila Stuart/Finance Director
3. **Approval of Agenda:** Studley moved to “approve the agenda” and the motion carried unanimously.
4. **Approval of Minutes:** Lapham moved to “approve the minutes from the July 30, 2020 meeting” and the motion carried unanimously.
5. **Public Comment:** No public comment.
6. **Harbormaster’s report:**
 - A. Portage Cove Launch Ramp Construction Update
 - B. Lutak Dock RoRo Construction Project
 - C. Fuel Tank Replacement
 - D. Aging Report
8. **Unfinished Business:** None
9. **New Business:**
 - A. Crane User Agreement Review Discussion
Several recommendations given. Harbormaster will edit and bring back to the committee.
 - B. Launch Ramp – Electrical Conduit & Storm Drain C/O
Committee discussed additional electrical conduit and recommended to move forward with the installation.
9. **Public Comments:** Studley asked about the “Naming” process for the new harbor basin. Fullerton referenced Resolution 18-04-752.

10. **Next Meeting:** Sept 24, 2020 at 10:30 am – First meet at Launch Ramp job site and then convene in the Assembly Chambers/Zoom.

11. **Adjournment:** The meeting was adjourned.