

# HAINES BOROUGH FY19 BUDGET

*ADOPTED 06/12/2018*



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*Photo by Shawn Bell*



## HAINES BOROUGH

FY19 Budget

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## HAINES BOROUGH

## FY19 Budget Summary by Fund Type



## REVENUES

	01 & 02 GENERAL FUNDS	17-35 SPECIAL REVENUE	50-61 CAPITAL IMPROVEMENTS	70-76 DEBT SERVICE	90-94 ENTERPRISE FUNDS	97 PERMANENT FUND	TOTALS
Property Tax	\$ 2,307,000	\$ 243,980		\$ 384,000	\$ -		\$ 2,934,980
Sales Tax	1,476,400	881,100	\$ 881,100		-		3,238,600
NEW Excise Tax	95,000						95,000
User Fees	216,800	3,000			1,600,480		1,820,280
State of Alaska	1,111,348	254,000		904,190	2,000,000		4,269,538
Federal	475,000				-		475,000
Fuel Sales	-	-			189,200		189,200
Proceeds from Land Sales		150,000					150,000
Miscellaneous	17,200	9,000			29,000		55,200
Investment Income	176,000	-			6,400	\$ 352,000	534,400
	\$ 5,874,748	\$ 1,541,080	\$ 881,100	\$ 1,288,190	\$ 3,825,080	\$ 352,000	\$ 13,762,198

## EXPENDITURES

Payroll	3,674,631	365,727			499,796		4,540,154
Cost of Fuel	-	-			169,000		169,000
Supplies, Materials, Equipment & Computers	255,938	59,900			115,600		431,438
Professional & Contractual Services	431,477	308,100			53,000	22,000	814,577
Dues, Subscriptions, & Fees	8,200	9,470			11,525		29,195
Discretionary Expense	6,750	2,000			-		8,750
Travel, Per Diem, & Training	87,385	56,087			13,775		157,247
Advertising	10,115	80,365			2,700		93,180
Banking & Insurance	84,500	22,365			60,200	1,850	168,915
Vehicle Expense	80,310	9,200			13,050		102,560
Utilities	311,510	36,200			188,300		536,010
Maintenance & Repairs	45,500	3,000			74,500		123,000
Program / Project Expenditures, Misc.	2,000	4,000	962,500		2,117,500		3,086,000
School District	1,815,000	-			-		1,815,000
Debt Service (Principal/Interest)	-	-		1,305,848	152,215		1,458,063
Assembly Appropriations	37,000	64,400			-		101,400
Work Orders	(217,100)	69,500	79,000		68,600		-
	6,633,216	1,090,314	1,041,500	1,305,848	3,539,761	23,850	13,634,489

**TOTAL REVENUE OVER (UNDER) CASH EXPENDITURE \$ (758,468) \$ 450,766 \$ (160,400) \$ (17,658) \$ 285,319 \$ 328,150 \$ 127,709**

## DEPRECIATION EXPENSE

1,628,600 1,628,600

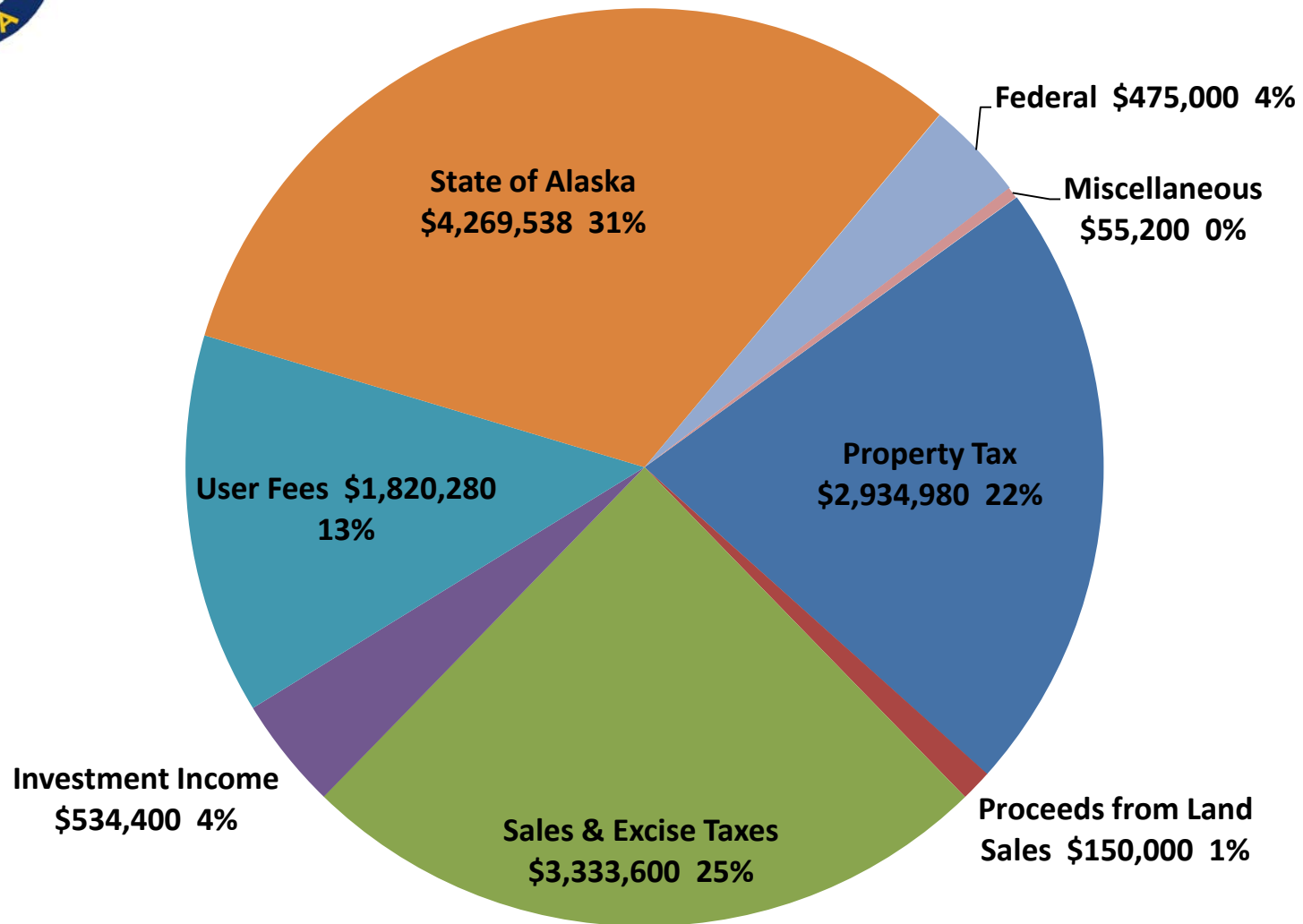
TRANSFERS 155,000 247,799 (440,500) (239,500) 277,201 -

ALLOCATIONS (461,133) 272,325 51,630 137,181 3

**EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS \$ (452,335) \$ (69,358) \$ 228,470 \$ (17,658) \$ (1,240,962) \$ 50,949 \$ (1,500,894)**

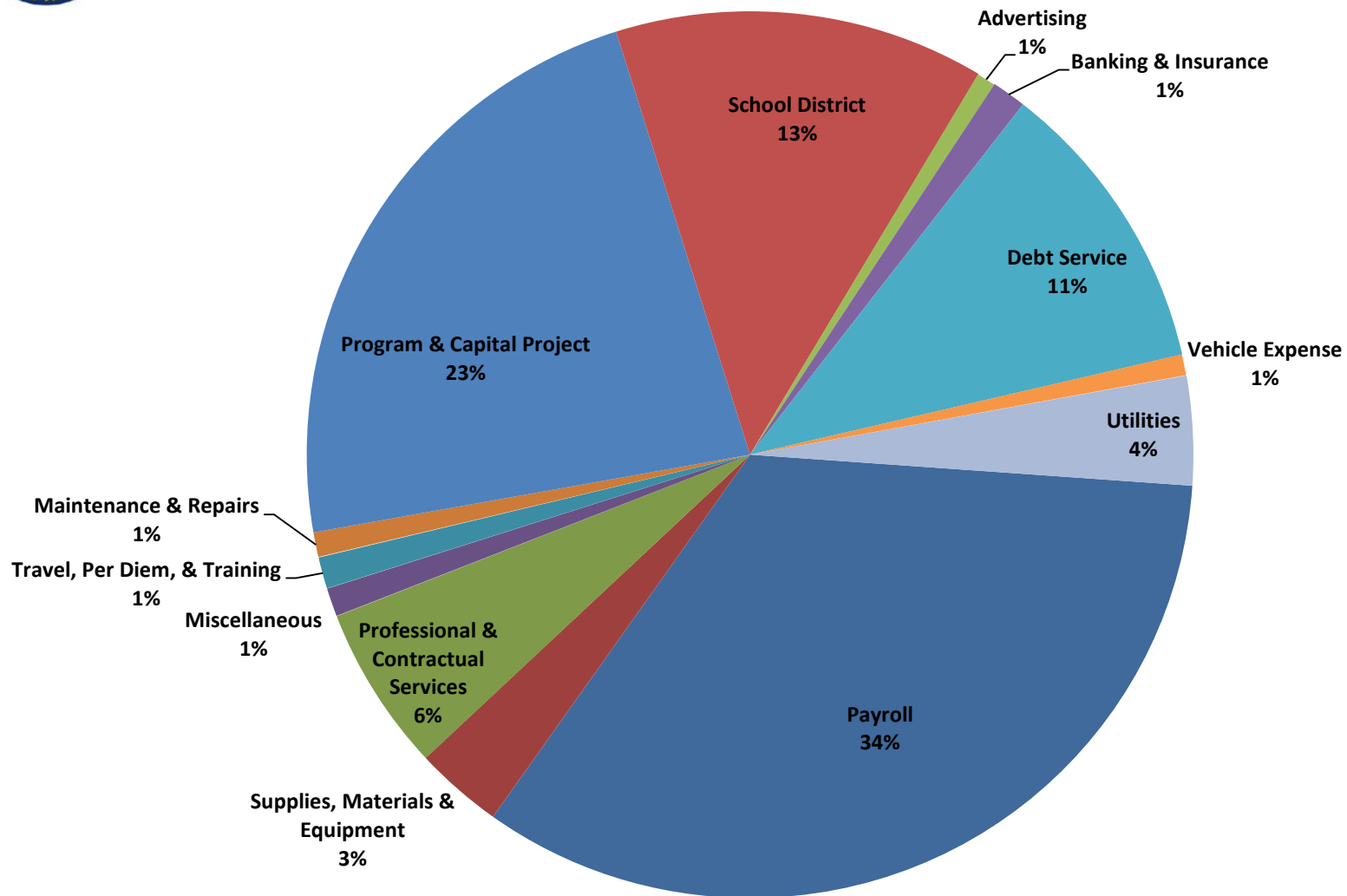


## HAINES BOROUGH FY19 Revenues - All Funds





## Haines Borough FY19 Expenditures - All Funds



# HAINES BOROUGH - FY19 Real Property Tax Mill Rates\*



	<u>Borough Areawide</u>	<u>Fire Service Area</u>	<u>Road / Other Service Area</u>	<u>Total Mills without Debt Service</u>	<u>Debt Service Mills**</u>	<u>FY19 Total Levy</u>	<u>FY18 Total</u>	<u>FY17 Total</u>	<u>FY16 Total</u>	<u>FY15 Total</u>	<u>FY14 Total</u>
Townsite	5.55	0.90	3.04	9.49	1.25	10.74	10.57	10.47	10.47	10.17	10.17
Fire District #1 (outside the Townsite)	5.55	0.90	-	6.45	1.25	7.70	8.07	8.09	8.12	7.82	7.90
Fire District #3	5.55	0.83	-	6.38	1.25	7.63	8.15	8.17	8.15	7.72	7.83
Dalton Trail RMSA	5.55	0.83	0.47	6.85	1.25	8.10	8.76	8.79	8.76	8.45	8.06
Dalton Trail RMSA (no fire service)	5.55	-	0.47	6.02	1.25	7.27	7.85	7.87	7.86	7.65	7.26
Dalton Trail & Eagle Vista RMSA	5.55	0.83	2.55	8.93	1.25	10.18	11.83	12.29	10.97	11.13	10.79
Dalton Trail & Chilkat Lake RMSA	5.55	-	0.70	6.25	1.25	7.50	7.85	7.87	8.09	7.95	7.26
Riverview RMSA	5.55	0.83	-	6.38	1.25	7.63	9.05	9.07	9.06	9.55	9.66
Letnikof RMSA	5.55	0.90	1.16	7.61	1.25	8.86	9.23	9.26	9.31	8.97	9.09
Borough	5.55	-	-	5.55	1.25	6.80	7.24	7.25	7.25	6.92	7.03

\*A mill is equal to \$1.00 of tax for each \$1,000 of assessment.

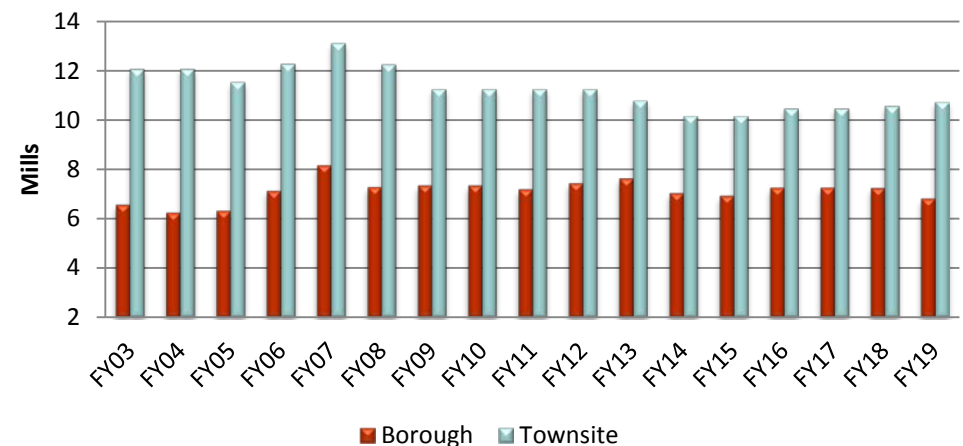
\*\*Per Alaska Statute debt service mills are not subject to the 10 mill tax cap.

## Breakdown of Debt Service Mills

### Boroughwide Debt

2005 School Construction Bond	1.12
2015 School Construction Bond	0.08
Library Bond	0.05
	<hr/>
	1.25

## Mill Rate History



# HAINES BOROUGH FY19 BUDGET



## 01 AREAWIDE GENERAL FUND

### REVENUE

		FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
AREA WIDE REVENUE				
01-01-09-4011	Property Tax Revenue	\$ 1,591,052	\$ 1,816,000	\$ 1,712,000
01-01-09-4130	Sales Tax	540,834	542,000	587,400
01-01-09-4132	Sales Tax Lodging	116,933	114,000	126,600
01-01-09-4133	Tobacco Excise Tax	-	-	80,000
01-01-09-4134	Marijuana Excise Tax	-	-	15,000
01-01-09-4210	Business Licenses & Tour Permits	13,433	21,300	33,800
01-01-09-4226	Burial Permits	2,100	5,000	5,000
01-01-09-4366	e911 Surcharge	25,495	36,000	36,000
01-01-09-4250	Miscellaneous Fines & Fees	10,612	13,000	11,200
01-01-09-4341	State Revenue - Other	111,366	125,000	125,000
01-01-09-4350	State Revenue - Beverage	7,800	14,200	8,000
01-01-09-4353	State Revenue - Community Assistance	320,546	436,000	422,393
01-01-09-4363	State Revenue - Fisheries Business Tax	121,208	82,000	300,000
01-01-09-4364	State Revenue - Shared Fisheries	2,192	2,100	2,000
01-01-09-4532	Federal Revenue - P.I.L.T.	348,013	344,000	350,000
01-01-09-4534	Federal Revenue -SRS/Timber Receipts	-	29,700	125,000
01-01-09-4600	Miscellaneous Revenue	984	-	-
01-01-09-4610	Interest Earnings	51,965	118,000	120,000
01-01-09-4614	Penalty & Interest - Property Tax	13,087	30,000	30,000
01-01-09-4617	Penalty & Interest - Sales Tax	29,032	27,000	25,000
01-01-09-4620	Rent	48,403	51,565	51,000
		\$ 3,355,053	3,806,865	4,165,393
ASSESSMENT/LAND MANAGEMENT				
01-01-17-4221	Building Permits	8,500	8,000	8,000
CHILKAT CENTER FOR THE ARTS				
01-08-00-4620	Rental Income	48,651	25,000	25,000
ROAD MAINTENANCE SERVICE AREAS				
01-09-49-4025	Property Tax - Letnikof RMSA	9,940	10,000	10,000
01-09-52-4031	Property Tax - Riverview RMSA	1,504	1,500	-
01-09-54-4025	Property Tax - Historic Dalton Trail	8,116	8,000	6,000
01-09-55-4025	Property Tax - Eagle Vista RMSA	7,437	6,500	4,500
01-09-56-4025	Property Tax - Chilkat Lake RMSA	-	-	1,500
		26,997	26,000	22,000
LIBRARY				
01-14-00-4341	State Revenue - Library	7,475	-	7,000
01-14-00-4250	User Fees - Library	17,109	16,000	17,000
		24,584	16,000	24,000



		FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
COMMUNITY YOUTH DEVELOPMENT				
01-16-10-4250	User Fees - CYD	5,786	3,500	6,000
MUNICIPAL SWIMMING POOL				
01-16-15-4257	Swimming Pool Revenue	44,013	40,000	35,000
<b>TOTAL AREAWIDE REVENUES</b>		<b>\$ 3,513,585</b>	<b>\$ 3,925,365</b>	<b>\$ 4,285,393</b>
<b>EXPENDITURES</b>				
ADMINISTRATION				
01-01-10-6110	Salaries and wages	\$ 257,414	\$ 264,514	\$ 220,175
01-01-10-6115	Payroll Burden	77,233	80,540	66,836
01-01-10-6140	Health Insurance	55,225	66,336	49,752
01-01-10-6116	PERS "On Behalf" Pd by State	110,261	125,000	125,000
01-01-10-7211	Supplies & Postage	6,347	4,150	4,450
01-01-10-7230	Material & Equipment	492	500	650
01-01-10-7241	Computers & Peripherals	2,077	450	2,850
01-01-10-7312	Professional & Contractual	119,073	87,600	85,606
01-01-10-7325	Dues, Subscriptions & Fees	7,827	6,700	4,850
01-01-10-7332	Discretionary Expense	397	750	500
01-01-10-7334	Travel & Per Diem	10,080	3,450	5,000
01-01-10-7335	Training	2,744	2,800	3,075
01-01-10-7340	Advertising	508	350	350
01-01-10-7351	Banking & Insurance	5,446	5,850	6,300
01-01-10-7355	Vehicle Expense	520	710	710
01-01-10-7360	Utilities	10,885	10,560	10,600
01-01-10-7900	Work Orders - Administration	(31,313)	(18,000)	(25,500)
01-01-10-7901	Work Orders - Public Works	223	500	300
		635,439	642,760	561,504
BOROUGH ASSEMBLY				
01-01-11-6110	Salaries and wages	\$ 35,145	\$ 30,822	28,150
01-01-11-6115	Payroll Burden	6,643	5,369	4,567
01-01-11-7211	Supplies & Postage	1,049	1,200	1,950
01-01-11-7230	Material & Equipment	204	200	150
01-01-11-7241	Computers and Peripherals	3,165	2,050	2,270
01-01-11-7312	Professional & Contractual	7,285	6,650	7,150
01-01-11-7325	Dues, Subscriptions & Fees	-	200	200
01-01-11-7332	Discretionary Expense	1,158	1,000	6,000
01-01-11-7334	Travel & Per Diem	8,036	7,520	7,750
01-01-11-7335	Training	4,725	8,200	6,100
01-01-11-7340	Advertising	3,395	2,400	2,575
01-01-11-7351	Banking & Insurance	875	930	900
01-01-11-7360	Utilities	7,089	6,530	6,800
01-01-11-7710	Appropriations from the Assembly	92,954	52,300	37,000
		171,722	125,371	111,562
ELECTIONS				
01-01-14-6110	Salaries and wages	\$ 1,657	\$ 3,493	1,803
01-01-14-6115	Payroll Burden	5	15	8
01-01-14-7211	Supplies & Postage	1,332	3,678	2,125
01-01-14-7312	Professional & Contractual	838	1,850	950
01-01-14-7340	Advertising	663	2,050	850
01-01-14-7375	Rent	-	150	200
		4,495	11,236	5,936

Mayor's Community  
Celebration \$5,000

		FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
<b>FINANCE</b>				
01-01-15-6110	Salaries and wages	\$ 199,913	\$ 207,315	<b>216,462</b>
01-01-15-6115	Payroll Burden	60,629	63,780	<b>66,512</b>
01-01-15-6140	Health Insurance	63,198	66,336	<b>66,336</b>
01-01-15-7211	Supplies & Postage	6,167	7,000	<b>7,000</b>
01-01-15-7230	Material & Equipment	45	400	<b>200</b>
01-01-15-7241	Computers & Peripherals	13,288	19,600	<b>19,600</b>
01-01-15-7312	Professional & Contractual	57,672	60,600	<b>52,800</b>
01-01-15-7325	Dues, Subscriptions & Fees	212	150	<b>225</b>
01-01-15-7332	Discretionary Expense	165	250	<b>250</b>
01-01-15-7334	Travel & Per Diem	1,261	300	<b>1,500</b>
01-01-15-7335	Training	2,218	1,800	<b>1,200</b>
01-01-15-7340	Advertising	917	1,100	<b>1,100</b>
01-01-15-7351	Banking & Insurance	4,925	6,000	<b>6,200</b>
01-01-15-7360	Utilities	5,484	6,100	<b>5,900</b>
		<b>416,094</b>	<b>440,731</b>	<b>445,285</b>
<b>ASSESSMENT/LAND MANAGEMENT</b>				
01-01-17-6110	Salaries and wages	\$ 157,336	\$ 157,719	<b>209,316</b>
01-01-17-6115	Payroll Burden	43,228	47,707	<b>62,088</b>
01-01-17-6140	Health Insurance	43,396	49,752	<b>66,336</b>
01-01-17-7211	Supplies & Postage	4,306	3,300	<b>3,700</b>
01-01-17-7230	Material & Equipment	180	250	<b>250</b>
01-01-17-7241	Computers & Peripherals	5,816	10,850	<b>14,923</b>
01-01-17-7312	Professional & Contractual	2,666	22,700	<b>300</b>
01-01-17-7325	Dues, Subscriptions & Fees	200	550	<b>450</b>
01-01-17-7334	Travel & Per Diem	4,906	6,750	<b>4,500</b>
01-01-17-7335	Training	425	1,550	<b>3,900</b>
01-01-17-7340	Advertising	2,623	2,500	<b>2,600</b>
01-01-17-7351	Banking & Insurance	763	800	<b>1,000</b>
01-01-17-7355	Vehicle Expense	520	700	<b>700</b>
01-01-17-7360	Utilities	4,064	4,565	<b>4,500</b>
		<b>270,429</b>	<b>309,693</b>	<b>374,563</b>
<b>INFORMATION TECHNOLOGY</b>				
01-01-20-6110	Salaries and wages	\$ 2,608	\$ -	<b>-</b>
01-01-20-6115	Payroll Burden	802	-	<b>-</b>
01-01-20-6140	Health Insurance	986	-	<b>-</b>
01-01-20-7211	Supplies & Postage	483	500	<b>500</b>
01-01-20-7241	Computers & Peripherals	15,295	13,772	<b>17,500</b>
01-01-20-7312	Professional & Contractual	66,271	63,150	<b>72,150</b>
01-01-20-7335	Training	-	500	<b>-</b>
01-01-20-7351	Banking & Insurance	488	550	<b>500</b>
01-01-20-7360	Utilities	1,948	1,910	<b>1,900</b>
		<b>88,875</b>	<b>80,382</b>	<b>92,550</b>
<b>DISPATCH</b>				
01-02-50-6110	Salaries and wages	\$ 222,964	\$ 242,513	<b>253,385</b>
01-02-50-6115	Payroll Burden	66,766	74,936	<b>78,204</b>
01-02-50-6140	Health Insurance	77,762	82,920	<b>82,920</b>
01-02-50-7211	Supplies & Postage	1,034	2,700	<b>2,700</b>
01-02-50-7230	Material & Equipment	-	2,500	<b>2,500</b>
01-02-50-7241	Computers & Peripherals	2,170	1,700	<b>500</b>

(Dispatch continued)

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
01-02-50-7312	Professional & Contractual	1,000	10,450	<b>10,400</b>
01-02-50-7325	Dues, Subscriptions & Fees	162	650	<b>650</b>
01-02-50-7334	Travel & Per Diem	2,056	2,100	<b>4,100</b>
01-02-50-7335	Training	2,530	900	<b>2,400</b>
01-02-50-7340	Advertising	-	200	<b>200</b>
01-02-50-7351	Banking & Insurance	981	1,200	<b>1,200</b>
01-02-50-7360	Utilities	7,718	7,700	<b>4,000</b>
01-02-50-7908	Work Orders - Facilities	133	-	<b>-</b>
		<b>385,276</b>	<b>430,469</b>	<b>443,159</b>

**PUBLIC FACILITIES**

01-04-20-6110	Salaries and wages	\$ 208,514	\$ 219,648	<b>230,901</b>
01-04-20-6115	Payroll Burden	69,078	72,702	<b>76,227</b>
01-04-20-6140	Health Insurance	53,777	58,044	<b>58,044</b>
01-04-20-7211	Supplies & Postage	726	940	<b>940</b>
01-04-20-7230	Material & Equipment	12,728	9,800	<b>14,000</b>
01-04-20-7241	Computers and Peripherals	13	2,500	<b>200</b>
01-04-20-7312	Professional & Contractual	14,338	9,350	<b>30,850</b>
01-04-20-7334	Travel & Per Diem	1,091	2,000	<b>3,000</b>
01-04-20-7340	Advertising	-	100	<b>100</b>
01-04-20-7351	Banking & Insurance	8,032	9,290	<b>10,900</b>
01-04-20-7355	Vehicle Expense	6,722	5,700	<b>6,700</b>
01-04-20-7360	Utilities	39,435	45,320	<b>53,300</b>
01-04-20-7371	Building Maintenance	23,509	25,000	<b>28,000</b>
01-04-20-7901	Work Orders - Public Works	1,355	1,500	<b>1,000</b>
01-04-20-7908	Work Orders - Facilities	(160,927)	(162,400)	<b>(152,500)</b>
		<b>278,639</b>	<b>299,494</b>	<b>361,662</b>

Facilities budget includes roughly \$25,000 of expense for Senior Center:

Maintenance	\$8,000
Pellets	4,800
Electricity/Phone	4,000
Garbage	2,300
Propane	3,000
Insurance	1,250
Water/Sewer	<u>1,100</u>
<b>Total</b>	<b>\$24,450</b>

Facilities budget includes roughly \$29,600 of expense for the Mosquito Lake Facility:

Maintenance & Snow Removal	\$10,500
Heating Fuel	6,200
Electricity	8,300
Insurance	3,300
Security phone / alarm	<u>1,300</u>
<b>Total</b>	<b>\$29,600</b>

**SOLID & HAZARDOUS WASTE**

01-05-00-7230	Material & Equipment	\$ 38	\$ 250	<b>500</b>
01-05-00-7312	Professional & Contractual	23,401	22,700	<b>30,000</b>
01-05-00-7340	Advertising	91	100	<b>150</b>
01-05-00-7710	Appropriations from the Assemb	-	5,000	<b>-</b>
01-05-00-7901	Work Orders - Public Works	2,648	3,500	<b>4,200</b>
01-05-00-7908	Work Orders - Facilities	637	700	<b>1,000</b>
		<b>26,815</b>	<b>32,250</b>	<b>35,850</b>

**CHILKAT CENTER FOR THE ARTS**

01-08-00-7211	Supplies & Postage	\$ 1,197	\$ 1,050	<b>1,050</b>
01-08-00-7230	Material & Equipment	902	2,000	<b>2,000</b>
01-08-00-7312	Professional & Contractual	47,516	17,300	<b>17,300</b>
01-08-00-7340	Advertising	-	50	<b>50</b>

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
<i>(Chilkat Center continued)</i>				
01-08-00-7351	Banking & Insurance	8,145	8,950	<b>9,400</b>
01-08-00-7360	Utilities	37,502	39,950	<b>40,500</b>
01-08-00-7371	Building Maintenance & Repairs	1,383	7,000	<b>5,000</b>
01-08-00-7908	Work Orders - Facilities	10,814	15,000	<b>10,000</b>
		<b>107,459</b>	<b>91,300</b>	<b>85,300</b>
ROAD MAINTENANCE SERVICE AREAS				
01-09-49-7312	Professional Service - Letnikof	\$ 5,606	\$ 9,400	<b>9,500</b>
01-09-49-7901	Work Orders (PW) - Letnikof	-	600	<b>500</b>
01-09-52-7312	Professional Service - Riverview	1,400	1,500	<b>-</b>
01-09-54-7312	Professional Service - Dalton Trail	45	8,000	<b>6,000</b>
01-09-54-7901	Work Orders (PW) - HDT	-	-	<b>500</b>
01-09-55-7312	Professional Service - Eagle Vista	4,500	6,500	<b>4,500</b>
01-09-56-7312	Professional Service - Chilkat Lake	-	-	<b>1,500</b>
		<b>11,551</b>	<b>26,000</b>	<b>22,500</b>
HAINES BOROUGH SCHOOL DISTRICT				
01-12-00-7601	School District - Instructional	\$ 1,560,000	\$ 1,560,000	<b>1,605,000</b>
01-12-00-7602	School District - Activities	210,000	210,000	<b>210,000</b>
01-12-00-7901	Work Orders - Public Works	-	2,000	<b>-</b>
01-12-00-7908	Work Orders - Facilities	1,642	3,000	<b>2,000</b>
		<b>1,771,642</b>	<b>1,775,000</b>	<b>1,817,000</b>
LIBRARY				
01-14-00-6110	Salaries and wages	\$ 245,301	\$ 254,106	<b>271,989</b>
01-14-00-6115	Payroll Burden	67,953	72,493	<b>76,488</b>
01-14-00-6140	Health Insurance	42,617	45,208	<b>33,168</b>
01-14-00-7210	Lending Materials	6,650	6,600	<b>6,600</b>
01-14-00-7211	Supplies & Postage	5,519	6,000	<b>6,000</b>
01-14-00-7230	Material & Equipment	397	1,500	<b>1,500</b>
01-14-00-7241	Computers & Peripherals	500	1,800	<b>1,800</b>
01-14-00-7305	Replacement Materials	250	500	<b>500</b>
01-14-00-7312	Professional & Contractual	3,815	6,180	<b>6,180</b>
01-14-00-7325	Dues, Subscriptions & Fees	75	375	<b>375</b>
01-14-00-7334	Travel & Per Diem	392	800	<b>800</b>
01-14-00-7335	Training	-	275	<b>275</b>
01-14-00-7340	Advertising	158	150	<b>150</b>
01-14-00-7351	Banking & Insurance	5,364	6,610	<b>7,000</b>
01-14-00-7360	Utilities	33,890	27,000	<b>31,050</b>
01-14-00-7371	Building Maintenance	2,521	2,474	<b>2,500</b>
01-14-00-7908	Work Orders - Facilities	2,568	2,000	<b>2,000</b>
		<b>417,970</b>	<b>434,071</b>	<b>448,375</b>
LIBRARY - IMLS BASIC GRANT				
01-14-02-4589	FEDERAL GRANT REVENUE	\$ (7,000)	\$ (7,000)	<b>(7,000)</b>
01-14-02-7210	Lending Materials	2,000	3,150	<b>3,150</b>
01-14-02-7211	Supplies & Postage	1,423	300	<b>300</b>
01-14-02-7312	Professional & Contractual	2,250	2,250	<b>2,250</b>
01-14-02-7334	Travel & Per Diem	1,015	1,000	<b>1,000</b>
01-14-02-7392	Project Expenditures	312	300	<b>300</b>
		<b>-</b>	<b>-</b>	<b>-</b>

		FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
<b>LIBRARY GRANT - PLA</b>				
01-14-05-4341	State Revenue - Library	\$ (6,900)	\$ (6,500)	(6,500)
01-14-05-7210	Lending Materials	5,650	5,650	5,650
01-14-05-7211	Supplies & Postage	500	500	500
01-14-05-7334	Travel & Per Diem	750	350	350
		0	-	-
<b>LIBRARY SMALL GRANTS &amp; AWARDS</b>				
01-14-06-4341	State Revenue - Library	\$ (4,924)	\$ -	-
01-14-06-4604	Donations - Library	(11,392)	(13,473)	(13,474)
01-14-06-6110	Salaries and wages	2,245	2,889	2,917
01-14-06-6115	Payroll Burden	199	259	262
01-14-06-7210	Lending Materials	-	1,000	1,000
01-14-06-7312	Professional & Contractual	360	1,575	1,575
01-14-06-7334	Travel & Per Diem	4,389	995	995
01-14-06-7335	Training	535	255	225
01-14-06-7392	Project Expenditures	8,587	6,500	6,500
		-	-	-
<b>MUSEUM GENERAL</b>				
01-15-00-6110	Salaries and wages	\$ 136,378	\$ 128,837	138,768
01-15-00-6115	Payroll Burden	39,417	37,230	40,122
01-15-00-6140	Health Insurance	31,632	33,168	33,168
01-15-00-7351	Banking & Insurance	5,192	6,320	6,700
01-15-00-7371	Building Maintenance & Repairs	4,643	1,500	2,500
01-15-00-7654	Component Unit Reimbursements	(13,131)	-	-
01-15-00-7901	Work Orders - Public Works	1,998	-	100
01-15-00-7908	Work Orders - Facilities	2,523	4,500	4,500
		208,653	211,555	225,858
<b>PARKS</b>				
01-16-05-6110	Salaries and wages	\$ 8,941	\$ 14,683	15,290
01-16-05-6115	Payroll Burden	3,069	5,156	5,370
01-16-05-7211	Supplies & Postage	2,602	2,500	2,500
01-16-05-7230	Material & Equipment	5,177	3,300	4,000
01-16-05-7312	Professional & Contractual	4,330	-	20,450
01-16-05-7340	Advertising	35	90	90
01-16-05-7351	Banking & Insurance	876	910	1,100
01-16-05-7355	Vehicle Expense	1,599	1,500	1,700
01-16-05-7360	Utilities	5,534	5,840	8,200
01-16-05-7371	Maintenance & Repairs	963	3,500	500
01-16-05-7901	Work Orders - Public Works	1,570	1,500	4,500
01-16-05-7902	Work Orders - Parks	-	(3,000)	-
01-16-05-7908	Work Orders - Public Facilities	861	3,000	3,500
		35,556	38,979	67,200
<b>COMMUNITY YOUTH DEVELOPMENT</b>				
01-16-10-6110	Salaries and wages	\$ 10,268	\$ 11,616	12,051
01-16-10-6115	Payroll Burden	968	1,045	3,735
01-16-10-7211	Supplies & Postage	103	100	120
01-16-10-7230	Material & Equipment	1,367	2,000	3,000
01-16-10-7241	Computers & Peripherals	1,167	100	100
01-16-10-7334	Travel & Per Diem	10,333	11,500	16,000
01-16-10-7340	Advertising	676	500	650

Includes reseeding soccer field

		FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
<i>(Community Youth Development Continued)</i>				
01-16-10-7351	Banking & Insurance	830	870	1,000
01-16-10-7355	Vehicle Expense	304	900	1,000
01-16-10-7360	Utilities	1,890	1,300	1,360
01-16-10-7392	Program/Project Expenditures	1,581	1,500	1,800
01-16-10-7901	Work Orders - Public Works	134	200	100
		29,622	31,631	40,916
<b>MUNICIPAL SWIMMING POOL</b>				
01-16-15-6110	Salaries and wages	\$ 80,561	\$ 96,244	101,158
01-16-15-6115	Payroll Burden	22,521	29,846	32,947
01-16-15-6140	Health Insurance	15,816	16,584	16,584
01-16-15-7211	Supplies & Postage	1,332	2,000	2,000
01-16-15-7230	Material & Equipment	3,289	3,360	3,360
01-16-15-7241	Computers & Peripherals	453	200	400
01-16-15-7312	Professional & Contractual	2,068	1,950	1,950
01-16-15-7334	Travel & Per Diem	766	500	1,500
01-16-15-7335	Training	917	1,075	885
01-16-15-7340	Advertising	115	300	300
01-16-15-7351	Banking & Insurance	4,631	5,190	5,500
01-16-15-7360	Utilities	45,958	76,681	64,000
01-16-15-7371	Building Maintenance & Repairs	15,003	5,000	5,000
01-16-15-7908	Work Orders - Facilities	8,099	5,000	5,000
		201,531	243,930	240,584
<b>TOTAL AREAWIDE EXPENSES</b>		5,061,768	5,224,852	5,379,804
<b>TOTAL REVENUE OVER (UNDER) EXPENDITURES</b>		(1,548,183)	(1,299,487)	(1,094,411)
<div>           Transfer of 30% Raw Fish Tax to Harbor Fund \$90,000            Transfer e911 surcharge to equipment sinking fund \$36,000            Transfer \$80,000 of Federal Secural Rural Schools to CIP for Roads/Bridges            Transfer \$253,000 to CIP for pool lockerroom &amp; flooring renovation         </div>				
<b>TRANSFERS</b>				
01-98-00-8200	Operating Transfers - OUT fr General	\$ 81,316	\$ 52,000	459,000
01-98-00-8259	Operating Transfers - IN fr Vehicle Tax	(17,496)	-	-
01-98-97-8264	Operating Transfers - In fr Permanent	(293,000)	(303,000)	(304,000)
		(229,180)	(251,000)	155,000
<b>ALLOCATED EXPENSE</b>				
01-99-00-8101	Allocations - Administration	\$ (192,207)	\$ (212,693)	(178,390)
01-99-00-8104	Allocations - Finance	(200,328)	(210,923)	(219,733)
01-99-00-8105	Allocations - Assess/Planning	(6,236)	(9,175)	(15,629)
01-99-00-8106	Allocations - Dispatch Department	(385,276)	(428,129)	(440,980)
01-99-00-8120	Allocations - IT	(20,856)	(37,298)	(42,672)
		(804,903)	(898,218)	(897,404)
<b>FUND 01 EXCESS REVENUE OVER (UNDER) EXPENSES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>		<b>\$ (514,100)</b>	<b>\$ (150,269)</b>	<b>\$ (352,007)</b>
FY17 Ending Fund (01) Balance				\$ 2,655,552
FY18 Budgeted (01) Revenue Over (Under) Expenditures				(150,269)
FY19 Budgeted (01) Revenue Over (Under) Expenditures				(352,007)
Projected 06/30/19 Ending Fund (01) Balance				\$ 2,153,276
<b>Projected 06/30/19 Fund Balance as % of Operating Budget</b>				<b>40%</b>



**02 TOWNSITE SERVICE AREA****REVENUE****TOWNSITE**

02-01-09-4011	Property Tax Revenue	\$ 436,881	\$ 466,500	\$ 573,000
02-01-09-4130	Sales Tax	719,083	736,000	762,400
02-01-09-4341	State Revenue - General	60,500	-	-
02-01-09-4610	Interest Earnings	1,969	1,500	1,000
		<u>1,218,433</u>	<u>1,204,000</u>	<u>1,336,400</u>

**POLICE**

02-02-00-4250	Miscellaneous Fines & Fees	3,061	6,000	6,000
02-02-00-4341	STATE REVENUE-GENERAL	3,434	-	-
02-02-00-4342	State Revenue - Corrections / Public Safety	219,734	240,401	246,955
		<u>226,229</u>	<u>246,401</u>	<u>252,955</u>

**TOTAL TOWNSITE REVENUES**

		<u>1,444,662</u>	<u>1,450,401</u>	<u>1,589,355</u>
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**EXPENDITURES****POLICE**

02-02-00-6110	Salaries & Wages	\$ 330,277	\$ 367,774	\$ 377,831
02-02-00-6115	Payroll Burden	106,870	122,450	125,729
02-02-00-6140	Health Insurance	60,628	82,920	82,920
02-02-00-7211	Supplies & Postage	7,265	5,900	5,900
02-02-00-7230	Material & Equipment	23,607	21,000	18,500
02-02-00-7241	Computers & Peripherals	3,588	1,750	1,850
02-02-00-7312	Professional & Contractual	11,922	7,250	7,150
02-02-00-7325	Dues & Subscriptions	2,702	1,150	1,150
02-02-00-7334	Travel & Per Diem	30,884	11,000	11,000
02-02-00-7335	Training	2,346	9,000	9,000
02-02-00-7340	Advertising	1,183	750	750
02-02-00-7351	Banking & Insurance	10,833	15,200	16,100
02-02-00-7355	Vehicle Expense	10,733	13,500	13,500
02-02-00-7360	Utilities	17,000	16,000	17,300
02-02-00-7901	Work Orders - Public Works	1,346	1,500	1,500
02-02-00-7908	Work Orders - Facilities	155	1,500	1,500
		<u>621,339</u>	<u>678,644</u>	<u>691,680</u>

**PUBLIC WORKS**

02-04-00-6110	Salaries & Wages	\$ 208,316	\$ 211,863	\$ 207,752
02-04-00-6115	Payroll Burden	67,515	71,990	70,203
02-04-00-6140	Health Insurance	61,705	66,336	66,336
02-04-00-7211	Supplies & Postage	296	300	300
02-04-00-7230	Material & Equipment	82,514	86,100	95,000
02-04-00-7241	Computers & Peripherals	1,176	-	-
02-04-00-7312	Professional & Contractual	38,200	38,200	38,200
02-04-00-7325	Dues & Subscriptions	-	100	300
02-04-00-7334	Travel & Per Diem	(12)	3,450	3,400
02-04-00-7335	Training	215	2,500	2,000
02-04-00-7340	Advertising	83	400	200
02-04-00-7351	Banking & Insurance	9,465	10,400	10,700

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
<i>(Public Works continued)</i>				
02-04-00-7355	Vehicle Expense	72,186	65,600	<b>56,000</b>
02-04-00-7360	Utilities	60,624	54,000	<b>62,100</b>
02-04-00-7371	Building Maintenance & Repairs	-	-	<b>2,000</b>
02-04-00-7901	Work Orders - Public Works	(106,628)	(91,800)	<b>(99,300)</b>
02-04-00-7908	Work Orders - Facilities	13,718	12,000	<b>18,000</b>
		<u>509,372</u>	<u>531,439</u>	<u><b>533,191</b></u>
ANIMAL CONTROL				
02-04-10-7312	Professional & Contractual	28,541	28,541	<b>28,541</b>
<b>TOTAL TOWNSITE EXPENSES</b>		<b>1,159,251</b>	<b>1,238,624</b>	<b>1,253,412</b>
<b>TOTAL REVENUE OVER (UNDER) EXPENDITURES</b>		<b>285,411</b>	<b>211,777</b>	<b>335,943</b>
TRANSFERS				
02-98-00-8228	Operating Transfers - OUT fr TSA	120,211	-	-
<i>ALLOCATED EXPENSE</i>				
02-99-00-8101	Allocations - Administration	99,813	109,093	<b>77,567</b>
02-99-00-8104	Allocations - Finance	51,865	56,740	<b>60,365</b>
02-99-00-8106	Allocations - Dispatch Department	235,019	268,796	<b>276,257</b>
02-99-00-8120	Allocations - IT	11,976	21,864	<b>22,082</b>
		<u>398,673</u>	<u>456,493</u>	<u><b>436,271</b></u>
<b>FUND 02 EXCESS REVENUE OVER (UNDER) EXPENSES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>		<b><u>\$ (233,473)</u></b>	<b><u>\$ (244,716)</u></b>	<b><u>\$ (100,328)</u></b>
FY17 Ending Fund (02) Balance				<b>\$ 1,167,649</b>
FY18 Budgeted (02) Revenue Over (Under) Expenditures				<b>(244,716)</b>
FY19 Budgeted (02) Revenue Over (Under) Expenditures				<b>(100,328)</b>
Projected 06/30/19 Ending Fund (02) Balance				<b>822,605</b>
<b>Projected 06/30/19 Fund Balance as % of Operating Budget</b>				<b>66%</b>

**17 LAND DEVELOPMENT & SALES**

\$100,000 for EXI Surveying & Subdivision Plats

**REVENUES**

17-01-00-4615	Proceeds from Land Sales	<u>\$ 16,873</u>	<u>\$ 18,000</u>	<u><b>\$ 150,000</b></u>
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**EXPENDITURES**

17-01-00-7211	Supplies & Postage	\$ -	\$ 50	<b>\$ 50</b>
17-01-00-7312	Professional & Contractual	546	55,000	<b>100,000</b>
17-01-00-7334	Travel & Per Diem	-	-	<b>2,500</b>
17-01-00-7340	Advertising	-	100	<b>500</b>
17-01-00-7351	Banking & Insurance	160	150	<b>200</b>
		<u>706</u>	<u>55,300</u>	<u><b>103,250</b></u>

**TRANSFERS**

17-98-00-8252	Operating Transfers - OUT to Perm. Fund	-	-	<b>26,799</b>
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		FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
<b>ALLOCATED EXPENSE</b>				
17-99-00-8101	Allocations - Administration	\$ 1,405	\$ 3,117	6,913
17-99-00-8104	Allocations - Finance	3,979	3,464	3,038
17-99-00-8105	Allocations - Assessment/Land Mgmt	3,076	4,063	10,000
		8,460	10,644	19,951
Total Expenditures, Transfers, & Allocations		9,166	65,944	150,000
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES,</b>		<b>\$ 7,707</b>	<b>\$ (47,944)</b>	<b>\$ -</b>
<b>ALLOCATIONS, &amp; OPERATING TRANSFERS</b>				
	FY17 Ending Fund (17) Balance			\$ 417,997
	FY18 Budgeted (17) Revenue Under Expenditures			(47,944)
	FY19 Budgeted (17) Revenue Under Expenditures			-
	Projected 06/30/19 Ending Fund (17) Balance			\$ 370,053
<b>20 MEDICAL SERVICE AREA</b>				
<b>REVENUE</b>				
20-01-09-4130	Sales Tax	\$ 270,417	\$ 271,000	\$ 293,700
<b>EXPENDITURES</b>				
<b>LOCAL EMERGENCY PLANNING</b>				
20-01-00-7211	Supplies & Postage	\$ -	\$ 500	\$ 50
20-01-00-7230	Material & Equipment	-	-	5,000
20-01-00-7312	Professional & Contractual	375	6,000	500
20-01-00-7334	Travel & Per Diem	-	-	1,500
20-01-00-7335	Training	-	1,500	1,000
20-01-00-7908	Work Orders - Facilities	-	-	6,000
		375	8,000	14,050
<b>OTHER MEDICAL SERVICES</b>				
20-02-00-7710	Appropriations from the Assemb	\$ 6,620	\$ 11,000	\$ -
<div>Payroll moved from Fire to Ambulance budget in FY19</div>				
<b>AMBULANCE</b>				
20-01-00-6110	Salaries & Wages	\$ -	\$ -	115,196
20-01-00-6115	Payroll Burden	-	-	40,521
20-01-00-6140	Health Insurance	-	-	33,168
20-03-00-7211	Supplies & Postage	546	550	400
20-03-00-7230	Material & Equipment	23,489	31,070	11,450
20-03-00-7312	Professional & Contractual	855	2,350	2,300
20-03-00-7325	Dues, Subscriptions, & Fees	-	438	340
20-03-00-7334	Travel & Per Diem	10,317	7,300	9,700
20-03-00-7335	Training	7,747	10,050	8,400
20-03-00-7340	Advertising	-	100	100

		FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
<i>(Ambulance continued)</i>				
20-03-00-7351	Banking & Insurance	4,711	4,900	5,200
20-03-00-7355	Vehicle Expense	2,840	2,350	2,000
20-03-00-7360	Utilities	8,119	8,065	7,700
20-03-00-7901	Work Orders - Public Works	491	500	1,000
		59,115	67,673	237,475
<div> Transfers out from MSA to:  -\$10,000 to Equipment Sinking Fund for future ambulance purchase  -\$17,000 to CIP for morgue improvements  -\$12,500 to CIP for ambulance IT improvements </div>				
<b>TRANSFERS</b>				
20-98-00-8253	Operating Transfer - OUT fr Medical Service	10,000	54,500	39,500
<b>ALLOCATED PAYROLL EXPENSE</b>				
20-99-03-8101	Allocations - Administration	1,405	2,338	2,074
20-99-03-8104	Allocations - Finance	8,824	9,918	10,324
20-99-03-8106	Allocations - Dispatch Department	75,129	79,666	82,362
20-99-03-8107	Allocations - Fire Department	101,234	112,738	-
20-99-03-8108	Allocations - Medical Service Area	-	-	(67,647)
20-99-03-8120	Allocations - Information Technology	444	750	3,280
		187,036	205,410	30,393
Total Expenditures, Transfers & Allocated Expense		263,146	346,583	321,418
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES,</b>		<b>\$ 7,271</b>	<b>\$ (75,583)</b>	<b>\$ (27,718)</b>
<b>ALLOCATIONS, &amp; OPERATING TRANSFERS</b>				
FY17 Ending Fund (20) Balance				\$ 162,708
FY18 Budgeted (20) Revenue Under Expenditures				(75,583)
FY19 Budgeted (20) Revenue Under Expenditures				(27,718)
Projected 06/30/19 Ending Fund (20) Balance				\$ 59,407
<b>23 ECONOMIC DEVELOPMENT &amp; TOURISM PROMOTION</b>				
<b>REVENUES</b>				
23-01-09-4130	Sales Tax	\$ 540,834	\$ 542,000	587,400
23-02-00-4600	Miscellaneous Revenues	-	-	-
		540,834	542,000	587,400
<b>EXPENDITURES</b>				
<b>TOURISM</b>				
23-02-00-6110	Salaries & Wages	\$ 117,328	\$ 110,092	109,756
23-02-00-6115	Payroll Burden	35,118	34,009	33,918
23-02-00-6140	Health Insurance	31,632	33,168	33,168
23-02-00-7211	Supplies & Postage	7,582	9,050	9,150
23-02-00-7230	Material & Equipment	6,552	600	600
23-02-00-7241	Computers & Peripherals	1,174	600	3,700
23-02-00-7312	Professional & Contractual	12,342	17,300	17,300

		FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
<i>(Tourism continued)</i>				
23-02-00-7325	Dues & Subscriptions	7,412	9,000	6,530
23-02-00-7332	Public Relations / Entertainment	1,411	3,000	2,000
23-02-00-7334	Travel & Per Diem	8,896	12,350	9,850
23-02-00-7335	Training & Registration	6,208	6,575	5,545
23-02-00-7340	Advertising	143,304	94,473	79,665
23-02-00-7351	Banking & Insurance	1,545	1,700	1,865
23-02-00-7360	Utilities	16,066	16,550	15,900
23-02-00-7371	Building Maintenance & Repairs	375	3,000	3,000
23-02-00-7392	Events & Projects	7,963	8,500	4,000
23-02-00-7710	Appropriations from Assembly	17,000	20,000	20,000
23-02-00-7901	Work Orders - Public Works	-	-	500
23-02-00-7908	Work Orders - Facilities	927	1,500	1,500
23-02-00-7955	Work Orders-Tour/Econ Dev	(25,664)	(27,255)	(28,000)
		397,169	354,212	329,947
<div> <div>ECONOMIC DEVELOPMENT</div> <div> <div>Renew \$95,000 contract with Haines Economic Development Council (HEDC)</div> </div> </div>				
23-03-00-7230	Material & Equipment	\$ -	\$ 3,000	\$ -
23-03-00-7312	Professional & Contractual	65,106	98,000	95,000
23-03-00-7325	Dues & Subscriptions	-	-	1,800
23-03-00-7332	Discretionary Expense	24	10,000	-
23-03-00-7334	Travel & Per Diem	1,280	-	2,342
23-03-00-7335	Training & Registration	430	-	750
23-03-00-7351	Banking & Insurance	186	-	-
23-03-00-7360	Utilities	1,017	-	-
		68,043	111,000	99,892
<i>TRANSFERS</i>				
23-98-00-8255	Operating Transfers - OUT from EconDev	14,000	74,000	101,500
		14,000	74,000	101,500
<div> <div>Transfers to other funds:</div> <div> <div>-\$18,000 to CIP for Tlingit Park Upgrades</div> <div>-\$49,500 to PC Dock Fund (94) to help offset 50% dockage discount initiative</div> <div>-\$14,000 shared 15 passenger van (shared with CYD)</div> <div>-\$20,000 museum windows</div> </div> </div>				
<i>ALLOCATED PAYROLL EXPENSE</i>				
23-99-01-8101	Allocations - Administration	\$ 47,184	\$ 43,134	38,598
23-99-01-8104	Allocations - Finance	19,244	18,776	19,567
23-99-01-8120	Allocations - IT	2,664	3,858	3,896
		69,092	65,768	62,061
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES,</b>		<b>\$ (7,470)</b>	<b>\$ (62,980)</b>	<b>\$ (6,000)</b>
<b>ALLOCATIONS, &amp; OPERATING TRANSFERS</b>				
FY17 Ending Fund (23) Balance				\$ 502,308
FY17 Designated Fund Balance for Capital Improvements				\$ (90,000)
FY18 Budgeted (23) Revenue Over (Under) Expenditures				(62,980)
FY19 Proposed (23) Revenue Over (Under) Expenditures				(6,000)
Projected 06/30/19 Ending Fund (23) Balance				343,328

		FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
<b>25 FIRE SERVICE AREAS</b>				
<b>Fire District #1</b>				
Payroll for Firefighter/EMT moved to Medical Service Area				
<b>REVENUES</b>				
25-01-00-4021	Real Property Taxes	\$ 196,166	\$ 196,000	\$ 214,000
<b>EXPENDITURES</b>				
25-01-00-6110	Salaries & Wages	\$ 97,544	\$ 108,813	-
25-01-00-6115	Payroll Burden	30,508	36,602	-
25-01-00-6140	Health Insurance	27,692	33,168	-
25-01-00-7211	Supplies & Postage	1,172	800	900
25-01-00-7230	Material & Equipment	13,526	8,250	15,200
25-01-00-7312	Professional & Contractual	1,048	1,000	11,300
25-01-00-7325	Dues & Subscriptions	1,550	500	800
25-01-00-7334	Travel & Per Diem	1,803	3,700	3,500
25-01-00-7335	Training	2,044	7,085	11,000
25-01-00-7340	Advertising	55	100	100
25-01-00-7351	Banking & Insurance	13,467	14,860	15,100
25-01-00-7355	Vehicle Expense	7,279	4,750	7,200
25-01-00-7360	Utilities	11,905	11,170	12,600
25-01-00-7901	Work Orders - Public Works	2,706	1,500	3,500
TOTAL DIRECT EXPENSE - FD#1		212,299	232,298	81,200
<b>ALLOCATED PAYROLL EXPENSE</b>				
25-99-01-8101	Allocations - Administration	\$ 1,405	\$ 2,338	2,074
25-99-01-8104	Allocations - Finance	5,838	4,401	4,557
25-99-01-8106	Allocations - Dispatch Department	71,638	76,116	78,782
25-99-01-8107	Allocations - Fire Department	(101,234)	(112,738)	-
25-99-03-8108	Allocations - Medical Service Area	-	-	67,647
25-99-01-8120	Allocations - Information Technology	444	750	3,280
		(21,909)	(29,133)	156,340
Total Expenditures, Transfers & Allocations - FD#1		190,390	203,165	237,540
<b>FD#1 EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>		\$ 5,776	\$ (7,165)	\$ (23,540)
<b>FIRE DISTRICT #3 - KLEHINI VALLEY VOLUNTEER FIRE DEPARTMENT</b>				
<b>REVENUES</b>				
25-02-00-4025	Real Property Taxes	\$ 32,160	\$ 32,408	\$ 29,980
<b>EXPENDITURES</b>				
25-02-00-7710	Appropriations from the Assembly	28,670	28,858	26,400
<b>ALLOCATED EXPENSE</b>				
25-99-02-8106	Allocations - Dispatch Department	3,490	3,550	3,580
<b>FD#3 EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>		\$ 0	\$ -	\$ -

		FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
<i>(Fire Service Areas (Fund 25) continued)</i>				
	FY17 Ending Fund (25) Balance			\$ 40,664
	FY18 Budgeted (25) Revenue Over (Under) Expenditures			(7,165)
	FY19 Proposed (25) Revenue Over (Under) Expenditures			(23,540)
	Projected 06/30/19 Ending Fund (25) Balance			9,959
<b>34 COMMERCIAL PASSENGER VESSEL TAX</b>				
<b>REVENUES</b>				
34-01-00-4341	State Revenue	\$ 170,433	\$ 214,000	\$ 227,000
<b>EXPENDITURES</b>				
34-01-00-7211	Supplies & Postage	\$ 3,729	\$ 1,600	2,400
34-01-00-7230	Material & Equipment	953	4,000	5,000
34-01-00-7312	Professional & Contractual	44,783	51,000	60,700
34-01-00-7710	Appropriations from the Assemb	-	-	18,000
34-01-00-7902	Work Orders - Parks	-	3,000	-
34-01-00-7907	Work Orders - Ports	26,040	34,400	36,000
34-01-00-7908	Work Orders - Public Facilities	165	6,000	2,000
34-01-00-7955	Work Orders-Tour/Econ Dev	25,664	27,255	28,000
34-98-00-8254	Operating Transfers - CPV Tax	69,099	100,000	80,000
		170,433	227,255	232,100
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES,</b>		\$ -	\$ (13,255)	\$ (5,100)
<b>ALLOCATIONS, &amp; OPERATING TRANSFERS</b>				
	FY17 Ending Fund (34) Deferred Revenue			\$ 36,544
	<a href="#">FY17 Designated for Capital Projects</a>			\$ (16,439)
	FY18 Budgeted (34) Use of Deferred Revenue			(13,255)
	FY19 Proposed (34) Use of Deferred Revenue			(5,100)
	Projected 06/30/19 Ending Fund (34) Deferred Revenue Balance			\$ 1,750
<b>35 VEHICLE IMPOUNDMENT FUND</b>				
<b>REVENUES</b>				
35-01-00-4250	User Fees	\$ 750	\$ 2,500	\$ 3,000
35-01-00-4341	State Revenue	26,980	28,000	27,000
35-01-00-4600	Misc Revenue (Salvage)	2,267	6,000	9,000
		\$ 29,996	\$ 36,500	\$ 39,000
<b>EXPENDITURES</b>				
35-01-00-7230	Material & Equipment	238	5,000	6,000
35-01-00-7312	Professional & Contractual	8,579	25,000	21,000
35-01-00-7900	Work Orders - Administration	2,103	2,500	3,500
35-01-00-7901	Work Orders - Public Works	6,692	12,000	14,000
35-01-00-7908	Work Orders - Public Facilities	1,265	1,200	1,500
35-98-00-8259	Transfer to General Fund	17,496	-	-
		36,373	45,700	46,000
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES,</b>		\$ (6,377)	\$ (9,200)	\$ (7,000)
<b>ALLOCATIONS, &amp; OPERATING TRANSFERS</b>				

Contribution to SESS for purchase of accessible van to be available for cruise ship passengers

Transfer to CIP Fund for:  
-\$80,000 Portage Cove Trail

(Vehicle Impoundment continued)

	FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
FY17 Ending Fund (35) Balance			\$ 19,817
FY18 Budgeted (35) Revenue Over (Under) Expenditures			(9,200)
FY19 Proposed (35) Revenue Over (Under) Expenditures			(7,000)
Projected 06/30/19 Fund (35) Balance			3,617

**50 CAPITAL IMPROVEMENT PROJECTS****REVENUES**

50-01-09-4130	Sales Tax	\$ 811,251	\$ 813,000	\$ 881,100
50-01-00-4604	Donations	5,000	-	-
		816,251	813,000	881,100

**EXPENDITURES**

50-01-00-7392	Project Expenditures	689,449	793,500	962,500
50-01-00-7900	Work Orders - Administration	4,110	2,500	9,000
50-01-00-7901	Work Orders - Public Works	35,059	20,000	20,000
50-01-00-7908	Work Orders - Pub. Facilities	54,605	65,000	50,000
		783,223	881,000	1,041,500

Transfer \$80,000 of Federal Secural Rural Schools to CIP for Roads/Bridges  
Transfer \$253,000 for pool locker room & floor renovation

**TRANSFERS**

50-98-00-8200	Operating Transfers - In from GF	\$ -	\$ -	\$ (333,000)
50-98-00-8228	Operating Transfers -In from TSA	(120,211)	-	-
50-98-00-8253	Operating Transfers -In from MSA	-	(44,500)	(29,500)
50-98-00-8254	Operating Transfers -In from CPV	(43,561)	(100,000)	(80,000)
50-98-00-8255	Operating Transfers - In from EconDev	-	-	(52,000)
50-98-00-8257	Operating Transfers - OUT from CIP	362,377	92,500	274,500
50-98-00-8258	Operating Trans -In from Equip Sink	(216,363)	(64,500)	(11,500)
		(17,758)	(116,500)	(231,500)

## Transfers OUT from CIP:

-To Sewer Fund (91) for WWTP Phase IV	\$100,000
To Equipment Sinking Fund (61) for future purchase of:	
-PW Heavy Equipment	\$80,000
-Police Patrol Car	\$27,000
-HVFD SCBA Equipment Replacement	\$32,500
-KVVFD Tanker Truck	\$10,000
-Chilkat Center Air Handler Replacement	\$25,000

Transfer from Equipment Sinking Fund for FY19 purchase:

-\$11,500 e911 computer upgrades

**ALLOCATED EXPENSE**

50-99-00-8101	Allocations - Administration	\$ 15,694	\$ 14,486	17,290
50-99-00-8104	Allocations - Finance	30,849	32,966	34,340
		46,543	47,452	51,630

**EXCESS REVENUE OVER (UNDER) EXPENDITURES,  
ALLOCATIONS, & OPERATING TRANSFERS**

This balance is for projects appropriated in previous years. Per HBC Section 9.05 capital appropriations do not lapse at year end.

FY17 Ending Fund (50) Balance			\$ 1,538,764
FY18 Budgeted (50) Revenue Over (Under) Expenditures			1,048
FY19 Proposed (50) Revenue Over (Under) Expenditures			19,470
Projected 06/30/19 Ending Fund (50) Balance			1,559,282

**61 EQUIPMENT SINKING FUND****TRANSFERS**

	<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
61-98-00-8200 Transfers - In from General Fund	\$ (25,495)	\$ (21,000)	\$ (36,000)
61-98-00-8253 Transfers -In from Medical Service	(10,000)	(10,000)	(10,000)
61-98-00-8257 Transfers - In from CIP	(137,500)	(52,500)	(174,500)
61-98-00-8258 Transfers -OUT from Sinking	216,363	64,500	11,500
	43,368	(19,000)	(209,000)
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>	<b>\$ (43,368)</b>	<b>\$ 19,000</b>	<b>\$ 209,000</b>

Proceeds from e911 surcharge for e911 equipment replacement.

Transfers IN from CIP to (61) for future purchase of:

-Police Patrol Vehicle	\$27,000
-HVFD SCBA Equipment Replacement	\$32,500
-KVVFD Tanker Truck	\$10,000
-Public Works Heavy Equipment	\$80,000
-Chilkat Center Air Handler	\$25,000

Transfer to CIP fund for FY19 purchase:  
-\$11,500 e911 equipment

FY17 Ending Fund (61) Balance	\$ 442,922
FY18 Budgeted (61) Revenue Over (Under) Expenditures	19,000
FY19 Budgeted (61) Revenue Over (Under) Expenditures	209,000
Projected 06/30/19 Ending Fund (61) Balance	670,922

**75 LIBRARY BOND FUND****REVENUES**

75-01-00-4021 Property Tax Revenue	\$ 14,100	\$ 14,000	\$ 14,000
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**EXPENDITURES**

75-01-00-7510 Principal	\$ 6,608	\$ 6,855	7,208
75-01-00-7520 Interest	7,540	7,293	6,940
	14,148	14,148	14,148

<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>	<b>\$ (48)</b>	<b>\$ (148)</b>	<b>\$ (148)</b>
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FY17 Ending Fund (75) Balance	\$ 1,075
FY18 Budgeted (75) Revenue Over (Under) Expenditures	(148)
FY19 Budgeted (75) Revenue Over (Under) Expenditures	(148)
Projected 06/30/2019 Ending Fund (75) Balance	779

**76 SCHOOL G.O. BOND FUND****2005 School Bonds (Refunded 2014 Series Three)****REVENUES**

76-01-00-4021 Property Tax Revenue	\$ 560,131	\$ 352,000	\$ 344,000
76-01-00-4389 State of Alaska Revenue	662,655	837,270	839,020
	1,222,786	1,189,270	1,183,020



(2005 School Bond continued)

**EXPENDITURES**

76-01-00-7510	Principal	\$ 775,000	\$ 795,000	<b>830,000</b>
76-01-00-7520	Interest	421,844	401,100	<b>368,600</b>
		<u>1,196,844</u>	<u>1,196,100</u>	<b>1,198,600</b>

**2015 School Bonds****REVENUES**

76-02-00-4021	Property Tax Revenue	\$ 42,144	\$ 27,000	<b>\$ 26,000</b>
76-02-00-4389	State of Alaska Revenue	49,859	66,010	<b>65,170</b>
		<u>92,003</u>	<u>93,010</u>	<b>91,170</b>

**EXPENDITURES**

76-02-00-7510	Principal	\$ 35,000	\$ 40,000	<b>40,000</b>
76-02-00-7520	Interest	55,050	54,300	<b>53,100</b>
		<u>90,050</u>	<u>94,300</u>	<b>93,100</b>

**EXCESS REVENUE OVER (UNDER) EXPENDITURES,**

<b>\$ 27,895</b>	<b>\$ (8,120)</b>	<b>\$ (17,510)</b>
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**ALLOCATIONS, & OPERATING TRANSFERS**

FY17 Ending Fund (76) Balance	<b>\$ 52,796</b>
FY18 Budgeted (76) Revenue Over (Under) Expenditures	<b>(8,120)</b>
FY19 Proposed (76) Revenue Over (Under) Expenditures	<b>(17,510)</b>
Projected 06/30/19 Ending Fund (76) Balance	<b>27,166</b>

**90 WATER REVENUE FUND****REVENUES**

90-01-00-4401	Water Service Revenue	\$ 385,203	\$ 393,000	<b>\$ 395,900</b>
90-01-00-4408	Cruise Ship Water Sales	11,930	11,800	<b>12,000</b>
90-01-00-4402	New Connection Hookup Fees	3,918	3,000	<b>5,000</b>
90-01-00-4407	Water Expansion Fee	7,020	4,500	<b>-</b>
90-01-00-4600	Miscellaneous Revenue	13,164	10,000	<b>10,000</b>
90-01-00-4610	Interest Earnings	3,523	3,500	<b>3,500</b>
<b>TOTAL REVENUES</b>		<u>424,757</u>	<u>425,800</u>	<b>426,400</b>

**EXPENDITURES**

90-01-00-6110	Salaries and wages	\$ 100,341	\$ 90,376	<b>\$ 92,772</b>
90-01-00-6115	Payroll Burden	31,652	29,935	<b>30,717</b>
90-01-00-6140	Health Insurance	25,307	24,876	<b>24,876</b>
90-01-00-7211	Supplies & Postage	2,672	3,100	<b>3,100</b>
90-01-00-7230	Material & Equipment	62,290	53,000	<b>48,800</b>
90-01-00-7241	Computers & Peripherals	-	500	<b>1,200</b>
90-01-00-7312	Professional & Contractual	21,075	27,000	<b>33,500</b>
90-01-00-7325	Dues, Subscriptions & Fees	220	1,575	<b>1,425</b>
90-01-00-7334	Travel & Per Diem	1,393	2,500	<b>2,200</b>
90-01-00-7335	Training	825	600	<b>600</b>
90-01-00-7340	Advertising	-	1,000	<b>1,000</b>
90-01-00-7351	Banking & Insurance	7,282	8,530	<b>9,000</b>
90-01-00-7355	Vehicle Expense	2,512	3,500	<b>3,600</b>
90-01-00-7360	Utilities	24,843	28,000	<b>27,800</b>
90-01-00-7371	Maintenance & Repairs	532	29,000	<b>42,000</b>



		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
<i>(Water Fund continued)</i>				
90-01-00-7510	Principal	39,415	52,000	<b>51,500</b>
90-01-00-7520	Interest	8,095	12,000	<b>11,950</b>
90-01-00-7901	Work Orders - Public Works	13,485	25,000	<b>25,000</b>
90-01-00-7908	Work Orders - Facilities	7,450	9,000	<b>9,000</b>
90-01-00-7961	Work Orders - Water Department	(738)	-	-
<b>TOTAL CASH DIRECT EXPENDITURES</b>		<b>348,650</b>	<b>401,492</b>	<b>420,040</b>
<b>TRANSFERS</b>				
90-98-00-8254	Operating Transfer - In from CPV Tax	(6,000)	-	-
<b>ALLOCATED PAYROLL EXPENSE</b>				
90-99-00-8101	Allocations - Administration	\$ 2,810	\$ 3,897	<b>3,457</b>
90-99-00-8104	Allocations - Finance	24,640	25,709	<b>26,571</b>
90-99-00-8105	Allocation - Assessment / Land Mgmt	1,580	2,556	<b>2,814</b>
90-99-00-8120	Allocations - IT	888	858	<b>867</b>
90-99-00-8161	Allocations - Water Revenue	(50,736)	(52,778)	<b>(54,244)</b>
90-99-00-8162	Allocations - Sewer Department	18,192	18,693	<b>19,226</b>
<b>TOTAL ALLOCATED EXPENSE</b>		<b>(2,626)</b>	<b>(1,065)</b>	<b>(1,309)</b>
<b>TOTAL CASH EXPENDITURES, TRANSFERS, &amp; ALLOCATIONS</b>		<b>340,024</b>	<b>400,427</b>	<b>418,731</b>
<b>REVENUE OVER (UNDER) CASH EXPENDITURES &amp; ALLOCATIONS</b>		<b>84,733</b>	<b>25,373</b>	<b>7,669</b>
<b>NON-CASH EXPENDITURES</b>				
90-01-00-7385	DEPRECIATION EXPENSE	278,162	276,100	<b>275,900</b>
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>		<b>\$ (193,429)</b>	<b>\$ (250,727)</b>	<b>\$ (268,231)</b>

## 91 SEWER REVENUE FUND (WASTEWATER TREATMENT)

### SEWER FUND OPERATIONS

#### REVENUES

91-01-00-4404	Sewer Service Revenue	\$ 490,069	\$ 494,000	<b>\$ 499,900</b>
91-01-00-4405	Sewer Hookup Revenue	2,100	1,500	<b>3,000</b>
91-01-00-4407	Sewer Expansion Fee	1,000	3,000	-
91-01-00-4600	Miscellaneous Revenue	584	2,000	<b>2,000</b>
91-01-00-4610	Interest Earnings	1,273	400	<b>400</b>
		<b>495,026</b>	<b>500,900</b>	<b>505,300</b>

#### EXPENDITURES

91-01-00-6110	Salaries and wages	\$ 60,463	\$ 54,706	<b>56,267</b>
91-01-00-6115	Payroll Burden	18,860	18,194	<b>18,699</b>
91-01-00-6140	Health Insurance	15,816	16,584	<b>16,584</b>
91-01-00-7211	Supplies & Postage	2,441	2,450	<b>2,450</b>
91-01-00-7230	Material & Equipment	14,822	32,800	<b>30,300</b>

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
<i>(Sewer Fund Continued)</i>				
91-01-00-7241	Computers & Peripherals	-	500	<b>1,200</b>
91-01-00-7312	Professional & Contractual	1,262	6,000	<b>6,000</b>
91-01-00-7325	Dues, Subscriptions & Fees	2,590	2,280	<b>8,250</b>
91-01-00-7334	Travel & Per Diem	-	1,500	<b>1,500</b>
91-01-00-7335	Training	-	825	<b>825</b>
91-01-00-7340	Advertising	364	1,000	<b>1,000</b>
91-01-00-7351	Banking & Insurance	13,468	16,350	<b>17,200</b>
91-01-00-7355	Vehicle Expense	2,875	3,250	<b>3,450</b>
91-01-00-7360	Utilities	80,028	89,000	<b>88,100</b>
91-01-00-7371	Maintenance & Repairs	1,245	18,000	<b>18,000</b>
91-01-00-7510	Principal	49,624	49,693	<b>49,764</b>
91-01-00-7520	Interest	37,543	39,071	<b>39,001</b>
91-01-00-7900	Work Orders - Administration	1,602	-	-
91-01-00-7901	Work Orders - Public Works	2,709	8,000	<b>16,000</b>
91-01-00-7908	Work Orders - Facilities	4,924	8,000	<b>8,000</b>
		<b>310,637</b>	<b>368,203</b>	<b>382,590</b>
<i>ALLOCATED PAYROLL EXPENSE</i>				
91-99-00-8101	Allocations - Administration	\$ 2,810	\$ 3,897	<b>3,457</b>
91-99-00-8104	Allocations - Finance	24,640	25,709	<b>26,571</b>
91-99-00-8105	Allocation - Assessment / Land Mgmt	1,580	2,556	<b>2,814</b>
91-99-00-8120	Allocations - IT	888	858	<b>867</b>
91-99-00-8161	Allocations - Water Revenue	50,736	52,778	<b>54,244</b>
91-99-00-8162	Allocations - Sewer Department	(18,192)	(18,693)	<b>(19,226)</b>
		<b>62,462</b>	<b>67,105</b>	<b>68,727</b>
TOTAL CASH EXPENDITURES & ALLOCATED EXPENSE		<b>373,099</b>	<b>435,308</b>	<b>451,317</b>
REVENUE OVER (UNDER) CASH EXPENDITURES & ALLOCATIONS		<b>121,927</b>	<b>65,592</b>	<b>53,983</b>
<i>NON-CASH EXPENDITURES</i>				
91-01-00-7385	Depreciation Expense	245,803	279,400	<b>295,800</b>
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS FROM OPERATIONS		<b>\$ (123,876)</b>	<b>\$ (213,808)</b>	<b>\$ (241,817)</b>
<b>SEWER FUND CAPITAL PROJECTS</b>				
<div> FY19 Sewer Fund Capital Projects include:  - WWTP Phase III (Electrical)  - W. Fair Drive main upgrade </div>				
<i>REVENUES</i>				
91-50-00-4341	State Revenue (ADEC Loan Proceeds)			<b>\$ 400,000</b>
<i>EXPENDITURES</i>				
91-50-00-7392	Project Expenditures			<b>\$ 541,000</b>
91-50-00-7900	Work Orders - Administration			<b>5,000</b>
91-50-00-7908	Work Orders - Facilities			<b>4,000</b>
				<b>550,000</b>
<i>TRANSFERS</i>				
91-98-00-8257	Transfer IN from CIP			<b>(100,000)</b>
Use of fund balance				<b>\$ (50,000)</b>

**92 BOAT HARBOR FUND****BOAT HARBOR FUND OPERATIONS****REVENUES**

	<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
92-01-00-4421 Transient Moorage	\$ 62,254	\$ 50,000	\$ 58,000
92-01-00-4422 Annual Slip Rental	102,557	100,000	104,000
92-01-00-4425 Ramp Fees	15,225	16,000	15,000
92-01-00-4427 Ice Sales	12,367	14,000	12,000
92-01-00-4428 Fuel Sales	314,237	406,800	189,200
92-01-00-4423 Electrical Service Maintenance	7,204	7,000	7,200
92-01-00-4600 Miscellaneous Revenue	15,643	17,000	17,000
92-01-00-4610 Interest Earnings	2,816	2,000	2,500
	<u>532,302</u>	<u>612,800</u>	<u>404,900</u>

**OPERATING EXPENDITURES**

92-01-00-5000 Cost of Fuel Sold	\$ 279,265	\$ 375,000	169,000
92-01-00-6110 Salaries and wages	126,709	150,863	159,176
92-01-00-6115 Payroll Burden	41,231	52,338	56,481
92-01-00-6140 Health Insurance	33,402	44,224	44,224
92-01-00-7211 Supplies & Postage	1,093	2,600	2,700
92-01-00-7230 Material & Equipment	15,643	7,850	12,000
92-01-00-7241 Computers & Peripherals	825	1,800	600
92-01-00-7312 Professional & Contractual	2,167	27,000	3,000
92-01-00-7325 Dues, Subscriptions & Fees	272	250	250
92-01-00-7334 Travel & Per Diem	1,213	2,000	2,000
92-01-00-7335 Training	120	1,850	1,850
92-01-00-7340 Advertising	187	500	500
92-01-00-7351 Banking & Insurance	14,952	18,800	18,700
92-01-00-7355 Vehicle Expense	1,482	2,200	2,400
92-01-00-7360 Utilities	54,450	48,600	57,300
92-01-00-7371 Maintenance & Repairs	6,096	18,500	10,000
92-01-00-7901 Work Orders - Public Works	5,175	5,000	3,000
92-01-00-7908 Work Orders - Facilities	10,660	4,000	4,000
92-01-00-7963 Work Orders - Harbors	(8,144)	(7,500)	(7,500)
	<u>586,796</u>	<u>755,875</u>	<u>539,681</u>

**TRANSFERS**

92-98-00-8200 Operating Transfers - Gen Fund	(31,000)	(31,000)	(90,000)
92-98-00-8255 Operating Transfers - Econ. Dev.	-	(24,000)	-
92-98-00-8257 Operating Transfers - CIP	(43,772)	-	-
	<u>(74,772)</u>	<u>(55,000)</u>	<u>(90,000)</u>

**ALLOCATED PAYROLL EXPENSE**

92-99-00-8101 Allocations - Administration	\$ 7,025	\$ 10,910	9,678
92-99-00-8104 Allocations - Finance	15,179	15,938	16,497
92-99-00-8120 Allocations - IT	1,776	4,180	4,200
92-99-00-8163 Allocations - Harbor	(103,641)	(120,723)	(141,135)
	<u>(79,661)</u>	<u>(89,695)</u>	<u>(110,760)</u>

Raw Fish Tax Revenue

	FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
<i>(Harbor Fund continued)</i>			
TOTAL CASH EXPENDITURES, TRANSFERS, & ALLOCATIONS	463,363	611,180	338,921
REVENUE OVER (UNDER) CASH EXPENDITURES & ALLOCATIONS	68,938	1,620	65,979
<i>NON-CASH EXPENSE</i>			
92-01-00-7385 Depreciation Expense	326,461	460,000	630,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	<u>\$ (257,523)</u>	<u>\$ (458,380)</u>	<u>\$ (564,021)</u>
<b>BOAT HARBOR FUND CAPITAL PROJECTS</b>			
<div>           REVENUES           <div>             FY19 Harbor Capital Improvement Projects include:              - Continuation of the Harbor Expansion Project              - Sport Ramp Project           </div> </div>			
92-50-00-4341 State Revenue			\$ 1,600,000
92-50-00-4600 Miscellaneous Revenue			-
			<u>\$ 1,600,000</u>
<b>EXPENDITURES</b>			
92-50-00-7392 Project Expenditures			\$ 1,576,500
92-50-00-7900 Work Orders - Administration			6,000
92-50-00-7908 Work Orders - Facilities			10,000
92-50-00-7963 Work Orders - Harbors			7,500
			<u>1,600,000</u>
BOAT HARBOR FUND CAPITAL PROJECTS REVENUE OVER EXPENDITURES			\$ -
<b>93 LUTAK DOCK FUND</b>			
<b>LUTAK DOCK OPERATIONS</b>			
<b>REVENUES</b>			
93-01-00-4217 Lutak Dock Fees	<u>\$ 478,431</u>	<u>\$ 380,000</u>	<u>\$ 410,000</u>
<b>EXPENDITURES</b>			
93-01-00-7211 Supplies & Postage	\$ 151	\$ 800	800
93-01-00-7230 Material & Equipment	5,377	8,250	8,250
93-01-00-7241 Computers & Peripherals	16	1,800	600
93-01-00-7312 Professional & Contractual	19,334	10,800	9,000
93-01-00-7325 Dues, Subscriptions & Fees	262	300	800
93-01-00-7334 Travel & Per Diem	286	1,500	2,050
93-01-00-7335 Training	240	350	350
93-01-00-7340 Advertising	218	100	100
93-01-00-7351 Banking & Insurance	4,654	4,800	4,000
93-01-00-7355 Vehicle Expense	1,403	2,200	2,400
93-01-00-7360 Utilities	5,320	6,600	5,000
93-01-00-7371 Maintenance & Repairs	5,700	2,500	2,500
93-01-00-7901 Work Orders - Public Works	4,966	7,000	2,400

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
93-01-00-7900	Work Orders - Administration	-	-	<b>2,000</b>
93-01-00-7908	Work Orders - Facilities	4,742	6,000	<b>7,000</b>
		52,669	53,000	<b>47,250</b>
<b>ALLOCATED PAYROLL EXPENSE</b>				
93-99-00-8101	Allocations - Administration	\$ 8,429	\$ 15,586	<b>13,826</b>
93-99-00-8104	Allocations - Finance	7,823	9,776	<b>10,125</b>
93-99-00-8120	Allocations - IT	888	2,090	<b>2,100</b>
93-99-00-8163	Allocations - Harbor	61,877	59,312	<b>62,181</b>
		79,017	86,764	<b>88,232</b>
<b>TOTAL CASH EXPENDITURES &amp; ALLOCATIONS</b>		<b>131,686</b>	<b>139,764</b>	<b>135,482</b>
<b>REVENUE OVER (UNDER) CASH EXPENDITURES &amp; ALLOCATIONS</b>		<b>346,745</b>	<b>240,236</b>	<b>274,518</b>
<b>NON-CASH EXPENSE</b>				
93-01-00-7385	Depreciation Expense	99,319	99,500	<b>99,400</b>
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>		<b>\$ 247,426</b>	<b>\$ 140,736</b>	<b>\$ 175,118</b>
 <b>94 PORT CHILKOOT DOCK FUND</b>				
<b>REVENUES</b>				
94-01-00-4218	PC Dock Usage Fee	\$ 86,650	\$ 66,053	<b>\$ 74,880</b>
94-01-00-4225	PC Dock Parking Permit	125	300	<b>3,600</b>
94-01-00-4600	Miscellaneous Revenue	-	-	<b>-</b>
		86,775	66,353	<b>78,480</b>
<b>EXPENDITURES</b>				
94-01-00-7211	Supplies & Postage	\$ 175	\$ 750	<b>750</b>
94-01-00-7230	Material & Equipment	4,476	2,325	<b>2,250</b>
94-01-00-7241	Computers & Peripherals	(12)	1,800	<b>600</b>
94-01-00-7312	Professional & Contractual	549	2,800	<b>1,500</b>
94-01-00-7325	Dues, Subscriptions & Fees	512	300	<b>800</b>
94-01-00-7334	Travel & Per Diem	654	1,500	<b>2,050</b>
94-01-00-7335	Training	240	350	<b>350</b>
94-01-00-7340	Advertising	-	100	<b>100</b>
94-01-00-7351	Banking & Insurance	7,377	10,690	<b>11,300</b>
94-01-00-7355	Vehicle Expense	781	1,100	<b>1,200</b>
94-01-00-7360	Utilities	10,101	8,300	<b>10,100</b>
94-01-00-7371	Repairs & Maintenance	1,741	2,000	<b>2,000</b>
94-01-00-7901	Work Orders - Public Works	1,413	1,500	<b>1,200</b>
94-01-00-7907	Work Orders - Ports	(26,040)	(34,400)	<b>(36,000)</b>
94-01-00-7908	Work Orders - Facilities	2,786	2,000	<b>2,000</b>

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
<i>(Port Chilkoot Dock continued)</i>				
<b>ALLOCATED PAYROLL EXPENSE</b>				
94-99-00-8101	Allocations - Administration	4,215	3,897	<b>3,457</b>
94-99-00-8104	Allocations - Finance	7,459	7,526	<b>7,779</b>
94-99-00-8120	Allocations - IT	888	2,090	<b>2,100</b>
94-99-00-8163	Allocations - Harbor	41,764	61,411	<b>78,955</b>
		<u>59,079</u>	<u>76,039</u>	<u><b>92,491</b></u>
<b>TRANSFERS</b>				
94-98-00-8255	Operating Transfers - from EconDev	<u>(14,000)</u>	<u>(50,000)</u>	<u><b>(49,500)</b></u>
	Transfers in from Fund 23 to partially offset 50% cruise ship dockage discount.			
<b>TOTAL CASH EXPENDITURES &amp; TRANSFERS</b>		<b>45,079</b>	<b>26,039</b>	<b>42,991</b>
<b>REVENUE OVER (UNDER) CASH EXPENDITURES &amp; TRANSFERS</b>		<b>41,695</b>	<b>40,314</b>	<b>35,489</b>
<b>NON-CASH EXPENSE</b>				
94-01-00-7385	Depreciation Expense	348,296	327,000	<b>327,500</b>
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>		<u><b>\$ (306,601)</b></u>	<u><b>\$ (286,686)</b></u>	<u><b>\$ (292,011)</b></u>
 <b>97 PERMANENT FUND</b>				
<b>REVENUE</b>				
97-01-00-4610	Permanent Fund Income	<u>\$ 379,644</u>	<u>\$ 340,000</u>	<u><b>\$ 352,000</b></u>
<b>EXPENDITURES</b>				
97-01-00-7312	Professional & Contractual	\$ 20,270	\$ 21,500	<b>22,000</b>
97-01-00-7351	Banking & Insurance	1,668	1,750	<b>1,850</b>
		<u>21,938</u>	<u>23,250</u>	<u><b>23,850</b></u>
<b>TRANSFERS</b>				
97-98-00-8252	Operating Transfers - IN from Land Sales	\$ -	\$ -	<b>(26,799)</b>
97-98-00-8264	Operating Transfers - OUT from Permanent	293,000	303,000	<b>304,000</b>
		<u>293,000</u>	<u>303,000</u>	<u><b>277,201</b></u>
<b>EXCESS REVENUE OVER (UNDER) EXPENSES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>		<u><b>\$ 64,706</b></u>	<u><b>\$ 13,750</b></u>	<u><b>\$ 50,949</b></u>
FY17 Ending Fund (97) Balance				<b>\$ 8,733,177</b>
FY18 Budgeted (97) Revenue Over (Under) Expenditures				<b>13,750</b>
FY19 Proposed (97) Revenue Over (Under) Expenditures				<b>50,949</b>
Projected 06/30/19 Ending Fund (97) Balance				<b>\$ 8,797,876</b>





## ADMINISTRATION GENERAL FUND 01-01-10

### Administration Description:

The Haines Borough is a home rule borough with a manager form of government. The department includes two of the four borough officers appointed by the Haines Borough Assembly to advise and assist the mayor and assembly: the Manager and the Borough Clerk. The Borough Manager is the chief administrative officer and is responsible for government administration under the ordinances and policies established by the assembly in accordance with State Statutes, the Charter and the Municipal Code. The Borough Clerk is head of the Office of the Clerk and statutorily administers democratic processes such as elections, access to borough records, permitting, contracting, and all legislative actions ensuring transparency to the public.

### Personnel (3.5 FTE):

- Borough Manager (FT)
- Executive Assistant to Manager(FT)
- Borough Clerk (FT)
- Administrative Assistant (PT)



### Key Objectives for FY19:

- Allocate resources in a manner consistent with the vision, goals, strategies and priority projects outlined in the Strategic Plan.
- Support programs and policies consistent with long-term fiscal sustainability.
- Implement a new employee orientation and handbook.
- Complete the archiving of the 3<sup>rd</sup> Class Borough records.
- Identify needed staff training and conduct in-house as much as possible.

**HAINES BOROUGH****FY19 BUDGET****ADMINISTRATION**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
01-01-10-6110	Salaries and wages	\$ 257,414	\$ 264,514	\$ 220,175
01-01-10-6115	Payroll Burden	77,233	80,540	66,836
01-01-10-6140	Health Insurance	55,225	66,336	49,752
01-01-10-6116	PERS "On Behalf" Pd by State	110,261	125,000	125,000
01-01-10-7211	Supplies & Postage	6,347	4,150	4,450
01-01-10-7230	Material & Equipment	492	500	650
01-01-10-7241	Computers & Peripherals	2,077	450	2,850
01-01-10-7312	Professional & Contractual	119,073	87,600	85,606
01-01-10-7325	Dues, Subscriptions & Fees	7,827	6,700	4,850
01-01-10-7332	Discretionary Expense	397	750	500
01-01-10-7334	Travel & Per Diem	10,080	3,450	5,000
01-01-10-7335	Training	2,744	2,800	3,075
01-01-10-7340	Advertising	508	350	350
01-01-10-7351	Banking & Insurance	5,446	5,850	6,300
01-01-10-7355	Vehicle Expense	520	710	710
01-01-10-7360	Utilities	10,885	10,560	10,600
01-01-10-7900	Work Orders - Administration	(31,313)	(18,000)	(25,500)
01-01-10-7901	Work Orders - Public Works	223	500	300
		<b>635,439</b>	<b>642,760</b>	<b>561,504</b>





## ASSEMBLY / MAYOR

GENERAL FUND 01-01-11

### Assembly/Mayor Description:

The Haines Borough Assembly is elected by the citizens of the Haines Borough and is the sole lawmaking body for the borough, creating and adopting any and all new borough laws and amendments, or repealing laws and amendments. The assembly also serves as the election canvass board and, as needed, acts in a quasi-judicial capacity, including serving as the Board of Equalization (BOE) and hearing various appeals. The assembly annually adopts an operating budget and establishes tax levies. The executive power of the borough is vested in the mayor. The mayor presides at assembly meetings, acts as the ceremonial head for the borough, and executes other powers and duties prescribed by borough code or Alaska Statute Title 29.



### FY19 Assembly Top Priorities:

- TBD.

### Personnel (Elected Officials):

- Mayor
- Six Assembly Members



**HAINES BOROUGH****FY19 BUDGET****BOROUGH ASSEMBLY**

			<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
01-01-11-6110	Salaries and wages	\$	35,145	\$ 30,822	<b>28,150</b>
01-01-11-6115	Payroll Burden		6,643	5,369	<b>4,567</b>
01-01-11-7211	Supplies & Postage	Mayor's Community Celebration \$5,000	1,049	1,200	<b>1,950</b>
01-01-11-7230	Material & Equipment		204	200	<b>150</b>
01-01-11-7241	Computers and Peripherals		3,165	2,050	<b>2,270</b>
01-01-11-7312	Professional & Contractual		7,285	6,650	<b>7,150</b>
01-01-11-7325	Dues, Subscriptions & Fees		-	200	<b>200</b>
01-01-11-7332	Discretionary Expense		1,158	1,000	<b>6,000</b>
01-01-11-7334	Travel & Per Diem		8,036	7,520	<b>7,750</b>
01-01-11-7335	Training		4,725	8,200	<b>6,100</b>
01-01-11-7340	Advertising		3,395	2,400	<b>2,575</b>
01-01-11-7351	Banking & Insurance		875	930	<b>900</b>
01-01-11-7360	Utilities		7,089	6,530	<b>6,800</b>
01-01-11-7710	Appropriations from the Assembly		92,954	52,300	<b>37,000</b>
			<b>171,722</b>	<b>125,371</b>	<b>111,562</b>



# ELECTIONS

# GENERAL FUND 01-01-14

## Elections Description:

A general Haines Borough municipal election is held annually on the first Tuesday in October in accordance with the Borough Charter. The election is conducted on a nonpartisan basis to allow the borough voters to elect a mayor, Haines Borough Assembly members, and school board members, and to vote on citizens' initiatives, referendums and other ballot propositions. Additionally, the assembly may from time to time order a special election, at its discretion. The Borough Clerk conducts all election proceedings as the borough's Election Supervisor.

## Personnel:

- Three Election Judges, each precinct
- Up to three Election Clerks, each precinct  
(temporary, short-term employees, hired as needed)

## Voter Turnout Since 2002 Consolidation (all elections)

Election Date	Registered Voters	Votes Cast	%
2002	2217	1183	53%
2003Spec	2272	798	35%
2003	2227	813	37%
2004	2196	830	38%
2004Spec	2124	757	36%
2005	2097	1067	51%
2006	2196	842	38%
2007	2254	761	34%
2008	2273	1200	53%
2009	2244	1059	47%
2010	2255	1094	49%
2011	2272	1172	52%
2012	2222	865	39%
2013	2247	1014	45%
2014	2226	1051	47%
2015	2228	838	38%
2016	2283	1031	45%
2017Spec	2251	1085	48%
2017	2269	1083	48%

average 43.8%

## Key Objectives for FY19:

- Expand voting accessibility to voters.
- Continue to encourage participation as elected officials.
- Encourage the Division of Elections to update the Haines voter list.
- Continue with accommodations for making early voting convenient for residents.
- Provide support to the State of Alaska for Primary and General Elections.

**HAINES BOROUGH****FY19 BUDGET****ELECTIONS**

		FY17 ACTUAL		FY18 BUDGET	FY19 PROPOSED
01-01-14-6110	Salaries and wages	\$	1,657	\$ 3,493	<b>1,803</b>
01-01-14-6115	Payroll Burden		5	15	<b>8</b>
01-01-14-7211	Supplies & Postage		1,332	3,678	<b>2,125</b>
01-01-14-7312	Professional & Contractual		838	1,850	<b>950</b>
01-01-14-7340	Advertising		663	2,050	<b>850</b>
01-01-14-7375	Rent		-	150	<b>200</b>
			<u>4,495</u>	<u>11,236</u>	<b>5,936</b>



## Finance

## GENERAL FUND 01-01-15

### Department Description:

The Finance department ensures Borough financial resources are collected, protected, invested and distributed in a fiscally responsible manner in accordance with Haines Borough policy and generally accepted accounting principles. Additionally the department serves elected officials, Borough departments, and the citizens of Haines by providing timely, accurate, and clear information about the Haines Borough's financial position.



FY16 Payable & Receivables Activity	
Bills Paid	6,544
Paychecks	1,758
Payment Received (est.)	17,200

### Personnel (4 FTEs):

- Chief Fiscal Officer (FT)
- Accounts Payable / Payroll (FT)
- Accounts Receivable (FT)
- Sales Tax (FT)



### FY19 Objectives:

- Implement proposed OpenGov budgeting software.
- Continue implementation of new Tobacco & Marijuana excise taxes.
- Assist assessment department as needed with data migration for new assessment database.
- Work with Manager & Facilities Director to pursue funding for Lutak Dock as well as other infrastructure needs.
- Continue and increase online training, including human resources training.
- Improve training for department directors related to budget and finance policies & procedures.



**HAINES BOROUGH****FY19 BUDGET****FINANCE**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
01-01-15-6110	Salaries and wages	\$ 199,913	\$ 207,315	<b>216,462</b>
01-01-15-6115	Payroll Burden	60,629	63,780	<b>66,512</b>
01-01-15-6140	Health Insurance	63,198	66,336	<b>66,336</b>
01-01-15-7211	Supplies & Postage	6,167	7,000	<b>7,000</b>
01-01-15-7230	Material & Equipment	45	400	<b>200</b>
01-01-15-7241	Computers & Peripherals	13,288	19,600	<b>19,600</b>
01-01-15-7312	Professional & Contractual	57,672	60,600	<b>52,800</b>
01-01-15-7325	Dues, Subscriptions & Fees	212	150	<b>225</b>
01-01-15-7332	Discretionary Expense	165	250	<b>250</b>
01-01-15-7334	Travel & Per Diem	1,261	300	<b>1,500</b>
01-01-15-7335	Training	2,218	1,800	<b>1,200</b>
01-01-15-7340	Advertising	917	1,100	<b>1,100</b>
01-01-15-7351	Banking & Insurance	4,925	6,000	<b>6,200</b>
01-01-15-7360	Utilities	5,484	6,100	<b>5,900</b>
		<b>416,094</b>	<b>440,731</b>	<b>445,285</b>



# Department of Lands and Assessment

Adopted 06-12-2018

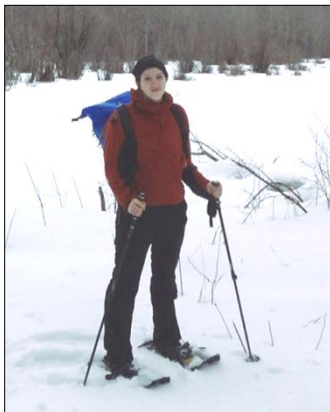
## Proposed: Department of Lands and Planning - Divisions: Assessment, Planning

### Planning & Zoning Division:

The primary role of the Planning & Zoning Division is to administer and perform all functions of borough government related to platting, zoning, land use permitting, planning policy or regulation, and environmental protection as provided for in the Haines Borough Code. The division also provides cartographic and GIS support to all borough departments and policy analysis to various committees within the community. The planner gives staff support to the Planning Commission and serves ex-officio on the Haines Economic Development Corporation.

### Key Metrics

	<i>Maps Created</i>	<i>Permits Issued</i>	<i>Happiness Rating</i>
<b>FY17</b>	38	87	90%



### Personnel: 4

- Planner (FT)
- Planning and Zoning Technician (FT)
- Assessor (FT)
- Property Data Collectors (PT)
- Administrative Assistant (PT)

### Assessment Division:

The Assessment Division administers and performs all functions of borough government related to real and personal property assessment. The Division provides accurate data to the chief fiscal officer for collection of taxes at the rates imposed by adoption of the Borough Budget.



### Key Objectives for FY19:

- Implement M.A.R.S. CAMA system
- Adjust to six year assessment cycle site visits through Fire District 4, Lutak, Mud Bay, Glacier Point and EXI properties.
- Complete *Assessment Notice* mailing prior to March 15, 2019.
- Maintain and monitor *required* and *optional* Real Property exempt accounts.
- Submit to Borough Planner &/or GIS Tech the necessary changes required for keeping the Geographic Information System (GIS) online information updated.

### Key Objectives for FY19:

- Create a Draft Land Management Plan for the Borough.
- Create a Draft Infrastructure Inventory for the Borough.
- Support the Planning Commission in:
  - Updating Land Use Code;
  - Updating the 2012 Comprehensive Plan;
  - Updating Coastal Management Policy.
- Complete Physical Addressing Project beyond Townsite.
- Update routes for the 2020 US Census.
- Maintain the Geographic Information System and Parcel Viewer .
- Provide the Manager with timely recommendations on land use or economic development issues, as requested.

### Key Metrics

	<i>Properties Assessed</i>	<i>New or Amended Accounts</i>	<i>Site Visits</i>
<b>FY16</b>	2,631	169	570
<b>FY17</b>	2,641	205	614

**HAINES BOROUGH****FY19 BUDGET****ASSESSMENT/LAND MANAGEMENT**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
01-01-17-6110	Salaries and wages	\$ 157,336	\$ 157,719	<b>209,316</b>
01-01-17-6115	Payroll Burden	43,228	47,707	<b>62,088</b>
01-01-17-6140	Health Insurance	43,396	49,752	<b>66,336</b>
01-01-17-7211	Supplies & Postage	4,306	3,300	<b>3,700</b>
01-01-17-7230	Material & Equipment	180	250	<b>250</b>
01-01-17-7241	Computers & Peripherals	5,816	10,850	<b>14,923</b>
01-01-17-7312	Professional & Contractual	2,666	22,700	<b>300</b>
01-01-17-7325	Dues, Subscriptions & Fees	200	550	<b>450</b>
01-01-17-7334	Travel & Per Diem	4,906	6,750	<b>4,500</b>
01-01-17-7335	Training	425	1,550	<b>3,900</b>
01-01-17-7340	Advertising	2,623	2,500	<b>2,600</b>
01-01-17-7351	Banking & Insurance	763	800	<b>1,000</b>
01-01-17-7355	Vehicle Expense	520	700	<b>700</b>
01-01-17-7360	Utilities	4,064	4,565	<b>4,500</b>
		<b>270,429</b>	<b>309,693</b>	<b>374,563</b>



**INFORMATION TECHNOLOGY GENERAL FUND 01-01-20****Information Technology Description:**

The Information Technology budget funds technology maintenance and support services for the borough, excluding the library, museum and fire department. The borough is currently under contract with Kingfisher Consulting to provide the support services, and the current contract has been in place since January 2012. The services include comprehensive technical computer and network support, with a significant portion handled remotely. Components currently include five physical servers, 17 virtual servers, 65 computers/iPads, cell phones, security cameras, wireless bridges and site-to-site VPN connections between facilities, an IP-based phone system, and audio/visual equipment.

**Personnel:**

- Contracted Consultant

System Administrator Hours Since 7/1/12						
	FY13	FY14	FY15	FY16	FY17	Total
	7/1/12-6/30/13	7/1/13-6/30/14	7/1/14-3/31/15	7/1/15-3/31/16	7/1/16-3/31/16	
Hours	817	890	916	679	Projected 850	4151
% Diff	---	+ 8.94%	+ 2.89%	- 25.86%	+ 25.23	

Note: Hours are based on tasks/projects completed & do not reflect a significant number of unfinished/delayed tasks.

**Key Objectives for FY19:**

- Continue to maintain and upgrade all of the Borough's ever-expanding technology resources to minimize total cost of ownership and ensure maximum availability for staff use.
- Ensure the preservation, availability, security and integrity of the information contained on the Borough's computers and information systems.
- Wireless bridges to connect additional remote departments.
- Expand IP-based phone system to newly connected remote departments.
- Security cameras for designated Borough facilities.
- E911 system upgrades.
- Update Disaster Recovery manual.
- Provide tech-related training.
- Separate the Police Department domain.

**HAINES BOROUGH****FY19 BUDGET****INFORMATION TECHNOLOGY**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
01-01-20-6110	Salaries and wages	\$ 2,608	\$ -	-
01-01-20-6115	Payroll Burden	802	-	-
01-01-20-6140	Health Insurance	986	-	-
01-01-20-7211	Supplies & Postage	483	500	<b>500</b>
01-01-20-7241	Computers & Peripherals	15,295	13,772	<b>17,500</b>
01-01-20-7312	Professional & Contractual	66,271	63,150	<b>72,150</b>
01-01-20-7335	Training	-	500	-
01-01-20-7351	Banking & Insurance	488	550	<b>500</b>
01-01-20-7360	Utilities	1,948	1,910	<b>1,900</b>
		<u>88,875</u>	<u>80,382</u>	<b>92,550</b>



## DISPATCH GENERAL FUND 01-02-50

### Department Description:

The Haines Borough Police Department dispatch center is the Borough's 911 and public safety central point of contact for dispatch services to the Haines Borough Police Department, Haines Volunteer Fire Department, Klehini Valley Volunteer Fire Department, Alaska State Troopers and State Parks. It is staffed 24 hours a day, 365 days a year by a team of six trained telecommunicators.

Dispatchers receive calls for medical care, traffic accidents, domestic disturbances, reports of crime, weather reports, road condition updates, complaints about domestic and wild animals, as well as a multitude of other issues related to public safety.

### Calls Received by HBPD Dispatch

2015	4702
2016	5361
2017	4542

### Personnel (#of FTEs):

- 1 Dispatch Supervisor/Jailer (FT)
- 4 Dispatcher/Jailers (FT)
- 1 Dispatcher/Jailer (PT)



### FY19 Objectives:

- To receive, confirm and direct public safety requests to the appropriate public safety service provider.
- To assist the public with general inquiries of a non-public safety nature and direct them to available resources in the community or elsewhere.
- To update and maintain records databases used by local public safety agencies.
- Continue to focus on good records management by our established (2018) records management system to track types of calls, the time spent relative to each call and documents generated by calls.
- To continue Emergency Medical Dispatch and jailer training or refresher training for all staff.
  - 3 dispatchers completed in 2017 and 3 scheduled to be completed in 2018 calendar year.

**HAINES BOROUGH****FY19 BUDGET****DISPATCH**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
01-02-50-6110	Salaries and wages	\$ 222,964	\$ 242,513	<b>253,385</b>
01-02-50-6115	Payroll Burden	66,766	74,936	<b>78,204</b>
01-02-50-6140	Health Insurance	77,762	82,920	<b>82,920</b>
01-02-50-7211	Supplies & Postage	1,034	2,700	<b>2,700</b>
01-02-50-7230	Material & Equipment	-	2,500	<b>2,500</b>
01-02-50-7241	Computers & Peripherals	2,170	1,700	<b>500</b>
01-02-50-7312	Professional & Contractual	1,000	10,450	<b>10,400</b>
01-02-50-7325	Dues, Subscriptions & Fees	162	650	<b>650</b>
01-02-50-7334	Travel & Per Diem	2,056	2,100	<b>4,100</b>
01-02-50-7335	Training	2,530	900	<b>2,400</b>
01-02-50-7340	Advertising	-	200	<b>200</b>
01-02-50-7351	Banking & Insurance	981	1,200	<b>1,200</b>
01-02-50-7360	Utilities	7,718	7,700	<b>4,000</b>
01-02-50-7908	Work Orders - Facilities	133	-	-
		<b>385,276</b>	<b>430,469</b>	<b>443,159</b>



Adopted 06-12-2018

# Facilities Department

01-04-20

## Facilities Mission:

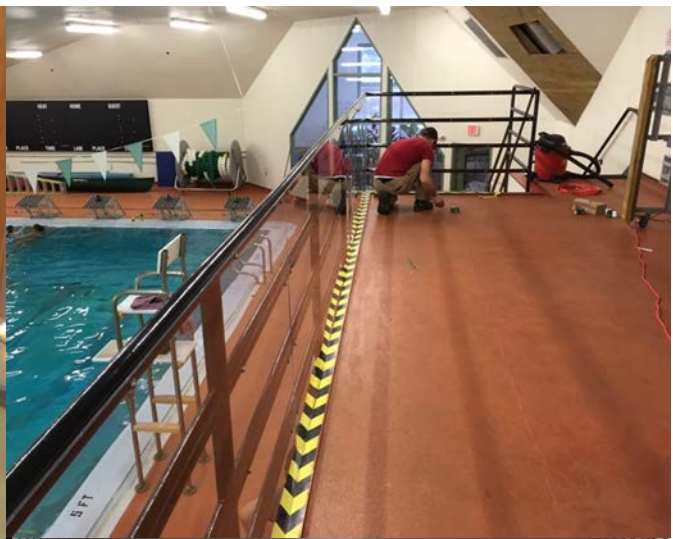
To enhance and maintain community facilities through quality maintenance, energy-efficient construction practices and systematically addressed deferred maintenance.

## Personnel (#of FTEs):

- 1 Director of Public Facilities (FT)
- 1 Facilities Superintendent (FT)
- 1 Facilities Tech II (FT)
- 1 Facilities Laborer II (.5 FT)

## FY19 Objectives:

- Systematically address deferred maintenance at Borough facilities.
- Provide project management for design of the library expansion.
- Continue upgrades to the Public Safety Building, Museum and Pool facilities.
- Regular maintenance and monitoring of mechanical systems in all Borough facilities.





**HAINES BOROUGH****FY19 BUDGET****PUBLIC FACILITIES**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
01-04-20-6110	Salaries and wages	\$ 208,514	\$ 219,648	<b>230,901</b>
01-04-20-6115	Payroll Burden	69,078	72,702	<b>76,227</b>
01-04-20-6140	Health Insurance	53,777	58,044	<b>58,044</b>
01-04-20-7211	Supplies & Postage	726	940	<b>940</b>
01-04-20-7230	Material & Equipment	12,728	9,800	<b>14,000</b>
01-04-20-7241	Computers and Peripherals	13	2,500	<b>200</b>
01-04-20-7312	Professional & Contractual	14,338	9,350	<b>30,850</b>
01-04-20-7334	Travel & Per Diem	1,091	2,000	<b>3,000</b>
01-04-20-7340	Advertising	-	100	<b>100</b>
01-04-20-7351	Banking & Insurance	8,032	9,290	<b>10,900</b>
01-04-20-7355	Vehicle Expense	6,722	5,700	<b>6,700</b>
01-04-20-7360	Utilities	39,435	45,320	<b>53,300</b>
01-04-20-7371	Building Maintenance	23,509	25,000	<b>28,000</b>
01-04-20-7901	Work Orders - Public Works	1,355	1,500	<b>1,000</b>
01-04-20-7908	Work Orders - Facilities	(160,927)	(162,400)	<b>(152,500)</b>
		<u>278,639</u>	<u>299,494</u>	<b>361,662</b>



Facilities budget includes roughly \$29,600 of expense for the **Mosquito Lake Facility**:

Maintenance & Snow Removal	\$10,500
Heating Fuel	6,200
Electricity	8,300
Insurance	3,300
Security phone / alarm	<u>1,300</u>
Total	\$29,600

Facilities budget includes roughly \$25,000 of expense for **Senior Center**:

Maintenance	\$8,000
Pellets	4,800
Electricity/Phone	4,000
Garbage	2,300
Propane	3,000
Insurance	1,250
Water/Sewer	<u>1,100</u>
Total	\$24,450



## CHILKAT CENTER

## GENERAL FUND 01-08-00

### **Lynn Canal Broadcasting (KHNS):**

The Haines Borough has entered into a Memorandum of Understanding (MOU) regarding management of the Chilkat Center with Lynn Canal Broadcasting effective May 1, 2014.

### **Purpose**

It is the purpose and policy of the Borough to provide for cost effective management of the Facility in a manner that will promote the Facility's utilization and revenue-generating capabilities and in a manner that will serve the needs and interests of the community at large, as well as the arts, education and business communities within the Borough. The MOU sets out the terms under which Lynn Canal Broadcasting shall provide administrative and management services to the Borough for the operation of the Facility.

### **Term**

Subject always to early termination, the initial and subsequent terms of the MOU shall be as follows. The initial term of the MOU shall be for one year. If neither party provides written notice of the intention not to renew the MOU at least 30 days before the expiration of the initial term, the Agreement shall automatically be renewed for another one-year term. Thereafter, either party may provide written notice of the intention not to renew the MOU no later than March 1 of any term after the initial term. If neither party provides such notice, the Agreement shall be renewed for another one-year term.

### **Chilkat Center Use**

**2013** (*only 11 months recorded*)

People: 9,122

**2014**

People: 9,658

**2015** (*only 11 months recorded*)

People: 8,876

**2016**

People: 10,929

**2017**

People: 9,525

*Photos courtesy Chilkat Valley News*





**HAINES BOROUGH****FY19 BUDGET****CHILKAT CENTER FOR THE ARTS**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
<b>REVENUE</b>				
01-08-00-4620	Rental Income	48,651	25,000	<b>25,000</b>
<b>EXPENDITURES</b>				
01-08-00-7211	Supplies & Postage	\$ 1,197	\$ 1,050	<b>1,050</b>
01-08-00-7230	Material & Equipment	902	2,000	<b>2,000</b>
01-08-00-7312	Professional & Contractual	47,516	17,300	<b>17,300</b>
01-08-00-7340	Advertising	-	50	<b>50</b>
01-08-00-7351	Banking & Insurance	8,145	8,950	<b>9,400</b>
01-08-00-7360	Utilities	37,502	39,950	<b>40,500</b>
01-08-00-7371	Building Maintenance & Repairs	1,383	7,000	<b>5,000</b>
01-08-00-7908	Work Orders - Facilities	10,814	15,000	<b>10,000</b>
		<u>107,459</u>	<u>91,300</u>	<b>85,300</b>

# HAINES BOROUGH



# FY19 BUDGET

## HAINES BOROUGH SCHOOL DISTRICT

This represents the Borough's contribution to the school district budget.

		FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
01-12-00-7601	School District - Instructional	\$ 1,560,000	\$ 1,560,000	<b>1,605,000</b>
01-12-00-7602	School District - Activities	210,000	210,000	<b>210,000</b>
01-12-00-7901	Work Orders - Public Works	-	2,000	-
01-12-00-7908	Work Orders - Facilities	1,642	3,000	<b>2,000</b>
		<u>1,771,642</u>	<u>1,775,000</u>	<b>1,817,000</b>





# LIBRARY GENERAL FUND 01-14-00

## Department Description:

The mission of the Haines Borough Public Library (HBPL) is to be responsive to community needs by assembling and providing access to materials, information and technology. The Library offers an environment conducive to hosting programs, sharing information and stimulating ideas. HBPL is a community gathering place where all ages are welcome.

## A Small Demonstration of Our Library's Value

2017 Checkouts and Attendance		Item Value	Potential Cost
Books	41,990	At :\$25 Book	\$1,049,750
Movies	39,115	At: \$15 DVD	\$586,725
Programs	7,376	At: \$15 Ticket	\$110,640
Conference Room	334	At: \$60 Rental	\$20,000
Community Room	129	At: \$100 Rental	\$12,900
Total Annual Patron Savings			\$1,780,015

## Personnel (No. of FTEs): 5.77

- Director, 1 employee (FT)
- Circulation Services, 3 employees in position (PT)
- Children's Librarian, 1 employee (PT)
- Ed./Cultural Coordinator, 1 employee (PT)
- Assistant Director, 1 employee (FT)
- Technology Coordinator, 1 employee (PT)
- Collection Development, 1 employee (PT)
- Custodian, 1 employee (PT)



## FY19 Objectives:

- To continue to maintain a vital collection, information resources, public internet, adult and children's programming, and meeting room space in accordance with our mission and the needs of the community.
- To complement our AV collection by finding an affordable subscription service that streams alternative films (foreign language, documentaries, independent, etc.) into the homes of library patrons.
- To continue to contribute to funding by applying for Public Library Assistance grants, CE grants, CVCF grants, and other grants, pursuing partnerships with local nonprofits, and E-rate funding for internet.
- To reduce costs by participating in Online With Libraries (OWL) state-wide broadband initiative.

**HAINES BOROUGH****FY19 BUDGET****LIBRARY**

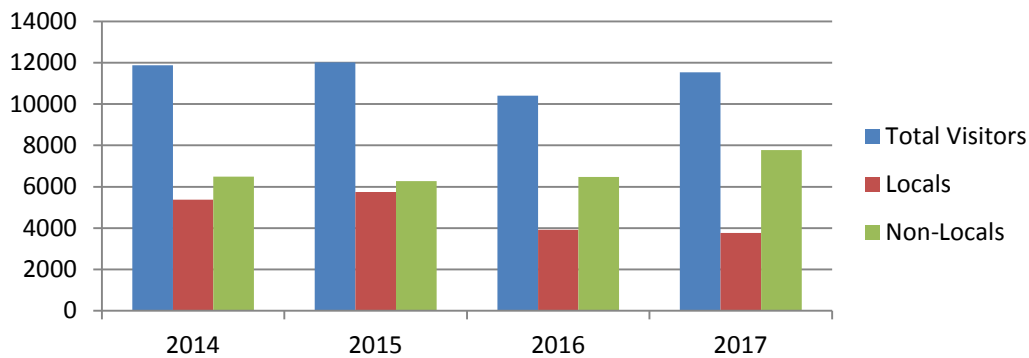
		FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
<b>REVENUE</b>				
01-14-00-4341	State Revenue - Library	7,475	-	<b>7,000</b>
01-14-00-4250	User Fees - Library	17,109	16,000	<b>17,000</b>
		24,584	16,000	24,000
<b>EXPENDITURES</b>				
<b>LIBRARY - GENERAL</b>				
01-14-00-6110	Salaries and wages	\$ 245,301	\$ 254,106	<b>271,989</b>
01-14-00-6115	Payroll Burden	67,953	72,493	<b>76,488</b>
01-14-00-6140	Health Insurance	42,617	45,208	<b>33,168</b>
01-14-00-7210	Lending Materials	6,650	6,600	<b>6,600</b>
01-14-00-7211	Supplies & Postage	5,519	6,000	<b>6,000</b>
01-14-00-7230	Material & Equipment	397	1,500	<b>1,500</b>
01-14-00-7241	Computers & Peripherals	500	1,800	<b>1,800</b>
01-14-00-7305	Replacement Materials	250	500	<b>500</b>
01-14-00-7312	Professional & Contractual	3,815	6,180	<b>6,180</b>
01-14-00-7325	Dues, Subscriptions & Fees	75	375	<b>375</b>
01-14-00-7334	Travel & Per Diem	392	800	<b>800</b>
01-14-00-7335	Training	-	275	<b>275</b>
01-14-00-7340	Advertising	158	150	<b>150</b>
01-14-00-7351	Banking & Insurance	5,364	6,610	<b>7,000</b>
01-14-00-7360	Utilities	33,890	27,000	<b>31,050</b>
01-14-00-7371	Building Maintenance	2,521	2,474	<b>2,500</b>
01-14-00-7908	Work Orders - Facilities	2,568	2,000	<b>2,000</b>
		417,970	434,071	<b>448,375</b>
<b>LIBRARY - IMLS BASIC GRANT</b>				
01-14-02-4589	FEDERAL GRANT REVENUE	\$ (7,000)	\$ (7,000)	<b>(7,000)</b>
01-14-02-7210	Lending Materials	2,000	3,150	<b>3,150</b>
01-14-02-7211	Supplies & Postage	1,423	300	<b>300</b>
01-14-02-7312	Professional & Contractual	2,250	2,250	<b>2,250</b>
01-14-02-7334	Travel & Per Diem	1,015	1,000	<b>1,000</b>
01-14-02-7392	Project Expenditures	312	300	<b>300</b>
		-	-	-
<b>LIBRARY GRANT - PLA</b>				
01-14-05-4341	State Revenue - Library	\$ (6,900)	\$ (6,500)	<b>(6,500)</b>
01-14-05-7210	Lending Materials	5,650	5,650	<b>5,650</b>
01-14-05-7211	Supplies & Postage	500	500	<b>500</b>
01-14-05-7334	Travel & Per Diem	750	350	<b>350</b>
		0	-	-

		<b>FY17</b>	<b>FY18</b>	<b>FY19</b>
		<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>
LIBRARY SMALL GRANTS & AWARDS				
01-14-06-4341	State Revenue - Library	\$ (4,924)	\$ -	-
01-14-06-4604	Donations - Library	(11,392)	(13,473)	<b>(13,474)</b>
01-14-06-6110	Salaries and wages	2,245	2,889	<b>2,917</b>
01-14-06-6115	Payroll Burden	199	259	<b>262</b>
01-14-06-7210	Lending Materials	-	1,000	<b>1,000</b>
01-14-06-7312	Professional & Contractual	360	1,575	<b>1,575</b>
01-14-06-7334	Travel & Per Diem	4,389	995	<b>995</b>
01-14-06-7335	Training	535	255	<b>225</b>
01-14-06-7392	Project Expenditures	8,587	6,500	<b>6,500</b>
		-	-	-





# Haines Sheldon Museum GENERAL FUND 01-01-15



## The Haines Sheldon Museum:

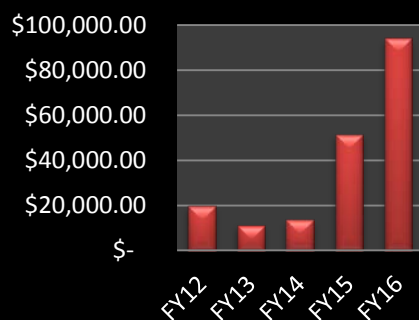
- (1) Maintains the historical record of the community in archives and objects that preserve Haines' story.
- (2) Provides a nationally accredited space to borrow and display objects from other museums.
- (3) Is an educational resource for Haines.
- (4) Promotes Haines and serves as a visitor destination.



## Personnel (# of FTEs): 3.3 FTE

- Museum Director, 1 FTE
- Community Coordinator, 7/8 FTE
- Bookkeeper/Designer, PT (2/3 FTE)
- Education Coordinator, PT (1/4 FTE)
- Information Technology Tech I, PT (1/4 FTE)
- Janitor, PT (1/7 FTE)

## Grants Received



## FY19 Objectives:

- Improve access
  - Make collection accessible online
  - Digitize and organize digital materials
- Reinstitute two core positions – Education and Collections.
- Continue oral histories of elders program.
- Continue using digital materials in exhibits.
- Create Princess Sophia exhibit for the 100-year anniversary.



**HAINES BOROUGH****FY19 BUDGET****MUSEUM**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
01-15-00-6110	Salaries and wages	\$ 136,378	\$ 128,837	<b>138,768</b>
01-15-00-6115	Payroll Burden	39,417	37,230	<b>40,122</b>
01-15-00-6140	Health Insurance	31,632	33,168	<b>33,168</b>
01-15-00-7351	Banking & Insurance	5,192	6,320	<b>6,700</b>
01-15-00-7371	Building Maintenance & Repairs	4,643	1,500	<b>2,500</b>
01-15-00-7654	Component Unit Reimbursements	(13,131)	-	<b>-</b>
01-15-00-7901	Work Orders - Public Works	1,998	-	<b>100</b>
01-15-00-7908	Work Orders - Facilities	2,523	4,500	<b>4,500</b>
		<u>208,653</u>	<u>211,555</u>	<b>225,858</b>



## COMMUNITY YOUTH DEVELOPMENT GENERAL FUND 01-16-10

### Community Youth Development Mission:

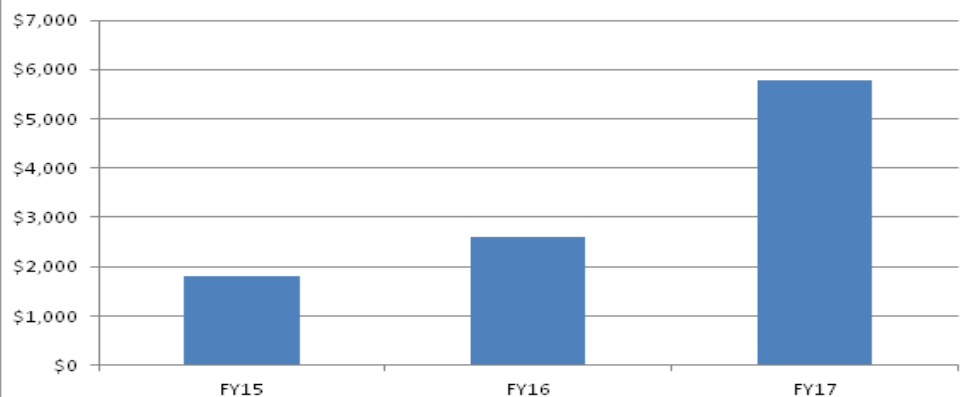
The mission of the Community Youth Development (CYD) Program is to come alongside the youth of Haines (mentorship) and assist them as they grow and develop in their personal and social skills, provide a platform to build a positive and supportive social network, and set “life” goals both personal and career by providing a venue of healthy, challenging individual and dynamic group activities.



### Personnel (#of FTEs):

- 1 CYD Director (1/3 FTE)

**CYD Revenues**



### Key Objectives for FY19:

- Raise \$7,000 to help with travel expenses.
- Introduce CYD middle school summer basketball league and summer league archery.
- Increase scholarship availability and funding for participation in camps and various events.
- Re-condition and re-seed the infield of the Haines School track.
- Expand the summer soccer league and partner with youth wrestling program.
- Other proposed new activities: scholastic competitive cup stacking and Boys on the Run.
- Increased recruitment of coaches and volunteers.

**HAINES BOROUGH****FY19 BUDGET****COMMUNITY YOUTH DEVELOPMENT****REVENUE**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
01-16-10-4250	User Fees - CYD	\$ 5,786	\$ 3,500	\$ 6,000

**EXPENDITURES**

01-16-10-6110	Salaries and wages	\$ 10,268	\$ 11,616	<b>12,051</b>
01-16-10-6115	Payroll Burden	968	1,045	<b>3,735</b>
01-16-10-7211	Supplies & Postage	103	100	<b>120</b>
01-16-10-7230	Material & Equipment	1,367	2,000	<b>3,000</b>
01-16-10-7241	Computers & Peripherals	1,167	100	<b>100</b>
01-16-10-7334	Travel & Per Diem	10,333	11,500	<b>16,000</b>
01-16-10-7340	Advertising	676	500	<b>650</b>
01-16-10-7351	Banking & Insurance	830	870	<b>1,000</b>
01-16-10-7355	Vehicle Expense	304	900	<b>1,000</b>
01-16-10-7360	Utilities	1,890	1,300	<b>1,360</b>
01-16-10-7392	Program/Project Expenditures	1,581	1,500	<b>1,800</b>
01-16-10-7901	Work Orders - Public Works	134	200	<b>100</b>
		<b>29,622</b>	<b>31,631</b>	<b>40,916</b>

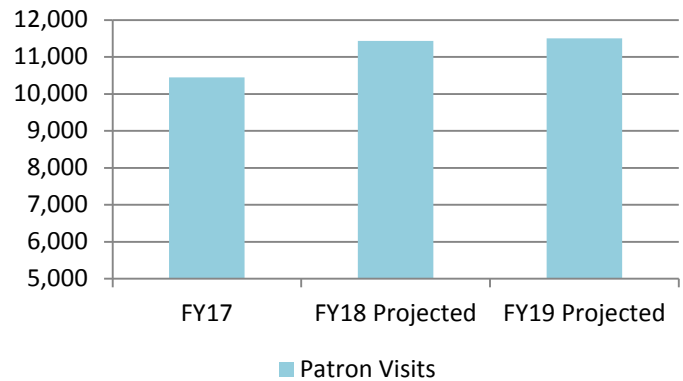


## Swimming Pool 01-16-15

### Department Description:

Access to aquatic programs, particularly in communities with working waterfronts, supports the quality of life that economic development aims to achieve. The Haines Swimming Pool offers accessible and enjoyable indoor recreation opportunities for all residents, particularly children, during the long winter months. The pool is a place where patrons can exercise, relax and learn to be safe in the water. It offers the community an opportunity to learn how to swim as well as access to cold water safety training programs.

### Patron Visits



### Personnel (#of FTEs):

- 2.55 FTE @ 5,374 hours of staff time to operate the pool for roughly 48 hours per week.

### GOALS

- The pool will be open approximately 48 hours per week for 48 weeks.
- The implementation of programs such as USA Masters Swimming, swimming lessons and swim camps will help residents enjoy increased health and fitness due to participation in aquatic recreation and develop a sense of community while providing a place for social interaction.
- Diversification of current programs and expanding on other specially-themed events and amenities (such as the inflatable module and pool floats) will target specific age groups and attract more users while promoting and encouraging an outlet for healthy, year-round recreation.
- The facility will meet leisure, therapy, competition, fitness and education needs.
- Improved water safety skills result in fewer accidents and deaths.



**HAINES BOROUGH****FY19 BUDGET****MUNICIPAL SWIMMING POOL****REVENUE**

01-16-15-4257 Swimming Pool Revenue

<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
\$ 44,013	\$ 40,000	\$ 35,000

**EXPENDITURES**

01-16-15-6110 Salaries and wages  
 01-16-15-6115 Payroll Burden  
 01-16-15-6140 Health Insurance  
 01-16-15-7211 Supplies & Postage  
 01-16-15-7230 Material & Equipment  
 01-16-15-7241 Computers & Peripherals  
 01-16-15-7312 Professional & Contractual  
 01-16-15-7334 Travel & Per Diem  
 01-16-15-7335 Training  
 01-16-15-7340 Advertising  
 01-16-15-7351 Banking & Insurance  
 01-16-15-7360 Utilities  
 01-16-15-7371 Building Maintenance & Repairs  
 01-16-15-7908 Work Orders - Facilities

\$ 80,561	\$ 96,244	<b>101,158</b>
22,521	29,846	<b>32,947</b>
15,816	16,584	<b>16,584</b>
1,332	2,000	<b>2,000</b>
3,289	3,360	<b>3,360</b>
453	200	<b>400</b>
2,068	1,950	<b>1,950</b>
766	500	<b>1,500</b>
917	1,075	<b>885</b>
115	300	<b>300</b>
4,631	5,190	<b>5,500</b>
45,958	76,681	<b>64,000</b>
15,003	5,000	<b>5,000</b>
8,099	5,000	<b>5,000</b>
<b>\$ 201,531</b>	<b>\$ 243,930</b>	<b>\$ 240,584</b>





## POLICE TOWNSITE FUND 02-02-00

### POLICE DEPARTMENT MISSION

"Excellence is our Standard"

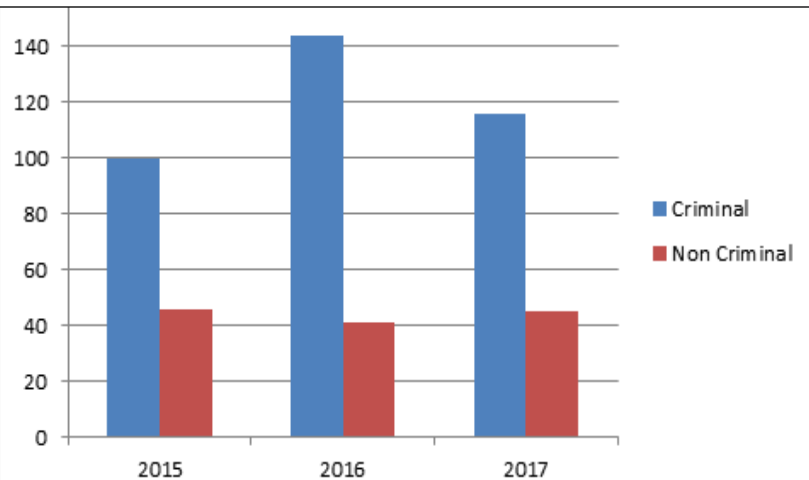
The Haines Borough Police Department is part of a team of Borough departments committed to keeping Haines a pleasant and safe place to live, work and visit. Our department works collaboratively with the community and is dedicated to Community-Oriented Policing and Problem Solving. Our charge is to protect lives and property, but we also consider the quality of life of our citizens a vital part of our mission.

The employees of the Haines Borough Police Department understand their role within the community. It's expressed through the personal service that members of our community receive each and every day. Our employees are chosen based upon their personal skills as well as their experience and education. Compassion, understanding and the ability to equitably resolve issues are the cornerstone of our service delivery philosophy.

The dedicated men and women of the Haines Borough Police Department are proud to wear the badge of public trust and are committed to preserving and protecting the Haines way of life.



### 3-Year Crime Trend Based on Haines Uniform Crime Reports



### Personnel (#of FTEs):

- Chief of Police – 1 Full-Time Position
- Police Sergeant – 1 Full-Time Position
- Police Officer - 3 Full-Time Positions



### FY19 Objectives:

- Finalize a response to the HBPd Management Audit.
- More proactive drug enforcement and investigations.
  - Form and ensure healthy working partnerships with the local/state/federal drug task force.
  - Sign Southeast Drug Task Force Memorandum of Understanding.
- Build community and police relations (basis of public trust); honesty and equality in delivery of police services is essential.



**HAINES BOROUGH****FY19 BUDGET****POLICE**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
<b>REVENUE</b>				
02-02-00-4250	Miscellaneous Fines & Fees	3,061	6,000	<b>6,000</b>
02-02-00-4341	State Revenue - General	3,434	-	<b>-</b>
02-02-00-4342	State Revenue - Corrections / Public Safety	219,734	240,401	<b>246,955</b>
		<u>226,229</u>	<u>246,401</u>	<b>252,955</b>
<b>EXPENDITURES</b>				
<i>DIRECT EXPENSE</i>				
02-02-00-6110	Salaries & Wages	\$ 330,277	\$ 367,774	<b>\$ 377,831</b>
02-02-00-6115	Payroll Burden	106,870	122,450	<b>125,729</b>
02-02-00-6140	Health Insurance	60,628	82,920	<b>82,920</b>
02-02-00-7211	Supplies & Postage	7,265	5,900	<b>5,900</b>
02-02-00-7230	Material & Equipment	23,607	21,000	<b>18,500</b>
02-02-00-7241	Computers & Peripherals	3,588	1,750	<b>1,850</b>
02-02-00-7312	Professional & Contractual	11,922	7,250	<b>7,150</b>
02-02-00-7325	Dues & Subscriptions	2,702	1,150	<b>1,150</b>
02-02-00-7334	Travel & Per Diem	30,884	11,000	<b>11,000</b>
02-02-00-7335	Training	2,346	9,000	<b>9,000</b>
02-02-00-7340	Advertising	1,183	750	<b>750</b>
02-02-00-7351	Banking & Insurance	10,833	15,200	<b>16,100</b>
02-02-00-7355	Vehicle Expense	10,733	13,500	<b>13,500</b>
02-02-00-7360	Utilities	17,000	16,000	<b>17,300</b>
02-02-00-7901	Work Orders - Public Works	1,346	1,500	<b>1,500</b>
02-02-00-7908	Work Orders - Facilities	155	1,500	<b>1,500</b>
		<u>621,339</u>	<u>678,644</u>	<b>691,680</b>
<i>ALLOCATED EXPENSE</i>				
02-99-00-8106	Allocations - Dispatch Department	235,019	268,796	<b>276,257</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 856,358</b>	<b>\$ 947,440</b>	<b>\$ 967,937</b>



Adopted 06-12-2018

## Public Works Department

02-04-00

### Public Works Mission:

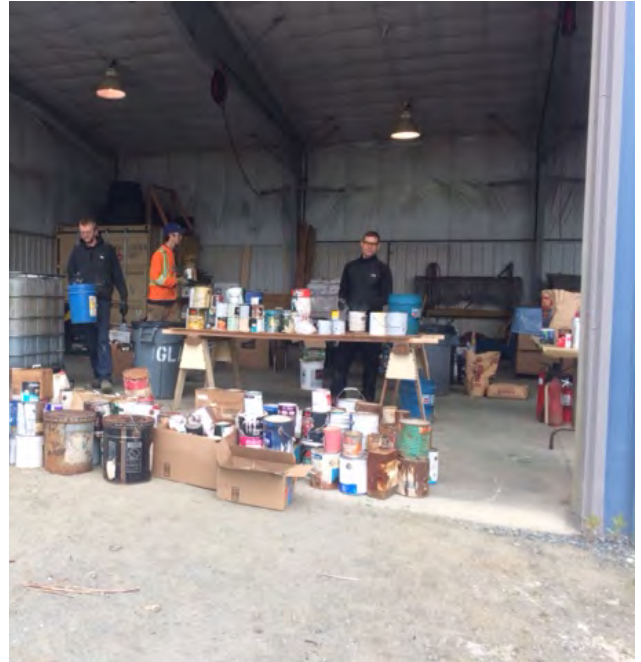
The Public Works Department provides essential public services and ensures maintenance, safety and serviceability of roads, parks and fleet vehicles through direct action or contracted services.

### Personnel (#of FTEs):

1 Public Works Superintendent (FT)  
3 Operators (FT)

### FY19 Objectives:

- Assist the Water and Sewer department with pressure valve installation and sewer line upgrading on West Fair Drive.
- Repair concrete on Borough sidewalks and seal them from moisture.
- Launch a more aggressive asphalt patching program partnered with an asphalt crack sealing compound to protect aging roads and make them more driver-friendly.
- Resurface and lift gravel roads as needed to improve vehicle travel and drainage.
- Expand the capacity of the junk car collection and household hazardous waste programs.



**HAINES BOROUGH****FY19 BUDGET****PUBLIC WORKS**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
02-04-00-6110	Salaries & Wages	\$ 208,316	\$ 211,863	\$ 207,752
02-04-00-6115	Payroll Burden	67,515	71,990	70,203
02-04-00-6140	Health Insurance	61,705	66,336	66,336
02-04-00-7211	Supplies & Postage	296	300	300
02-04-00-7230	Material & Equipment	82,514	86,100	95,000
02-04-00-7241	Computers & Peripherals	1,176	-	-
02-04-00-7312	Professional & Contractual	38,200	38,200	38,200
02-04-00-7325	Dues & Subscriptions	-	100	300
02-04-00-7334	Travel & Per Diem	(12)	3,450	3,400
02-04-00-7335	Training	215	2,500	2,000
02-04-00-7340	Advertising	83	400	200
02-04-00-7351	Banking & Insurance	9,465	10,400	10,700
02-04-00-7355	Vehicle Expense	72,186	65,600	56,000
02-04-00-7360	Utilities	60,624	54,000	62,100
02-04-00-7371	Building Maintenance & Repairs	-	-	2,000
02-04-00-7901	Work Orders - Public Works	(106,628)	(91,800)	(99,300)
02-04-00-7908	Work Orders - Facilities	13,718	12,000	18,000
		<u>509,372</u>	<u>531,439</u>	<u>533,191</u>







## MEDICAL SERVICE AREA FUND 20

### Medical Services Fund:

There is established a separate fund entitled the "medical services fund." Proceeds derived from the one-half percent sales tax levied and collected pursuant to Haines Borough Proposition A (1996) shall be used to provide ambulance service and financial support for local medical services within the authorized area of service, including all areas within the borough except the area south of the southern boundary line of Township 34 south.

*Note: Refer to Fire Service Areas, Fund 25, which lists the same personnel as shown below.*

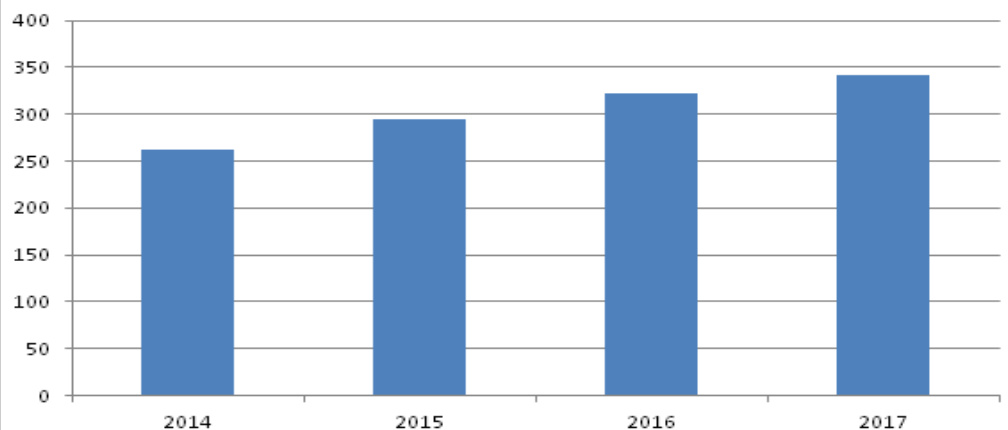


### Personnel (#of FTEs):

- 2 EMT/Firefighters (FT)
- 1 Fire Chief (Stipend)
- 1 Seasonal EMT (PT)



### EMS Calls



### Key Objectives for FY19:

- Upgrade run reporting system for ambulance, with electronic records to comply with state requirements.
- Certify two more department personnel at EMT-3 level.
- Advance additional department personnel from EMT-1 to EMT-2 certification.
- Provide ETT (Emergency Trauma Technician) to EMT-1 bridge course.
- Make available an ETT class for department and community members.
- Investigate alternative funding for technological advances in industry standards (example: advanced life support heart monitor upgrades that are mandatory by 2021).

**HAINES BOROUGH****FY19 BUDGET****20 MEDICAL SERVICE AREA**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
<b>REVENUE</b>				
20-01-09-4130	Sales Tax	\$ 270,417	\$ 271,000	\$ 293,700
<b>EXPENDITURES</b>				
<b>LOCAL EMERGENCY PLANNING</b>				
20-01-00-7211	Supplies & Postage	\$ -	\$ 500	\$ 50
20-01-00-7230	Material & Equipment	-	-	5,000
20-01-00-7312	Professional & Contractual	375	6,000	500
20-01-00-7334	Travel & Per Diem	-	-	1,500
20-01-00-7335	Training	-	1,500	1,000
20-01-00-7908	Work Orders - Facilities	-	-	6,000
		375	8,000	14,050
<b>OTHER MEDICAL SERVICES</b>				
20-02-00-7710	Appropriations from the Assemb	\$ 6,620	\$ 11,000	\$ -
<div>Payroll moved from Fire to Ambulance budget in FY19</div>				
<b>AMBULANCE</b>				
20-01-00-6110	Salaries & Wages	\$ -	\$ -	115,196
20-01-00-6115	Payroll Burden	-	-	40,521
20-01-00-6140	Health Insurance	-	-	33,168
20-03-00-7211	Supplies & Postage	546	550	400
20-03-00-7230	Material & Equipment	23,489	31,070	11,450
20-03-00-7312	Professional & Contractual	855	2,350	2,300
20-03-00-7325	Dues, Subscriptions, & Fees	-	438	340
20-03-00-7334	Travel & Per Diem	10,317	7,300	9,700
20-03-00-7335	Training	7,747	10,050	8,400
20-03-00-7340	Advertising	-	100	100
20-03-00-7351	Banking & Insurance	4,711	4,900	5,200
20-03-00-7355	Vehicle Expense	2,840	2,350	2,000
20-03-00-7360	Utilities	8,119	8,065	7,700
20-03-00-7901	Work Orders - Public Works	491	500	1,000
		59,115	67,673	237,475
<div>Transfers out from MSA to:  -\$10,000 to Equipment Sinking Fund for future ambulance purchase  -\$17,000 to CIP for morgue improvements  -\$12,500 to CIP for ambulance IT improvements</div>				
<b>TRANSFERS</b>				
20-98-00-8253	Operating Transfer - OUT fr Medical Service	10,000	54,500	39,500



		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
<i>(Medical Service Area continued)</i>				
<b>ALLOCATED PAYROLL EXPENSE</b>				
20-99-03-8101	Allocations - Administration	1,405	2,338	<b>2,074</b>
20-99-03-8104	Allocations - Finance	8,824	9,918	<b>10,324</b>
20-99-03-8106	Allocations - Dispatch Department	75,129	79,666	<b>82,362</b>
20-99-03-8107	Allocations - Fire Department	101,234	112,738	<b>-</b>
20-99-03-8108	Allocations - Medical Service Area	-	-	<b>(67,647)</b>
20-99-03-8120	Allocations - Information Technology	444	750	<b>3,280</b>
		<u>187,036</u>	<u>205,410</u>	<u><b>30,393</b></u>
Total Expenditures, Transfers & Allocated Expense		263,146	346,583	<b>321,418</b>
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES,</b>		<u><b>\$ 7,271</b></u>	<u><b>\$ (75,583)</b></u>	<u><b>\$ (27,718)</b></u>
<b>ALLOCATIONS, &amp; OPERATING TRANSFERS</b>				
	FY17 Ending Fund (20) Balance			<b>\$ 162,708</b>
	FY18 Budgeted (20) Revenue Under Expenditures			<b>(75,583)</b>
	FY19 Budgeted (20) Revenue Under Expenditures			<b>(27,718)</b>
	Projected 06/30/19 Ending Fund (20) Balance			<b>\$ 59,407</b>



Adopted 06-12-2018

# Tourism Fund 23-23-02-00

## VISIT HAINES!

Visit Haines! is the Destination Marketing Organization (DMO) tasked with promoting Haines as the destination of choice for travelers seeking a real Alaska experience. Whether they visit on cruise ships, or as independent travelers, our goal is to increase awareness of Haines as a vacation destination. We are excited for the opportunity to present our 2019 budget proposal to you.

### FY19 Objectives:

- Begin migration from print advertising to digital by shifting dollars from print by 20% to online/ digital advertising
- Create 4 year plan to go to primarily digital advertising
- Focus Haines marketing on small cruise lines and independent travelers
- Continue to identify ways to market Haines in a way that expands definition of "Adventure Capital"
- Overhaul website from content heavy to visual image format



## Haines, Alaska

The Alaska we all dream about: real, authentic and unashamed.

Haines, Alaska offers a breathtaking place for families to unplug and reconnect with each other and nature! We have the perfect climate of beautiful sunny summer days and some of the most perfect fluffy snow during the winter months — just the right amount to encourage you to get out and enjoy the beautiful surroundings.

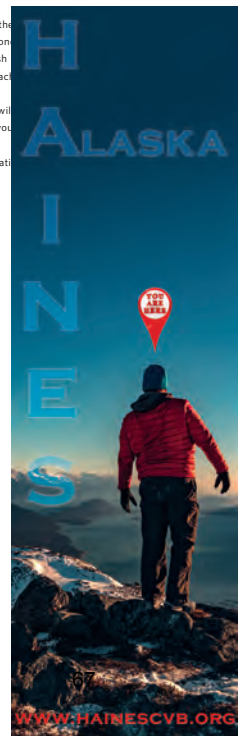
might start as ours do, with fresh espresso brewed from beans roasted in one of our local coffee houses, offering fresh baked donuts or cinnamon rolls and watching the sunrise over glorious mountains on a beautiful deck overlooking the ocean.

Fill the long summer hours with local guided rafting, fishing, and four wheeling tours, a deep sea halibut fishing charter or hike through an ancient spruce forest. Take the kids to see museums dedicated to hammers, or explore the culture of our earliest residents the Native Tlingit people. If your still up for more, you can seek your own adventure style hiking, panning for gold in glacier fed streams, or photographing bears, eagles, and stunning mountain vistas. During the winter you might enjoy snowmobiling, sledding, skiing or skating.

Then finish your evenings in the loggers, or artists dining at one of our local restaurants, enjoying farm-to-table dishes of fresh vegetables, or enjoying a beach.

Whatever you choose, there will be something for everyone. You will have discovered this place, you will love it.

Your real Alaskan family vacation starts here. Your days here



**HAINES BOROUGH****FY19 BUDGET****23 ECONOMIC DEVELOPMENT & TOURISM PROMOTION**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
<b>REVENUES</b>				
23-01-09-4130	Sales Tax	\$ 540,834	\$ 542,000	<b>587,400</b>
		540,834	542,000	<b>587,400</b>
<b>EXPENDITURES</b>				
<b>TOURISM</b>				
23-02-00-6110	Salaries & Wages	\$ 117,328	\$ 110,092	<b>109,756</b>
23-02-00-6115	Payroll Burden	35,118	34,009	<b>33,918</b>
23-02-00-6140	Health Insurance	31,632	33,168	<b>33,168</b>
23-02-00-7211	Supplies & Postage	7,582	9,050	<b>9,150</b>
23-02-00-7230	Material & Equipment	6,552	600	<b>600</b>
23-02-00-7241	Computers & Peripherals	1,174	600	<b>3,700</b>
23-02-00-7312	Professional & Contractual	12,342	17,300	<b>17,300</b>
23-02-00-7325	Dues & Subscriptions	7,412	9,000	<b>6,530</b>
23-02-00-7332	Public Relations / Entertainment	1,411	3,000	<b>2,000</b>
23-02-00-7334	Travel & Per Diem	8,896	12,350	<b>9,850</b>
23-02-00-7335	Training & Registration	6,208	6,575	<b>5,545</b>
23-02-00-7340	Advertising	143,304	94,473	<b>79,665</b>
23-02-00-7351	Banking & Insurance	1,545	1,700	<b>1,865</b>
23-02-00-7360	Utilities	16,066	16,550	<b>15,900</b>
23-02-00-7371	Building Maintenance & Repairs	375	3,000	<b>3,000</b>
23-02-00-7392	Events & Projects	7,963	8,500	<b>4,000</b>
23-02-00-7710	Appropriations from Assembly	17,000	20,000	<b>20,000</b>
23-02-00-7901	Work Orders - Public Works	-	-	<b>500</b>
23-02-00-7908	Work Orders - Facilities	927	1,500	<b>1,500</b>
23-02-00-7955	Work Orders-Tour/Econ Dev	(25,664)	(27,255)	<b>(28,000)</b>
		397,169	354,212	<b>329,947</b>
<b>ECONOMIC DEVELOPMENT</b>				
Renew \$95,000 contract with Haines Economic Development Council (HEDC)				
23-03-00-7230	Material & Equipment	\$ -	\$ 3,000	<b>\$ -</b>
23-03-00-7312	Professional & Contractual	65,106	98,000	<b>95,000</b>
23-03-00-7325	Dues & Subscriptions	-	-	<b>1,800</b>
23-03-00-7332	Discretionary Expense	24	10,000	<b>-</b>
23-03-00-7334	Travel & Per Diem	1,280	-	<b>2,342</b>
23-03-00-7335	Training & Registration	430	-	<b>750</b>
23-03-00-7351	Banking & Insurance	186	-	<b>-</b>
23-03-00-7360	Utilities	1,017	-	<b>-</b>
		68,043	111,000	<b>99,892</b>

		FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
(Fund 23 continued)				
<b>TRANSFERS</b>				
23-98-00-8255	Operating Transfers - OUT from EconDev	14,000	74,000	101,500
		14,000	74,000	101,500
<div> Transfers to other funds:  -\$18,000 to CIP for Tlingit Park Upgrades  -\$49,500 to PC Dock Fund (94) to help offset 50% dockage discount initiative  -\$14,000 shared 15 passenger van (shared with CYD)  -\$20,000 museum windows </div>				
<b>ALLOCATED PAYROLL EXPENSE</b>				
23-99-01-8101	Allocations - Administration	\$ 47,184	\$ 43,134	38,598
23-99-01-8104	Allocations - Finance	19,244	18,776	19,567
23-99-01-8120	Allocations - IT	2,664	3,858	3,896
		69,092	65,768	62,061
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES,</b>		<u>\$ (7,470)</u>	<u>\$ (62,980)</u>	<u>\$ (6,000)</u>
<b>ALLOCATIONS, &amp; OPERATING TRANSFERS</b>				
	FY17 Ending Fund (23) Balance			\$ 502,308
	FY17 Designated Fund Balance for Capital Improvements			\$ (90,000)
	FY18 Budgeted (23) Revenue Over (Under) Expenditures			(62,980)
	FY19 Proposed (23) Revenue Over (Under) Expenditures			(6,000)
	Projected 06/30/19 Ending Fund (23) Balance			\$ 343,328





## FIRE SERVICE AREAS FUND 25

### Haines Volunteer Fire Department (HVFD):

It shall be the duty of the department, among others, to extinguish fires; to rescue persons endangered by fire; to resuscitate, and to administer first aid to, persons injured in or about burning structures, or elsewhere in case of an emergency; to promote fire prevention; and unless otherwise provided, to enforce all ordinances relating to fires, fire prevention, and safety of persons from fires. The department also is authorized and responsible for providing emergency medical service, including advanced life support and medical transport (*refer to Medical Service Area, Fund 20, which lists the same personnel as shown below*).

### Klehini Valley Volunteer Fire Department (KVVFD):

The board of directors for fire service area No. 3 shall annually approve and present to the assembly a budget for the operation of the Klehini Valley fire department. The board shall conduct any other business necessary to manage the affairs of the service area including annual reports and audits. The services provided within fire service area No. 3 shall be fire protection, prevention, and safety, including, but not limited to, construction of facilities and purchase of real and personal property as required.



### Personnel (#of FTEs):

- 2 EMT/Firefighters (FT)
- 1 Fire Chief (Stipend)
- 1 Seasonal EMT (PT)



### Key Objectives for FY19:

#### HVFD:

- Assist staff toward certification at Firefighter 1 level.
- Host summer boot camp for fire and emergency medical services.
- Certify department personnel in Hazardous Waste Operations and Emergency Response training per OSHA regulations.
- Conduct drill for emergency operations center.
- Launch membership drive to increase number of department volunteers.
- Seek potential grant funding for additional full-time staff.

#### KVVFD:

- Improve the ISO rating of KVVFD to lower homeowner insurance rates.
- Purchase a tanker/pumper to improve firefighting capabilities.
- Remodel fire station equipment storage bay to house new tanker/pumper.
- Send select members to outside fire training facility to improve training program knowledge and skills.
- Participate in joint training exercises with HVFD.
- Recruit additional fire department members and increase public outreach of fire safety.

**HAINES BOROUGH****FY19 BUDGET****25 FIRE SERVICE AREAS****Fire District #1**

Payroll for Firefighter/EMT moved to Medical Service Area

**REVENUES**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
25-01-00-4021	Real Property Taxes	\$ 196,166	\$ 196,000	\$ 214,000

**EXPENDITURES**

25-01-00-6110	Salaries & Wages	\$ 97,544	\$ 108,813	-
25-01-00-6115	Payroll Burden	30,508	36,602	-
25-01-00-6140	Health Insurance	27,692	33,168	-
25-01-00-7211	Supplies & Postage	1,172	800	900
25-01-00-7230	Material & Equipment	13,526	8,250	15,200
25-01-00-7312	Professional & Contractual	1,048	1,000	11,300
25-01-00-7325	Dues & Subscriptions	1,550	500	800
25-01-00-7334	Travel & Per Diem	1,803	3,700	3,500
25-01-00-7335	Training	2,044	7,085	11,000
25-01-00-7340	Advertising	55	100	100
25-01-00-7351	Banking & Insurance	13,467	14,860	15,100
25-01-00-7355	Vehicle Expense	7,279	4,750	7,200
25-01-00-7360	Utilities	11,905	11,170	12,600
25-01-00-7901	Work Orders - Public Works	2,706	1,500	3,500
<b>TOTAL DIRECT EXPENSE - FD#1</b>		<b>212,299</b>	<b>232,298</b>	<b>81,200</b>

**ALLOCATED PAYROLL EXPENSE**

25-99-01-8101	Allocations - Administration	\$ 1,405	\$ 2,338	2,074
25-99-01-8104	Allocations - Finance	5,838	4,401	4,557
25-99-01-8106	Allocations - Dispatch Department	71,638	76,116	78,782
25-99-01-8107	Allocations - Fire Department	(101,234)	(112,738)	-
25-99-03-8108	Allocations - Medical Service Area	-	-	67,647
25-99-01-8120	Allocations - Information Technology	444	750	3,280
		<b>(21,909)</b>	<b>(29,133)</b>	<b>156,340</b>

Total Expenditures, Transfers & Allocations - FD#1	190,390	203,165	237,540
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<b>FD#1 EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>	<b>\$ 5,776</b>	<b>\$ (7,165)</b>	<b>\$ (23,540)</b>
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		FY17 ACTUAL	FY18 BUDGET	FY19 BUDGET
<i>(Fire Service Areas (Fund 25) continued)</i>				
<b>FIRE DISTRICT #3 - KLEHINI VALLEY VOLUNTEER FIRE DEPARTMENT</b>				
<b>REVENUES</b>				
25-02-00-4025	Real Property Taxes	\$ 32,160	\$ 32,408	\$ 29,980
<b>EXPENDITURES</b>				
25-02-00-7710	Appropriations from the Assembly	28,670	28,858	26,400
<i>ALLOCATED EXPENSE</i>				
25-99-02-8106	Allocations - Dispatch Department	3,490	3,550	3,580
<b>FD#3 EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>		<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>
FY17 Ending Fund (25) Balance				\$ 40,664
FY18 Budgeted (25) Revenue Over (Under) Expenditures				(7,165)
FY19 Proposed (25) Revenue Over (Under) Expenditures				(23,540)
Projected 06/30/19 Ending Fund (25) Balance				9,959

Adopted 06-12-2018  
**KLEHINI VALLEY VOLUNTEER FIRE DEPARTMENT**  
HC 60 Box 2890  
Haines, AK 99827  
(907)767-5550

ESTIMATED BUDGET

MAR 12 2018

CLERK'S OFFICE

03/10/2018

**KVFD**

**FY 2019**

**BUDGET**

1. Building Maintenance	\$2500.00
2. Communications	\$1000.00
3. Equipment	\$1000.00
4. General Fund	\$1500.00
5. Insurance	\$6000.00
6. Officer Compensation	\$5400.00
7. Training	\$3500.00
8. Equipment Sinking Fund	\$1000.00
9. Trucks	\$4500.00
10. Dispatch	\$3490.00
<hr/>	
<b>TOTAL</b>	<b>\$29,890.00</b>



Adopted 06-12-2018

# Vehicle Impoundment

35-01-00

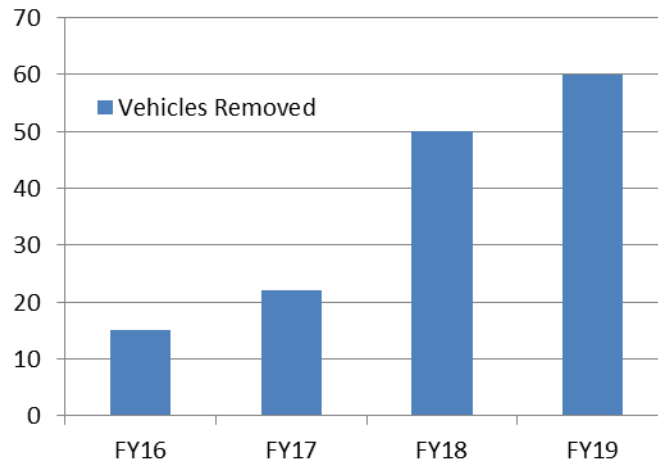
## Mission:

Remove derelict vehicles from the Haines community to enhance quality of life, the environment and property values.

## FY19 Objectives:

- Remove a minimum of 60 derelict vehicles from the Haines Borough.
- Continue to develop efficiencies to increase the number of vehicles removed in future years.

## Vehicles Removed From Haines



FY18 and FY19 numbers are projections.



**HAINES BOROUGH****FY19 BUDGET****35 VEHICLE IMPOUNDMENT FUND**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
<b>REVENUES</b>				
35-01-00-4250	User Fees	\$ 750	\$ 2,500	\$ 3,000
35-01-00-4341	State Revenue	26,980	28,000	27,000
35-01-00-4600	Misc Revenue (Salvage)	2,267	6,000	9,000
		<u>\$ 29,996</u>	<u>\$ 36,500</u>	<u>\$ 39,000</u>
<b>EXPENDITURES</b>				
35-01-00-7230	Material & Equipment	238	5,000	6,000
35-01-00-7312	Professional & Contractual	8,579	25,000	21,000
35-01-00-7900	Work Orders - Administration	2,103	2,500	3,500
35-01-00-7901	Work Orders - Public Works	6,692	12,000	14,000
35-01-00-7908	Work Orders - Public Facilities	1,265	1,200	1,500
35-98-00-8259	Transfer to General Fund	17,496	-	-
		<u>36,373</u>	<u>45,700</u>	<u>46,000</u>
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>		<u><u>\$ (6,377)</u></u>	<u><u>\$ (9,200)</u></u>	<u><u>\$ (7,000)</u></u>
FY17 Ending Fund (35) Balance				\$ 19,817
FY18 Budgeted (35) Revenue Over (Under) Expenditures				(9,200)
FY19 Proposed (35) Revenue Over (Under) Expenditures				(7,000)
Projected 06/30/19 Fund (35) Balance				3,617

**HAINES BOROUGH****FY19 BUDGET****50 CAPITAL IMPROVEMENT PROJECTS**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 BUDGET</b>
<b>REVENUES</b>				
50-01-09-4130	Sales Tax	\$ 811,251	\$ 813,000	\$ 881,100
50-01-00-4604	Donations	5,000	-	-
		<u>816,251</u>	<u>813,000</u>	<u>881,100</u>
<b>EXPENDITURES</b>				
50-01-00-7392	Project Expenditures	689,449	793,500	962,500
50-01-00-7900	Work Orders - Administration	4,110	2,500	9,000
50-01-00-7901	Work Orders - Public Works	35,059	20,000	20,000
50-01-00-7908	Work Orders - Pub. Facilities	54,605	65,000	50,000
		<u>783,223</u>	<u>881,000</u>	<u>1,041,500</u>
<b>TRANSFERS</b>				
Transfer \$80,000 of Federal Secural Rural Schools to CIP for Roads/Bridges Transfer \$253,000 for pool locker room & floor renovation				
50-98-00-8200	Operating Transfers - In from GF	\$ -	\$ -	\$ (333,000)
50-98-00-8228	Operating Transfers -In from TSA	(120,211)	-	-
50-98-00-8253	Operating Transfers -In from MSA	-	(44,500)	(29,500)
50-98-00-8254	Operating Transfers -In from CPV	(43,561)	(100,000)	(80,000)
50-98-00-8255	Operating Transfers - In from EconDev	-	-	(52,000)
50-98-00-8257	Operating Transfers - OUT from CIP	362,377	92,500	274,500
50-98-00-8258	Operating Trans -In from Equip Sink	(216,363)	(64,500)	(11,500)
		<u>(17,758)</u>	<u>(116,500)</u>	<u>(231,500)</u>
Transfers OUT from CIP: -To Sewer Fund (91) for WWTP Phase IV \$100,000  To Equipment Sinking Fund (61) for future purchase of: -PW Heavy Equipment \$80,000 -Police Patrol Car \$27,000 -HVFD SCBA Equipment Replacement \$32,500 -KVVFD Tanker Truck \$10,000 -Chilkat Center Air Handler Replacement \$25,000				
Transfer from Equipment Sinking Fund for FY19 purchase \$11,500 e911 computer upgrades				
<b>ALLOCATED EXPENSE</b>				
50-99-00-8101	Allocations - Administration	\$ 15,694	\$ 14,486	17,290
50-99-00-8104	Allocations - Finance	30,849	32,966	34,340
		<u>46,543</u>	<u>47,452</u>	<u>51,630</u>
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>		<u><b>\$ 4,243</b></u>	<u><b>\$ 1,048</b></u>	<u><b>\$ 19,470</b></u>
FY17 Ending Fund (50) Balance				\$ 1,538,764
FY18 Budgeted (50) Revenue Over (Under) Expenditures				1,048
FY19 Proposed (50) Revenue Over (Under) Expenditures				19,470
Projected 06/30/19 Ending Fund (50) Balance				<b>1,559,282</b>
This balance is for projects appropriated in previous years. Per HBC Section 9.05 capital appropriations do not lapse at year end.				





## Capital Improvement Projects (CIP) Six-Year Plan FY19-FY24

Year	Department/Facility	Description	Cost	Funding Source
FY19	Chilkat Center	Chilkat Center Air Handler sinking fund	\$25,000	CIP
FY19	CYD	4X4 shared van Community Youth Development/Tourism Dept.	\$42,000	CIP/14,000Fund23
FY19	Facilities	Maintenance Truck	\$40,000	CIP
FY19	Facilities	Deferred Maintenance	\$30,500	CIP
FY19	Fire District #1	Morgue	\$17,000	Med. Service
FY19	Fire District #1	Equipment Sinking Fund (HVFD SCBA 4 of 5)	\$31,500	CIP
FY19	Harbor	Sport Ramp	\$5,000,000	ADF&G
FY19	IT	Phone and Wireless Phase II	\$14,500	CIP
FY19	IT	Fire/Ambulance IT upgrade	\$25,000	CIP /MSA \$12,500
FY19	IT	E911 Computer upgrades	\$11,500	E911
FY19	IT	Museum Server	\$14,000	CIP
FY19	Fire District #3	Equipment Sinking Fund (KVVFD Tanker)	\$10,000	CIP
FY19	Museum	Museum Windows	\$20,000	Fund 23
FY19	Parks	Portage Cove Trail	\$80,000	CPV
FY19	Parks	Tlingit Park Upgrades	\$18,000	Fund 23
FY19	Police	Vehicle-FY20 purchase (partial funding)	\$27,000	CIP
FY19	Police	Radios	\$60,000	\$35K E911 surcharge / \$25K CIP
FY19	Pool	Pool Gutter System	\$247,000	CIP
FY19	Pool	Pool Floor & Locker Room Renovation	\$253,000	Transfer from Areawide GF
FY19	Public Works	Equipment Sinking Fund (PW Heavy Equipment)	\$80,000	CIP
FY19	Public Works	Sweeper	\$80,000	CIP
FY19	Public Works	Road Improvements	\$80,000	Omnibus
FY19	School	High School Roof (Sinking Fund)	\$45,000	CIP
FY19	Sewer	Wastewater Treatment Plant Upgrades Phase IV	\$500,000	CIP/Sewer/Loan \$400,000
FY20	Facilities	Deferred Maintenance	\$25,000	CIP
FY20	Facilities-Museum	Museum Heating and Humidity system upgrade	\$75,000	CIP
FY20	Fire Department	Equipment Sinking Fund Fire Truck	\$40,000	CIP
FY20	Fire Department	Equipment Sinking Fund (HVFD SCBA 5 of 5)	\$32,500	CIP
FY20	Harbor	Lutak Roll-on Roll-off rehab	\$800,000	Harbor Enterprise
FY20	Harbor	New Harbor Floats Small Boat Harbor	\$5,000,000	CIP/Harbor Fund/DOT
FY20	Harbor	Lutak Dock Re-build	\$200,000	CIP



## Capital Improvement Projects (CIP) Six-Year Plan FY19-FY24

Year	Department/Facility	Description	Cost	Funding Source
FY20	KVVFD	Equipment Sinking Fund (KVVFD Tanker)	\$10,000	CIP
FY20	Police Department	Vehicle Sinking Fund	\$28,000	CIP
FY20	Public Works	Equipment Sinking Fund (PW Heavy Equipment)	\$160,000	CIP
FY20	Public Works	LED Street Lights	\$25,000	CIP
FY20	Public Works	Road Improvements	\$150,000	CIP
FY20	School	High School Roof (Sinking Fund)	\$100,000	CIP
FY20	Sewer	Commercial Composter	\$70,000	CIP
FY20	Sewer/Water	Water & Sewer Line Repairs/Upgrades	\$100,000	CIP
FY20	Water	Water Fill and Sewer Dump station	\$67,500	
FY20	Water	Young Rd Water Main Relocation	\$293,200	CIP/DEC
FY20	Water	Mud Bay Asbestos Pipe Replacement	\$693,840	CIP/DEC
FY20	Water	Extend Water Main Small Tracts	\$1,725,000	LID/DEC Loan
FY20	Water	Town site Fire Hydrants	\$13,500	CIP
FY21	Admin	New Copier	\$12,000	CIP
FY21	Chilkat Center	Equipment Sinking Fund (CCA AHU 2021)	\$25,000	CIP
FY21	Facilities	Deferred Maintenance	\$25,000	CIP
FY21	Facilities-Museum	Exterior Paint	\$100,000	CIP
FY21	Fire Department	Equipment Sinking Fund Fire Truck	\$50,000	CIP
FY21	Harbor	PC Dock Improvements - Lightering Float	\$1,000,000	CIP/CPV
FY21	Harbor	Lutak Dock Re-build	\$200,000	CIP
FY21	KVVFD	Equipment Sinking Fund (KVVFD Tanker)	\$10,000	CIP
FY21	Police Department	Vehicle Sinking Fund	\$28,000	CIP
FY21	Public Works	LED Street Lights	\$25,000	CIP
FY21	Public Works	Equipment Sinking Fund (PW Heavy Equipment)	\$160,000	CIP
FY21	Public Works	Road Improvements	\$130,000	CIP
FY21	School	High School Roof (Sinking Fund)	\$50,000	CIP
FY21	Sewer/Water	Water & Sewer Line Repairs/Upgrades	\$100,000	CIP
FY21	Water	Truck	\$40,000	CIP
FY21	Water	Townsite Fire Hydrants	\$14,000	CIP
FY22	Facilities	Deferred Maintenance	\$25,000	CIP
FY22	Facilities	Equipment Sinking Fund (CCA AHU 2021)	\$25,000	CIP



## Capital Improvement Projects (CIP) Six-Year Plan FY19-FY24

Year	Department/Facility	Description	Cost	Funding Source
FY22	Fire Department	Equipment Sinking Fund Fire Truck	\$30,000	CIP
FY22	Harbor	Truck	\$40,000	CIP
FY22	Harbor	Lutak Dock Re-build	\$200,000	CIP
FY22	KVVFD	Equipment Sinking Fund (KVVFD Tanker)	\$10,000	CIP
FY22	Police Department	Vehicle Sinking Fund	\$28,000	CIP
FY22	Public Works	LED Street Lights	\$25,000	CIP
FY22	Public Works	Road Improvements	\$130,000	CIP
FY22	Public Works	Equipment Sinking Fund (PW Heavy Equipment)	\$160,000	CIP
FY22	School	High School Roof (Sinking Fund)	\$50,000	CIP
FY22	Sewer	Highland Estates Sewer Extension	\$930,690	CIP/DEC
FY22	Sewer/Water	Water & Sewer Line Repairs/Upgrades	\$100,000	CIP
FY22	Water	Booster Pump Cathedral View Subdivision	\$450,000	CIP/DEC
FY22	Water	Water Line Extend FAA, Mt. Riley, Small Tracts	\$1,000,000	DEC/LID/CIP
FY22	Water Plant	Bathroom and Septic Upgrades	\$12,000	CIP
FY23	Facilities	Deferred Maintenance	\$25,000	CIP
FY23	Facilities	Equipment Sinking Fund (CCA AHU 2021)	\$25,000	CIP
FY23	Facilities-WP	Water Plant boiler	\$40,000	CIP
FY23	Fire Department	Equipment Sinking Fund Fire Truck	\$30,000	CIP
FY23	Police Department	Vehicle Sinking Fund	\$28,000	CIP
FY23	Public Works	LED Street Lights	\$25,000	CIP
FY23	Public Works	Road Improvements	\$200,000	CIP
FY23	Public Works	Equipment Sinking Fund (PW Heavy Equipment)	\$160,000	CIP
FY23	School	High School Roof (Sinking Fund)	\$50,000	CIP
FY23	Sewer/Water	Water & Sewer Line Repairs/Upgrades	\$200,000	CIP
FY24	Facilities-Museum	Elevator	\$500,000	CIP
FY24	Facilities-WP	Water Plant Septic	\$15,000	CIP
FY24	Harbor	Floats for expanded basin	\$5,000,000	CIP
FY24	KVVFD	Move wall for tanker	\$22,000	CIP
FY24	Police Department	Vehicle Sinking Fund	\$28,000	CIP
FY24	Public Works	LED Street Lights	\$25,000	CIP
FY24	School	High School Roof (Sinking Fund)	\$50,000	CIP

**HAINES BOROUGH****FY19 BUDGET****61 EQUIPMENT SINKING FUND**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
		<div>Proceeds from e911 surcharge for e911</div>		
<b>TRANSFERS</b>				
61-98-00-8200	Transfers - In from General Fund	\$ (25,495)	\$ (21,000)	\$ (36,000)
61-98-00-8253	Transfers -In from Medical Service	(10,000)	(10,000)	(10,000)
61-98-00-8257	Transfers - In from CIP	(137,500)	(52,500)	(174,500)
61-98-00-8258	Transfers -OUT from Sinking	216,363	64,500	11,500
		43,368	(19,000)	(209,000)
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>		<b>\$ (43,368)</b>	<b>\$ 19,000</b>	<b>\$ 209,000</b>
<div>Transfers IN from CIP to (61) for future purchase of:</div> <div> <div>-Police Patrol Vehicle</div> <div>\$27,000</div> <div>-HVFD SCBA Equipment Replacement</div> <div>\$32,500</div> <div>-KVVFD Tanker Truck</div> <div>\$10,000</div> <div>-Public Works Heavy Equipment</div> <div>\$80,000</div> <div>-Chilkat Center Air Handler</div> <div>\$25,000</div> </div>				
				<div>Transfer to CIP fund for FY19 purchase:</div> <div>-\$11,500 e911 equipment</div>
FY17 Ending Fund (61) Balance				\$ 442,922
FY18 Budgeted (61) Revenue Over (Under) Expenditures				19,000
FY19 Budgeted (61) Revenue Over (Under) Expenditures				209,000
Projected 06/30/19 Ending Fund (61) Balance				670,922

**Haines Borough**  
**Equipment Sinking Fund**  
*Projected* Balances as of June 30, 2019

**Ambulance**

06/30/2005 Balance	\$ 12,636
FY06 Appropriation	5,000
FY07 Appropriation	5,000
FY08 Appropriation	5,000
FY09 Appropriation	5,000
FY10 Appropriation	5,000
FY11 Appropriation	5,000
FY11 Match for Ambulance Grant	(17,432)
FY12 Appropriation	5,000
FY13 Appropriation	5,000
FY14 Appropriation	5,000
FY15 Appropriation	5,000
FY16 Appropriation	5,000
FY17 Appropriation	10,000
FY18 Appropriation	10,000
<i>FY19 Proposed</i>	<u>10,000</u>
Projected Balance	\$ 80,204

**HVFD Fire Truck**

06/30/2005 Balance	\$ 45,000
FY06 Appropriation	15,000
FY07 Appropriation	10,000
FY07 Purchase Fire Truck	(35,200)
FY08 Appropriation	5,000
FY09 Appropriation	5,000
FY10 Appropriation	5,000
FY11 Appropriation	5,000
FY13 Appropriation	40,000
FY14 Appropriation	35,000
FY14 Purchase Fire Truck	(46,842)
FY15 Appropriation	20,000
FY16 Appropriation	25,000
FY17 Appropriation	25,000
FY18 Appropriation	10,000
Projected Balance	<u>\$ 162,958</u>

**Public Works Equipment**

06/30/2015 Balance	\$ 175,628
FY16 Appropriation	50,000
FY17 Transfer for Cat 950M Loader	(216,363)
FY17 Appropriation	25,000
<i>FY19 Proposed</i>	<u>80,000</u>
	\$ 114,265



## Chilkat Center Air Handling Unit Replacement

FY16	Appropriation	\$	25,000
FY17	Appropriation		25,000
<i>FY19</i>	<i>Proposed</i>		<u>25,000</u>
		\$	75,000

## SCBA Replacement HVFD

FY16	Appropriation	\$	32,500
FY17	Appropriation		32,500
FY18	Appropriation		32,500
<i>FY19</i>	<i>Proposed</i>		<u>32,500</u>
		\$	130,000

## KVVFD Fire Truck

FY16	Appropriation	\$	25,000
FY17	Appropriation		10,000
FY18	Appropriation		10,000
<i>FY19</i>	<i>Proposed</i>		<u>10,000</u>
		\$	55,000

## e911 Surcharge

FY17	Appropriation	\$	25,495
FY18	Budgeted Revenue		36,000
FY18	Purchase e911 SALI		(44,500)
<i>FY19</i>	<i>Proposed Revenue</i>		<u>36,000</u>
<i>FY19</i>	<i>e911 equipment</i>		<u>(11,500)</u>
<i>FY19</i>	<i>Police Radios</i>		<u>(35,000)</u>
		\$	6,495

## Police Patrol Vehicle

<i>FY19</i>	<i>Proposed</i>	\$	<u>27,000</u>
		\$	27,000

**Projected 06/30/2019 Balance \$ 650,922**



Adopted 06-12-2018

# Water Department 90-01-00

## Water Department Mission:

To collect, provide proper treatment for, and distribute water to the residents of the Haines townsite for the lowest practical costs in a prudent, reasonable and responsible manner.

## Significant Water Projects Completed in the Last 10 Years:

- Piedad Springs upgrades/transmission line replacement
- Replaced Lily Lake transmission line (10,080 feet)
- Replaced wood stave pipe Young Road (2,208 feet of 8-inch pipe)
- Extended water main 800 feet along Bear Trails Lane
- Replaced Young Road water tank and Tower Road water tank roof
- Water Plant electrical upgrades and emergency generator
- Replaced Allen Road water line (2,700 feet of 8-inch pipe)
- Total pipe replaced in the last 10 years = 21,761 feet

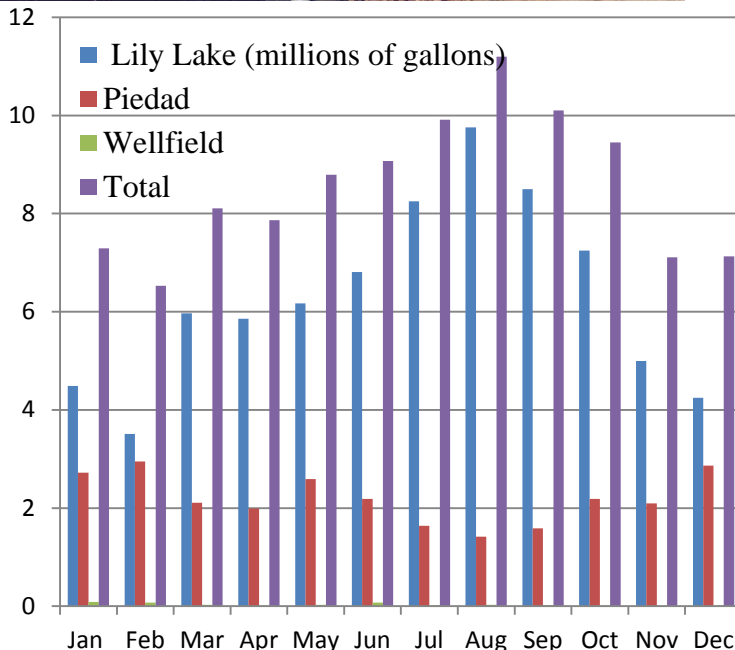


## Personnel (#of FTEs):

- 1 Water/Sewer Supervisor (FT)
- 1 Water/Sewer Operator (FT)
- 1 Water/Sewer Assistant (FT/Half-time)

## FY19 Objectives:

- Install pressure sustaining valves to increase water pressure in the areas surrounding upper Piedad.
- Complete a pressure analysis, implement procedures, and install necessary infrastructure to supply Piedad Springs water to the Crystal Cathedral neighborhood.
- Survey Piedad Springs area for future water sources.
- Flush hydrants and water mains throughout the system.
- Exercise main valves.



**HAINES BOROUGH****FY19 BUDGET****90 WATER REVENUE FUND**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
<b>REVENUES</b>				
90-01-00-4401	Water Service Revenue	\$ 385,203	\$ 393,000	\$ 395,900
90-01-00-4408	Cruise Ship Water Sales	11,930	11,800	12,000
90-01-00-4402	New Connection Hookup Fees	3,918	3,000	5,000
90-01-00-4407	Water Expansion Fee	7,020	4,500	-
90-01-00-4600	Miscellaneous Revenue	13,164	10,000	10,000
90-01-00-4610	Interest Earnings	3,523	3,500	3,500
<b>TOTAL REVENUES</b>		<b>424,757</b>	<b>425,800</b>	<b>426,400</b>
<b>EXPENDITURES</b>				
90-01-00-6110	Salaries and wages	\$ 100,341	\$ 90,376	\$ 92,772
90-01-00-6115	Payroll Burden	31,652	29,935	30,717
90-01-00-6140	Health Insurance	25,307	24,876	24,876
90-01-00-7211	Supplies & Postage	2,672	3,100	3,100
90-01-00-7230	Material & Equipment	62,290	53,000	48,800
90-01-00-7241	Computers & Peripherals	-	500	1,200
90-01-00-7312	Professional & Contractual	21,075	27,000	33,500
90-01-00-7325	Dues, Subscriptions & Fees	220	1,575	1,425
90-01-00-7334	Travel & Per Diem	1,393	2,500	2,200
90-01-00-7335	Training	825	600	600
90-01-00-7340	Advertising	-	1,000	1,000
90-01-00-7351	Banking & Insurance	7,282	8,530	9,000
90-01-00-7355	Vehicle Expense	2,512	3,500	3,600
90-01-00-7360	Utilities	24,843	28,000	27,800
90-01-00-7371	Maintenance & Repairs	532	29,000	42,000
90-01-00-7510	Principal	39,415	52,000	51,500
90-01-00-7520	Interest	8,095	12,000	11,950
90-01-00-7901	Work Orders - Public Works	13,485	25,000	25,000
90-01-00-7908	Work Orders - Facilities	7,450	9,000	9,000
90-01-00-7961	Work Orders - Water Department	(738)	-	-
<b>TOTAL CASH DIRECT EXPENDITURES</b>		<b>348,650</b>	<b>401,492</b>	<b>420,040</b>
<b>TRANSFERS</b>				
90-98-00-8254	Operating Transfer - In from CPV Ta	(6,000)	-	-
<b>ALLOCATED PAYROLL EXPENSE</b>				
90-99-00-8101	Allocations - Administration	\$ 2,810	\$ 3,897	3,457
90-99-00-8104	Allocations - Finance	24,640	25,709	26,571
90-99-00-8105	Allocation - Assessment / Land Mgn	1,580	2,556	2,814
90-99-00-8120	Allocations - IT	888	858	867
90-99-00-8161	Allocations - Water Revenue	(50,736)	(52,778)	(54,244)
90-99-00-8162	Allocations - Sewer Department	18,192	18,693	19,226
<b>TOTAL ALLOCATED EXPENSE</b>		<b>(2,626)</b>	<b>(1,065)</b>	<b>(1,309)</b>

	FY17 ACTUAL	FY18 BUDGET	FY19 PROPOSED
<i>(Water Fund continued)</i>			
TOTAL CASH EXPENDITURES, TRANSFERS, & ALLOCATIONS	340,024	400,427	<b>418,731</b>
REVENUE OVER (UNDER) CASH EXPENDITURES & ALLOCATION	<b>84,733</b>	<b>25,373</b>	<b>7,669</b>
<i>NON-CASH EXPENDITURES</i>			
90-01-00-7385 DEPRECIATION EXPENSE	278,162	276,100	<b>275,900</b>
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>	<b><u>\$ (193,429)</u></b>	<b><u>\$ (250,727)</u></b>	<b><u>\$ (268,231)</u></b>
FY17 Ending Fund (90) Cash Balance			<b>\$ 290,612</b>
FY18 Budgeted (90) Revenue Over <i>CASH</i> Expenditures			<b>25,373</b>
FY19 Proposed (90) Revenue Over <i>CASH</i> Expenditures			<b>7,669</b>
Estimated 06/30/19 Ending Cash Balance			<b>323,654</b>
<b>Projected 06/30/19 Cash as % of Fund Capital Assets</b>			<b>4%</b>







Adopted 06-12-2018

## Sewer Department

91-01-00

### Sewer Department Mission:

To ensure the health and safety of the community by safely treating the wastewater collected by the municipality's wastewater treatment system.

### Significant Sewer Projects Completed in FY18:

- Phase I and II (new building and grit removal screens) of wastewater treatment plant upgrades
- Outfall constriction that caused annual flooding of the sewer plant was removed and replaced with an outfall sized to handle the plant's capacity

### FY19 Objectives:

- Complete the design for Phase III and IV (electrical upgrades) of the sewer plant upgrades.
- Upgrade the 4-inch sewer main serving West Fair Drive to the Borough's standard of 8 inches.
- Install a mobile "Hotbox" component on the sewer jetter to assist in cleaning grease build-up in sewer mains and for ice removal.
- Continue to serve the community by providing sewer hookups as requested.



### Personnel (#of FTEs):

- 1 Water/Sewer Supervisor (FT)
- 1 Water/Sewer Operator (FT)
- 1 Water/Sewer Assistant (FT/Half-time)





**HAINES BOROUGH****FY19 BUDGET****91 SEWER REVENUE FUND (WASTEWATER TREATMENT)**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
<b>SEWER FUND OPERATIONS</b>				
<b>REVENUES</b>				
91-01-00-4404	Sewer Service Revenue	\$ 490,069	\$ 494,000	\$ 499,900
91-01-00-4405	Sewer Hookup Revenue	2,100	1,500	3,000
91-01-00-4407	Sewer Expansion Fee	1,000	3,000	-
91-01-00-4600	Miscellaneous Revenue	584	2,000	2,000
91-01-00-4610	Interest Earnings	1,273	400	400
		<b>495,026</b>	<b>500,900</b>	<b>505,300</b>
<b>EXPENDITURES</b>				
91-01-00-6110	Salaries and wages	\$ 60,463	\$ 54,706	56,267
91-01-00-6115	Payroll Burden	18,860	18,194	18,699
91-01-00-6140	Health Insurance	15,816	16,584	16,584
91-01-00-7211	Supplies & Postage	2,441	2,450	2,450
91-01-00-7230	Material & Equipment	14,822	32,800	30,300
91-01-00-7241	Computers & Peripherals	-	500	1,200
91-01-00-7312	Professional & Contractual	1,262	6,000	6,000
91-01-00-7325	Dues, Subscriptions & Fees	2,590	2,280	8,250
91-01-00-7334	Travel & Per Diem	-	1,500	1,500
91-01-00-7335	Training	-	825	825
91-01-00-7340	Advertising	364	1,000	1,000
91-01-00-7351	Banking & Insurance	13,468	16,350	17,200
91-01-00-7355	Vehicle Expense	2,875	3,250	3,450
91-01-00-7360	Utilities	80,028	89,000	88,100
91-01-00-7371	Maintenance & Repairs	1,245	18,000	18,000
91-01-00-7510	Principal	49,624	49,693	49,764
91-01-00-7520	Interest	37,543	39,071	39,001
91-01-00-7900	Work Orders - Administration	1,602	-	-
91-01-00-7901	Work Orders - Public Works	2,709	8,000	16,000
91-01-00-7908	Work Orders - Facilities	4,924	8,000	8,000
		<b>310,637</b>	<b>368,203</b>	<b>382,590</b>
<b>ALLOCATED PAYROLL EXPENSE</b>				
91-99-00-8101	Allocations - Administration	\$ 2,810	\$ 3,897	3,457
91-99-00-8104	Allocations - Finance	24,640	25,709	26,571
91-99-00-8105	Allocation - Assessment / Land Mgmt	1,580	2,556	2,814
91-99-00-8120	Allocations - IT	888	858	867
91-99-00-8161	Allocations - Water Revenue	50,736	52,778	54,244
91-99-00-8162	Allocations - Sewer Department	(18,192)	(18,693)	(19,226)
		<b>62,462</b>	<b>67,105</b>	<b>68,727</b>
<b>TOTAL CASH EXPENDITURES &amp; ALLOCATED EXPENSE</b>		<b>373,099</b>	<b>435,308</b>	<b>451,317</b>
<b>REVENUE OVER (UNDER) CASH EXPENDITURES &amp; ALLOCATIONS</b>		<b>121,927</b>	<b>65,592</b>	<b>53,983</b>

	FY17 ACTUAL	FY18 BUDGET	FY19 PROPOSED
<i>(Sewer Fund Continued)</i>			
<b>NON-CASH EXPENDITURES</b>			
91-01-00-7385 Depreciation Expense	245,803	279,400	<b>295,800</b>
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES,</b>	<b>\$ (123,876)</b>	<b>\$ (213,808)</b>	<b>\$ (241,817)</b>
<b>ALLOCATIONS FROM OPERATIONS</b>			
<b>SEWER FUND CAPITAL PROJECTS</b>			
REVENUES 91-50-00-4341 State Revenue (ADEC Loan Proceeds)			
			<b>\$ 400,000</b>
EXPENDITURES			
91-50-00-7392 Project Expenditures			<b>\$ 541,000</b>
91-50-00-7900 Work Orders - Administration			<b>5,000</b>
91-50-00-7908 Work Orders - Facilities			<b>4,000</b>
			<b>550,000</b>
<b>TRANSFERS</b>			
91-98-00-8257 Transfer IN from CIP			<b>(100,000)</b>
Use of fund balance			<b>\$ (50,000)</b>
FY17 Ending Fund (91) Cash Balance			<b>\$ 911,883</b>
FY17 WWTP Appropriation completed in FY18			<b>(642,977)</b>
FY18 Budgeted (91) Revenue Over CASH Operating Expenditures			<b>65,592</b>
FY19 Proposed (91) Revenue Over CASH Operating Expenditures			<b>53,983</b>
FY19 Proposed (91) Use of Fund Bal for Capital Improvements			<b>(50,000)</b>
Estimated 06/30/19 Ending Cash Balance			<b>338,481</b>
<b>Projected 06/30/19 Cash as % of Fund Capital Assets</b>			<b>7%</b>

FY19 Sewer Fund Capital Projects include:

- WWTP Phase III (Electrical)
- W. Fair Drive main upgrade



## HARBOR FUND

92 01-00

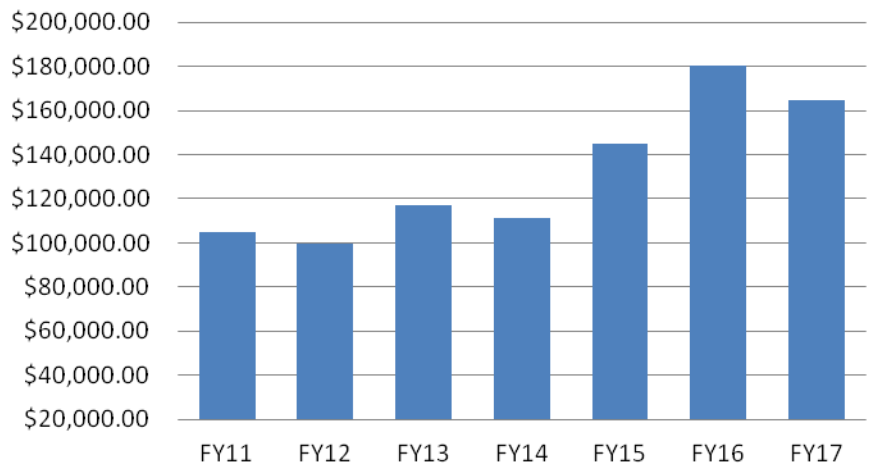
### Department Description:

The Harbor Department Enterprise Fund is responsible for maintaining and providing moorage at the Portage Cove and Letnikof Cove harbors. We strive to meet the demands of our customers by operating in a safe and efficient manner. Our top priority is to ensure that the needs of our customers are met. In cooperation with Borough staff and the Port and Harbor Advisory Committee, we work hard to meet those needs.

### FY19 Objectives:

- To provide a year-round facility to safely moor and store vessels and related equipment.
- To give a high level of customer service and to assist harbor users in a consistent and professional manner.
- To provide fuel, power, water, waste disposal and emergency services.
- To maintain and/or repair floats, launch ramps, harbor facilities and equipment.
- To find ways to best utilize the expanded harbor basin and additional moorage piles in the short term.
- To have FSM harbor management software up and running to increase efficiencies at the harbor fuel dock.
- To assist with bringing the Portage Cove launch ramp designs to completion.
- To work toward building permanent moorage floats for the expanded basin as quickly as possible.

### HARBOR MOORAGE



### Personnel:

- Harbormaster (FT)
- Assistant Harbormaster (FT)
- Seasonal Harbor Staff: 3 personnel (PT)



**HAINES BOROUGH****FY19 BUDGET****92 BOAT HARBOR FUND****BOAT HARBOR FUND OPERATIONS****REVENUES**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
92-01-00-4421	Transient Moorage	\$ 62,254	\$ 50,000	\$ 58,000
92-01-00-4422	Annual Slip Rental	102,557	100,000	104,000
92-01-00-4425	Ramp Fees	15,225	16,000	15,000
92-01-00-4427	Ice Sales	12,367	14,000	12,000
92-01-00-4428	Fuel Sales	314,237	406,800	189,200
92-01-00-4423	Electrical Service Maintenance	7,204	7,000	7,200
92-01-00-4600	Miscellaneous Revenue	15,643	17,000	17,000
92-01-00-4610	Interest Earnings	2,816	2,000	2,500
		<u>532,302</u>	<u>612,800</u>	<u>404,900</u>

**OPERATING EXPENDITURES**

92-01-00-5000	Cost of Fuel Sold	\$ 279,265	\$ 375,000	169,000
92-01-00-6110	Salaries and wages	126,709	150,863	159,176
92-01-00-6115	Payroll Burden	41,231	52,338	56,481
92-01-00-6140	Health Insurance	33,402	44,224	44,224
92-01-00-7211	Supplies & Postage	1,093	2,600	2,700
92-01-00-7230	Material & Equipment	15,643	7,850	12,000
92-01-00-7241	Computers & Peripherals	825	1,800	600
92-01-00-7312	Professional & Contractual	2,167	27,000	3,000
92-01-00-7325	Dues, Subscriptions & Fees	272	250	250
92-01-00-7334	Travel & Per Diem	1,213	2,000	2,000
92-01-00-7335	Training	120	1,850	1,850
92-01-00-7340	Advertising	187	500	500
92-01-00-7351	Banking & Insurance	14,952	18,800	18,700
92-01-00-7355	Vehicle Expense	1,482	2,200	2,400
92-01-00-7360	Utilities	54,450	48,600	57,300
92-01-00-7371	Maintenance & Repairs	6,096	18,500	10,000
92-01-00-7901	Work Orders - Public Works	5,175	5,000	3,000
92-01-00-7908	Work Orders - Facilities	10,660	4,000	4,000
92-01-00-7963	Work Orders - Harbors	(8,144)	(7,500)	(7,500)
		<u>586,796</u>	<u>755,875</u>	<u>539,681</u>

**TRANSFERS**

92-98-00-8200	Operating Transfers - Gen Fund	(31,000)	(31,000)	(90,000)
92-98-00-8255	Operating Transfers - Econ. Dev.	-	(24,000)	-
92-98-00-8257	Operating Transfers - CIP	(43,772)	-	-
		<u>(74,772)</u>	<u>(55,000)</u>	<u>(90,000)</u>

Raw Fish Tax Revenue

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
<i>(Harbor Fund continued)</i>				
<b>ALLOCATED PAYROLL EXPENSE</b>				
92-99-00-8101	Allocations - Administration	\$ 7,025	\$ 10,910	<b>9,678</b>
92-99-00-8104	Allocations - Finance	15,179	15,938	<b>16,497</b>
92-99-00-8120	Allocations - IT	1,776	4,180	<b>4,200</b>
92-99-00-8163	Allocations - Harbor	(103,641)	(120,723)	<b>(141,135)</b>
		<u>(79,661)</u>	<u>(89,695)</u>	<b>(110,760)</b>
TOTAL CASH EXPENDITURES, TRANSFERS, & ALLOCATIONS		463,363	611,180	<b>338,921</b>
REVENUE OVER (UNDER) CASH EXPENDITURES & ALLOCATIONS		<b>68,938</b>	<b>1,620</b>	<b>65,979</b>
<b>NON-CASH EXPENSE</b>				
92-01-00-7385	Depreciation Expense	326,461	460,000	<b>630,000</b>
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		<u><b>\$ (257,523)</b></u>	<u><b>\$ (458,380)</b></u>	<u><b>\$ (564,021)</b></u>
<b>BOAT HARBOR FUND CAPITAL PROJECTS</b>				
REVENUES				
92-50-00-4341	State Revenue			<b>\$ 1,600,000</b>
92-50-00-4600	Miscellaneous Revenue			<b>-</b>
				<b>\$ 1,600,000</b>
EXPENDITURES				
92-50-00-7392	Project Expenditures			<b>\$ 1,576,500</b>
92-50-00-7900	Work Orders - Administration			<b>6,000</b>
92-50-00-7908	Work Orders - Facilities			<b>10,000</b>
92-50-00-7963	Work Orders - Harbors			<b>7,500</b>
				<b>1,600,000</b>
BOAT HARBOR FUND CAPITAL PROJECTS REVENUE OVER EXPENDITURES				<b>\$ -</b>

FY19 Harbor Capital Improvement Projects include:  
 - Continuation of the Harbor Expansion Project  
 - Sport Ramp Project



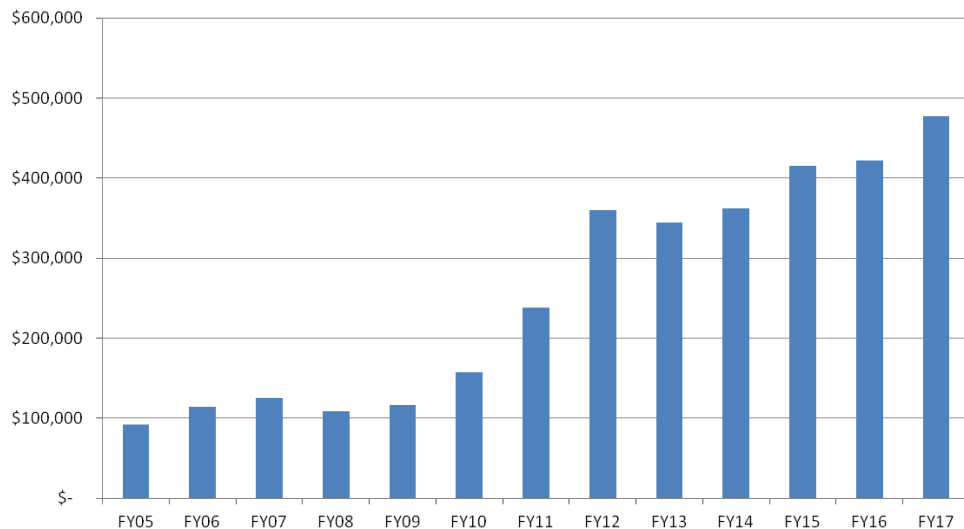


# LUTAK DOCK 93 01-00

## Department Description:

The Lutak Dock Enterprise Fund is responsible for maintaining the Lutak Dock and related facilities. Our top priority is to ensure the security and safety of the vessels and equipment that utilize this facility. Limiting access and maintaining the dock structure are of the utmost importance. In cooperation with Borough leadership, the entities that utilize this facility, and the public at large, we are striving to meet those goals.

## Annual Revenues



## Personnel (#of FTEs):

- Harbormaster (FT)
- Assistant Harbormaster (FT)
- Seasonal Harbor Staff: 2 personnel (PT)

## FY19 Objectives:

- To provide a year-round facility to store and safely load and unload goods from vessels.
- To monitor and maintain existing structure weakness and repair as needed.
- To maintain the integrity of the security fence and equipment at this facility.
- To help facilitate any dock repairs and/or dock expansion to extend service life.
- To assist with upgrading/repairing the Roll-On/Roll-Off barge ramp.



**HAINES BOROUGH****FY19 BUDGET****93 LUTAK DOCK FUND**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
<b>REVENUES</b>				
93-01-00-4217	Lutak Dock Fees	\$ 478,431	\$ 380,000	\$ 410,000
<b>EXPENDITURES</b>				
93-01-00-7211	Supplies & Postage	\$ 151	\$ 800	800
93-01-00-7230	Material & Equipment	5,377	8,250	8,250
93-01-00-7241	Computers & Peripherals	16	1,800	600
93-01-00-7312	Professional & Contractual	19,334	10,800	9,000
93-01-00-7325	Dues, Subscriptions & Fees	262	300	800
93-01-00-7334	Travel & Per Diem	286	1,500	2,050
93-01-00-7335	Training	240	350	350
93-01-00-7340	Advertising	218	100	100
93-01-00-7351	Banking & Insurance	4,654	4,800	4,000
93-01-00-7355	Vehicle Expense	1,403	2,200	2,400
93-01-00-7360	Utilities	5,320	6,600	5,000
93-01-00-7371	Maintenance & Repairs	5,700	2,500	2,500
93-01-00-7901	Work Orders - Public Works	4,966	7,000	2,400
93-01-00-7900	Work Orders - Administration	-	-	2,000
93-01-00-7908	Work Orders - Facilities	4,742	6,000	7,000
		52,669	53,000	47,250
<b>ALLOCATED PAYROLL EXPENSE</b>				
93-99-00-8101	Allocations - Administration	\$ 8,429	\$ 15,586	13,826
93-99-00-8104	Allocations - Finance	7,823	9,776	10,125
93-99-00-8120	Allocations - IT	888	2,090	2,100
93-99-00-8163	Allocations - Harbor	61,877	59,312	62,181
		79,017	86,764	88,232
<b>TOTAL CASH EXPENDITURES &amp; ALLOCATIONS</b>		<b>131,686</b>	<b>139,764</b>	<b>135,482</b>
<b>REVENUE OVER (UNDER) CASH EXPENDITURES &amp; ALLOCATIONS</b>		<b>346,745</b>	<b>240,236</b>	<b>274,518</b>
<b>NON-CASH EXPENSE</b>				
93-01-00-7385	Depreciation Expense	99,319	99,500	99,400
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>		<b>\$ 247,426</b>	<b>\$ 140,736</b>	<b>\$ 175,118</b>
FY17 Ending Fund (93) Cash Balance				\$ 1,359,726
FY18 Budgeted (93) Revenue Over CASH Expenditures				240,236
FY19 Proposed (93) Revenue Over CASH Expenditures				274,518
Use of Fund Balance for Capital Projects (FY18 appropriation)				(1,200,000)
Estimated 06/30/19 Ending Cash Balance				\$ 674,480

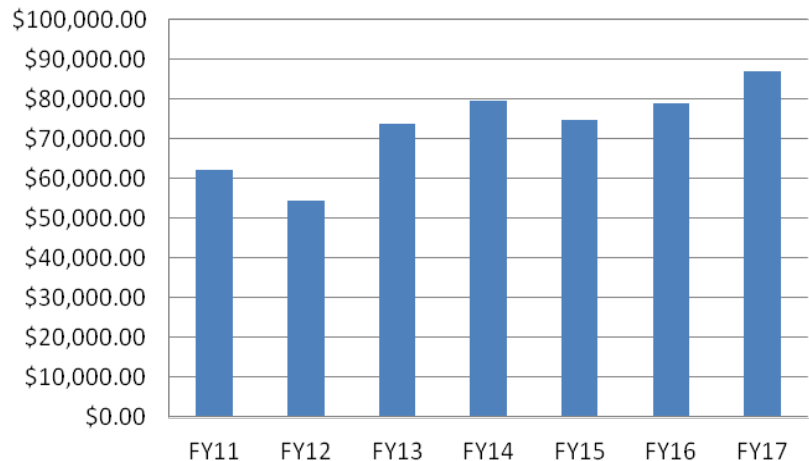


## PC DOCK 94 01-00

### Department Description:

The Port Chilkoot Dock Enterprise Fund is responsible for maintaining the dock structure and meeting the security needs of the vessels that utilize this facility. Our top priority is to ensure the safety of these vessels and their passengers. In cooperation with the Coast Guard, cruise ship companies, tour operators and Borough staff, we strive to meet this goal.

### PC DOCK REVENUES



### Personnel (#of FTEs):

- Harbormaster (FT)
- Assistant Harbormaster (FT)
- Seasonal Harbor Staff: 3 personnel (PT)

### FY19 Objectives:

- To continue providing a facility in which vessels can be safely moored and passengers can be loaded and unloaded without issue.
- To present a clean and attractive facility to welcome passengers and encourage future visits.
- To start planning for an improved lightering float structure and docking orientation.
- To get an updated assessment of the pile anodes.
- To implement Coast Guard TWIC Reader (security) requirements for this coming fall.



**HAINES BOROUGH****FY19 BUDGET****94 PORT CHILKOOT DOCK FUND**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
<b>REVENUES</b>				
94-01-00-4218	PC Dock Usage Fee	\$ 86,650	\$ 66,053	\$ 74,880
94-01-00-4225	PC Dock Parking Permit	125	300	3,600
		<u>86,775</u>	<u>66,353</u>	<u>78,480</u>
<b>EXPENDITURES</b>				
94-01-00-7211	Supplies & Postage	\$ 175	\$ 750	750
94-01-00-7230	Material & Equipment	4,476	2,325	2,250
94-01-00-7241	Computers & Peripherals	(12)	1,800	600
94-01-00-7312	Professional & Contractual	549	2,800	1,500
94-01-00-7325	Dues, Subscriptions & Fees	512	300	800
94-01-00-7334	Travel & Per Diem	654	1,500	2,050
94-01-00-7335	Training	240	350	350
94-01-00-7340	Advertising	-	100	100
94-01-00-7351	Banking & Insurance	7,377	10,690	11,300
94-01-00-7355	Vehicle Expense	781	1,100	1,200
94-01-00-7360	Utilities	10,101	8,300	10,100
94-01-00-7371	Repairs & Maintenance	1,741	2,000	2,000
94-01-00-7901	Work Orders - Public Works	1,413	1,500	1,200
94-01-00-7907	Work Orders - Ports/Harbor	(26,040)	(34,400)	(36,000)
94-01-00-7908	Work Orders - Facilities	2,786	2,000	2,000
<b>ALLOCATED PAYROLL EXPENSE</b>				
94-99-00-8101	Allocations - Administration	4,215	3,897	3,457
94-99-00-8104	Allocations - Finance	7,459	7,526	7,779
94-99-00-8120	Allocations - IT	888	2,090	2,100
94-99-00-8163	Allocations - Harbor	41,764	61,411	78,955
		<u>59,079</u>	<u>76,039</u>	<u>92,491</u>
<b>TRANSFERS</b>				
94-98-00-8255	Operating Transfers - from EconDev	(14,000)	(50,000)	(49,500)
Transfers in from Fund 23 to partially offset 50% cruise ship dockage discount.				
<b>TOTAL CASH EXPENDITURES &amp; TRANSFERS</b>		<b>45,079</b>	<b>26,039</b>	<b>42,991</b>
<b>REVENUE OVER (UNDER) CASH EXPENDITURES &amp; TRANSFERS</b>		<b>41,695</b>	<b>40,314</b>	<b>35,489</b>
<b>NON-CASH EXPENSE</b>				
94-01-00-7385	Depreciation Expense	348,296	327,000	327,500
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>		<u><b>\$ (306,601)</b></u>	<u><b>\$ (286,686)</b></u>	<u><b>\$ (292,011)</b></u>

	FY17 ACTUAL	FY18 BUDGET	FY19 PROPOSED
FY17 Ending Fund (93) Cash Balance			\$ 64,582
FY18 Budgeted (94) Revenue Over (Under) <i>CASH</i> Expenditures			40,314
FY19 Budgeted (94) Revenue Over (Under) <i>CASH</i> Expenditures			35,489
Estimated 06/30/19 Ending Cash Balance			140,385
<b>Projected 06/30/19 Net Assets as % of Fund Capital Assets</b>			<b>2%</b>



**HAINES BOROUGH****FY19 BUDGET****97 PERMANENT FUND**

		<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY19 PROPOSED</b>
<b>REVENUE</b>				
97-01-00-4610	Permanent Fund Income	\$ 379,644	\$ 340,000	\$ 352,000
<b>EXPENDITURES</b>				
97-01-00-7312	Professional & Contractual	\$ 20,270	\$ 21,500	22,000
97-01-00-7351	Banking & Insurance	1,668	1,750	1,850
		21,938	23,250	23,850
<b>TRANSFERS</b>				
97-98-00-8252	Operating Transfers - IN from Land Sales	\$ -	\$ -	(26,799)
97-98-00-8264	Operating Transfers - OUT from Permanent	293,000	303,000	304,000
		293,000	303,000	277,201
<b>EXCESS REVENUE OVER (UNDER) EXPENSES, ALLOCATIONS, &amp; OPERATING TRANSFERS</b>		<b>\$ 64,706</b>	<b>\$ 13,750</b>	<b>\$ 50,949</b>
FY17 Ending Fund (97) Balance				\$ 8,733,177
FY18 Budgeted (97) Revenue Over (Under) Expenditures				13,750
FY19 Proposed (97) Revenue Over (Under) Expenditures				50,949
Projected 06/30/19 Ending Fund (97) Balance				\$ 8,797,876



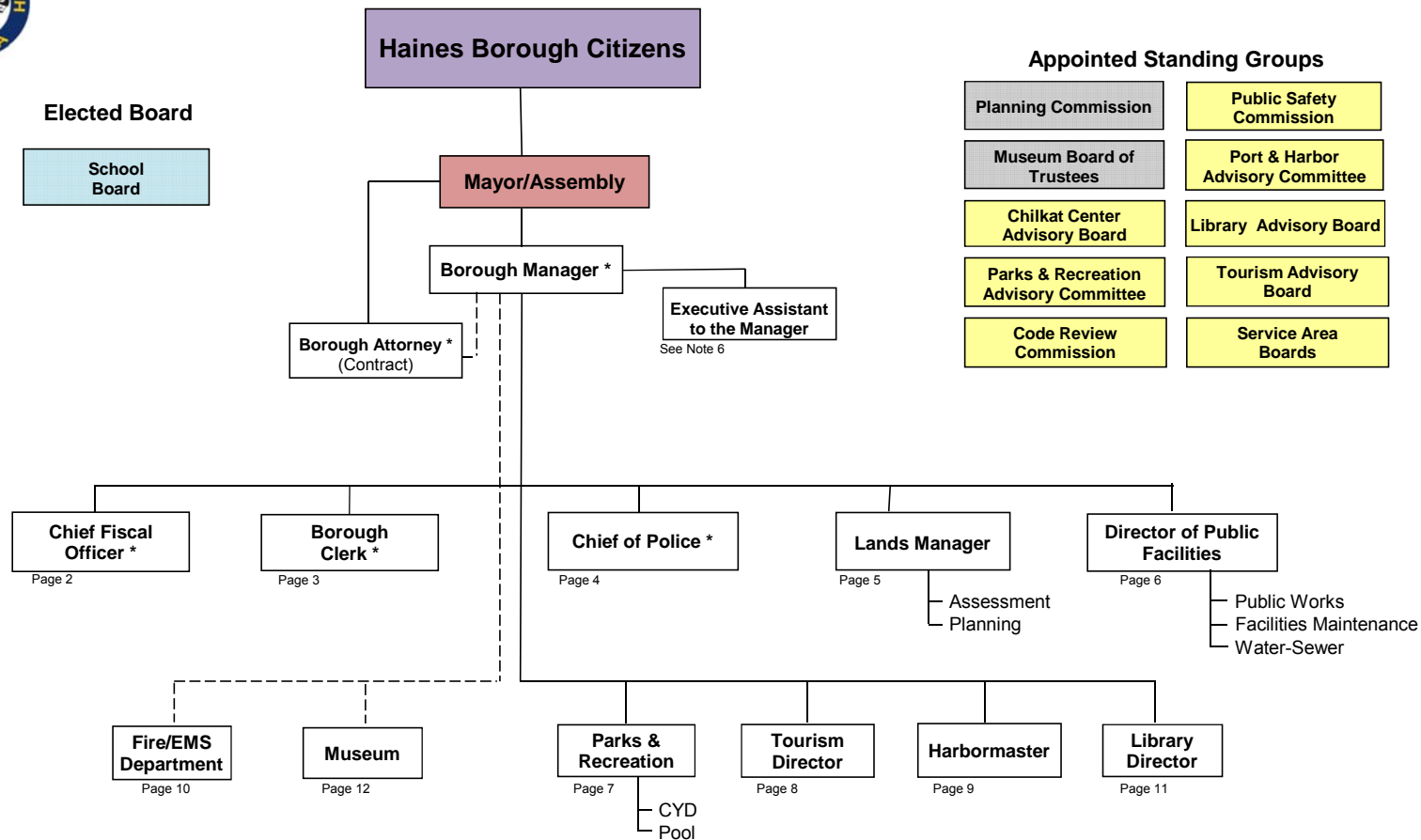
## Haines Borough Permanent Fund

### Summary of Principal & Earnings Reserve Balances

	As of 06/30/17							
	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17
Beginning Principal Balance	5,988,014	6,111,766	6,213,629	6,304,762	6,449,772	7,013,115	7,228,020	\$ 7,323,591
Add								
Transfer from Land Sales/LID	-	-	-	-	417,148	93,344	5,981	-
Inflation Proofing	123,752	101,863	91,133	145,010	146,195	121,561	89,590	73,236
Ending Principal Balance	6,111,766	6,213,629	6,304,762	6,449,772	7,013,115	7,228,020	7,323,591	7,396,827
Beginning Earnings Reserve Balance	418,697	838,984	1,237,608	1,313,886	1,389,719	1,665,407	1,451,053	1,344,881
Add								
Earnings/Change in Value	564,262	661,714	328,899	382,364	593,987	197,426	287,301	379,644
Less								
Inflation Proofing	(123,752)	(101,863)	(91,133)	(145,010)	(146,195)	(121,561)	(89,590)	(73,236)
Expenses	(20,223)	(21,227)	(21,488)	(21,521)	(22,105)	(23,219)	(22,883)	(21,938)
Transfer to General Fund	-	(140,000)	(140,000)	(140,000)	(150,000)	(267,000)	(281,000)	(293,000)
Ending Earnings Reserve Balance	838,984	1,237,608	1,313,886	1,389,719	1,665,407	1,451,053	1,344,881	1,336,351
Total Fund Balance	6,950,750	7,451,238	7,618,648	7,839,492	8,678,522	8,679,073	8,668,472	\$ 8,733,178

# Haines Borough Organization Chart - Effective July 1, 2018

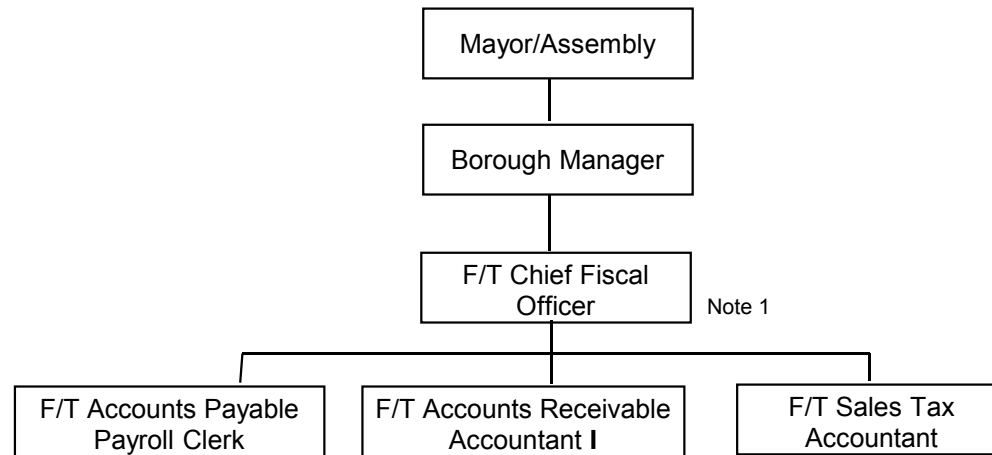
Adopted 06-12-2018



## Notes:

1. The appointed groups shaded in gray are considered "Empowered Boards." (That term is explained on Page 13.)
2. Appointed Groups and their duties are mandated by ordinance. Members serve at the pleasure of the mayor. Appointments are by the mayor subject to assembly confirmation.  
Note: From time to time, ad hoc Groups are created for a specific purpose and are intended to have a limited timeframe and scope. These are typically created by resolution or motion.
3. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship
4. An asterisk (\*) indicates that the position is a borough officer. Officers are appointed by and serve at the pleasure of the assembly. However, each one works under the direct supervision of the Borough Manager.
5. In the Borough Manager's absence, the Director of Public Facilities will act as manager followed by borough officers in order of seniority.
6. The Executive Assistant to the Manager performs special projects, grants administration and contract administration.

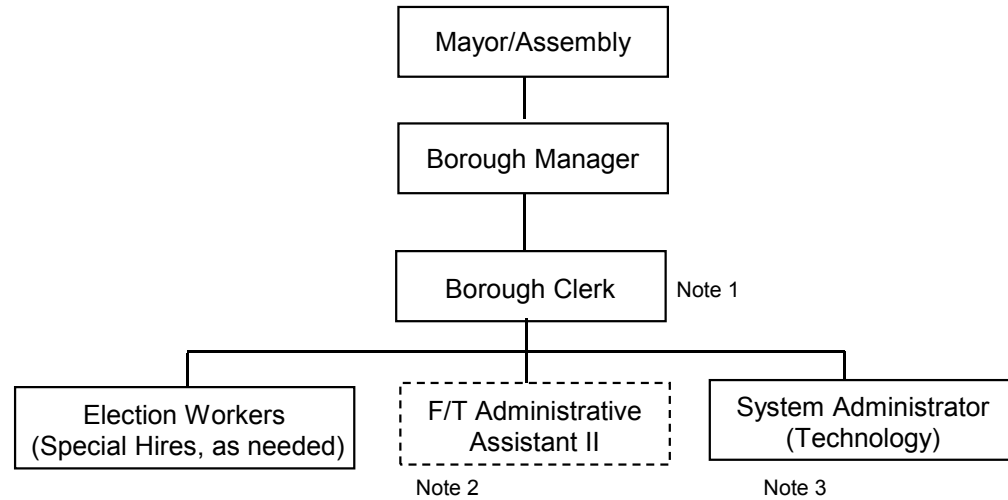
## FINANCE DEPARTMENT



Notes:

1. The Chief Fiscal Officer is a borough officer who reports directly to the Manager but is appointed by, and serves at the pleasure of, the Borough Assembly. This position is more commonly known as Finance Director.

## CLERK'S OFFICE

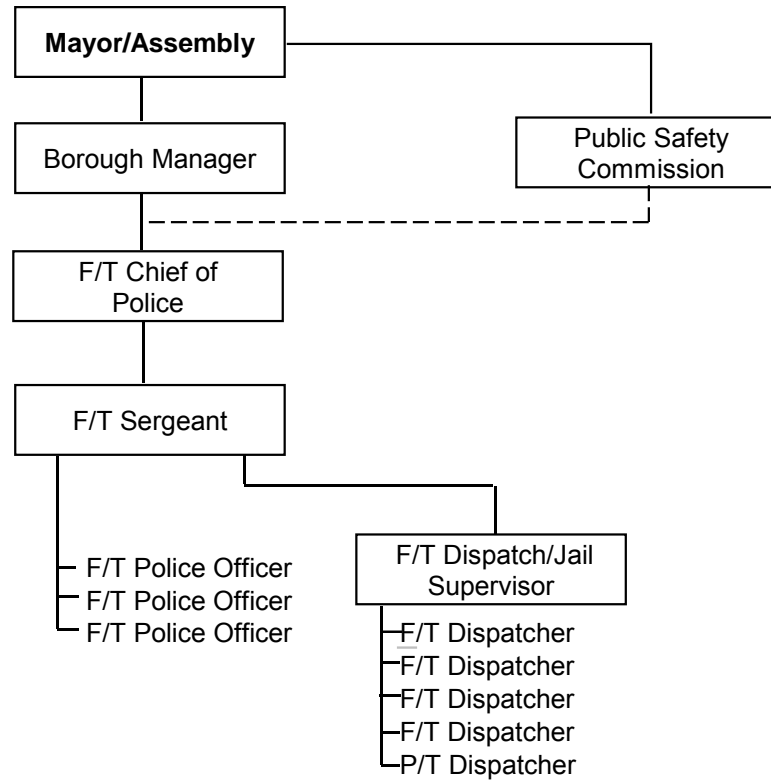


Notes:

1. The Borough Clerk is a borough officer who reports directly to the Manager but is appointed by, and serves at the pleasure of, the Borough Assembly.
2. This position reports to the Lands Manager and serves both the Lands and Administration Departments.
3. Currently a contract position.



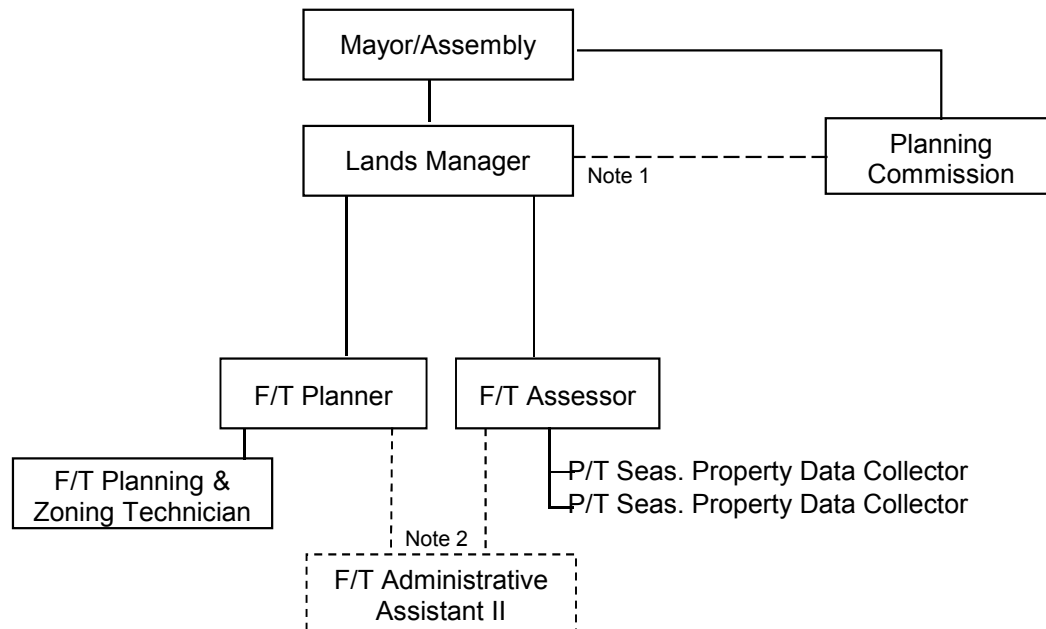
## POLICE DEPARTMENT



Notes:

1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

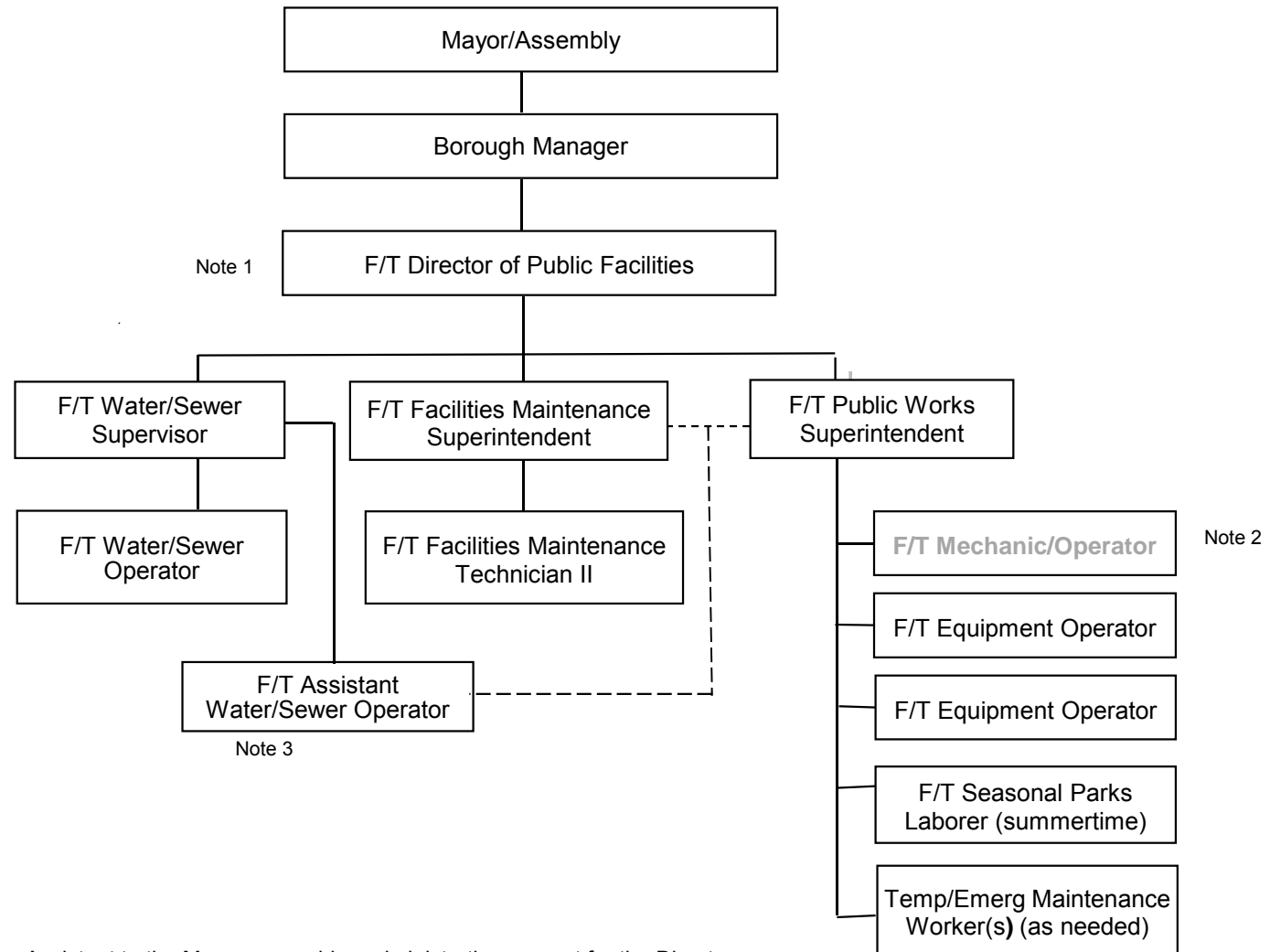
## LANDS MANAGEMENT / ASSESSMENT DEPARTMENT



Notes:

1. The borough manager serves as Lands Manager.
2. This position supports both the Lands and Administration Departments.

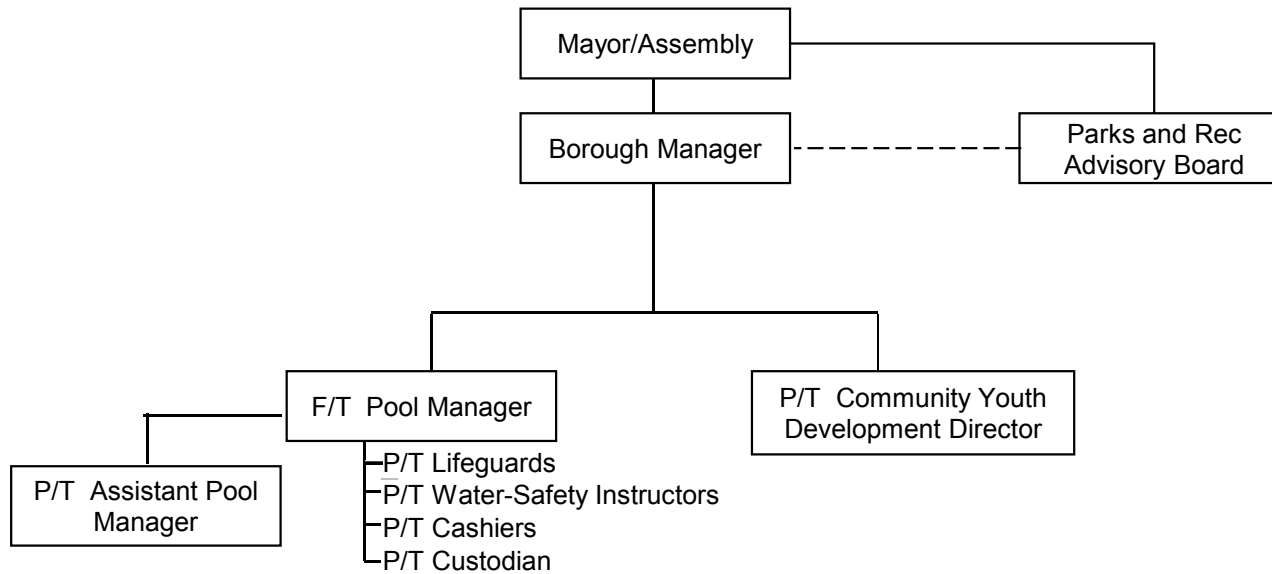
## DEPARTMENT OF PUBLIC FACILITIES



**Notes:**

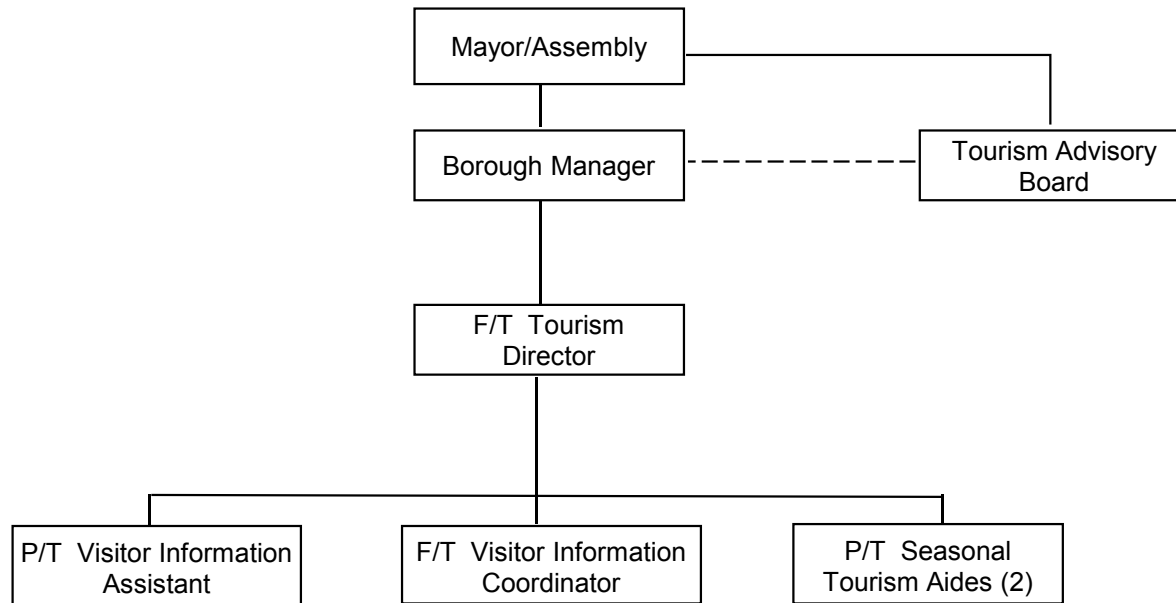
1. The Executive Assistant to the Manager provides administrative support for the Director.
2. Grayed-out text means this position is not currently filled and is not budgeted for FY18.
3. This position reports to the W/S Supervisor but splits time between water/wastewater, public works, and facilities maintenance.
4. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

## PARKS AND RECREATION DEPARTMENT



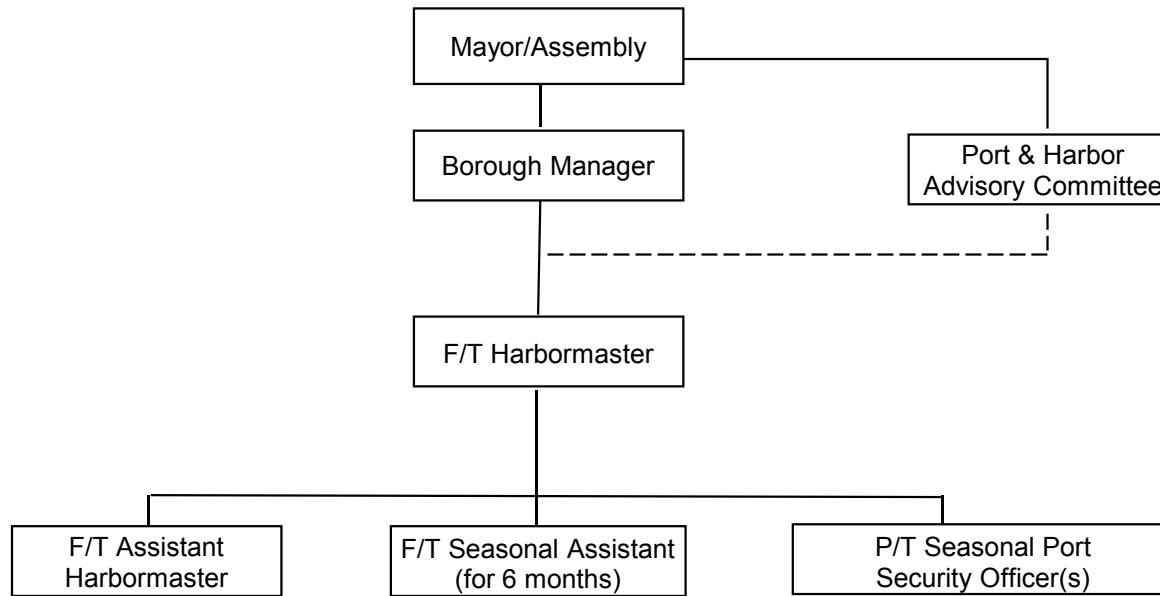
1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

## TOURISM



1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

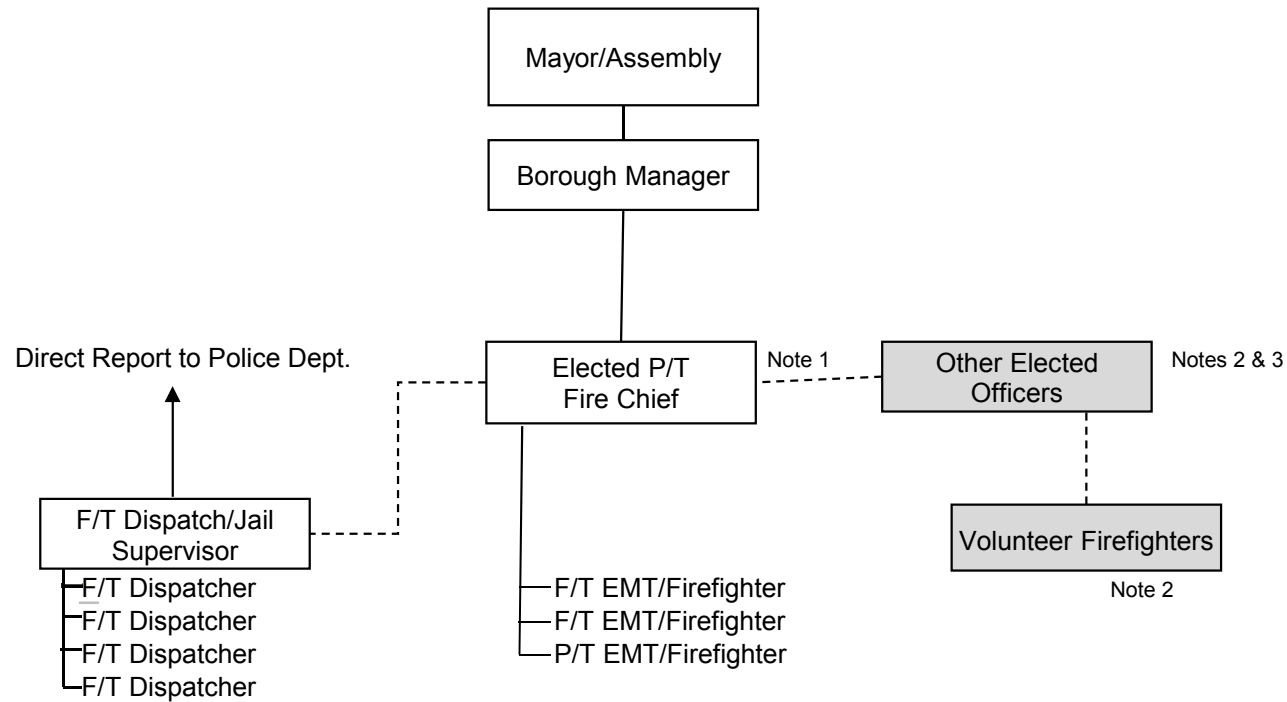
## PORTS & HARBORS



1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.



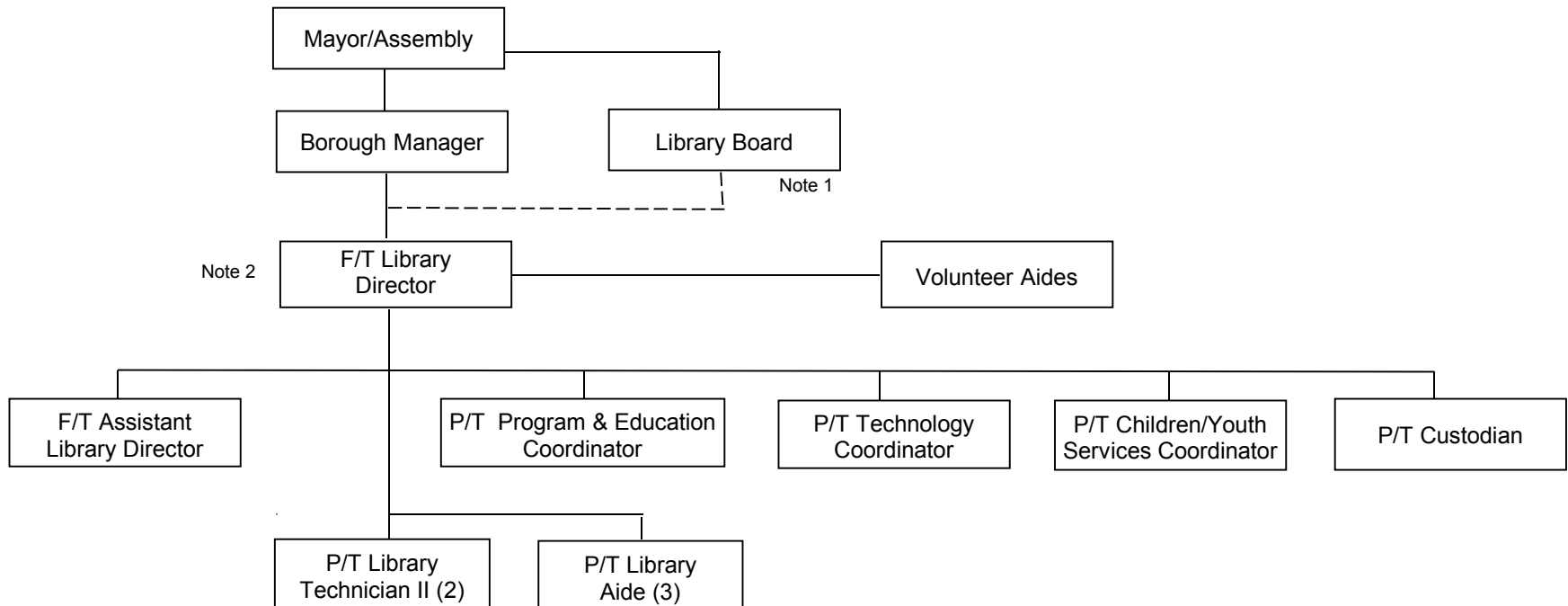
## FIRE DEPARTMENT / EMERGENCY SERVICES



### Notes:

1. The Fire Chief reports directly to both the Manager and the Fire Department (per code).  
This position receives a monthly stipend paid through the borough's payroll system.
2. Gray-shading means these are not borough employees.
3. Assistant Fire Chief, Secretary, and Treasurer.
4. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

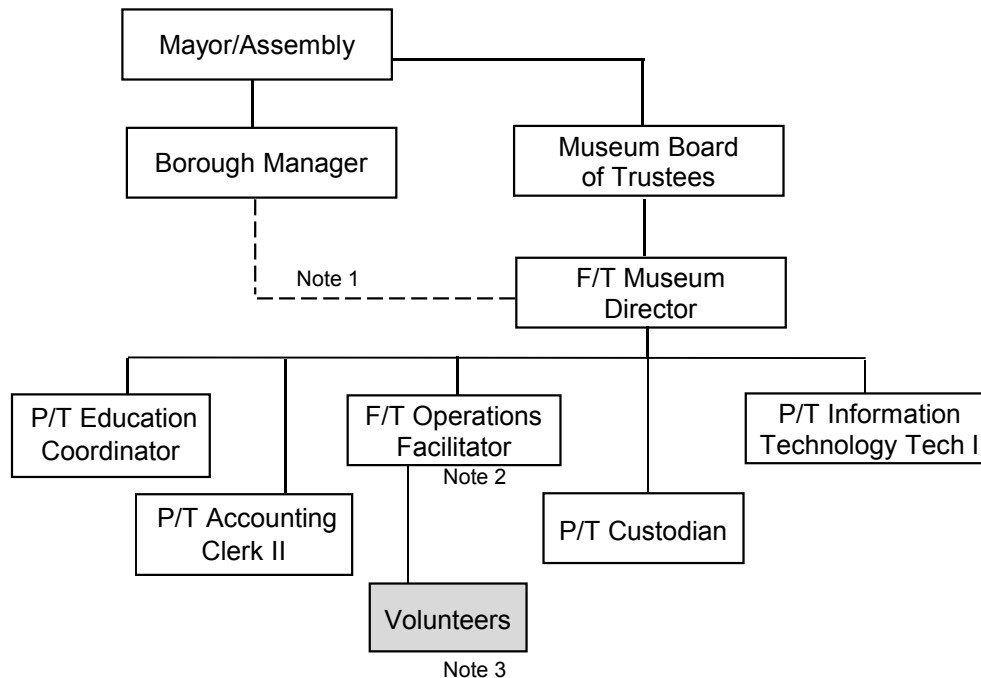
## LIBRARY



### Notes:

1. The library is a department of the borough with a somewhat empowered board per HBC 2.98.
2. The Library Director reports directly to the Borough Manager. The library staff members are Borough employees; the volunteers are not.
3. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

## MUSEUM



### Notes:

1. The museum staff members are Borough Employees. The Museum Director reports directly to the Museum Board of Trustees but has a functional support relationship with the manager (and the manager's staff as so delegated for payroll and accounting services). Funds for the operation of the museum are appropriated by the assembly each year. To the extent the museum's expenses exceed such appropriations, the deficit is made up from unrestricted grants and income to the museum.
2. This position is also known as "Community Coordinator."
3. Gray-shading means this is not a borough-funded position; volunteers are unpaid.
4. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

## Empowered Boards

The Planning Commission and the Museum Board of Trustees and, to a certain extent, the Library Board are designated as "empowered" boards although the respective enabling codes do not use that term. Members are appointed.

The School Board is an "empowered" board, as well, but its members are elected during the Haines Borough General Municipal Election.

An empowered board has overall authority to...

- Assume responsibility and stewardship over assets
- Promulgate regulations, fees, charges, and policies
- Negotiate and enter into contracts and grant agreements
- Apply for and administer funds from state and federal agencies (as well as from the borough assembly)



# HAINES BOROUGH

## FY19 BUDGETED PAYROLL

Position	Current Employee	Straight Time Hours	Over-time Hours	Standby Hours	Hourly Rate	Gross Earnings	PERS & SBS Retirement	Medicare	Alaska ESD	Worker's Comp	Union Health Insurance	Total Costs
<b>Administration</b>												
Borough Manager	Debra Schnabel	2,080	0	0	45.00	93,600	26,330	1,357	n/a	390	16,584	138,261
Borough Clerk	Alekka Fullerton	693	0	0	35.00	24,267	6,826	352	243	101	5,528	37,317
Borough Clerk	Alekka Fullerton	1,387	0	0	37.00	51,307	14,433	744	152	214	11,056	77,905
Executive Assistant	Krista Kielsmeier	2,080	0	0	24.52	51,002	14,347	740	395	213	16,584	83,280
Admin Assist II	TBD	0	0	0	18.06	-	-	-	-	-	n/a	-
<b>Totals</b>		<b>6,240</b>	<b>0</b>	<b>0</b>		<b>220,175</b>	<b>61,935</b>	<b>3,193</b>	<b>790</b>	<b>918</b>	<b>49,752</b>	<b>336,763</b>
<b>Assembly</b>												
Mayor	Jan Hill	0	0	0	0.00	7,000	1,969	102	n/a	29	n/a	9,100
Assembly Member	Stephanie Scott	0	0	0	0.00	3,525	216	51	n/a	15	n/a	3,807
Assembly Member	Shawn Maily	0	0	0	0.00	3,525	216	51	n/a	15	n/a	3,807
Assembly Member	Brenda Josephson	0	0	0	0.00	3,525	216	51	n/a	15	n/a	3,807
Assembly Member	Tresham Gregg	0	0	0	0.00	3,525	216	51	n/a	15	n/a	3,807
Assembly Member	Thomas Morphet	0	0	0	0.00	3,525	216	51	n/a	15	n/a	3,807
Assembly Member F	Heather Lende	0	0	0	0.00	3,525	992	51	n/a	15	n/a	4,582
<b>Totals</b>		<b>0</b>	<b>0</b>	<b>0</b>		<b>28,150</b>	<b>4,041</b>	<b>408</b>		<b>117</b>	<b>-</b>	<b>32,717</b>
<b>Assessment / Land Management</b>												
Assessor	Dean Olsen	2080	0	0	32.00	66,560	18,723	965	395	278	16,584	103,505
Planner I	Holly Smith	2080	72	0	22.10	48,355	13,602	701	395	202	16,584	79,839
Administrative Assistant	Donna Lambert	2080	0	0	19.06	39,645	11,152	575	395	165	16,584	68,516
P&Z Tech/Admin Asst	TBD	2080	0	0	18.06	37,565	10,567	545	376	157	16,584	65,793
Property Data Collector	Scott Hansen	350	0	0	19.06	6,671	409	97	67	28	n/a	7,271
Property Data Collector	Dallas Anderson	350	0	0	18.06	6,321	1,778	92	63	26	n/a	8,280
7 Planning Commissioners	Seats A - G	0	0	0	0.00	4,200	257	61	n/a	18	n/a	4,536
<b>Totals</b>		<b>9,020</b>	<b>72</b>	<b>0</b>		<b>209,316</b>	<b>56,489</b>	<b>3,035</b>	<b>1,691</b>	<b>873</b>	<b>66,336</b>	<b>337,740</b>
<b>Community Youth Development</b>												
CYD Coordinator	Al Giddings	650	0	0	18.54	12,051	3,390	175	121	50	n/a	15,786
<b>Totals</b>		<b>650</b>	<b>0</b>	<b>0</b>		<b>12,051</b>	<b>3,390</b>	<b>175</b>	<b>121</b>	<b>50</b>	<b>-</b>	<b>15,786</b>
<b>Dispatch</b>												
Dispatcher Supervisor	Celeste Grimes	2080	150	0	22.58	52,047	14,641	755	395	217	16,584	84,638
Dispatcher	Jane Clark	2080	100	0	22.54	50,264	14,139	729	395	210	16,584	82,321
Dispatcher	Sierra Hinkle	2080	100	0	19.54	43,574	12,257	632	395	182	16,584	73,624
Dispatcher	Linda Waldo	2080	100	0	19.04	42,459	11,944	616	395	177	16,584	72,175
Dispatcher	Maxwell Jusi	2080	100	0	18.04	40,229	11,316	583	395	168	16,584	69,276
Dispatcher	Robert Reinke	1040	0	0	17.54	18,242	5,131	265	182	76	n/a	23,896
Shift Differential	Swing Shift	2920	0	0	0.75	2,190	616	32	22	n/a	n/a	2,860
Shift Differential	Grave Yard	2920	0	0	1.50	4,380	1,232	64	44	n/a	n/a	5,719
<b>Totals</b>		<b>11,440</b>	<b>550</b>	<b>0</b>		<b>253,385</b>	<b>71,277</b>	<b>3,674</b>	<b>2,223</b>	<b>1,029</b>	<b>82,920</b>	<b>414,509</b>



# HAINES BOROUGH

## FY19 BUDGETED PAYROLL

Position	Current Employee	Straight Time Hours	Over-time Hours	Standby Hours	Hourly Rate	Gross Earnings	PERS & SBS Retirement	Medicare	Alaska ESD	Worker's Comp	Union Health Insurance	Total Costs
<b>Elections</b>												
Precinct Chairman		18	0	0	12.50	225	n/a	n/a	n/a	1	n/a	226
Precinct Chairman		18	0	0	12.50	225	n/a	n/a	n/a	1	n/a	226
Election Worker		18	0	0	11.00	198	n/a	n/a	n/a	1	n/a	199
7 Election Workers		105	0	0	11.00	1,155	n/a	n/a	n/a	5	n/a	1,160
<b>Totals</b>		<b>159</b>	<b>0</b>	<b>0</b>		<b>1,803</b>				<b>8</b>		<b>1,811</b>
<b>Finance</b>												
Chief Fiscal Officer	Jila Stuart	1,924	0	0	35.00	67,340	18,943	976	395	281	16,584	104,519
Accounts Receivable	Tina Olsen	2,080	15	0	22.06	46,381	13,047	673	395	193	16,584	77,273
Payroll/Accounts Payable	Cathy Keller	2,080	12	0	27.10	56,856	15,994	824	395	237	16,584	90,890
Sales Tax Clerk	Jessie Badger	2,080	0	0	22.06	45,885	12,907	665	395	191	16,584	76,628
<b>Totals</b>		<b>8,164</b>	<b>27</b>	<b>0</b>		<b>216,462</b>	<b>60,891</b>	<b>3,139</b>	<b>1,580</b>	<b>903</b>	<b>66,336</b>	<b>349,310</b>
<b>Fire</b>												
EMT / Firefighter	Jennifer Walsh	2,132	0	0	22.62	48,226	13,566	699	395	3,032	16,584	82,502
EMT / Firefighter	Tim Holm	2,132	0	0	22.12	47,160	13,266	684	395	2,965	16,584	81,053
Fire Chief	Al Giddings	0	0	0	0.00	9,000	552	131	n/a	566	n/a	10,248
Seasonal PT EMT	Al Giddings	500	0	0	21.62	10,810	3,041	157	395	680	n/a	15,082
<b>Totals</b>		<b>4,764</b>	<b>0</b>	<b>0</b>		<b>115,196</b>	<b>30,425</b>	<b>1,670</b>	<b>1,185</b>	<b>7,242</b>	<b>33,168</b>	<b>188,885</b>
<b>Harbors</b>												
Harbormaster	Shawn Bell	2,080	330	0	28.77	74,061	20,833	1,074	395	3,714	16,584	116,662
Assistant Harbormaster	Henry Pollan	2,080	20	0	19.56	41,272	11,610	598	395	2,070	16,584	72,529
Seasonal Assistant	Mark Allen	1,040	0	0	20.12	20,925	5,886	303	395	1,049	11,056	39,615
Port Security Officer	Scott Pearce	700	0	0	16.62	11,634	3,273	169	116	583	n/a	15,775
Port Security Officer	TBD	700	0	0	16.12	11,284	3,174	164	113	566	n/a	15,301
<b>Totals</b>		<b>6,600</b>	<b>350</b>	<b>0</b>		<b>159,176</b>	<b>44,776</b>	<b>2,308</b>	<b>1,414</b>	<b>7,983</b>	<b>44,224</b>	<b>259,881</b>
<b>Library (Borough Funded)</b>												
Library Director	Carolyn Goolsby	2,080	260	0	27.27	67,357	18,947	977	395	281	16,584	104,541
Tech II, Collection Dev.	Lisa Blank	546	0	0	19.30	10,538	646	153	105	44	-	11,486
Assistant Director	Rebecca Heaton	1,560	0	0	25.06	39,094	10,997	567	391	163	16,584	67,795
Tech II, ILL	Deborah Gravel	520	0	0	16.30	8,476	520	123	85	35	-	9,239
Library Tech I	Joy Graves	767	0	0	15.28	11,720	718	170	117	49	-	12,774
Library Custodian	Benjamin Bard	910	0	0	15.28	13,905	3,911	202	139	621	-	18,778
Library Tech II	Jessica Plachta	1,508	0	0	16.30	24,580	6,914	356	246	103	-	32,200
Technology Coordinator	Erik Baldwin Stevens	1,508	0	0	24.60	37,097	10,435	538	371	155	-	48,596
Education Coordinator	Zephyr Sincerny	1,508	0	0	18.54	27,958	7,865	405	280	117	-	36,625
Children/Youth Svcs Coord	Holly Davis	1,092	0	0	23.04	25,160	7,077	365	252	105	-	32,958
Library Aide	TBD	520	0	0	11.74	6,105	374	89	61	25	-	6,654
<b>Totals</b>		<b>12,519</b>	<b>260</b>	<b>0</b>	<b>213</b>	<b>271,989</b>	<b>68,406</b>	<b>3,944</b>	<b>2,441</b>	<b>1,697</b>	<b>33,168</b>	<b>381,645</b>





# HAINES BOROUGH

## FY19 BUDGETED PAYROLL

Position	Current Employee	Straight Time Hours	Over-time Hours	Standby Hours	Hourly Rate	Gross Earnings	PERS & SBS Retirement	Medicare	Alaska ESD	Worker's Comp	Union Health Insurance	Total Costs
<b>Museum (Borough Funded)</b>												
Museum Director	Helen Alten	2080	78	0	28.77	63,208	17,780	917	395	264	16,584	99,147
Operations Faciliator	Regina Johanos	1930	0	0	17.54	33,852	9,523	491	339	141	16,584	60,929
Education Coordinator	TBD	585	0	0	17.04	9,968	2,804	145	100	42	n/a	13,058
Accounting Clerk II	Briana Wright	1040	0	0	18.06	18,782	5,283	272	188	78	n/a	24,604
Information Technology Tec	Austin Neal	416	0	0	19.58	8,145	499	118	81	34	n/a	8,878
Janitor	Kimothy Dorsey	337	0	0	14.28	4,812	295	70	48	215	n/a	5,440
<b>Totals</b>		<b>6,388</b>	<b>78</b>	<b>0</b>		<b>138,768</b>	<b>36,185</b>	<b>2,012</b>	<b>1,151</b>	<b>774</b>	<b>33,168</b>	<b>212,058</b>
<b>Parks</b>												
Parks Laborer II	Jacob Stigen	920	0	0	16.62	15,290	4,301	222	153	694	n/a	20,660
<b>Totals</b>		<b>920</b>	<b>0</b>	<b>0</b>		<b>15,290</b>	<b>4,301</b>	<b>222</b>	<b>153</b>	<b>694</b>	<b>-</b>	<b>20,660</b>
<b>Police</b>												
Chief of Police	Heath Scott	2,080	0	0	48.00	99,840	28,085	1,448	395	3,169	16,584	149,520
Police Sergeant	Joshua Dryden	2,080	150	500	29.27	72,367	20,357	1,049	395	2,297	16,584	113,049
Police Officer II	Brayton Long	2,080	150	500	27.25	67,711	19,047	982	395	2,149	16,584	106,868
Police Officer II	Chris Brown	2,080	150	500	27.25	67,711	19,047	982	395	2,149	16,584	106,868
Police Officer II	Adam Patterson	2,080	150	500	25.48	63,631	17,900	923	395	2,020	16,584	101,452
PD Shift Differential	Swing Shift	2,920	-	-	0.75	2,190	616	32	0	70	n/a	2,907
PD Shift Differential	Grave Yard	2,920	-	-	1.50	4,380	1,232	64	0	139	n/a	5,815
<b>Totals</b>		<b>10,400</b>	<b>600</b>	<b>2,000</b>		<b>377,831</b>	<b>106,284</b>	<b>5,479</b>	<b>1,975</b>	<b>11,992</b>	<b>82,920</b>	<b>586,480</b>
<b>Pool</b>												
Pool Manager	RaeAnne Galasso	1976	0	0	23.58	46,594	13,107	676	395	2,507	16,584	79,862
Assistant Manager	Maggie Martin	1404	0	0	17.12	24,036	6,761	349	240	1,293	n/a	32,680
Pool Custodian	Stephanie Green	580	0	0	14.78	8,572	2,411	124	86	461	n/a	11,655
Pool Cashier	Stephanie Green	625	0	0	10.70	6,688	1,881	97	67	360	n/a	9,092
Lifeguard I	Various	300	0	0	12.76	3,828	235	56	38	206	n/a	4,362
Lifeguard II	Various	774	0	0	14.78	11,440	701	166	114	615	n/a	13,037
Instructor	Various	0	0	0	14.28	-	-	-	-	-	n/a	-
<b>Totals</b>		<b>5,659</b>	<b>0</b>	<b>0</b>		<b>101,158</b>	<b>25,097</b>	<b>1,467</b>	<b>941</b>	<b>5,442</b>	<b>16,584</b>	<b>150,689</b>
<b>Public Facilities</b>												
Public Facilities Director	Brad Ryan	2,080	0	0	44.81	93,205	26,219	1,351	395	389	16,584	138,143
Facility Maint. Superintende	Eddie Bryant	2,080	0	0	29.98	62,358	17,541	904	395	2,785	16,584	100,568
Facility Maint. Tech II	Andus Hale	2,080	0	0	26.44	54,995	15,470	797	395	2,456	16,584	90,698
Laborer II / Water-Sewer As	Allan Jobbins	1,040	0	0	19.56	20,342	5,722	295	203	908	8,292	35,764
<b>Totals</b>		<b>7,280</b>	<b>0</b>	<b>0</b>		<b>230,901</b>	<b>64,952</b>	<b>3,348</b>	<b>1,388</b>	<b>6,538</b>	<b>58,044</b>	<b>365,172</b>



**HAINES BOROUGH**

**FY19 BUDGETED PAYROLL**

Position	Current Employee	Straight Time Hours	Over-time Hours	Standby Hours	Hourly Rate	Gross Earnings	PERS & SBS Retirement	Medicare	Alaska ESD	Worker's Comp	Union Health Insurance	Total Costs
<b>Public Works</b>												
Public Works Superintendent	Will Hickman	2,080	65	0	26.75	59,208	16,655	859	395	2,686	16,584	96,387
Equipment Operator II	Kyle Klinger	2,080	65	0	21.62	47,078	13,032	683	395	2,136	16,584	79,907
Equipment Operator II	Ted Cheney	2,080	65	0	22.62	49,255	13,855	714	395	2,235	16,584	83,038
Equipment Operator	TBD	2,080	65	0	20.10	43,768	12,312	635	395	1,986	16,584	75,679
Seasonal Operator	Ralph Borders	200	0	0	22.12	4,424	-	64	44	201	n/a	4,733
Seasonal Operator	Kyle Grimes	200	0	0	20.10	4,020	246	58	40	182	n/a	4,547
<b>Totals</b>		<b>8,720</b>	<b>260</b>	<b>0</b>		<b>207,752</b>	<b>56,101</b>	<b>3,012</b>	<b>1,664</b>	<b>9,426</b>	<b>66,336</b>	<b>344,292</b>
<b>Tourism Promotion</b>												
Tourism Director	Carolann Wooton	2080	0	0	23.96	49,837	14,019	723	395	208	16,584	81,765
Information Coordinator	Tammy Piper	2080	0	0	19.8	41,184	11,585	597	412	172	16,584	70,534
Tourism Information Asst.	Malcolm Kanahale	754	0	0	14.26	10,752	3,025	156	108	45	n/a	14,085
Staff Aide - Seasonal	TBD	680	0	0	11.74	7,983	2,246	116	80	33	n/a	10,458
<b>Totals</b>		<b>5,594</b>	<b>0</b>	<b>0</b>		<b>109,756</b>	<b>30,874</b>	<b>1,591</b>	<b>994</b>	<b>458</b>	<b>33,168</b>	<b>176,842</b>
<b>Water/Sewer</b>												
Water/Sewer Supervisor	Scott Bradford	2,080	50	20	32.77	70,815	19,920	1,027	395	2,031	16,584	110,773
Water/Sewer Assistant	Allan Jobbins	1,040	50	30	19.56	21,956	6,176	318	220	630	8,292	37,593
Water/Sewer Operator	Dennis Durr	2,080	100	30	25.10	56,267	15,828	816	395	1,660	16,584	91,550
<b>Totals</b>		<b>5,200</b>	<b>200</b>	<b>80</b>		<b>149,039</b>	<b>41,925</b>	<b>2,161</b>	<b>1,010</b>	<b>4,321</b>	<b>41,460</b>	<b>239,915</b>
<b>COMBINED TOTALS</b>		<b>109,717</b>	<b>2,397</b>	<b>2,080</b>		<b>2,818,199</b>	<b>767,349</b>	<b>40,838</b>	<b>20,720</b>	<b>60,464</b>	<b>707,584</b>	<b>4,415,154</b>



# HAINES BOROUGH

## FY19 BUDGET

### SUMMARY OF ALLOCATED EXPENSES BY DEPARTMENT

	ALLOCATIONS FROM									
	8101	8104	8106	8108	8120	8163	8105	8161	8162	
	Admin	Finance	Dispatch	Medical Svc	Information Technology	Harbor	Assess-ment	Water	Sewer	Total Allocation to Dept
<b>ALLOCATIONS TO:</b>										
Fire Department (FD#1)	\$ 2,074	4,557	82,362	67,647	3,280					\$ 159,920
Townsite Service Area	77,567	60,365	276,257		22,082					436,271
Lands Sales	6,913	3,038					10,000			19,951
Medical Service (Ambulance)	2,074	10,324	82,362	-	3,280					98,039
Economic Development /Tourism	38,598	19,567			3,896					62,061
Capital Improvement Projects	17,290	34,340								51,630
Water Revenue Fund	3,457	26,571			867		2,814		19,226	52,934
Sewer Revenue Fund	3,457	26,571			867		2,814	54,244		87,953
Small Boat Harbor	9,678	16,497			4,200					30,376
Lutak Dock	13,826	10,125			2,100	62,181				88,232
Port Chilkoot Dock	3,457	7,779			2,100	78,955				92,290
<b>TOTAL Allocation from Dept</b>	<b>\$ 178,390</b>	<b>219,733</b>	<b>440,980</b>	<b>67,647</b>	<b>42,672</b>	<b>141,135</b>	<b>15,629</b>	<b>54,244</b>	<b>19,226</b>	<b>\$ 1,179,657</b>

Allocations are a way of distributing shared expenses between funds. Allocations are used primarily for distributing payroll costs. The following is a synopsis of the FY19 allocations:

#### **Administration Department**

- The Borough Manager's salary and burden is allocated 5% to Land Sales, 1.5% to Ambulance, 15% to the Economic Development Fund, 1.5% to Fire District #1, 10% to capital projects, 2.5% to Water, 2.5% to Sewer, 7% to Harbors, 10% to the Lutak dock, and 2.5% to the Port Chilkoot Dock.
- The Clerk's wages and burden is allocated 3% to the capital projects fund & 8% to Economic Development.
- The Executive Assistant to the Manager's payroll is allocated 15% to Economic Development.
- 25% of Administration costs which have not already been allocated elsewhere are allocated from the Area-wide General Fund (01) to the Townsite Service Area Fund (02).

#### **Finance Department**

- The Accounts Receivable Clerk is allocated 20% to the Water Fund, 20% to the Sewer Fund, 7% to the Harbor Fund, 2% to the Lutak dock, and 1.5% to the Port Chilkoot dock.
- The Accounts Payable/Payroll Clerk and the CFO are each allocated 1.5% to fire, 1.5 % to Ambulance, 1% to land sales, 6.5% to the Capital Improvement Project fund, 3% to Economic Development/Tourism, and 4% to each Water, Sewer, and Ports.
- A total of 48% of the annual financial audit is allocated from Finance to the following places: Fire, Lands, Ambulance, Economic Development, CIP, Water, Sewer, Ports, and Harbors.
- The Sales Tax Audit and the payroll for the Sales Tax Accountant are allocated to the funds that receive proceeds from sales tax: the Medical Service Area Fund, Economic Development, and Capital Improvement Projects.
- 25% of Administration and Finance costs which have not already been allocated elsewhere are allocated from the Area-wide General Fund (01) to the Townsite Service Area Fund (02).

#### **Information Technology (IT) Department**

- 24% of all IT expense is allocated to the Townsite Service Area (police & Public works)
- 5% of IT expense is allocated to Fire, Ambulance, Harbor and Economic Development
- 2% of IT expense is allocated to Water, Sewer, Lutak Dock, and PC

#### **Dispatch Department**

- 18.7% to Fire Districts #1 & #3
- 18.7% to the Ambulance Department
- 62.6% to the Police Department

#### **Ambulance Department**

- 35% of the Fireman and EMT's wages and burden are allocated to Fire
- 75% of the Fire Chief's stipend is allocated to Fire

#### **Harbor Fund**

- 55% of the Harbormaster is allocated to the Port Funds
- 50% of the Assistant Harbormaster is allocated to the Port Funds
- 40% of the Harbor seasonal assistant is allocated to the Port Funds
- 80% of the Port Security Officer is allocated to the Port Funds

**Assessment / Land Management Department**

- The Planner is allocated 6% to Lands sales, 3.5% to each Water and Sewer
- The Assessor is allocated 5% to the Land Sales Fund

**Water Revenue Fund**

- 32% of the Water Operator's wages and burden are allocated to the Sewer Fund
- 50% of the Laborer II wages and burden are allocated to the Sewer Fund

**Sewer Revenue Fund**

- 21% of the Assistant Sewer Operator wages and burden are allocated to Water Revenue

**Haines Borough****FY19 Summary of Budgeted Interfund Transfers**

	Transfers In	Transfers Out	Total Transfers
<b>01 Areawide General Fund</b>			
Share of Raw Fish Tax to Harbor		90,000	
e911 surcharge to Equipment Sinking Fund		36,000	
Fed. Secure Rural School Funding for Roads/Bridges		80,000	
Pool Plumbing & Flooring Renovation		253,000	
In From Permanent Fund Earnings Reserve	304,000		
	<u>304,000</u>	<u>459,000</u>	155,000
<b>17 Land Development &amp; Sales</b>			
Income from the sale of land to Permanent Fund		26,799	26,799
<b>20 Medical Service Area</b>			
To Equipment Sinking Fund for Ambulance		10,000	
To CIP for morgue improvements		17,000	
To CIP for amulance IT equipment		12,500	
		<u>39,500</u>	39,500
<b>23 Economic Development / Tourism Promotion</b>			
To CIP for seasonal shared passenger van with CYD		14,000	
Tlingit Park Upgrades		18,000	
To CIP for Museum window replacement		20,000	
To PC Dock Fund to offset 50% dockage discount		49,500	
		<u>101,500</u>	101,500
<b>34 Commerical Passenger Vessel Tax</b>			
To CIP Fund for Portage Cove Interpretive Trail		80,000	
		<u>80,000</u>	80,000
<b>50 Capital Improvement Projects</b>			
Fed. Secure Rural School Funding for Roads/Bridges	80,000		
From 01 for pool improvements	253,000		
From MSA for morgue improvements	17,000		
From MSA for amulance IT equipment	12,500		
From 23 for seasonal shared passenger van with CYD	14,000		
From 23 for Tlingir Park Upgrades	18,000		
From 23 for Museum window replacement	20,000		
From CPV for Portage Cove Interpretive Trail	80,000		
From Equipment Sinking for e911 Equipment	11,500		
To Sewer Fund for WWTP Renovation		100,000	
To Equipment Sinking forPW heavy equipment		80,000	
To Equipment Sinking for Police patrol car		27,000	
To Equipment Sinking for HVFD SCBA		32,500	
To Equipment Sinking for KVVFD Tanker Truck		10,000	
To Equipment Sinking for Chilkat Center Air handler		25,000	
	<u>506,000</u>	<u>274,500</u>	(231,500)



**61 Equipment Sinking Fund**

From GF for e911 Equipment	36,000		
From MSA for Ambulance	10,000		
From CIP for PW heavy equipment	80,000		
From CIP for Police patrol car	27,000		
From CIP for HVFD SCBA	32,500		
From CIP for KVVFD Tanker Truck	10,000		
From CIP for Chilkat Center Air handler	25,000		
To CIP for e911 equipment		11,500	
	<u>220,500</u>	<u>11,500</u>	(209,000)

**91 Sewer Fund**

From CIP for WWTP	100,000		(100,000)
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**92 Harbor Fund**

Share of Raw Fish tax from Fund 01	90,000		(90,000)
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**94 PC Dock Fund**

To PC Dock Fund to offset 50% dockage discount	49,500		(49,500)
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**97 Permanent Fund**

Proceeds from land sales (fund 17)	26,799		
To Fund 01 for operations		304,000	
	<u>26,799</u>	<u>304,000</u>	277,201
	<u>\$ 1,296,799</u>	<u>\$ 1,296,799</u>	<u>\$ -</u>