

HAINES BOROUGH

CONSOLIDATED FY20

Budget



Adopted June 11, 2019

Water & Sewer employees Dennis Durr, Allan Jobbins,
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HAINES BOROUGH

FY20 Operating Budget

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MEMORANDUM

Date: April 1, 2019

To: Mayor Hill, Members of the Assembly, and Residents of the Haines Borough

From: Debra Schnabel, Borough Manager

Subject: Transmittal Letter, Fiscal Year 2020 Proposed Budget

I am presenting for your consideration operating and capital budgets for fiscal year 2020 and a six-year Capital Improvement Program (CIP) as provided for by Haines Borough Charter Article IX Sec. 9.01.

Purpose of the Transmittal Letter

This transmittal letter describes features of the budget plan, the concepts underpinning its design, major changes from the previous year in structure, appropriation and revenue. It is intended to help the Assembly make informed choices in directing management in the delivery of borough services.

The municipality provides services and functions that contribute essentially and substantially to our citizens' quality of life. Assessment, taxation, education and elections are essential to municipal government. Road construction and maintenance, utilities, land management and planning are necessary to a safe and orderly community. Additionally, the borough provides for fire protection, law enforcement and emergency medical services and their associated dispatch. We operate a swimming pool and support recreation, school activities, seniors, a library and a museum. Through Enterprise Funds we provide ports and harbors, water treatment and distribution, sewer collection and treatment. The FY20 budget accounts for these services and governance, administration, financial accounting and investment.

Organization, Structure and Presentation

A budget documents anticipated needs. It is management's best assessment of what will be needed to operate within a stated timeframe. By charter, the government can spend only those revenues appropriated by the Assembly, so it is expedient to budget the real costs of program delivery. To do otherwise invites budget amendments or failure to maintain programs and deliver services.

For comparative purposes, the FY20 budget document presents the actual revenue and expenses

realized in FY17 (ending 6/30/17) and FY18 (ending 6/30/18). It also presents the most recently amended version of the FY19 budget. We do not have the space to compare previous actuals to their budgets, but it is noteworthy that actuals generally report below the proposed budget. Revenues and expenditures are ordered by funds. Funds represent a purposeful source of revenue and the expenditures related to it. We manage 18 distinct funds. The major funds of the Haines Borough are the General Fund (01) that accounts for most services provided areawide and the Townsite Service Fund (02) that accounts for police service, road maintenance and canine control within the townsite. Additional funds provide emergency medical services (20), tourism promotion and economic development (23). Utilities, ports and harbors are accounted as Enterprise Funds, where the expenses are met through user fees. Funds are presented separately, in numerical order. Departments are presented within their funds.

Allocations are how we distribute expenses across funds. Allocations are used primarily for distributing payroll costs. Likewise, **work orders** between departments can be viewed as a credit to one and an expense in another. The revenues, expenses, allocations and work orders illustrate the vital network of human energy that accounts for the organization. It is complex. Distinct departmental budgets are presented sequentially following the consolidated budget. Summary pages celebrating a department's sense of service to the community introduce each departmental function.

Following the presentation of revenues, expenses, work orders and allocations, the balance of each fund is presented. The dynamic of the projected fund balance is illustrated by adding the budgeted difference between revenues and expenses for FY19 and FY20 to the latest known fund balance (FY18). This is intended to give a sense of the expected movement of the fund balance for the most recent two years. The document notes any previously appropriated expense that remains unspent in the fund balance.

Budget Development Process

Governor Dunleavy's proposed state budget on February 13 cut funding to school districts, withheld fish tax revenue and cancelled the school bond debt retirement program. The Assembly met on February 26 and again on March 7 to discuss how to approach developing our budget amidst the Legislature's confusion. At the Mayor's Town Hall meeting on March 13, community members discussed the range of options available for creating a balanced budget, from cutting program service delivery to increasing local revenue. No clear direction emerged. I therefore took a cautious approach and assumed that we will receive neither fisheries-related tax revenue nor reimbursement of school bond debt. This approach, in concert with maintenance of program delivery, presented three distinct options for supplanting "unknown" federal and state revenue sources: (1) cuts to program delivery costs; (2) capture revenue from fund balances; and (3) increase the mill rate levy. The budget employs all three concepts in varying degree:

- (1) Cuts. Cutting programs without a solid sense of the state's final commitment to municipalities discounts the history of the community in building the programs it deems important. These budgets do not cut programs. An argument can be made that the major cut is in not providing for increased salaries and wages across all funds. The decision was

made to maintain program service delivery at current levels. Negotiations with Union Local 71 are ongoing, making it prudent to freeze personnel costs at actual as of the date of this transmittal letter.

- (2) Use Fund Balances. Fund Balances are our savings, or reserve funds. An argument can be made that now is the perfect time to dip into our savings. I have used that argument primarily to realize capital purchases and projects, but not to carry our operating budgets. \$426,508 of total fund balance across all funds is appropriated.
- (3) Increase mill rate levy. The potential loss of the School Bond Debt Reimbursement poses the greatest threat to local tax payers. The FY20 payment is \$1,195,375; represented by 3.95 mills at current borough property valuation. Seven (7) years' payments are scheduled through 2027. Should the School Bond Debt Reimbursement program survive the Governor's anticipated veto at the original 70% contribution rate prior to June 15, we would capture 2.75 mills. If all other budget appropriations remain stable, the base areawide mill rate with debt service would be 7.02. The townsite mill rate would be 10.93.

These budgets attempt to substantiate a commitment to be accountable and responsible in sustaining our community. They assume that the borough is providing services that citizens need and want, and aim to provide them efficiently even without state support.

The mill rate is a moving target until it is set by the Assembly before June 15. While my proposed budgets are under your consideration, you will have opportunity to adjust state revenue assumptions, use of local fund balances and local program delivery methods (expenditures); I will engage in this process and take your direction. This transmittal letter offers some options for program service delivery that I believe are best determined by the Assembly.

Guiding Policies

- **Total proposed expenditures shall not exceed total proposed revenues from all sources including fund balances (reserves).** Haines Borough Charter, Article IX. Sec. 9.01. Projected general fund balances are targeted > 50% of the annual operating budgets.
- **A sustainable community is a local responsibility.** The budget assumes that, overall, citizens recognize community diversity in opinion and needs and are willing to participate in providing the current range of government-sponsored services.
- **Prioritize maintenance of critical infrastructure.** The FY20 budget reflects our commitment to support maintenance of borough infrastructure. Both operational and capital budgets address long-needed maintenance and reserve funds for larger purchases and projects that cannot be addressed in a budget cycle.
- **Maintain program service delivery at current levels.** The FY20 budget maintains existing programs. The increase in the costs of insurance, service fees, utility rates and Information Technology accounts for overall increases in program delivery by function.
- **Law enforcement is a fundamental government service.** The November 16, 2018 directive by the Assembly for Townsite Police to respond to urgent calls and assist the State Troopers

and the Fire/EMT department in service outside the townsite is acknowledged by increasing standby time to actuals realized in FY18 and projected in FY19.

- **Investing in personnel maintains organizational vitality.** The budget maintains the FY19 level of investment in training our personnel, directed primarily at Fire, EMT, police and dispatch.

Notable Budget Issues and Comments

Revenues:

Property Tax. Our demographics impact the property tax levy because we have a high value of Senior and Veterans exemptions mandated by state statute. The total preliminary value of the 2019 assessment (pre-appeal and equalization) is \$366,682,600, up 3.7% from 2018 assessed values. 258 property accounts valued at \$34,787,970 were exempt from taxation in 2018. We have 284 applications on file today. In 2018 the total Community Purpose Exempt Values were \$6,803,700. These exemptions are up for renewal this year, allowing the Assembly an opportunity to continue the exemptions in whole or in part.

Sales Tax. We have budgeted 8% increase in revenue over FY18 actuals. Approximately \$200,000 additional sales tax could be raised by leveraging the rates seasonally.

Other Revenues. Federal and state support is unknown. Hopefully, the status of the Federal program Secure Rural Schools and the Alaska Fisheries Business Tax and Shared Fisheries Taxes will become known during the Assembly's deliberations. If the fisheries programs survive, we estimate receiving between \$186,000 and \$200,000.

Expenditures:

Personnel Adjustment and Expenses (across all funds):

Notable increase in budgeted payroll burden expense across all funds: In FY19 the borough received a \$91,500 PERS refund from the state. This resulted in a one-time reduction to payroll burden which explains the year to year increase in payroll burden from FY19 to FY20. Total budgeted benefitted payroll totals \$4,592,466.

General Fund (Fund 01) (sequential to accounts):

Appropriations from the Assembly/Nonprofit Funding. This budget allows \$40,000 in discretionary appropriations to nonprofit organizations: \$20,000 in the Tourism Promotion and Economic Development Fund and \$20,000 in the General Fund. It is recommended that the Borough sponsor the Southeast Alaska State Fair and consider a matching grant to Lynn Canal Broadcasting if its state funding is cut below the threshold for federal support.

Finance: A leave payout and training overlap accounts for an increase in the Finance budget.

Lands Assessment & Planning. The mandated five-year review and update of the Borough's Comprehensive Plan is scheduled in the FY20 budget, accounting for an increase of \$13,000 in the Lands, Assessment & Planning Budget.

Information Technology. This function serves the borough areawide since assuming maintenance of the fire/medical services functions in FY19. The hacking and ransom of the Mat-Su Borough computer system and the Valdez system have necessitated a more intensive program of maintenance to ensure security and reduce financial risk, resulting in a 20% increase.

School District. The school district presented request for funding equal to FY19 levels: \$1,605,000 Instructional and \$210,000 for school activities. Should the district lose state funding, the Assembly

must consider whether and how to make up the difference. The borough is allowed by statute to support the local district to \$1,928,807.

Community Youth Development. The demand for this program is growing. It has been suggested (but not yet researched adequately to make a recommendation) that the borough might realize reduction in costs and pump CYD by closing the pool May through August and directing pool staff to CYD.

Municipal Swimming Pool. Pool usage is only slightly less in calendar 2019 than 2018. The Dolphin Swim Club is the primary user of the pool; annual usage 2018 and 2019 (projected) is around 2,700. Without regard to the Dolphins, usage averages 225 swims/month (2,722 annual count).

Townsite Service Area (Fund 02):

Police. Allowable standby time has been increased at a cost of approximately \$16,000. We are funding .73 FTE officer wages in budgeted overtime and standby. Response to urgent calls outside the townsite will result in a loss of 24/7 coverage within the townsite.

Public Works. Budget increases are due primarily to increased insurance costs and reduction in anticipated work orders. I propose a \$150,000 transfer out of the Townsite Fund balance to CIP for painting the Public Safety building exterior. We accept that this building will remain in service.

Land Development and Sales (Fund 17):

As in FY18, we plan to sell the Human Resource Building for \$150,000 and use \$100,000 of those funds for surveying and subdividing borough-owned property in Excursion Inlet.

Medical Service Area (Fund 20):

Appropriates \$10,000 for preparation of an IT Disaster Recovery Manual. We have appropriated \$75,000 of fund balance: \$65,000 to purchase vital heart monitors and \$10,000 to the ambulance sinking fund.

Economic Development/Tourism Promotion (Fund 23):

The tourism department continues the trend begun in FY17 to decrease the costs of advertising by moving to digital marketing. Wages are increased to staff the Portage Cove dock while cruise ships are in port. The subsidy for the cruise ship dockage waiver is estimated at \$41,600. The Haines Economic Development Corporation is funded at \$91,000.

Fire Service Areas (Fund 25)

The budget appropriates \$7,850 in fund balance to cover FY20 expenses to avoid increasing the mill rate increase.

Commercial Passenger Vessel Tax (Fund 34):

The Commercial Passenger Vessel (CPV) tax is appropriated to benefit cruise ships and their passengers by enhancing service delivery. The borough water department supplies cruise ships; \$75,000 is appropriated to expand the Piedad water source. On high demand days we have denied selling water to the cruise ships, losing an important revenue source.

Capital Improvement Projects (Fund 50):

The challenge for all small municipalities in undertaking capital projects is the inability to realize the

level of funding required for any major project. When a community fails to budget adequately for maintenance, the CIP is “robbed” to pay for emergency repairs. As we become more accustomed to paying for maintenance within our operating budgets, we will be able to allocate increasingly larger amounts to specific projects and get them done within a manager’s tenure.

Fund 50 Capital projects or purchases to be undertaken in FY20:

- (1) ADA-accessible restrooms in the Museum
- (2) Public Safety Building improvements:
 - a. Exchange/server upgrade and server room air conditioning
 - b. Internal security cameras
 - c. Electrical panel upgrade
 - d. Fire apparatus door replacement
- (3) Vehicle purchases
 - a. Police Department
 - b. Sewer/Water Department
- (4) LED street lights
- (5) Local road improvements
- (6) Deferred maintenance

Fund 50 Sinking Fund deposits:

- (1) Air handling units for Chilkat Center
- (2) HVFDD SCBA (breathing apparatus for firefighters)
- (3) High school roof
- (4) Public Works equipment

Capital projects and purchases to be undertaken through fund transfers or grants:

- (1) Heart monitors (Medical Services)
- (2) Harbor sport boat launch ramp (ADF&G, GO Bond)
- (3) Diesel fuel tank repairs (Harbor Fund)
- (4) Public Safety Building exterior paint (Townsite Service)
- (5) Road improvements (Tourism Promotion and Economic Development)
- (6) Front Street AC Pipe Replacement (Dept. of Environmental Conservation)

Water and Sewer (Funds 90 and 91)

Both funds are in good health.

Boat Harbor (Fund 92):

Without the traditional infusion of raw fish tax revenue, the harbor fund is budgeted using \$13,434 in fund balance. Paying for utilities, primarily trash disposal, is an ongoing issue.

Lutak Dock (Fund 93):

\$225,000 of fund balance is appropriated for uplands work and demolition in support of the installation of a roll-on, roll-off facility by Alaska Marine Lines.

Port Chilkoot Dock (Fund 94):

The fund is budgeting a 62% increase in fees due to increased visitations and the sunset of the cruise dock waiver in the second half of the fiscal year.

Conclusion

The state's final determination on the School Bond Debt Retirement Program is critical to our financial well-being. Our workforce is our most critical resource; we are in active negotiations. I have presented budgets that maintain our service delivery at current levels, retain fund balances at recommended levels and shift the responsibility for debt to property taxpayers. I remain committed to serving the Assembly in finding our way. We cannot "cut" our way to a sustainable community, or even a viable community. We cannot spend our reserves waiting for a change from without. Now is the time for community-wide planning, for looking honestly at who we think we are, who we really are, and what we want our community to be and do. In conclusion, I invite you to participate fully and honestly in the review and upgrade of the Haines Borough Comprehensive Plan. We can make things right when we believe in each other.

Acknowledgments

This document is named the Manager's Budget, but it is a collaborative effort among department directors and staff. I appreciate the sincere efforts of everyone in putting forth a budget document that reflects their vision of what we can do under known and anticipated constraints.

Finance Director Jila Stuart is the driving force behind getting the budget process started and completed and ensuring that it is financially defensible. Public Facilities Director Brad Ryan is essential to the development of budgets supporting maintenance of our infrastructure and planning for the borough's capital needs. Executive Assistant Krista Kielsmeier is responsible for much of the presentation and graphic work enjoyed in this document. Thank you, all.

HAINES BOROUGH

FY20 Budget Summary by Fund Type



REVENUES

	01 & 02 GENERAL FUNDS	17-35 SPECIAL REVENUE	50-61 CAPITAL IMPROVEMENTS	70-76 DEBT SERVICE	90-94 ENTERPRISE FUNDS	97 PERMANENT FUND	TOTALS
Property Tax	\$ 2,506,300	\$ 261,040		\$ 400,003			\$ 3,167,343
Sales & Excise Tax	1,694,000	942,000	\$ 942,000				3,578,000
User Fees	247,100	3,000			1,701,428		1,951,528
State of Alaska	801,072	278,500		900,673	6,150,000		8,130,245
Federal	425,000	-					425,000
Fuel Sales	-	-			260,000		260,000
Proceeds from Land Sales	-	150,000					150,000
Miscellaneous	6,000	9,000			34,000		49,000
Investment Income	234,000	-			33,500	\$ 348,000	615,500
	\$ 5,913,472	\$ 1,643,540	\$ 942,000	\$ 1,300,676	\$ 8,178,928	\$ 348,000	\$ 18,326,616

EXPENDITURES

Payroll	3,799,032	388,023			555,225		4,742,280
Cost of Fuel	-	-			220,000		220,000
Supplies, Materials, Equipment & Computers	260,038	65,220			117,250		442,508
Professional & Contractual Services	432,801	316,800			47,500	22,000	819,101
Dues, Subscriptions, & Fees	7,900	7,510			10,870		26,280
Discretionary Expense	1,750	2,000					3,750
Travel, Per Diem, & Training	80,360	69,850			9,325		159,535
Advertising	13,290	72,750			2,700		88,740
Banking & Insurance	99,900	22,100			67,900	2,000	191,900
Vehicle Expense	84,750	11,900			13,800		110,450
Utilities	300,190	36,500			223,050		559,740
Maintenance & Repairs	55,500	3,000			78,000		136,500
Program / Project Expenditures, Misc.	2,200	15,000	1,202,500		6,779,500		7,999,200
School District	1,815,000	-					1,815,000
Debt Service (Principal/Interest)	-	-		1,300,823	154,230		1,455,053
Assembly Appropriations	20,000	46,400					66,400
Work Orders	(212,400)	104,000	60,000		48,400		-
	6,760,311	1,161,053	1,262,500	1,300,823	8,327,750	24,000	18,836,437

TOTAL REVENUE OVER (UNDER) CASH EXPENDITURES \$ (846,839) \$ 482,487 \$ (320,500) \$ (147) \$ (148,822) \$ 324,000 \$ (509,821)

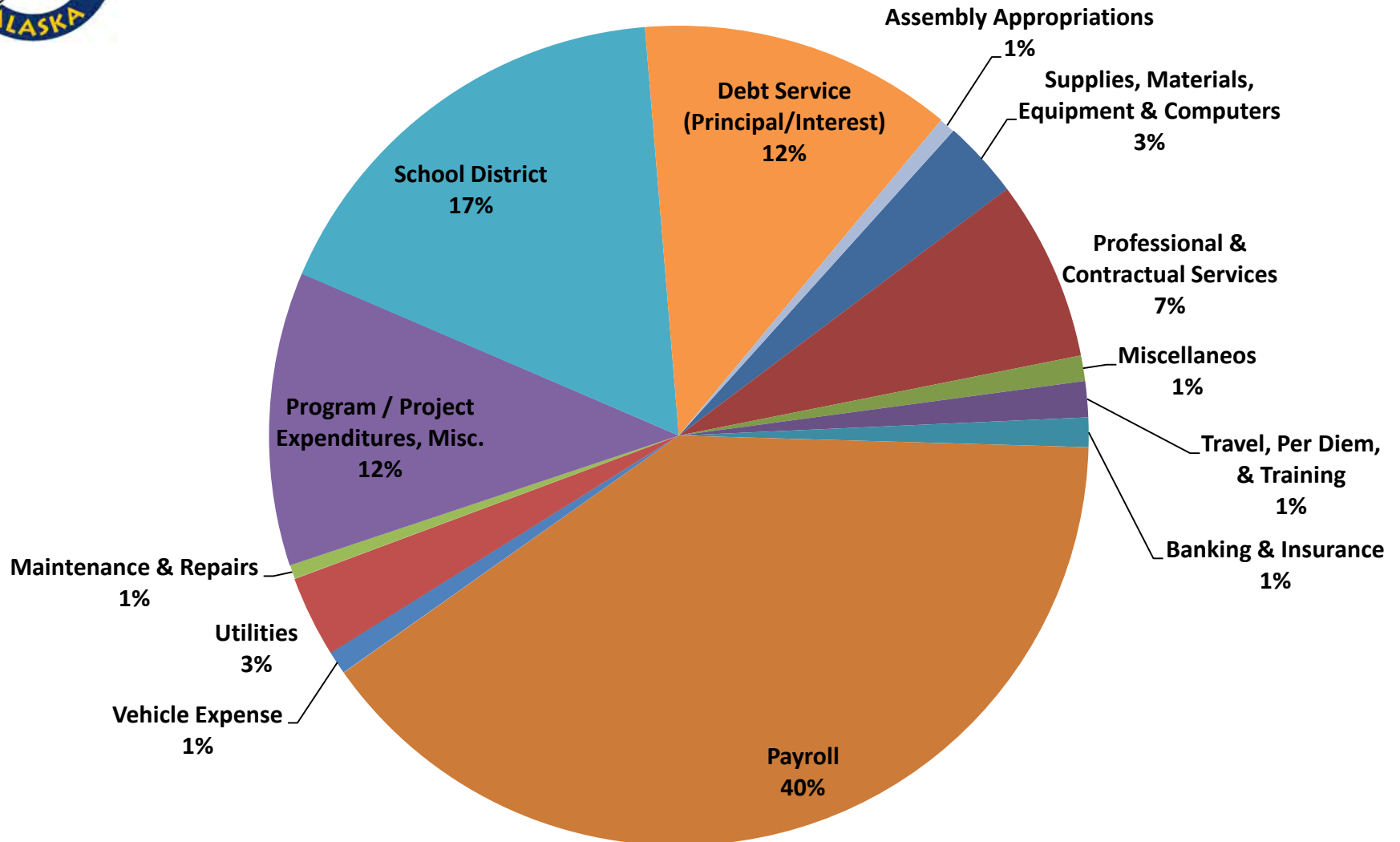
DEPRECIATION EXPENSE

					1,699,900		1,699,900
TRANSFERS	(114,500)	618,343	(399,500)		(381,600)	277,257	-
ALLOCATIONS	(466,780)	276,969	51,784		138,025		(2)

EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS \$ (265,559) \$ (412,825) \$ 27,216 \$ (147) \$ (1,605,147) \$ 46,743 \$ (2,209,719)



Haines Borough FY20 Proposed General Government Expenditures



HAINES BOROUGH - FY20 Real Property Tax Mill Rates*



	<u>Borough Areawide</u>	<u>Fire Service Area</u>	<u>Road / Other Service Area</u>	<u>Total Mills without Debt Service</u>	<u>Debt Service Mills**</u>	<u>FY20Total Levy</u>	<u>FY19 Total</u>	<u>Increase from FY19</u>
Townsite	5.78	0.91	3.00	9.69	1.22	10.91	10.74	0.17
Fire District #1 (outside the Townsite)	5.78	0.91	-	6.69	1.22	7.91	7.70	0.21
Fire District #3	5.78	0.82	-	6.60	1.22	7.82	7.63	0.19
Dalton Trail RMSA	5.78	0.82	0.39	6.99	1.22	8.21	8.10	0.11
Dalton Trail RMSA (no fire service)	5.78	-	0.39	6.17	1.22	7.39	7.27	0.12
Dalton Trail & Eagle Vista RMSA	5.78	0.82	2.17	8.77	1.22	9.99	10.18	(0.19)
Dalton Trail & Chilkat Lake RMSA	5.78	-	0.62	6.40	1.22	7.62	7.50	0.12
Riverview RMSA	5.78	0.82	-	6.60	1.22	7.82	7.63	0.19
Letnikof RMSA	5.78	0.91	1.09	7.78	1.22	9.00	8.86	0.14
Borough	5.78	-	-	5.78	1.22	7.00	6.80	0.20

*A mill is equal to \$1.00 of tax for each \$1,000 of assessment.

**Per Alaska Statute debt service mills are not subject to the 10 mill tax cap.

Adopted June 11, 2019
HAINES BOROUGH
FY20 BUDGET



01 AREAWIDE GENERAL FUND

REVENUE

AREA WIDE REVENUE

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
01-01-09-4011	Property Tax Revenue	\$ 1,591,052	\$ 1,840,270	\$ 1,730,000	\$ 1,896,000
01-01-09-4130	Sales Tax	540,834	581,666	587,400	628,000
01-01-09-4132	Sales Tax Lodging	116,933	123,343	126,600	130,000
01-01-09-4133	Tobacco Excise Tax	-	14,423	80,000	90,000
01-01-09-4210	Business Licenses & Tour Permits	13,433	26,538	33,800	41,000
01-01-09-4226	Burial Permits	2,100	2,100	5,000	2,100
01-01-09-4366	e911 Surcharge	25,495	39,554	36,000	39,500
01-01-09-4250	Miscellaneous Fines & Fees	10,612	20,213	11,200	13,500
01-01-09-4341	State Revenue - Other	111,366	84,186	125,000	130,000
01-01-09-4350	State Revenue - Beverage	7,800	8,350	8,000	8,100
01-01-09-4353	State Revenue - Community Assistance	320,546	436,095	422,393	409,017
01-01-09-4363	State Revenue - Fisheries Business Tax	121,208	128,174	352,884	-
01-01-09-4364	State Revenue - Shared Fisheries	2,192	3,481	2,000	-
01-01-09-4532	Federal Revenue - P.I.L.T.	348,013	353,000	426,976	425,000
01-01-09-4534	Federal Revenue -SRS/Timber Receipts	-	404,652	125,000	-
01-01-09-4600	Miscellaneous Revenue	984	5,060	-	-
01-01-09-4610	Interest Earnings	51,965	54,386	120,000	180,000
01-01-09-4614	Penalty & Interest - Property Tax	13,087	7,485	30,000	20,000
01-01-09-4617	Penalty & Interest - Sales Tax	29,032	24,353	25,000	25,000
01-01-09-4620	Rent	48,403	56,787	51,000	55,000
<i>Lands, Assessment, & Planning</i>					
01-01-17-4221	Building Permits	8,500	6,475	8,000	8,000
<i>Chilkat Center for the Arts</i>					
01-08-00-4620	Rental Income	20,608	24,165	25,000	25,000
<i>Road Maintenance Service Areas</i>					
01-09-49-4025	Property Tax - Letnikof RMSA	9,940	9,837	10,000	9,800
01-09-52-4031	Property Tax - Riverview RMSA	1,504	1,460	-	-
01-09-54-4025	Property Tax - Historic Dalton Trail	8,116	7,813	6,000	5,000
01-09-55-4025	Property Tax - Eagle Vista RMSA	7,437	6,523	4,500	4,000
01-09-56-4025	Property Tax - Chilkat Lake RMSA	-	-	1,500	1,500
<i>Library</i>					
01-14-00-4341	State Revenue - Library	6,272	7,680	7,000	7,000
01-14-00-4250	User Fees - Library	17,109	13,687	17,000	17,000
01-14-00-4606	Erate Reimbursement	1,203	233	-	-
<i>Community Youth Development</i>					
01-16-10-4250	User Fees - CYD	5,786	5,478	6,000	6,000
<i>Municipal Swimming Pool</i>					
01-16-15-4257	Swimming Pool Revenue	44,013	43,072	35,000	40,000

TOTAL AREAWIDE REVENUES

\$ 3,485,542	\$ 4,340,537	\$ 4,418,253	\$ 4,215,517
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EXPENDITURES

ADMINISTRATION

01-01-10-6110	Salaries and wages	\$ 257,414	\$ 273,895	\$ 220,175	\$ 227,531
01-01-10-6115	Payroll Burden	77,233	79,357	59,387	69,322
01-01-10-6140	Health Insurance	55,225	60,808	49,752	52,632
01-01-10-6116	PERS "On Behalf" Pd by State	110,261	84,186	125,000	130,000
01-01-10-7211	Supplies & Postage	6,347	5,031	4,450	4,000
01-01-10-7230	Material & Equipment	492	516	650	650
01-01-10-7241	Computers & Peripherals	2,077	180	2,850	2,300
01-01-10-7312	Professional & Contractual	119,073	52,759	85,606	70,000
01-01-10-7325	Dues, Subscriptions & Fees	7,827	3,908	4,850	4,900
01-01-10-7332	Discretionary Expense	397	703	500	500
01-01-10-7334	Travel & Per Diem	10,080	8,151	5,000	4,500
01-01-10-7335	Training	2,744	2,626	3,075	1,525

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
<i>(Administration continued)</i>					
01-01-10-7340	Advertising	508	183	350	350
01-01-10-7351	Banking & Insurance	5,446	5,787	6,300	5,800
01-01-10-7355	Vehicle Expense	520	693	710	550
01-01-10-7360	Utilities	10,885	10,346	10,600	9,300
01-01-10-7900	Work Orders - Administration	(31,313)	(36,319)	(25,500)	(36,000)
01-01-10-7901	Work Orders - Public Works	223	444	300	350
		635,439	553,254	554,055	548,210
BOROUGH ASSEMBLY					
01-01-11-6110	Salaries and wages	35,145	\$ 30,842	\$ 28,150	28,150
01-01-11-6115	Payroll Burden	6,643	5,390	4,211	4,552
01-01-11-7211	Supplies & Postage	1,049	1,631	1,950	1,950
01-01-11-7230	Material & Equipment	204	24	150	-
01-01-11-7241	Computers and Peripherals	3,165	2,457	2,270	1,620
01-01-11-7312	Professional & Contractual	7,285	11,479	7,150	10,610
01-01-11-7325	Dues, Subscriptions & Fees	-	200	200	200
01-01-11-7332	Discretionary Expense	1,158	864	6,000	1,000
01-01-11-7334	Travel & Per Diem	8,036	8,711	7,750	7,500
01-01-11-7335	Training	4,725	2,793	6,100	5,100
01-01-11-7340	Advertising	3,395	2,816	2,575	2,500
01-01-11-7351	Banking & Insurance	875	769	900	1,100
01-01-11-7360	Utilities	7,089	6,398	6,800	6,200
01-01-11-7710	Appropriations from the Assembly	92,954	49,300	40,800	20,000
		171,722	123,673	115,006	90,482
ELECTIONS					
01-01-14-6110	Salaries and wages	1,657	\$ 2,844	\$ 2,599	2,351
01-01-14-6115	Payroll Burden	5	13	12	9
01-01-14-7211	Supplies & Postage	1,332	3,573	2,125	1,825
01-01-14-7312	Professional & Contractual	838	1,678	950	950
01-01-14-7334	Travel & Per Diem	-	-	-	100
01-01-14-7340	Advertising	663	1,124	850	800
01-01-14-7375	Rent	-	400	200	200
		4,495	9,630	6,736	6,235
FINANCE					
01-01-15-6110	Salaries and wages	199,913	\$ 204,452	\$ 216,462	232,451
01-01-15-6115	Payroll Burden	60,629	62,325	59,188	69,139
01-01-15-6140	Health Insurance	63,198	66,432	66,336	70,176
01-01-15-7211	Supplies & Postage	6,167	6,045	7,000	6,900
01-01-15-7230	Material & Equipment	45	196	200	200
01-01-15-7241	Computers & Peripherals	13,288	18,961	19,600	19,300
01-01-15-7312	Professional & Contractual	57,672	59,503	52,800	52,300
01-01-15-7325	Dues, Subscriptions & Fees	212	120	225	225
01-01-15-7332	Discretionary Expense	165	106	250	250
01-01-15-7334	Travel & Per Diem	1,261	-	1,500	1,150
01-01-15-7335	Training	2,218	-	1,200	600
01-01-15-7340	Advertising	917	799	1,100	1,100
01-01-15-7351	Banking & Insurance	4,925	4,502	6,200	7,200
01-01-15-7360	Utilities	5,484	5,661	5,900	5,800
		416,094	429,101	437,961	466,791
LANDS, ASSESSMENT & PLANNING					
01-01-17-6110	Salaries and wages	157,336	\$ 158,440	\$ 209,316	211,904
01-01-17-6115	Payroll Burden	43,228	46,748	55,374	64,185
01-01-17-6140	Health Insurance	43,396	49,752	66,336	70,176
01-01-17-7211	Supplies & Postage	4,306	3,935	3,700	4,000
01-01-17-7230	Material & Equipment	180	-	250	-
01-01-17-7241	Computers & Peripherals	5,816	12,262	12,423	13,823
01-01-17-7312	Professional & Contractual	2,666	16,380	5,300	17,350
01-01-17-7325	Dues, Subscriptions & Fees	200	190	450	250
01-01-17-7334	Travel & Per Diem	4,906	2,921	4,500	4,800
01-01-17-7335	Training	425	1,093	3,900	500
01-01-17-7340	Advertising	2,623	3,378	2,600	6,000
01-01-17-7351	Banking & Insurance	763	818	1,000	2,600
01-01-17-7355	Vehicle Expense	520	665	700	700
01-01-17-7360	Utilities	4,064	5,021	4,500	6,400
		270,429	301,602	370,349	402,688

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
INFORMATION TECHNOLOGY					
01-01-20-6110	Salaries and wages	2,608	\$ 468	\$ -	-
01-01-20-6115	Payroll Burden	802	145	-	-
01-01-20-6140	Health Insurance	986	208	-	-
01-01-20-7211	Supplies & Postage	483	236	500	250
01-01-20-7230	Material & Equipment	(6)	5	-	-
01-01-20-7241	Computers & Peripherals	15,295	10,161	17,500	14,350
01-01-20-7312	Professional & Contractual	66,271	67,468	72,150	95,000
01-01-20-7351	Banking & Insurance	488	223	500	500
01-01-20-7360	Utilities	1,948	1,417	1,900	1,700
		88,875	80,331	92,550	111,800
DISPATCH					
01-02-50-6110	Salaries and wages	222,964	\$ 241,801	\$ 253,385	265,218
01-02-50-6115	Payroll Burden	66,766	74,000	69,631	81,073
01-02-50-6140	Health Insurance	77,762	82,920	82,920	87,720
01-02-50-7211	Supplies & Postage	1,034	2,857	2,700	2,700
01-02-50-7230	Material & Equipment	-	2,319	2,500	2,500
01-02-50-7241	Computers & Peripherals	2,170	1,091	500	500
01-02-50-7312	Professional & Contractual	1,000	420	10,400	15,900
01-02-50-7325	Dues, Subscriptions & Fees	162	40	650	650
01-02-50-7334	Travel & Per Diem	2,056	249	4,100	4,100
01-02-50-7335	Training	2,530	1,056	2,400	2,400
01-02-50-7340	Advertising	-	40	200	200
01-02-50-7351	Banking & Insurance	981	1,190	1,200	2,100
01-02-50-7360	Utilities	7,718	5,867	4,000	4,200
01-02-50-7908	Work Orders - Facilities	133	116	-	500
		385,276	413,966	434,586	469,761
PUBLIC FACILITIES					
01-04-20-6110	Salaries and wages	\$ 208,514	\$ 224,731	\$ 230,901	217,339
01-04-20-6115	Payroll Burden	69,078	74,820	68,415	72,468
01-04-20-6140	Health Insurance	53,777	56,107	58,044	52,632
01-04-20-7211	Supplies & Postage	776	539	940	1,200
01-04-20-7230	Material & Equipment	12,728	18,292	14,000	18,000
01-04-20-7241	Computers and Peripherals	13	2,813	200	1,200
01-04-20-7312	Professional & Contractual	14,338	9,888	30,850	28,650
01-04-20-7334	Travel & Per Diem	1,291	10	3,000	3,000
01-04-20-7340	Advertising	-	38	100	100
01-04-20-7351	Banking & Insurance	8,032	9,827	10,900	10,400
01-04-20-7355	Vehicle Expense	6,722	5,892	6,700	3,500
01-04-20-7360	Utilities	39,435	39,073	53,300	44,300
01-04-20-7371	Building Maintenance	23,509	20,915	28,000	38,000
01-04-20-7901	Work Orders - Public Works	1,355	494	1,000	1,000
01-04-20-7908	Work Orders - Facilities	(160,927)	(177,853)	(152,500)	(166,900)
		278,639	285,587	353,850	324,889
Facilities budget includes roughly \$30,000 of expense for the Mosquito Lake Facility:		Includes roughly \$30,000 of Senior Center expense:			
Maintenance & Snow Removal \$10,000		Maintenance \$12,000			
Heating Fuel 6,800		Pellets 4,800			
Electricity 8,100		Electricity/Phone 3,800			
Insurance 3,300		Garbage 2,300			
Security phone / alarm 1,850		Propane 3,300			
Total \$30,050		Insurance 1,875			
		Water/Sewer 1,200			
		Total \$29,275			
SOLID & HAZARDOUS WASTE					
01-05-00-7230	Material & Equipment	\$ 38	\$ 269	\$ 500	500
01-05-00-7312	Professional & Contractual	23,401	25,444	30,000	25,000
01-05-00-7340	Advertising	91	143	150	150
01-05-00-7710	Appropriations from the Assemb	-	5,000	-	-
01-05-00-7901	Work Orders - Public Works	2,648	3,888	4,200	5,000
01-05-00-7908	Work Orders - Facilities	637	876	1,000	800
		26,815	35,620	35,850	31,450
CHILKAT CENTER FOR THE ARTS					
01-08-00-7211	Supplies & Postage	\$ 1,197	\$ 1,152	\$ 1,050	1,200
01-08-00-7230	Material & Equipment	902	361	2,000	1,000
01-08-00-7312	Professional & Contractual	19,473	15,567	17,300	15,000

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
<i>(Chilkat Center continued)</i>					
01-08-00-7340	Advertising	-	-	50	-
01-08-00-7351	Banking & Insurance	8,145	8,947	9,400	10,000
01-08-00-7360	Utilities	37,502	43,851	40,500	43,500
01-08-00-7371	Building Maintenance & Repairs	1,307	14,830	5,000	2,500
01-08-00-7901	Work Orders - Public Works	76	279	-	2,500
01-08-00-7908	Work Orders - Facilities	10,814	5,065	10,000	5,000
		79,415	90,054	85,300	80,700
ROAD MAINTENANCE SERVICE AREAS					
01-09-49-7312	Professional Service - Letnikof	\$ 5,606	\$ 4,200	\$ 9,500	4,800
01-09-49-7901	Work Orders (PW) - Letnikof	-	1,203	500	5,000
01-09-52-7312	Professional Service - Riverview	1,400	-	-	-
01-09-54-7312	Professional Service - Dalton Trail	45	2,895	6,000	3,000
01-09-54-7901	Work Orders (PW) - HDT	-	1,235	500	2,000
01-09-55-7312	Professional Service - Eagle Vista	4,500	1,068	4,500	4,000
01-09-56-7312	Professional Service - Chilkat Lake	-	2,023	1,500	1,000
01-09-56-7901	Work Orders (PW) - Chilkat Lake	-	1,235	-	500
		11,551	13,857	22,500	20,300
HAINES BOROUGH SCHOOL DISTRICT					
01-12-00-7601	School District - Instructional	\$ 1,560,000	\$ 1,560,000	\$ 1,605,000	1,605,000
01-12-00-7602	School District - Activities	210,000	210,000	210,000	210,000
01-12-00-7908	Work Orders - Facilities	1,642	1,299	2,000	2,000
		1,771,642	1,771,299	1,817,000	1,817,000
LIBRARY					
01-14-00-6110	Salaries and wages	\$ 245,301	\$ 241,580	\$ 271,989	281,579
01-14-00-6115	Payroll Burden	67,953	64,760	68,532	79,070
01-14-00-6140	Health Insurance	42,617	35,724	33,168	35,088
01-14-00-7210	Lending Materials	6,650	9,999	6,600	6,600
01-14-00-7211	Supplies & Postage	5,519	10,083	6,000	7,100
01-14-00-7230	Material & Equipment	397	6,140	1,500	1,500
01-14-00-7241	Computers & Peripherals	500	12,681	1,800	2,000
01-14-00-7305	Replacement Materials	250	397	500	500
01-14-00-7312	Professional & Contractual	3,815	5,571	6,180	4,650
01-14-00-7325	Dues, Subscriptions & Fees	75	351	375	375
01-14-00-7334	Travel & Per Diem	392	222	800	800
01-14-00-7335	Training	-	237	275	500
01-14-00-7340	Advertising	158	539	150	150
01-14-00-7351	Banking & Insurance	5,364	6,609	7,000	7,800
01-14-00-7360	Utilities	33,890	35,863	31,050	37,600
01-14-00-7371	Building Maintenance	2,521	6,273	2,500	2,500
01-14-00-7908	Work Orders - Facilities	2,568	2,388	2,000	6,000
		417,970	439,417	440,419	473,812
LIBRARY - IMLS BASIC GRANT					
01-14-02-4589	FEDERAL GRANT REVENUE	\$ (7,000)	\$ (7,000)	\$ (7,000)	(7,000)
01-14-02-7210	Lending Materials	2,000	1,753	3,150	3,150
01-14-02-7211	Supplies & Postage	1,423	1,482	300	300
01-14-02-7241	Computers & Peripherals	-	1,934	-	-
01-14-02-7312	Professional & Contractual	2,250	-	2,250	2,250
01-14-02-7334	Travel & Per Diem	1,015	1,000	1,000	1,000
01-14-02-7392	Project Expenditures	312	831	300	300
		-	-	-	-
LIBRARY GRANT - PLA					
01-14-05-4341	State Revenue - Library	\$ (6,900)	\$ (7,000)	\$ (6,500)	(6,500)
01-14-05-7210	Lending Materials	5,650	4,887	5,650	5,650
01-14-05-7211	Supplies & Postage	500	487	500	500
01-14-05-7241	Computers & Peripherals	-	767	-	-
01-14-05-7334	Travel & Per Diem	750	859	350	350
		0	0	-	-
FRIENDS OF THE LIBRARY GRANT					
01-14-06-4604	Donations - Library	\$ (16,316)	\$ (18,613)	\$ (13,474)	\$ (13,474)
01-14-06-6110	Salaries and wages	2,245	7,016	2,917	2,917
01-14-06-6115	Payroll Burden	199	604	262	262
01-14-06-7210	Lending Materials	-	-	1,000	1,000
01-14-06-7312	Professional & Contractual	360	-	1,575	1,575

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
<i>(Friends of the Library Grant continued)</i>					
01-14-06-7334	Travel & Per Diem	4,389	1,913	995	995
01-14-06-7335	Training	535	-	225	225
01-14-06-7392	Project Expenditures	8,587	9,080	6,500	6,500
		0	(0)	-	-
MUSEUM GENERAL					
01-15-00-6110	Salaries and wages	\$ 136,378	\$ 128,728	\$ 138,768	145,715
01-15-00-6115	Payroll Burden	39,417	35,364	35,865	42,099
01-15-00-6140	Health Insurance	31,632	23,494	33,168	35,088
01-15-00-7351	Banking & Insurance	5,192	6,626	6,700	7,900
01-15-00-7371	Building Maintenance & Repairs	4,643	6,477	2,500	4,000
01-15-00-7654	Component Unit Reimbursements	(13,131)	11,296	-	-
01-15-00-7901	Work Orders - Public Works	1,998	80	100	100
01-15-00-7908	Work Orders - Facilities	2,523	3,742	4,500	6,000
		208,653	215,807	221,601	240,902
MUSEUM & MUSEUM GRANT FUNDED					
01-15-08-6110	Salaries and wages	10,000	\$ 7,788	\$ -	24,004
01-15-08-6115	Payroll Burden	887	696	-	7,428
01-15-08-7654	Component Unit Reimbursements	(10,887)	(8,484)	-	(31,432)
		-	0	-	-
PARKS					
01-16-05-6110	Salaries and wages	\$ 8,941	\$ 10,043	\$ 15,290	15,576
01-16-05-6115	Payroll Burden	3,069	3,568	4,853	5,484
01-16-05-7211	Supplies & Postage	2,602	1,881	2,500	1,500
01-16-05-7230	Material & Equipment	5,177	4,042	4,000	6,500
01-16-05-7312	Professional & Contractual	4,330	3,755	20,450	11,400
01-16-05-7340	Advertising	35	70	90	90
01-16-05-7351	Banking & Insurance	876	960	1,100	1,200
01-16-05-7355	Vehicle Expense	1,599	1,627	1,700	2,000
01-16-05-7360	Utilities	5,534	8,062	8,200	7,000
01-16-05-7371	Maintenance & Repairs	963	312	500	1,500
01-16-05-7901	Work Orders - Public Works	1,570	9,062	4,500	6,000
01-16-05-7902	Work Orders - Parks	-	(2,457)	-	-
01-16-05-7908	Work Orders - Public Facilities	861	3,405	3,500	6,000
		35,556	44,330	66,683	64,250
COMMUNITY YOUTH DEVELOPMENT					
01-16-10-6110	Salaries and wages	\$ 10,268	\$ 12,125	\$ 12,051	11,609
01-16-10-6115	Payroll Burden	968	3,746	3,328	3,592
01-16-10-7211	Supplies & Postage	103	10	120	120
01-16-10-7230	Material & Equipment	1,367	1,387	3,000	3,000
01-16-10-7241	Computers & Peripherals	1,167	-	100	100
01-16-10-7312	Professional & Contractual Se	-	80	-	-
01-16-10-7334	Travel & Per Diem	10,333	13,088	16,000	16,000
01-16-10-7340	Advertising	676	1,472	650	650
01-16-10-7351	Banking & Insurance	830	899	1,000	2,000
01-16-10-7355	Vehicle Expense	304	562	1,000	1,000
01-16-10-7360	Utilities	1,890	1,470	1,360	2,390
01-16-10-7392	Program/Project Expenditures	1,581	3,241	1,800	2,000
01-16-10-7901	Work Orders - Public Works	134	47	100	100
		29,622	38,126	40,509	42,561
MUNICIPAL SWIMMING POOL					
01-16-15-6110	Salaries and wages	\$ 80,561	\$ 101,106	\$ 101,158	106,803
01-16-15-6115	Payroll Burden	22,521	30,290	30,041	34,041
01-16-15-6140	Health Insurance	15,816	16,584	16,584	17,544
01-16-15-7211	Supplies & Postage	1,332	2,536	2,000	2,000
01-16-15-7230	Material & Equipment	3,289	3,401	3,360	3,300
01-16-15-7241	Computers & Peripherals	453	22	400	400
01-16-15-7312	Professional & Contractual	2,068	1,302	1,950	1,950
01-16-15-7334	Travel & Per Diem	766	1,429	1,500	1,500
01-16-15-7335	Training	917	1,089	885	885
01-16-15-7340	Advertising	115	129	300	300
01-16-15-7351	Banking & Insurance	4,631	5,187	5,500	6,000
01-16-15-7360	Utilities	45,958	48,739	64,000	58,400
01-16-15-7371	Building Maintenance & Repairs	15,003	5,000	5,000	5,000
01-16-15-7908	Work Orders - Facilities	8,099	8,848	5,000	12,000
		201,531	225,662	237,678	250,123

Adopted June 11, 2019

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
TOTAL AREAWIDE EXPENSES		5,033,725	5,071,317	5,332,633	5,441,954
TOTAL REVENUE OVER (UNDER) EXPENDITURES		(1,548,183)	(730,779)	(914,380)	(1,226,437)
Transfer e911 surcharge to equipment sinking fund \$39,500					
TRANSFERS					
01-98-00-8200	Operating Transfers - OUT fr General	63,820	\$ 62,571	\$ 509,000	39,500
01-98-97-8264	Operating Transfers - In fr Permanent	(293,000)	(303,000)	(304,000)	(304,000)
		(229,180)	(240,429)	205,000	(264,500)
ALLOCATED EXPENSE					
01-99-00-8101	Allocations - Administration	(192,207)	\$ (184,651)	\$ (178,390)	(179,263)
01-99-00-8104	Allocations - Finance	(200,328)	(206,623)	(219,733)	(218,763)
01-99-00-8105	Allocations - Assess/Planning	(6,236)	(9,290)	(15,629)	(15,550)
01-99-00-8106	Allocations - Dispatch Department	(385,276)	(413,965)	(440,980)	(450,149)
01-99-00-8120	Allocations - IT	(20,856)	(36,951)	(42,672)	(51,548)
		(804,903)	(851,480)	(897,404)	(915,273)
FUND 01 EXCESS REVENUE OVER (UNDER) EXPENSES, ALLOCATIONS, & OPERATING TRANSFERS		\$ (514,100)	\$ 361,130	\$ (221,976)	\$ (46,664)
FY18 Ending Fund (01) Balance					\$ 3,016,681
FY19 Budgeted (01) Revenue Over (Under) Expenditures					(221,976)
FY20 Budgeted (01) Revenue Over (Under) Expenditures					(46,664)
Projected 06/30/20 Ending Fund (01) Balance					\$ 2,748,041
Projected 06/30/20 Fund Balance as % of Operating Budget					50%

02 TOWNSITE SERVICE AREA

REVENUE

TOWNSITE

02-01-09-4011	Property Tax Revenue	\$ 436,881	\$ 466,629	\$ 577,000	\$ 590,000
02-01-09-4130	Sales Tax	719,083	783,511	762,400	846,000
02-01-09-4341	State Revenue - General	60,500	-	-	-
02-01-09-4610	Interest Earnings	1,969	5,208	1,000	9,000

POLICE

02-02-00-4250	Miscellaneous Fees	\$ 2,335	3,478	6,000	6,000
02-02-00-4341	State Revenue	3,434	4,434	-	-
02-02-00-4342	State Revenue - Corrections / Public Safet	219,734	236,621	246,955	246,955

TOTAL TOWNSITE REVENUES EXPENDITURES

1,443,936	1,499,881	1,593,355	1,697,955
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POLICE

02-02-00-6110	Salaries & Wages	\$ 330,277	\$ 363,535	\$ 377,831	\$ 394,242
02-02-00-6115	Payroll Burden	106,870	122,087	112,945	132,573
02-02-00-6140	Health Insurance	60,628	76,282	82,920	87,720
02-02-00-7211	Supplies & Postage	7,265	6,498	5,900	5,900
02-02-00-7230	Material & Equipment	23,607	20,229	18,500	18,500
02-02-00-7241	Computers & Peripherals	3,588	2,494	1,850	1,850
02-02-00-7312	Professional & Contractual	11,922	9,628	7,150	4,500
02-02-00-7325	Dues & Subscriptions	2,702	2,039	1,150	1,150
02-02-00-7334	Travel & Per Diem	30,884	10,805	11,000	11,000
02-02-00-7335	Training	2,346	11,810	9,000	9,000
02-02-00-7340	Advertising	1,183	226	750	750
02-02-00-7351	Banking & Insurance	10,833	15,543	16,100	22,000
02-02-00-7355	Vehicle Expense	10,733	17,462	13,500	15,000
02-02-00-7360	Utilities	17,000	17,384	17,300	18,100
02-02-00-7901	Work Orders - Public Works	1,346	1,263	1,500	-
02-02-00-7908	Work Orders - Facilities	155	279	1,500	600
		621,339	677,564	678,896	722,885

Adopted June 11, 2019

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
PUBLIC WORKS					
02-04-00-6110	Salaries & Wages	\$ 208,316	\$ 196,919	\$ 207,752	\$ 217,848
02-04-00-6115	Payroll Burden	67,515	68,528	63,492	74,157
02-04-00-6140	Health Insurance	61,705	65,410	66,336	70,176
02-04-00-7211	Supplies & Postage	296	192	300	200
02-04-00-7230	Material & Equipment	82,514	97,377	95,000	99,000
02-04-00-7241	Computers & Peripherals	1,176	1,244	-	-
02-04-00-7312	Professional & Contractual	38,200	27,781	38,200	38,200
02-04-00-7325	Dues & Subscriptions	-	299	300	150
02-04-00-7334	Travel & Per Diem	(12)	-	3,400	3,400
02-04-00-7335	Training	215	-	2,000	2,000
02-04-00-7340	Advertising	83	153	200	150
02-04-00-7351	Banking & Insurance	9,465	10,405	10,700	13,300
02-04-00-7355	Vehicle Expense	72,186	58,934	56,000	62,000
02-04-00-7360	Utilities	60,624	55,183	62,100	55,300
02-04-00-7371	Building Maintenance & Repairs	-	-	2,000	2,000
02-04-00-7901	Work Orders - Public Works	(107,354)	(75,532)	(99,300)	(85,950)
02-04-00-7908	Work Orders - Facilities	13,718	26,915	18,000	15,000
		508,646	533,806	526,480	566,931
ANIMAL CONTROL					
02-04-10-7312	Professional & Contractual	28,541	28,541	28,541	28,541
TOTAL TOWNSITE EXPENSES		1,158,526	1,239,911	1,233,917	1,318,357
TOTAL REVENUE OVER (UNDER) EXPENDITURES		285,411	259,970	359,438	379,598
<div>Transfer \$150,000 to CIP fund to paint Public Safety Building exterior</div>					
TRANSFERS					
02-98-00-8228	Operating Transfers - OUT fr TSA	120,211	-	-	150,000
ALLOCATED EXPENSE					
02-99-00-8101	Allocations - Administration	99,813	96,475	77,567	79,135
02-99-00-8104	Allocations - Finance	51,865	53,885	60,365	60,853
02-99-00-8106	Allocations - Dispatch Department	235,019	260,157	276,257	281,830
02-99-00-8120	Allocations - IT	11,976	21,689	22,082	26,675
		398,673	432,206	436,271	448,493
FUND 02 EXCESS REVENUE OVER (UNDER) EXPENSES, ALLOCATIONS, & OPERATING TRANSFERS		\$ (233,473)	\$ (172,236)	\$ (76,833)	\$ (218,895)
FY18 Ending Fund (02) Balance					\$ 995,412
FY19 Budgeted (02) Revenue Over (Under) Expenditures					(76,833)
FY20 Budgeted (02) Revenue Over (Under) Expenditures					(218,895)
Projected 06/30/20 Ending Fund (02) Balance					699,684
Projected 06/30/20 Fund Balance as % of Operating Budget					53%
17 LAND DEVELOPMENT & SALES					
<div>\$100,000 for EXI Surveying & Subdivision Plats</div>					
REVENUES					
17-01-00-4615	Proceeds from Land Sales	\$ 16,873	\$ 11,903	\$ 150,000	\$ 150,000
EXPENDITURES					
17-01-00-7211	Supplies & Postage	\$ -	\$ -	\$ 50	\$ 20
17-01-00-7312	Professional & Contractual	546	11,112	100,000	100,000
17-01-00-7334	Travel & Per Diem	-	-	2,500	2,500
17-01-00-7340	Advertising	-	-	500	500
17-01-00-7351	Banking & Insurance	160	168	200	400
		706	11,280	103,250	103,420
TRANSFERS					
17-98-00-8252	Operating Transfers - OUT to Perm. Fund	-	-	26,799	26,743

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
<i>(Fund 17 continued)</i>					
ALLOCATED EXPENSE					
17-99-00-8101	Allocations - Administration	\$ 1,405	\$ 2,738	\$ 6,913	6,911
17-99-00-8104	Allocations - Finance	3,979	3,542	3,038	2,963
17-99-00-8105	Allocations - Assessment/Land Mgmt	3,076	4,100	10,000	9,963
		8,460	10,380	19,951	19,837
Total Expenditures, Transfers, & Allocations		9,166	21,660	150,000	150,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES,		\$ 7,707	\$ (9,757)	\$ -	\$ -
ALLOCATIONS, & OPERATING TRANSFERS					
FY18 Ending Fund (17) Balance					\$ 408,240
FY19 Budgeted (17) Revenue Under Expenditures					-
FY20 Budgeted (17) Revenue Under Expenditures					-
Projected 06/30/20 Ending Fund (17) Balance					\$ 408,240
20 MEDICAL SERVICE AREA					
REVENUE					
20-01-09-4130	Sales Tax	\$ 270,417	\$ 290,833	\$ 293,700	\$ 314,000
EXPENDITURES					
LOCAL EMERGENCY PLANNING					
20-01-00-7211	Supplies & Postage	\$ -	\$ -	\$ 50	\$ 200
20-01-00-7230	Material & Equipment	-	-	5,000	3,000
20-01-00-7241	Computers & Peripherals	-	-	-	2,000
20-01-00-7312	Professional & Contractual	375	3,220	500	10,000
20-01-00-7334	Travel & Per Diem	-	1,601	1,500	2,500
20-01-00-7335	Training	-	-	1,000	500
20-01-00-7908	Work Orders - Facilities	-	6,476	6,000	6,000
		375	11,296	14,050	24,200
OTHER MEDICAL SERVICES					
20-02-00-7710	Appropriations from the Assemb	6,620	\$ 11,000	\$ -	\$ -
AMBULANCE					
Payroll moved from Fire to Ambulance budget in FY19					
20-03-00-6110	Salaries & Wages	\$ -	\$ -	\$ 115,196	119,483
20-03-00-6115	Payroll Burden	-	-	36,928	39,723
20-03-00-6140	Health Insurance	-	-	33,168	35,088
20-03-00-7211	Supplies & Postage	546	472	400	400
20-03-00-7230	Material & Equipment	23,489	28,576	11,450	13,400
20-03-00-7312	Professional & Contractual	855	642	2,300	3,400
20-03-00-7325	Dues, Subscriptions, & Fees	-	267	340	1,000
20-03-00-7334	Travel & Per Diem	10,317	8,123	9,700	11,050
20-03-00-7335	Training	7,747	14,863	8,400	13,450
20-03-00-7340	Advertising	-	-	100	100
20-03-00-7351	Banking & Insurance	4,711	4,948	5,200	5,600
20-03-00-7355	Vehicle Expense	2,840	1,427	2,000	3,400
20-03-00-7360	Utilities	8,119	8,021	7,700	7,700
20-03-00-7901	Work Orders - Public Works	491	670	1,000	-
		59,115	68,008	233,882	253,794
TRANSFERS					
Transfers out from MSA to: -\$10,000 to Equipment Sinking Fund for future ambulance purchase -\$65,000 vital sign heart monitors					
20-98-00-8253	Operating Transfer - OUT fr MSA	10,000	49,267	39,500	75,000

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
<i>(Medical Service Area Fund continued)</i>					
ALLOCATED PAYROLL EXPENSE					
20-99-03-8101	Allocations - Administration	1,405	2,053	2,074	2,073
20-99-03-8104	Allocations - Finance	8,824	9,545	10,324	10,239
20-99-03-8106	Allocations - Dispatch Department	75,129	76,904	82,362	84,160
20-99-03-8107	Allocations - Fire Department	101,234	115,890	-	-
20-99-03-8108	Allocations - Medical Service Area	-	-	(67,647)	(69,350)
20-99-03-8120	Allocations - Information Technology	444	803	3,280	3,962
		187,036	205,195	30,393	31,084
Total Expenditures, Transfers & Allocated Expense		263,146	344,767	317,825	384,078
EXCESS REVENUE OVER (UNDER) EXPENDITURES,		\$ 7,271	\$ (53,934)	\$ (24,125)	\$ (70,078)
ALLOCATIONS, & OPERATING TRANSFERS					
	FY18 Ending Fund (20) Balance				\$ 108,774
	FY19 Budgeted (20) Revenue Under Expenditures				(24,125)
	FY20 Budgeted (20) Revenue Under Expenditures				(70,078)
	Projected 06/30/20 Ending Fund (20) Balance				\$ 14,571

23 ECONOMIC DEVELOPMENT & TOURISM PROMOTION

REVENUES

23-01-09-4130	Sales Tax	\$ 540,834	\$ 581,794	\$ 587,400	\$ 628,000
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EXPENDITURES

TOURISM

23-02-00-6110	Salaries & Wages	\$ 117,328	\$ 108,104	\$ 109,756	121,243
23-02-00-6115	Payroll Burden	35,118	33,246	30,205	37,398
23-02-00-6140	Health Insurance	31,632	30,404	33,168	35,088
23-02-00-7211	Supplies & Postage	7,594	9,484	9,150	11,000
23-02-00-7230	Material & Equipment	6,540	931	600	700
23-02-00-7241	Computers & Peripherals	1,174	1,935	3,700	4,900
23-02-00-7312	Professional & Contractual	12,342	13,266	17,300	19,500
23-02-00-7325	Dues & Subscriptions	7,412	6,679	6,530	4,310
23-02-00-7332	Public Relations / Entertainment	1,411	1,075	2,000	2,000
23-02-00-7334	Travel & Per Diem	8,896	7,796	9,850	12,150
23-02-00-7335	Training & Registration	6,208	1,861	5,545	4,400
23-02-00-7340	Advertising	143,304	89,673	79,665	72,050
23-02-00-7351	Banking & Insurance	1,545	1,571	1,865	2,100
23-02-00-7360	Utilities	16,066	17,375	15,900	16,000
23-02-00-7371	Building Maintenance & Repairs	375	283	3,000	3,000
23-02-00-7392	Events & Projects	7,963	5,880	4,000	15,000
23-02-00-7710	Appropriations from Assembly	17,000	20,000	20,000	20,000
23-02-00-7901	Work Orders - Public Works	-	-	500	6,000
23-02-00-7908	Work Orders - Facilities	927	3,304	1,500	2,000
23-02-00-7955	Work Orders-Tour/Econ Dev	(25,664)	(31,144)	(28,000)	(35,000)
		397,169	321,724	326,234	353,839

ECONOMIC DEVELOPMENT

\$91,000 contract with Haines Economic Development Council (HEDC)

23-03-00-7230	Material & Equipment	\$ -	\$ 5,912	\$ -	-
23-03-00-7312	Professional & Contractual	65,106	98,066	95,000	91,000
23-03-00-7325	Dues & Subscriptions	-	-	1,800	1,800
23-03-00-7332	Discretionary Expense	24	10,000	-	-
23-03-00-7334	Travel & Per Diem	1,280	-	2,342	3,000
23-03-00-7335	Training & Registration	430	-	750	700
23-03-00-7360	Utilities	1,203	23	-	-
		68,043	114,000	99,892	96,500

TRANSFERS

23-98-00-8255	Operating Transfers - OUT fr EconDev	14,000	51,230	109,500	441,600
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Transfers to other funds:
 -\$400,000 to CIP for road improvement in lower Fort Seward
 -\$41,600 to PC Dock Fund (94) to offset 50% dockage discount initiative (Jul-Sep 2019)

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
<i>(Fund 23 continued)</i>					
ALLOCATED PAYROLL EXPENSE					
23-99-01-8101	Allocations - Administration	\$ 47,184	\$ 33,921	\$ 38,598	37,785
23-99-01-8104	Allocations - Finance	19,244	17,992	19,567	19,567
23-99-01-8120	Allocations - IT	2,664	4,017	3,896	4,706
		<u>69,092</u>	<u>55,930</u>	<u>62,061</u>	62,058
EXCESS REVENUE OVER (UNDER) EXPENDITURES,		<u>\$ (7,471)</u>	<u>\$ 38,910</u>	<u>\$ (10,287)</u>	<u>\$ (325,997)</u>
ALLOCATIONS, & OPERATING TRANSFERS					
	FY18 Ending Fund (23) Balance				\$ 561,010
	FY17 Designated Fund Balance for Capital Improvements				\$ (88,770)
	FY19 Budgeted (23) Revenue Over (Under) Expenditures				(10,287)
	FY20 Proposed (23) Revenue Over (Under) Expenditures				(325,997)
	Projected 06/30/20 Ending Fund (23) Balance				135,955

25 FIRE SERVICE AREAS

Fire District #1

REVENUES

25-01-00-4021	Real Property Taxes	\$ 196,166	\$ 196,163	\$ 217,000	\$ 231,000
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Payroll for Firefighter/EMT moved to Medical Service Area

EXPENDITURES

25-01-00-6110	Salaries & Wages	\$ 97,544	\$ 113,653	\$ -	-
25-01-00-6115	Payroll Burden	30,508	38,222	-	-
25-01-00-6140	Health Insurance	27,692	30,036	-	-
25-01-00-7211	Supplies & Postage	1,172	971	900	700
25-01-00-7230	Material & Equipment	13,526	10,947	15,200	17,000
25-01-00-7312	Professional & Contractual	1,048	729	11,300	900
25-01-00-7325	Dues & Subscriptions	1,550	517	800	400
25-01-00-7334	Travel & Per Diem	1,803	2,961	3,500	8,550
25-01-00-7335	Training	2,044	9,095	11,000	11,050
25-01-00-7340	Advertising	55	-	100	100
25-01-00-7351	Banking & Insurance	13,467	14,604	15,100	14,000
25-01-00-7355	Vehicle Expense	7,279	6,450	7,200	8,500
25-01-00-7360	Utilities	11,905	12,687	12,600	12,800
25-01-00-7901	Work Orders - Public Works	2,706	1,621	3,500	-
TOTAL DIRECT EXPENSE - FD#1		<u>212,299</u>	<u>242,494</u>	<u>81,200</u>	74,000

ALLOCATED PAYROLL EXPENSE

25-99-01-8101	Allocations - Administration	1,405	\$ 2,053	\$ 2,074	2,073
25-99-01-8104	Allocations - Finance	5,838	4,489	4,557	4,445
25-99-01-8106	Allocations - Dispatch Department	71,638	73,354	78,782	80,520
25-99-01-8107	Allocations - Fire Department	(101,234)	(115,890)	-	-
25-99-03-8108	Allocations - Medical Service Area	-	-	67,647	69,350
25-99-01-8120	Allocations - Information Technology	444	803	3,280	3,962
		<u>(21,909)</u>	<u>(35,191)</u>	<u>156,340</u>	160,350

Total Expenditures, Transfers & Allocations - FD#1	190,390	207,303	237,540	234,350
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FD#1 EXCESS REVENUE OVER (UNDER) EXPENDITURES,	<u>\$ 5,776</u>	<u>\$ (11,140)</u>	<u>\$ (20,540)</u>	<u>\$ (3,350)</u>
ALLOCATIONS, & OPERATING TRANSFERS				

FIRE DISTRICT #3 - KLEHINI VALLEY VOLUNTEER FIRE DEPARTMENT

REVENUES

25-02-00-4025	Real Property Taxes	\$ 32,160	\$ 32,247	\$ 29,980	\$ 30,040
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EXPENDITURES

25-02-00-7710	Appropriations from the Assembly	28,613	28,760	26,400	26,400
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ALLOCATED EXPENSE

25-99-02-8106	Allocations - Dispatch Department	3,490	3,550	3,580	3,640
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	FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
FD#3 EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	\$ 57	\$ (63)	\$ -	\$ -
FY18 Ending Fund (25) Balance				\$ 29,462
FY19 Budgeted (25) Revenue Over (Under) Expenditures				(20,540)
FY20 Proposed (25) Revenue Over (Under) Expenditures				(3,350)
Projected 06/30/20 Ending Fund (25) Balance				5,572

34 COMMERCIAL PASSENGER VESSEL TAX

REVENUES

34-01-00-4341	State Revenue	\$ 170,433	\$ 147,805	\$ 227,000	\$ 250,000
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EXPENDITURES

34-01-00-7211	Supplies & Postage	\$ 3,729	\$ 1,990	\$ 2,400	2,400
34-01-00-7230	Material & Equipment	953	1,119	8,500	-
34-01-00-7312	Professional & Contractual	44,783	55,287	60,700	71,000
34-01-00-7710	Appropriations from the Assemb	-	-	18,000	-
34-01-00-7901	Work Orders - Public Works	-	2,226	1,000	-
34-01-00-7902	Work Orders - Parks	-	2,457	-	-
34-01-00-7907	Work Orders - Ports	26,040	41,874	37,500	65,000
34-01-00-7908	Work Orders - Public Facilities	165	254	2,000	1,500
34-01-00-7955	Work Orders-Tour/Econ Dev	25,664	31,144	28,000	35,000
34-98-00-8254	Operating Transfers - CPV Tax	69,099	11,455	80,000	75,000
		170,433	147,805	238,100	249,900

EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	\$ -	\$ -	\$ (11,100)	\$ 100
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FY18 Ending (34) Deferred Revenue				\$ 117,409
FY17 Designated for Capital Projects				\$ (4,964)
FY18 Designated for Capital Projects				\$ (100,000)
FY19 Budgeted (34) Use of Deferred Revenue				(11,100)
FY20 Proposed (34) Use of Deferred Revenue				100

Projected 06/30/20 Ending Fund (34) Deferred Revenue Balance				\$ 1,445
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Transfer to WaterFund for:
-\$75,000 Piedad water expansion

35 VEHICLE IMPOUNDMENT FUND

REVENUES

35-01-00-4250	User Fees	\$ 750	\$ 2,850	\$ 3,000	\$ 3,000
35-01-00-4341	State Revenue	26,980	28,549	27,000	28,500
35-01-00-4600	Misc Revenue (Salvage)	2,267	4,094	9,000	9,000
		\$ 29,996	\$ 35,493	\$ 39,000	\$ 40,500

EXPENDITURES

35-01-00-7230	Material & Equipment	\$ 42	377	6,000	9,500
35-01-00-7312	Professional & Contractual	26,075	10,712	21,000	21,000
35-01-00-7360	Utilities	196	159	-	-
35-01-00-7900	Work Orders - Administration	2,103	4,636	3,500	5,000
35-01-00-7901	Work Orders - Public Works	6,692	15,109	14,000	15,000
35-01-00-7908	Work Orders - Public Facilities	1,265	289	1,500	3,500
		36,373	31,282	46,000	54,000

EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	\$ (6,377)	\$ 4,210	\$ (7,000)	\$ (13,500)
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FY18 Ending Fund (35) Balance				\$ 24,027
FY19 Budgeted (35) Revenue Over (Under) Expenditures				(7,000)
FY20 Proposed (35) Revenue Over (Under) Expenditures				(13,500)
Projected 06/30/20 Fund (35) Balance				3,527

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
50 CAPITAL IMPROVEMENT PROJECTS					
REVENUES					
50-01-09-4130	Sales Tax	\$ 811,251	\$ 872,498	\$ 881,100	\$ 942,000
50-01-00-4604	Donations	5,000	-	104,000	-
		816,251	872,498	985,100	942,000
EXPENDITURES					
50-01-00-7392	Project Expenditures	\$ 689,449	794,457	1,239,100	1,202,500
50-01-00-7900	Work Orders - Administration	4,110	4,402	9,000	5,000
50-01-00-7901	Work Orders - Public Works	35,059	15,752	20,000	15,000
50-01-00-7908	Work Orders - Pub. Facilities	54,605	50,949	50,000	40,000
		783,223	865,560	1,318,100	1,262,500
TRANSFERS					
50-98-00-8200	Operating Transfers - In from GF	\$ -	\$ -	\$ (363,000)	\$ -
50-98-00-8228	Operating Transfers -In from TSA	(120,211)	-	-	(150,000)
50-98-00-8253	Operating Transfers -In from MSA	-	(39,267)	(29,500)	(65,000)
50-98-00-8254	Operating Transfers -In from CPV	(43,561)	-	(80,000)	-
50-98-00-8255	Operating Transfers - In from EconDev	-	-	(60,000)	(400,000)
50-98-00-8257	Operating Transfers - OUT from CIP	362,377	414,697	274,500	390,000
50-98-00-8258	Operating Trans -In from Equip Sink	(216,363)	(59,267)	(86,500)	(150,000)
		(17,758)	316,163	(344,500)	(375,000)
Transfers OUT from CIP:					
-To Sewer Fund (91) for pump station rehab		\$200,000			
-To Sewer Fund (91) for electrical shop roof		\$25,000			
-To Sewer Fund (91) for truck		\$40,000			
To Equipment Sinking Fund (61) for future purchase of:					
-PW Heavy Equipment		\$100,000			
-Chilkat Center Air Handler Replacement		\$25,000			
Transfer from Equipment Sinking Fund for FY20 purchase:					
-\$20,000 (FY19 contribution) for \$50,000 police car					
-\$130,000 (FY16-19 contributions) HVFD SCBAs					
ALLOCATED EXPENSE					
50-99-00-8101	Allocations - Administration	\$ 15,694	\$ 13,866	\$ 17,290	17,424
50-99-00-8104	Allocations - Finance	30,849	31,869	34,340	34,360
		46,543	45,735	51,630	51,784
EXCESS REVENUE OVER (UNDER) EXPENDITURES,		\$ 4,243	\$ (354,959)	\$ (40,130)	\$ 2,716
ALLOCATIONS, & OPERATING TRANSFERS					
This balance is for projects appropriated in previous years. Per HBC Section 9.05 capital appropriations do not lapse at year end.					
FY18 Ending Fund (50) Balance					\$ 1,183,805
FY19 Budgeted (50) Revenue Over (Under) Expenditures					(40,130)
FY20 Proposed (50) Revenue Over (Under) Expenditures					2,716
Projected 06/30/20 Ending Fund (50) Balance					1,146,391
61 EQUIPMENT SINKING FUND					
TRANSFERS					
61-98-00-8200	Transfers - In from General Fund	\$ (25,495)	\$ (24,554)	\$ (36,000)	\$ (39,500)
61-98-00-8253	Transfers -In from Medical Service	(10,000)	(10,000)	(10,000)	(10,000)
61-98-00-8257	Transfers - In from CIP	(137,500)	(52,500)	(189,500)	(125,000)
61-98-00-8258	Transfers -OUT from Sinking	216,363	59,267	86,500	150,000
		43,368	(27,786)	(149,000)	(24,500)
EXCESS REVENUE OVER (UNDER) EXPENDITURES,		\$ (43,368)	\$ 27,786	\$ 149,000	\$ 24,500
ALLOCATIONS, & OPERATING TRANSFERS					
Transfers IN from CIP to (61) for future purchase of:					
-Public Works Heavy Equipment		\$100,000			
-Chilkat Center Air Handler		\$25,000			
Transfer to CIP fund for FY20 purchase:					
-\$20,000 for police vehicle of \$50,000					
-\$130,000 for HVFD SCBA for \$162,500					
FY18 Ending Fund (61) Balance					\$ 470,709
FY19 Budgeted (61) Revenue Over (Under) Expenditures					149,000
FY20 Budgeted (61) Revenue Over (Under) Expenditures					24,500
Projected 06/30/20 Ending Fund (61) Balance					644,209

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
75 LIBRARY BOND FUND					
REVENUES					
75-01-00-4021	Property Tax Revenue	\$ 14,100	\$ 14,028	\$ 14,000	\$ 14,000
EXPENDITURES					
75-01-00-7510	Principal	\$ 6,608	\$ 6,926	\$ 7,208	7,556
75-01-00-7520	Interest	7,540	7,222	6,940	6,592
		14,148	14,148	14,148	14,148
EXCESS REVENUE OVER (UNDER) EXPENDITURES,		\$ (48)	\$ (120)	\$ (148)	\$ (148)
ALLOCATIONS, & OPERATING TRANSFERS					
	FY18 Ending Fund (75) Balance				\$ 955
	FY19 Budgeted (75) Revenue Over (Under) Expenditures				(148)
	FY20 Budgeted (75) Revenue Over (Under) Expenditures				(148)
	Projected 06/30/2020 Ending Fund (75) Balance				659
76 SCHOOL G.O. BOND FUND					
2005 School Bonds (Refunded 2014 Series Three)					
REVENUES					
76-01-00-4021	Property Tax Revenue	\$ 560,131	\$ 352,728	\$ 344,000	\$ 358,613
76-01-00-4389	State of Alaska Revenue	662,655	837,270	839,020	836,763
		1,222,786	1,189,998	1,183,020	1,195,375
EXPENDITURES					
76-01-00-7510	Principal	\$ 775,000	\$ 795,000	\$ 830,000	865,000
76-01-00-7520	Interest	421,844	401,100	368,600	330,375
		1,196,844	1,196,100	1,198,600	1,195,375
2015 School Bonds					
REVENUES					
76-02-00-4021	Property Tax Revenue	\$ 42,144	\$ 27,055	\$ 26,000	\$ 27,390
76-02-00-4389	State of Alaska Revenue	49,859	66,010	65,170	63,910
		92,003	93,065	91,170	91,300
EXPENDITURES					
76-02-00-7510	Principal	\$ 35,000	\$ 40,000	\$ 40,000	40,000
76-02-00-7520	Interest	55,050	54,300	53,100	51,300
		90,050	94,300	93,100	91,300
EXCESS REVENUE OVER (UNDER) EXPENDITURES,		\$ 27,895	\$ (7,337)	\$ (17,510)	\$ -
ALLOCATIONS, & OPERATING TRANSFERS					
	FY18 Ending Fund (76) Balance				\$ 36,427
	FY19 Budgeted (76) Revenue Over (Under) Expenditures				(17,510)
	FY20 Proposed (76) Revenue Over (Under) Expenditures				-
	Projected 06/30/20 Ending Fund (76) Balance				18,917
90 WATER REVENUE FUND					
REVENUES					
90-01-00-4401	Water Service Revenue	\$ 385,203	\$ 408,902	\$ 395,900	\$ 409,000
90-01-00-4408	Cruise Ship Water Sales	11,930	15,660	12,000	13,000
90-01-00-4402	New Connection Hookup Fees	3,918	9,710	5,000	6,000
90-01-00-4407	Water Expansion Fee	7,020	2,700	-	-
90-01-00-4600	Miscellaneous Revenue	13,164	16,096	10,000	12,000
90-01-00-4610	Interest Earnings	3,523	5,006	3,500	7,000
	TOTAL REVENUES	424,757	458,074	426,400	447,000
EXPENDITURES					
90-01-00-6110	Salaries and wages	\$ 100,341	\$ 97,322	\$ 92,772	\$ 116,999
90-01-00-6115	Payroll Burden	31,652	32,168	27,578	38,979
90-01-00-6140	Health Insurance	25,307	26,120	24,876	35,088
90-01-00-7211	Supplies & Postage	2,672	2,105	3,100	3,100

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
<i>(Fund 90 Water continued)</i>					
90-01-00-7230	Material & Equipment	62,290	47,149	48,800	50,500
90-01-00-7241	Computers & Peripherals	-	14	1,200	1,500
90-01-00-7312	Professional & Contractual	21,075	30,059	33,500	28,500
90-01-00-7325	Dues, Subscriptions & Fees	220	250	1,425	1,550
90-01-00-7334	Travel & Per Diem	1,393	614	2,200	2,200
90-01-00-7335	Training	825	575	600	600
90-01-00-7340	Advertising	-	40	1,000	1,000
90-01-00-7351	Banking & Insurance	7,282	8,538	9,000	9,600
90-01-00-7355	Vehicle Expense	2,512	2,140	3,600	4,100
90-01-00-7360	Utilities	24,843	24,684	27,800	25,000
90-01-00-7371	Maintenance & Repairs	532	2,698	42,000	42,000
90-01-00-7510	Principal	39,415	50,696	51,500	51,800
90-01-00-7520	Interest	8,095	12,905	11,950	11,025
90-01-00-7901	Work Orders - Public Works	13,485	4,209	25,000	15,000
90-01-00-7908	Work Orders - Facilities	6,712	4,175	9,000	9,500
TOTAL CASH DIRECT EXPENDITURES		348,650	346,461	416,901	448,041
<i>TRANSFERS</i>					
90-98-00-8254	Operating Transfer - In from CPV Tax	(6,000)	-	-	-
90-98-00-8257	Operating Transfers - In from CIP	(128,739)	(53,422)	-	-
TOTAL TRANSFERS		(134,739)	(53,422)	-	-
<i>ALLOCATED PAYROLL EXPENSE</i>					
90-99-00-8101	Allocations - Administration	\$ 2,810	\$ 3,425	\$ 3,457	3,455
90-99-00-8104	Allocations - Finance	24,640	25,811	26,571	26,265
90-99-00-8105	Allocation - Assessment / Land Mgmt	1,580	2,595	2,814	2,794
90-99-00-8120	Allocations - IT	888	803	867	1,047
90-99-00-8161	Allocations - Water Revenue	(50,736)	(57,986)	(54,244)	(72,745)
90-99-00-8162	Allocations - Sewer Department	18,192	20,063	19,226	19,273
TOTAL ALLOCATED EXPENSE		(2,626)	(5,289)	(1,309)	(19,911)
TOTAL CASH EXPENDITURES, TRANSFERS, & ALLOCATIONS		211,286	287,750	415,592	428,130
REVENUE OVER (UNDER) CASH EXPENDITURES & ALLOCATIONS		213,471	170,324	10,808	18,870
<i>NON-CASH EXPENDITURES</i>					
90-01-00-7385	DEPRECIATION EXPENSE	278,162	283,097	275,900	285,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ (64,691)	\$ (112,773)	\$ (265,092)	\$ (266,130)
WATER FUND CAPITAL PROJECTS					
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> FY20 Water Fund Capital Projects include: - Front Street AC Pipe - Piedad Water Source Increased Capacity </div>					
<i>REVENUES</i>					
90-50-00-4341	State Revenue (ADEC Loan Proceeds)				\$ 550,000
<i>EXPENDITURES</i>					
90-50-00-7392	Project Expenditures				\$ 630,500
90-50-00-7900	Work Orders - Administration				11,000
90-50-00-7908	Work Orders - Facilities				8,500
					650,000
<i>TRANSFERS</i>					
90-98-00-8254	Transfer IN from CPV Tax Fund				(75,000)
Use of fund balance					\$ (25,000)
FY18 Ending Fund (90) Unrestricted Net Assets					\$ 438,510
Net Pension Liability					137,709
FY19 Budgeted (90) Revenue Over CASH Expenditures					10,808
FY20 Proposed (90) Revenue Over CASH Expenditures					18,870
FY20 Budgeted (90) Use of Fund Bal for Capital Improvements					(25,000)
Projected 06/30/20 Ending Unrestricted Net Assets (Less Net Pension Liability)					580,897
Projected 06/30/20 Net Assets as % of Fund Capital Assets					8%

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
91 SEWER REVENUE FUND (WASTEWATER TREATMENT)					
SEWER FUND OPERATIONS					
REVENUES					
91-01-00-4404	Sewer Service Revenue	\$ 490,319	\$ 517,043	\$ 499,900	\$ 517,100
91-01-00-4405	Sewer Hookup Revenue	2,100	4,240	3,000	3,000
91-01-00-4407	Sewer Expansion Fee	1,000	2,000	-	-
91-01-00-4600	Miscellaneous Revenue	334	957	2,000	2,000
91-01-00-4610	Interest Earnings	1,273	3,256	400	4,000
		<u>495,026</u>	<u>527,496</u>	<u>505,300</u>	<u>526,100</u>
EXPENDITURES					
91-01-00-6110	Salaries and wages	\$ 60,463	\$ 58,925	\$ 56,267	49,985
91-01-00-6115	Payroll Burden	18,860	20,103	16,796	16,955
91-01-00-6140	Health Insurance	15,816	16,584	16,584	17,544
91-01-00-7211	Supplies & Postage	2,441	1,857	2,450	2,500
91-01-00-7230	Material & Equipment	14,822	16,333	30,300	31,600
91-01-00-7241	Computers & Peripherals	-	14	1,200	1,500
91-01-00-7312	Professional & Contractual	1,262	1,262	6,000	6,000
91-01-00-7325	Dues, Subscriptions & Fees	2,590	5,520	8,250	8,520
91-01-00-7334	Travel & Per Diem	-	698	1,500	1,500
91-01-00-7335	Training	-	675	825	825
91-01-00-7340	Advertising	364	280	1,000	1,000
91-01-00-7351	Banking & Insurance	13,468	16,353	17,200	18,700
91-01-00-7355	Vehicle Expense	2,875	2,111	3,450	3,700
91-01-00-7360	Utilities	80,028	90,997	88,100	101,000
91-01-00-7371	Maintenance & Repairs	1,245	17,576	18,000	17,000
91-01-00-7510	Principal	49,624	49,693	49,764	54,850
91-01-00-7520	Interest	37,543	36,237	39,001	36,555
91-01-00-7900	Work Orders - Administration	1,602	-	-	1,000
91-01-00-7901	Work Orders - Public Works	2,709	2,271	16,000	3,000
91-01-00-7908	Work Orders - Facilities	4,924	11,983	8,000	8,000
		<u>310,637</u>	<u>349,473</u>	<u>380,687</u>	<u>381,734</u>
ALLOCATED PAYROLL EXPENSE					
91-99-00-8101	Allocations - Administration	\$ 2,810	\$ 3,425	\$ 3,457	3,455
91-99-00-8104	Allocations - Finance	24,640	25,811	26,571	26,265
91-99-00-8105	Allocation - Assessment / Land Mgmt	1,580	2,595	2,814	2,794
91-99-00-8120	Allocations - IT	888	803	867	1,047
91-99-00-8161	Allocations - Water Revenue	50,736	57,986	54,244	72,745
91-99-00-8162	Allocations - Sewer Department	(18,192)	(20,063)	(19,226)	(19,273)
		<u>62,462</u>	<u>70,557</u>	<u>68,727</u>	<u>87,033</u>
TOTAL CASH EXPENDITURES & ALLOCATED EXPENSE		373,099	420,030	449,414	468,767
REVENUE OVER (UNDER) CASH EXPENSE & ALLOCATIO		121,927	107,466	55,886	57,333
NON-CASH EXPENDITURES					
91-01-00-7385	Depreciation Expense	245,803	280,803	295,800	318,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS FROM OPERATIONS		\$ (123,876)	\$ (173,337)	\$ (239,914)	\$ (260,667)
SEWER FUND CAPITAL PROJECTS					
REVENUES					
91-50-00-4341	State Revenue (ADEC Loan Proceeds)				\$ 300,000
EXPENDITURES					
91-50-00-7392	Project Expenditures				\$ 557,000
91-50-00-7900	Work Orders - Administration				4,000
91-50-00-7908	Work Orders - Facilities				4,000
					<u>565,000</u>
TRANSFERS					
91-98-00-8257	Transfer IN from CIP				(265,000)

FY20 Sewer Fund Capital Projects include:
 - Generator Building Roof \$25,000
 - Pump station rehabilitation \$500,000
 - Truck Purchase \$40,000

FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
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(Fund 91 Sewer continued)

Use of fund balance

\$ -

FY18 Ending Fund (91) Unrestricted Net Assets

\$ 463,948

Net Pension Liability

45,903

FY19 Budgeted (91) Revenue Over CASH Operating Expenditures

55,886

FY20 Budgeted (91) Revenue Over CASH Operating Expenditures

57,333

Projected 06/30/20 Ending Unrestricted Net Assets (Less Net Pension Liability)

623,070

Projected 06/30/20 Net Assets as % of Fund Capital Assets

10%

92 BOAT HARBOR FUND**BOAT HARBOR FUND OPERATIONS****REVENUES**

92-01-00-4421	Transient Moorage	\$ 62,254	\$ 67,405	\$ 58,000	\$ 62,000
92-01-00-4422	Annual Slip Rental	102,557	99,839	104,000	107,000
92-01-00-4425	Ramp Fees	15,225	16,395	15,000	15,000
92-01-00-4427	Ice Sales	12,367	10,755	12,000	13,000
92-01-00-4428	Fuel Sales	314,237	276,584	189,200	260,000
92-01-00-4423	Electrical Service Maintenance	7,204	15,085	7,200	9,000
92-01-00-4600	Miscellaneous Revenue	15,643	30,572	17,000	20,000
92-01-00-4610	Interest Earnings	2,816	3,801	2,500	2,500
		<u>532,302</u>	<u>520,435</u>	<u>404,900</u>	<u>488,500</u>

OPERATING EXPENDITURES

92-01-00-5000	Cost of Fuel Sold	\$ 279,265	\$ 239,218	\$ 169,000	220,000
92-01-00-6110	Salaries and wages	126,709	148,040	159,176	173,501
92-01-00-6115	Payroll Burden	41,231	49,073	51,095	59,390
92-01-00-6140	Health Insurance	33,402	41,462	44,224	46,784
92-01-00-7211	Supplies & Postage	1,093	1,008	2,700	2,700
92-01-00-7230	Material & Equipment	15,643	9,204	12,000	10,000
92-01-00-7241	Computers & Peripherals	825	1,143	600	600
92-01-00-7312	Professional & Contractual	2,167	6,560	27,000	3,000
92-01-00-7325	Dues, Subscriptions & Fees	272	273	250	250
92-01-00-7334	Travel & Per Diem	1,213	1,061	2,000	1,000
92-01-00-7335	Training	120	125	1,850	400
92-01-00-7340	Advertising	187	50	500	500
92-01-00-7351	Banking & Insurance	14,952	14,609	18,700	22,700
92-01-00-7355	Vehicle Expense	1,482	2,270	2,400	2,400
92-01-00-7360	Utilities	54,450	67,174	57,300	81,150
92-01-00-7371	Maintenance & Repairs	6,096	15,468	10,000	12,000
92-01-00-7901	Work Orders - Public Works	5,175	7,210	3,000	3,000
92-01-00-7908	Work Orders - Facilities	10,660	2,371	4,000	4,000
92-01-00-7963	Work Orders - Harbors	(8,144)	(18,856)	(7,500)	(8,000)
		<u>586,796</u>	<u>587,463</u>	<u>558,295</u>	<u>635,375</u>

Raw Fish Tax

TRANSFERS

92-98-00-8200	Operating Transfers - Gen Fund	\$ (31,000)	(31,000)	(110,000)	-
92-98-00-8255	Operating Transfers - Econ. Dev.	-	(1,230)	-	-
92-98-00-8257	Operating Transfers - CIP	(43,772)	(2,703)	-	-
		<u>(74,772)</u>	<u>(34,932)</u>	<u>(110,000)</u>	<u>-</u>

ALLOCATED PAYROLL EXPENSE

92-99-00-8101	Allocations - Administration	\$ 7,025	\$ 9,582	\$ 9,678	9,675
92-99-00-8104	Allocations - Finance	15,179	16,101	16,497	16,306
92-99-00-8120	Allocations - IT	1,776	4,017	4,200	5,074
92-99-00-8163	Allocations - Harbor	(103,641)	(115,464)	(141,135)	(153,098)
		<u>(79,661)</u>	<u>(85,764)</u>	<u>(110,760)</u>	<u>(122,043)</u>

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
<i>(Fund 92 Harbor continued)</i>					
TOTAL CASH EXPENDITURES, TRANSFERS, & ALLOCATIONS:		463,363	498,997	337,535	513,332
REVENUE OVER (UNDER) CASH EXPENSE & ALLOCATIONS:		68,938	21,438	67,365	(24,832)
<i>NON-CASH EXPENSE</i>					
92-01-00-7385	Depreciation Expense	326,461	353,573	630,000	670,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		<u>\$ (257,523)</u>	<u>\$ (332,135)</u>	<u>\$ (562,635)</u>	<u>\$ (694,832)</u>
BOAT HARBOR FUND CAPITAL PROJECTS					
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> FY20 Harbor Capital Improvement Projects include: - Sport Ramp Project \$5,300,000 - Fuel tank repair or replacement \$100,000 </div>					
REVENUES					
92-50-00-4341	State Revenue				\$ 5,300,000
EXPENDITURES					
92-50-00-7392	Project Expenditures				\$ 5,367,000
92-50-00-7900	Work Orders - Administration				6,000
92-50-00-7908	Work Orders - Facilities				19,000
92-50-00-7963	Work Orders - Harbors				8,000
					5,400,000
BOAT HARBOR FUND CAPITAL PROJECTS REVENUE OVER EXPENDITURES					\$ (100,000)
	FY18 Ending Fund (92) Unrestricted Net Assets				\$ 389,758
	Net Pension Liability				183,611
	FY19 Budgeted (92) Revenue Over (Under) CASH Expenditures				67,365
	FY20 Proposed (92) Revenue Over (Under) CASH Operating Expenditures				(24,832)
	FY20 Proposed (92) use of fund balance for capital projects (fuel tanks)				(100,000)
	Projected FY20 Ending Unrestricted Net Assets (Less Net Pension Liability)				\$ 515,902
	Projected 06/30/20 Net Assets as % of Fund Capital Assets				2%
93 LUTAK DOCK FUND					
LUTAK DOCK OPERATIONS					
REVENUES					
93-01-00-4217	Lutak Dock User Fees	\$ 476,687	\$ 450,756	\$ 410,000	\$ 422,000
93-01-00-4610	Interest Earnings	1,744	7,667	-	20,000
		<u>478,431</u>	<u>458,423</u>	<u>410,000</u>	<u>442,000</u>
EXPENDITURES					
93-01-00-7211	Supplies & Postage	\$ 151	\$ 178	\$ 800	800
93-01-00-7230	Material & Equipment	5,377	523	8,250	8,000
93-01-00-7241	Computers & Peripherals	16	939	600	600
93-01-00-7312	Professional & Contractual	5,204	5,632	9,000	8,500
93-01-00-7325	Dues, Subscriptions & Fees	262	201	800	200
93-01-00-7334	Travel & Per Diem	286	858	2,050	1,000
93-01-00-7335	Training	240	425	350	400
93-01-00-7340	Advertising	218	-	100	100
93-01-00-7351	Banking & Insurance	4,654	3,786	4,000	4,600
93-01-00-7355	Vehicle Expense	1,403	1,889	2,400	2,400
93-01-00-7360	Utilities	5,320	6,021	5,000	4,900
93-01-00-7371	Maintenance & Repairs	5,700	1,071	2,500	5,000
93-01-00-7901	Work Orders - Public Works	4,966	3,865	2,400	5,000
93-01-00-7900	Work Orders - Administration	-	-	2,000	4,000
93-01-00-7908	Work Orders - Facilities	4,742	5,262	7,000	6,000
		<u>38,539</u>	<u>30,649</u>	<u>47,250</u>	<u>51,500</u>

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
<i>(Fund 93 Lutak Dock continued)</i>					
ALLOCATED PAYROLL EXPENSE					
93-99-00-8101	Allocations - Administration	\$ 8,429	\$ 13,688	\$ 13,826	13,821
93-99-00-8104	Allocations - Finance	7,823	9,923	10,125	9,967
93-99-00-8120	Allocations - IT	888	2,008	2,100	2,537
93-99-00-8163	Allocations - Harbor	61,877	58,057	62,181	65,485
		79,017	83,676	88,232	91,810
TOTAL CASH EXPENDITURES & ALLOCATIONS		117,556	114,325	135,482	143,310
REVENUE OVER (UNDER) CASH EXPENSE & ALLOCATIONS		360,874	344,098	274,518	298,690
NON-CASH EXPENSE					
93-01-00-7385	Depreciation Expense	99,319	99,307	99,400	99,400
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ 261,555	\$ 244,791	\$ 175,118	\$ 199,290
LUTAK DOCK CAPITAL PROJECTS					
EXPENDITURES					
93-50-00-7392	Project Expenditures (Lutak Dock Uplands work)			20,000	225,000
Use of Lutak Dock Fund Balance for Dock Replacement Design					(225,000)
FY18 Ending Fund (93) Unrestricted Net Assets					\$ 1,780,945
FY19 Budgeted (93) Revenue Over CASH Expenditures					274,518
FY20 Proposed (93) Revenue Over CASH Operating Expenditures					298,690
FY20 Proposed (93) Use of Fund Balance for Capital Projects					(225,000)
Projected FY20 Ending Fund (93) Unrestricted Net Assets					\$ 2,129,153
Projected 06/30/20 Net Assets as % of Fund Capital Assets					107%
94 PORT CHILKOOT DOCK FUND					
REVENUES					
94-01-00-4218	PC Dock Usage Fee	\$ 86,650	\$ 92,555	\$ 74,880	\$ 121,728
94-01-00-4225	PC Dock Parking Permit	125	200	3,600	3,600
		86,775	92,755	78,480	125,328
EXPENDITURES					
94-01-00-7211	Supplies & Postage	\$ 175	\$ 127	\$ 750	750
94-01-00-7230	Material & Equipment	4,464	2,854	2,250	2,500
94-01-00-7241	Computers & Peripherals	(0)	939	600	600
94-01-00-7312	Professional & Contractual	549	150	1,500	1,500
94-01-00-7325	Dues, Subscriptions & Fees	512	201	800	350
94-01-00-7334	Travel & Per Diem	654	807	2,050	1,000
94-01-00-7335	Training	240	550	350	400
94-01-00-7340	Advertising	-	-	100	100
94-01-00-7351	Banking & Insurance	7,377	10,683	11,300	12,300
94-01-00-7355	Vehicle Expense	781	1,267	1,200	1,200
94-01-00-7360	Utilities	10,101	12,812	10,100	11,000
94-01-00-7371	Repairs & Maintenance	1,741	366	2,000	2,000
94-01-00-7901	Work Orders - Public Works	1,413	1,177	1,200	1,400
94-01-00-7907	Work Orders - Ports	(26,040)	(41,874)	(36,000)	(65,000)
94-01-00-7908	Work Orders - Facilities	2,786	1,024	2,000	1,000
ALLOCATED PAYROLL EXPENSE					
94-99-00-8101	Allocations - Administration	\$ 4,215	3,425	3,457	3,455
94-99-00-8104	Allocations - Finance	7,459	7,655	7,779	7,531
94-99-00-8120	Allocations - IT	888	2,008	2,100	2,537
94-99-00-8163	Allocations - Harbor	41,764	57,407	78,955	87,613
		59,079	61,578	92,491	72,236

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
<i>(Fund 94 Port Chilkoot Dock continued)</i>					
TRANSFERS					
94-98-00-8255	Operating Transfers - from EconDev	(14,000)	(50,000)	(49,500)	(41,600)
	Transfers in from Fund 23 to offset 50% cruise ship dockage discount.				
TOTAL CASH EXPENDITURES & TRANSFERS					
		45,079	11,578	42,991	30,636
REVENUE OVER (UNDER) CASH EXPENSE & TRANSFERS					
		41,695	81,178	35,489	94,692
NON-CASH EXPENSE					
94-01-00-7385	Depreciation Expense	348,296	327,291	327,500	327,500
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS					
		\$ (306,601)	\$ (246,114)	\$ (292,011)	\$ (232,808)
	FY18 Ending Fund (94) Unrestricted Net Position				\$ 171,508
	FY19 Budgeted (94) Revenue Over (Under) CASH Expenditures				35,489
	FY20 Budgeted (94) Revenue Over (Under) CASH Expenditures				94,692
	Projected FY20 Ending Fund (94) Unrestricted Net Assets				301,689
	Projected 06/30/20 Net Assets as % of Fund Capital Assets				4%
97 PERMANENT FUND					
REVENUE					
97-01-00-4610	Permanent Fund Income	\$ 379,644	\$ 253,766	\$ 352,000	\$ 348,000
EXPENDITURES					
97-01-00-7312	Professional & Contractual	\$ 20,270	\$ 22,135	\$ 22,000	22,000
97-01-00-7351	Banking & Insurance	1,668	2,059	1,850	2,000
		21,938	24,194	23,850	24,000
TRANSFERS					
97-98-00-8252	Operating Transfers - IN fr Land Sales	\$ -	\$ -	\$ (26,799)	(26,743)
97-98-00-8264	Operating Transfers - OUT fr Permanent	293,000	303,000	304,000	304,000
		293,000	303,000	277,201	277,257
EXCESS REVENUE OVER (UNDER) EXPENSES, ALLOCATIONS, & OPERATING TRANSFERS					
		\$ 64,706	\$ (73,428)	\$ 50,949	\$ 46,743
	FY18 Ending Fund (97) Balance				\$ 8,659,749
	FY19 Budgeted (97) Revenue Over (Under) Expenditures				50,949
	FY20 Proposed (97) Revenue Over (Under) Expenditures				46,743
	Projected 06/30/20 Ending Fund (97) Balance				\$ 8,757,441



ADMINISTRATION GENERAL FUND 01-01-10

Administration Description:

The Haines Borough is a home rule borough with a manager form of government. The department includes two of the four officers appointed by the Haines Borough Assembly to advise and assist the mayor and assembly: the Manager and the Borough Clerk. The Borough Manager is the chief administrative officer and is responsible for government administration under the ordinances and policies established by the assembly in accordance with State Statutes, the Charter and the Municipal Code. The Borough Clerk is head of the Office of the Clerk and statutorily administers democratic processes such as elections, access to records, permitting, contracting, and all legislative actions, ensuring transparency to the public.

Personnel (3.5 FTE):

- Borough Manager (FT)
- Executive Assistant to Manager (FT)
- Borough Clerk (FT)
- Administrative Assistant (PT)



Key Objectives for FY20:

- Allocate resources in a manner consistent with the vision, goals, strategies and priority projects outlined in the Strategic Plan.
- Support programs and policies consistent with long-term fiscal sustainability.
- Establish Borough Policies and Procedures Manual.
- Designate Borough property for sale.

HAINES BOROUGH



FY20 BUDGET

ADMINISTRATION

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 ADOPTED
01-01-10-6110	Salaries and wages	\$ 257,414	\$ 273,895	\$ 220,175	\$ 227,531
01-01-10-6115	Payroll Burden	77,233	79,357	59,387	69,322
01-01-10-6140	Health Insurance	55,225	60,808	49,752	52,632
01-01-10-6116	PERS "On Behalf" Pd by State	110,261	84,186	125,000	130,000
01-01-10-7211	Supplies & Postage	6,347	5,031	4,450	4,000
01-01-10-7230	Material & Equipment	492	516	650	650
01-01-10-7241	Computers & Peripherals	2,077	180	2,850	2,300
01-01-10-7312	Professional & Contractual	119,073	52,759	85,606	70,000
01-01-10-7325	Dues, Subscriptions & Fees	7,827	3,908	4,850	4,900
01-01-10-7332	Discretionary Expense	397	703	500	500
01-01-10-7334	Travel & Per Diem	10,080	8,151	5,000	4,500
01-01-10-7335	Training	2,744	2,626	3,075	1,525
01-01-10-7340	Advertising	508	183	350	350
01-01-10-7351	Banking & Insurance	5,446	5,787	6,300	5,800
01-01-10-7355	Vehicle Expense	520	693	710	550
01-01-10-7360	Utilities	10,885	10,346	10,600	9,300
01-01-10-7900	Work Orders - Administration	(31,313)	(36,319)	(25,500)	(36,000)
01-01-10-7901	Work Orders - Public Works	223	444	300	350
		635,439	553,254	554,055	548,210



Assembly/Mayor Description:

The Haines Borough Assembly is elected by the citizens of the Haines Borough and is the sole lawmaking body for the Borough, creating and adopting any and all new Borough laws and amendments, or repealing laws and amendments. The assembly also serves as the election canvass board and, as needed, acts in a quasi-judicial capacity, including serving as the Board of Equalization and hearing various appeals. The assembly annually adopts an operating budget and establishes tax levies. The executive power of the Borough is vested in the mayor, who presides at assembly meetings, acts as the ceremonial head for the Borough, and executes other powers and duties prescribed by Borough Code or Alaska Statute Title 29.



Personnel (Elected Officials):

- Mayor
- Six Assembly Members

<i>Mayor Jan Hill (2020)</i>	<i>Stephanie Scott (2020)</i>	<i>Tom Morphet (2019)</i>	<i>Sean Maily (2021)</i>
			
			
<i>Heather Lende (2019)</i>	<i>Brenda Josephson (2020)</i>	<i>William Prisciandaro (2021)</i>	

HAINES BOROUGH



FY20 BUDGET

BOROUGH ASSEMBLY

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 PROPOSED
01-01-11-6110	Salaries and wages	35,145	\$ 30,842	\$ 28,150	28,150
01-01-11-6115	Payroll Burden	6,643	5,390	4,211	4,552
01-01-11-7211	Supplies & Postage	1,049	1,631	1,950	1,950
01-01-11-7230	Material & Equipment	204	24	150	-
01-01-11-7241	Computers and Peripherals	3,165	2,457	2,270	1,620
01-01-11-7312	Professional & Contractual	7,285	11,479	7,150	10,610
01-01-11-7325	Dues, Subscriptions & Fees	-	200	200	200
01-01-11-7332	Discretionary Expense	1,158	864	6,000	1,000
01-01-11-7334	Travel & Per Diem	8,036	8,711	7,750	7,500
01-01-11-7335	Training	4,725	2,793	6,100	5,100
01-01-11-7340	Advertising	3,395	2,816	2,575	2,500
01-01-11-7351	Banking & Insurance	875	769	900	1,100
01-01-11-7360	Utilities	7,089	6,398	6,800	6,200
01-01-11-7710	Appropriations from the Assembly	92,954	49,300	40,800	20,000
		171,722	123,673	115,006	90,482



ELECTIONS

GENERAL FUND 01-01-14

Elections Description:

A general Haines Borough municipal election is held annually on the first Tuesday in October in accordance with the Borough Charter. The election is conducted on a nonpartisan basis to allow Borough voters to elect a mayor, Haines Borough Assembly members, and school board members, and to vote on citizens' initiatives, referendums and other ballot propositions. Additionally, the assembly may from time to time order a special election, at its discretion. The Borough Clerk conducts all election proceedings as the Borough's Election Supervisor.

Personnel:

- Three Election Judges, each precinct
- Up to three Election Clerks, each precinct
- Temporary Election Clerk for two weeks of early voting

Voter Turnout Since 2002 Consolidation (all elections)			
Election Date	Registered Voters	Votes Cast	%
2002	2217	1183	53%
2003Spec	2272	798	35%
2003	2227	813	37%
2004	2196	830	38%
2004Spec	2124	757	36%
2005	2097	1067	51%
2006	2196	842	38%
2007	2254	761	34%
2008	2273	1200	53%
2009	2244	1059	47%
2010	2255	1094	49%
2011	2272	1172	52%
2012	2222	865	39%
2013	2247	1014	45%
2014	2226	1051	47%
2015	2228	838	38%
2016	2283	1031	45%
2017Spec	2251	1085	48%
2017	2269	1083	48%
2018	2299	893	39%
average			43.5%

In 2018, one assembly race was decided by only two votes!



Key Objectives for FY20:

- Increase voter turnout.
- Educate young adults about voting.
- Continue providing a variety of ways to make voting in Haines convenient for residents.
- Work with the Division of Elections to update the Haines voter list.

Why was voter turnout so low in 2018?

- Midterm election
- Election fatigue - Three elections that fall (State Primary, Borough, State Election)
- Frustration with political process
- Voter apathy

HAINES BOROUGH



FY20 BUDGET

ELECTIONS

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 ADOPTED
01-01-14-6110	Salaries and wages	1,657	\$ 2,844	\$ 2,599	2,351
01-01-14-6115	Payroll Burden	5	13	12	9
01-01-14-7211	Supplies & Postage	1,332	3,573	2,125	1,825
01-01-14-7312	Professional & Contractual	838	1,678	950	950
01-01-14-7334	Travel & Per Diem	-	-	-	100
01-01-14-7340	Advertising	663	1,124	850	800
01-01-14-7375	Rent	-	400	200	200
		<u>4,495</u>	<u>9,630</u>	<u>6,736</u>	6,235



Finance

GENERAL FUND 01-01-15

Department Description:

The Finance department ensures Borough financial resources are collected, protected, invested and distributed in a fiscally responsible manner in accordance with Haines Borough policy and generally accepted accounting principles. Additionally, the department serves elected officials, Borough departments, and the citizens of Haines by providing timely, accurate, and clear information about the Haines Borough's financial position.



FY18 Payables & Receivables Activity	
Invoices Paid	6,974
Paychecks	1,859
Payments Received (est.)	20,000

Personnel (4 FTEs):

- Chief Fiscal Officer (FT)
- Accounts Payable / Payroll (FT)
- Accounts Receivable (FT)
- Sales Tax (FT)



FY20 Objectives:

- Work with Manager, Alaska Municipal League, and Borough Attorney to address needed updates to sales tax regulations for collection of online sales tax.
- Work with key staff to pursue funding for infrastructure needs.
- Research software solutions for increased efficiencies.
- Continue and increase online training.
- Improve training for department directors related to budget and finance policies and procedures.
- Improve cross training and manage staff transition as a long-term employee retires during the year.

HAINES BOROUGH



FY20 BUDGET

FINANCE

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 ADOPTED
01-01-15-6110	Salaries and wages	199,913	\$ 204,452	\$ 216,462	232,451
01-01-15-6115	Payroll Burden	60,629	62,325	59,188	69,139
01-01-15-6140	Health Insurance	63,198	66,432	66,336	70,176
01-01-15-7211	Supplies & Postage	6,167	6,045	7,000	6,900
01-01-15-7230	Material & Equipment	45	196	200	200
01-01-15-7241	Computers & Peripherals	13,288	18,961	19,600	19,300
01-01-15-7312	Professional & Contractual	57,672	59,503	52,800	52,300
01-01-15-7325	Dues, Subscriptions & Fees	212	120	225	225
01-01-15-7332	Discretionary Expense	165	106	250	250
01-01-15-7334	Travel & Per Diem	1,261	-	1,500	1,150
01-01-15-7335	Training	2,218	-	1,200	600
01-01-15-7340	Advertising	917	799	1,100	1,100
01-01-15-7351	Banking & Insurance	4,925	4,502	6,200	7,200
01-01-15-7360	Utilities	5,484	5,661	5,900	5,800
		<u>416,094</u>	<u>429,101</u>	<u>437,961</u>	466,791



Lands, Assessment & Planning 01-01-17

Planning & Zoning Division:

The primary role of the Planning and Zoning Division is to administer and perform all functions of Borough government related to platting, zoning, land use permitting, planning policy or regulation, and environmental protection as provided for in Haines Borough Code. The division also provides cartographic and GIS support to all Borough departments and policy analysis to various committees within the community. The planner gives staff support to the Planning Commission and serves ex-officio on the Haines Economic Development Corporation.

	<i>Maps Created</i>	<i>Permits Issued</i>
FY17	38	87
FY18	27	82



Key Planning Objectives for FY20:

- Create a Draft Land Management Plan for the Borough.
- Create a Draft Infrastructure Inventory for the Borough.
- Support the Planning Commission in updating the 2012 Comprehensive Plan.
- Maintain the Geographic Information System (GIS) and Parcel Viewer.
- Complete physical addressing project beyond townsite.
- Support the Haines Economic Development Corporation.
- Provide the Borough Manager with timely recommendations on land use or economic development issues, as requested.

Personnel: 4

- Planner (FT)
- Planning and Zoning Technician (FT)
- Assessor (FT)
- Property Data Collectors (PT)
- Administrative Assistant (PT)

Assessment Division:

The Assessment Division administers and performs all functions of Borough government related to real and personal property assessment. The Division provides accurate data to the Finance Director for collection of taxes at the rates imposed by adoption of the Borough budget.



Key Assessment Objectives for FY20:

- Implement M.A.R.S. CAMA system.
- Adjust to six-year assessment cycle site visits through Fire District 4, Lutak, Mud Bay, Glacier Point and EXI properties.
- Complete Assessment Notice mailing prior to March 15, 2020.
- Maintain and monitor *required* and *optional* Real Property exempt accounts.
- Submit to Borough Planner and/or GIS Tech the necessary changes required for keeping the Geographic Information System (GIS) online information updated.

Key Metrics

	<i>Properties Assessed</i>	<i>New or Amended Accounts</i>	<i>Property Inspections</i>
FY17	2,641	205	614
FY18	2,663	69	41,311

HAINES BOROUGH



FY20 BUDGET

LANDS, ASSESSMENT & PLANNING

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 ADOPTED
01-01-17-6110	Salaries and wages	157,336	\$ 158,440	\$ 209,316	211,904
01-01-17-6115	Payroll Burden	43,228	46,748	55,374	64,185
01-01-17-6140	Health Insurance	43,396	49,752	66,336	70,176
01-01-17-7211	Supplies & Postage	4,306	3,935	3,700	4,000
01-01-17-7230	Material & Equipment	180	-	250	-
01-01-17-7241	Computers & Peripherals	5,816	12,262	12,423	13,823
01-01-17-7312	Professional & Contractual	2,666	16,380	5,300	17,350
01-01-17-7325	Dues, Subscriptions & Fees	200	190	450	250
01-01-17-7334	Travel & Per Diem	4,906	2,921	4,500	4,800
01-01-17-7335	Training	425	1,093	3,900	500
01-01-17-7340	Advertising	2,623	3,378	2,600	6,000
01-01-17-7351	Banking & Insurance	763	818	1,000	2,600
01-01-17-7355	Vehicle Expense	520	665	700	700
01-01-17-7360	Utilities	4,064	5,021	4,500	6,400
		<u>270,429</u>	<u>301,602</u>	<u>370,349</u>	402,688



INFORMATION TECHNOLOGY GENERAL FUND 01-01-20

Information Technology Description:

The Information Technology budget funds technology maintenance and support services for the borough, excluding the library and museum. The borough is currently under contract with Kingfisher Consulting (KC) to provide the support services, and the current contract has been in place since January 2013. The services include comprehensive technical computer and network support with a significant portion handled remotely. Components currently include 5 physical servers, 16 virtual servers, 90 computers/tablets/smartphones, security cameras, wireless bridges and site-to-site VPN connections between facilities, IP-based phone system, and audio/visual equipment.

Major Additions and Upgrades

- Host servers (3)
- SAN (Storage Attached Network)
- Backup servers (2)
- Site-to-site wireless bridges connecting all departments
- IP phone system for all departments
- Computerized E911 system (including computer aided mapping)
- Computerized Record Management System (RMS) for Police Department
- Computerized appraisal system (MARS)
- Computerized harbor management system
- Network switches and wireless access points
- Security camera systems
- Assembly sound system inc. streaming
- Fire Department
- EOC
- Computerized water meter reading
- Building control systems
- Fiber Internet connections
- Mobile Device Management
- Email Security Service

Personnel:

- Contracted Consultant



Key Objectives for FY20:

- Continue to maintain and upgrade all of the Borough's ever-expanding technology resources to minimize total cost of ownership and ensure maximum availability for staff use
- Ensure the preservation, availability, security and integrity of the information contained on the borough's computers and information systems
- Create a Disaster Recovery manual
- Upgrade Microsoft Exchange and server operating systems
- Upgrade PSB switch
- Add NAS for backup storage
- Provide tech-related training
- Expand Security cameras for designated Borough facilities

HAINES BOROUGH



FY20 BUDGET

INFORMATION TECHNOLOGY

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 PROPOSED
01-01-20-6110	Salaries and wages	2,608	\$ 468	\$ -	-
01-01-20-6115	Payroll Burden	802	145	-	-
01-01-20-6140	Health Insurance	986	208	-	-
01-01-20-7211	Supplies & Postage	483	236	500	250
01-01-20-7230	Material & Equipment	(6)	5	-	-
01-01-20-7241	Computers & Peripherals	15,295	10,161	17,500	14,350
01-01-20-7312	Professional & Contractual	66,271	67,468	72,150	95,000
01-01-20-7351	Banking & Insurance	488	223	500	500
01-01-20-7360	Utilities	1,948	1,417	1,900	1,700
		<u>88,875</u>	<u>80,331</u>	<u>92,550</u>	111,800



DISPATCH GENERAL FUND 01-02-50

Department Description:

The Haines Borough Police Department dispatch center is the Borough's 911 and public safety central point of contact for dispatch services to the Haines Borough Police Department, Haines Volunteer Fire Department, Klehini Valley Volunteer Fire Department, Alaska State Troopers and State Parks. It is staffed 24 hours a day, 365 days a year by a team of six trained telecommunicators.

Dispatchers receive calls for medical care, traffic accidents, domestic disturbances, reports of crime, weather reports, road condition updates, and complaints about domestic and wild animals, as well as a multitude of other issues related to public safety.

Topic	2016	2017	2018
Staff: Sworn/Civilian	4/5	4/5	5/6
Total Calls For Service	5361	4542	4826
EMS Calls For Service	323	341	392

Personnel (#of FTEs):

- 1 Dispatch Supervisor/Jailer (FT)
- 4 Dispatcher/Jailers (FT)
- 1 Dispatcher/Jailer (PT)



FY20 Objectives:

- To receive, confirm and direct public safety requests to the appropriate public safety service provider.
- To assist the public with general inquiries of a non-public safety nature and direct them to available resources in the community or elsewhere.
- To update and maintain records databases used by local public safety agencies.
- Continue to focus on good records management by our established (2018) records management system to track types of calls, the time spent relative to each call and documents generated by calls.
- To continue Emergency Medical Dispatch and jailer training or refresher training for all staff.
 - 2 scheduled to be completed in 2020 calendar year.

HAINES BOROUGH



FY20 BUDGET

DISPATCH

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 ADOPTED
01-02-50-6110	Salaries and wages	222,964	\$ 241,801	\$ 253,385	265,218
01-02-50-6115	Payroll Burden	66,766	74,000	69,631	81,073
01-02-50-6140	Health Insurance	77,762	82,920	82,920	87,720
01-02-50-7211	Supplies & Postage	1,034	2,857	2,700	2,700
01-02-50-7230	Material & Equipment	-	2,319	2,500	2,500
01-02-50-7241	Computers & Peripherals	2,170	1,091	500	500
01-02-50-7312	Professional & Contractual	1,000	420	10,400	15,900
01-02-50-7325	Dues, Subscriptions & Fees	162	40	650	650
01-02-50-7334	Travel & Per Diem	2,056	249	4,100	4,100
01-02-50-7335	Training	2,530	1,056	2,400	2,400
01-02-50-7340	Advertising	-	40	200	200
01-02-50-7351	Banking & Insurance	981	1,190	1,200	2,100
01-02-50-7360	Utilities	7,718	5,867	4,000	4,200
01-02-50-7908	Work Orders - Facilities	133	116	-	500
		<u>385,276</u>	<u>413,966</u>	<u>434,586</u>	469,761



Adopted June 11, 2019

Facilities Department

01-04-20

Facilities Mission:

To enhance and maintain community facilities through quality maintenance, energy-efficient construction practices and systematically addressed deferred maintenance.

Personnel (# of FTEs):

1 Director of Public Facilities (FT)
1 Facilities Superintendent (FT)
1 Facilities Tech II (FT)

FY20 Objectives:

- Systematically address deferred maintenance at Borough facilities.
- Provide project management for sport ramp, swimming pool upgrades, sewer plant pump upgrades, and Tlingit Park pavilion.
- Systematically address ADA upgrades in Borough facilities.
- Regular maintenance and monitoring of mechanical systems in Borough facilities.



HAINES BOROUGH



FY20 BUDGET

PUBLIC FACILITIES

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 ADOPTED
01-04-20-6110	Salaries and wages	\$ 208,514	\$ 224,731	\$ 230,901	217,339
01-04-20-6115	Payroll Burden	69,078	74,820	68,415	72,468
01-04-20-6140	Health Insurance	53,777	56,107	58,044	52,632
01-04-20-7211	Supplies & Postage	776	539	940	1,200
01-04-20-7230	Material & Equipment	12,728	18,292	14,000	18,000
01-04-20-7241	Computers and Peripherals	13	2,813	200	1,200
01-04-20-7312	Professional & Contractual	14,338	9,888	30,850	28,650
01-04-20-7334	Travel & Per Diem	1,291	10	3,000	3,000
01-04-20-7340	Advertising	-	38	100	100
01-04-20-7351	Banking & Insurance	8,032	9,827	10,900	10,400
01-04-20-7355	Vehicle Expense	6,722	5,892	6,700	3,500
01-04-20-7360	Utilities	39,435	39,073	53,300	44,300
01-04-20-7371	Building Maintenance	23,509	20,915	28,000	38,000
01-04-20-7901	Work Orders - Public Works	1,355	494	1,000	1,000
01-04-20-7908	Work Orders - Facilities	(160,927)	(177,853)	(152,500)	(166,900)
		<u>278,639</u>	<u>285,587</u>	<u>353,850</u>	324,889

Facilities budget includes roughly \$30,000 of expense for the Mosquito Lake Facility:

Maintenance & Snow Removal	\$10,000
Heating Fuel	6,800
Electricity	8,100
Insurance	3,300
Security phone / alarm	1,850
Total	\$30,050

Includes roughly \$30,000 of Senior Center expense:

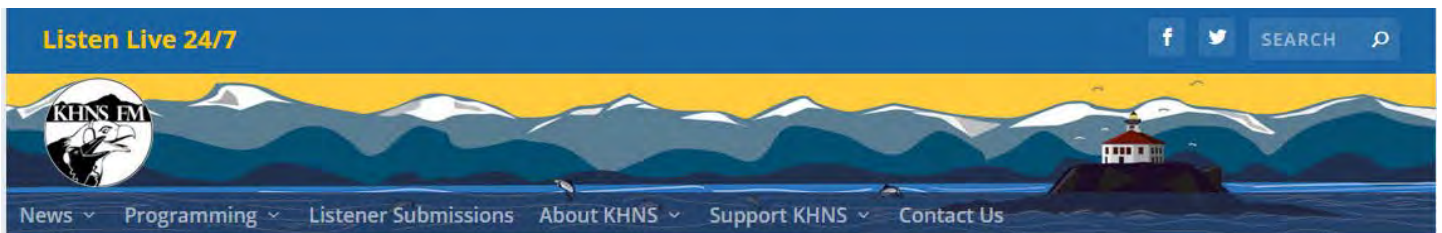
Maintenance	\$12,000
Pellets	4,800
Electricity/Phone	3,800
Garbage	2,300
Propane	3,300
Insurance	1,875



CHILKAT CENTER

GENERAL FUND 01-08-00

The Chilkat Center houses the broadcast studios of Lynn Canal Broadcasting, KHNS FM. This public radio station serves the communities of Haines and Skagway and is the only source of locally produced broadcast news. Also, KHNS FM live streams Haines and Skagway Assembly meetings. In exchange for rent Lynn Canal Broadcasting manages this important performing arts and small conference center.



Chilkat Center Use

2014

People: 9,658

2015 *(only 11 months recorded)*

People: 8,876

2016

People: 10,929

2017

People: 9,525

2018 *(only 11 months recorded)*

People: About 10,300

Photos courtesy Chilkat Valley News



HAINES BOROUGH



FY20 BUDGET

CHILKAT CENTER FOR THE ARTS

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 PROPOSED
REVENUE					
01-08-00-4620	Rental Income	20,608	24,165	25,000	25,000
EXPENDITURES					
01-08-00-7211	Supplies & Postage	\$ 1,197	\$ 1,152	\$ 1,050	1,200
01-08-00-7230	Material & Equipment	902	361	2,000	1,000
01-08-00-7312	Professional & Contractual	19,473	15,567	17,300	15,000
01-08-00-7340	Advertising	-	-	50	-
01-08-00-7351	Banking & Insurance	8,145	8,947	9,400	10,000
01-08-00-7360	Utilities	37,502	43,851	40,500	43,500
01-08-00-7371	Building Maintenance & Repairs	1,307	14,830	5,000	2,500
01-08-00-7901	Work Orders - Public Works	76	279	-	2,500
01-08-00-7908	Work Orders - Facilities	10,814	5,065	10,000	5,000
		79,415	90,054	85,300	80,700



HAINES BOROUGH SCHOOL DISTRICT

Our Mission: It is the mission of the Haines Borough School District to graduate lifelong learners with the confidence, skills and knowledge to realize their aspirations and contribute to a changing world.

Our Vision: We envision Haines Borough School District students who engage in their learning, participate in their community, reach high levels of achievement, and graduate prepared for their futures. Our Guiding Principles:

- We believe in the value of the individual. Every student is unique and is treated with respect and dignity.
- We believe high standards and expectations are essential for student success. A rigorous curriculum challenges students.
- We believe each student can learn and be successful. Differentiated learning opportunities are integral to all instruction.
- We believe in the education of the whole child and in providing a diverse learning environment.
- We believe in the value of community and celebrate the diversity among us. Education is the responsibility of the student, family, school and community.
- We believe learning is a lifelong process. Education requires honest communication, assessment and continuous improvement.

District Awards

Second Highest District Scores on
2017 and 2018 State Assessments

Librarian of the Year 2017-2018

Region V Principal of the
Year 2017-2018

Arts Educator Champion 2018-2019

Alaska Reward School 2014-2015

National Blue Ribbon School
2013 and 2014

District Information

245 Students, K-12

21 Certified Staff

18 Classified Staff

3 Administrators

Single Site

Current Budget: \$4,429,129



The Haines Borough School District welcomes students living in the Upper Lynn Canal area to our single site K-12 school. We are fortunate to have a separate Voc-Ed building and are connected to the Borough swimming pool.

HBSD utilizes PBIS and RTI strategies for student success and quality professional level educator success. We take advantage of our location for place-based learning activities and have numerous community partnerships. We believe in educating the whole child.

HBSD students are routinely recognized for excellence in local, state and national competitions. They are also well known throughout Alaska for sportsmanship, character and teamwork.

HAINES BOROUGH





FY20 BUDGET

HAINES BOROUGH SCHOOL DISTRICT

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 PROPOSED
01-12-00-7601	School District - Instructional	\$ 1,560,000	\$ 1,560,000	\$ 1,605,000	1,605,000
01-12-00-7602	School District - Activities	210,000	210,000	210,000	210,000
01-12-00-7908	Work Orders - Facilities	1,642	1,299	2,000	2,000
		<u>1,771,642</u>	<u>1,771,299</u>	<u>1,817,000</u>	1,817,000

This is the Borough's contribution to the school district not the district's entire budget.

HAINES BOROUGH SCHOOL DISTRICT FY20 Budget All Funds 3/28/2019 15:00		FY19 GENERAL FUND	FY20 GENERAL FUND	Addition Difference	700 STUDENT ACTIVITIES	760 PUPIL TRANSPORT	790 FOOD PROGRAM	780 COMMUNITY ED	880 CAPITAL FUND	TOTALS
	Borough Minimum	1,092,067	1,099,213	7,146						
	Borough Maximum	1,972,599	1,985,507	12,908						
REVENUES										
State Foundation	FLAT	2,687,091	2,292,445	(394,646)	-	153,297	150,000	-		2,595,742
State SB142 Outside Formula	Pending Gov Funding	44,272	-	(44,272)	-	-	-	-	-	-
State On-Behalf		286,897	282,142	(4,755)	-	-	6,080	650	-	288,872
PERS/TRS DC Forfeiture Reimburse	Unpredictable	37,260	-	(37,260)	-	-	-	-	-	-
Misc Receipts		500	500	-	-	-	55,000	9,000	-	64,500
E-Rate		80,438	80,438	-	-	-	-	-	-	80,438
Haines Borough Funding		1,605,000	1,605,000	-	100,000	-	110,000	-	-	1,815,000
Interest		15,000	12,000	(3,000)	-	-	-	-	-	12,000
Grant Funds through State		-	-	-	-	-	9,135	-	-	9,135
TOTAL REVENUES		4,756,458	4,272,525	(483,933)	100,000	153,297	330,215	9,650	-	4,865,687
EXPENDITURES										
Payroll		2,219,650	2,166,238	(53,412)	44,855	-	120,369	27,360	-	2,358,822
Benefits	Health Ins 8% Inc	1,233,048	1,271,307	38,259	4,918	-	92,181	7,450	-	1,375,856
On-Behalf Retirement		286,897	282,142	(4,755)	227	-	6,152	650	-	289,171
Cost of Fuel		96,000	96,000	-	-	-	-	-	-	96,000
Supplies, Materials, Equipment & Computers		121,244	114,744	(6,500)	-	-	113,202	115	-	228,061
Dues, Subscriptions & Fees		16,400	12,700	(3,700)	-	-	1,000	750	-	14,450
Bus Contract, Travel, PD & Training		114,950	87,450	(27,500)	90,000	131,425	-	-	-	308,875
Professional Services		32,789	32,789	-	-	-	450	-	-	33,239
Banking & Insurance		52,385	52,385	-	-	-	-	-	-	52,385
Utilities		327,662	326,312	(1,350)	-	-	750	-	-	327,062
Equipment		80,500	16,500	(64,000)	-	50,000	-	-	31,398	97,898
Maintenance & Repairs		44,000	44,000	-	-	-	200	-	58,579	102,779
Indirect		(12,500)	(10,500)	2,000	-	-	-	-	-	(10,500)
TOTAL EXPENDITURES		4,613,023	4,492,067	(120,956)	140,000	181,425	334,304	36,325	89,977	5,274,098
TOTAL REVENUE OVER (UNDER) EXPENDITURES		143,437	(219,541)	(362,977)	(40,000)	(28,128)	(4,089)	(26,675)	(89,977)	(408,411)
BEGINNING FUND BAL		582,613	661,048	78,435	-	323,121	-	9,844	237,589	1,231,602
EXCESS REVENUE OVER (UNDER) EXPENDITURES, TRANSFERS		726,050	441,507	(284,542)	(40,000)	294,993	(4,089)	(16,831)	147,612	823,191
ENDING FUND BALANCE		(65,000)	(20,920)	44,080	40,000	(40,000)	4,089	16,831	-	-
FY21 PREPAID EXPENSES/ENCUMBERED		661,048	420,587	(240,461)	(0)	254,993	(0)	-	147,612	823,191
FY21 PREPAID EXPENSES/ENCUMBERED		(200,000)	(185,000)	15,000	-	-	-	-	-	(185,000)
FB %		9.99%	5.24%							
		FY19 GENERAL FUND	100 GENERAL FUND	Difference	700 STUDENT ACTIVITIES	760 PUPIL TRANSPORT	790 FOOD PROGRAM	780 COMMUNITY ED	880 CAPITAL FUND	TOTALS



LIBRARY GENERAL FUND 01-14-00

Department Description:

The mission of the Haines Borough Public Library (HBPL) is to be responsive to community needs by assembling and providing access to materials, information and technology. The Library offers an environment conducive to hosting programs, sharing information and stimulating ideas. HBPL is a community gathering place where all ages are welcome.

A Small Demonstration of Our Library's Value

2018 Checkouts and attendance		Item Value	Potential Cost
Books	31,031	At: \$25 Book	\$775,775.00
Movies	37,228	At: \$15 DVD	\$558,420.00
Music	2731	At: \$10 CD	\$27,310.00
Programs Attended	6,236	At: \$15 Ticket	\$93,540.00
Conference Room	270	At: \$60 rental	\$16,200.00
Community Room	129	At: \$100 Rental	\$12,900.00
Computer sessions	13,896	At: 80c an hour	\$11,116.80
Total Annual Patron Savings			\$1,495,261.80

Personnel (No. of FTEs): 5.81

- Director, 1 employee (FT)
- Circulation Services, 3 employees in position (PT)
- Children's Librarian, 1 employee (PT)
- Ed./Cultural Coordinator, 1 employee (PT)
- Assistant Director, 1 employee (FT)
- Technology Coordinator, 1 employee (PT)
- Collection Development, 1 employee (PT)
- Custodian, 1 employee (PT)



FY20 Objectives:

- To continue to maintain a vital collection, information resources, public internet, adult and children's programming, and meeting room space in accordance with our mission and the needs of the community.
- To provide a wider variety of materials to our patrons through usage of cooperative lending programs.
- To continue to contribute to funding by applying for Public Library Assistance grants, CE grants, CVCF grants, and other grants, pursuing partnerships with local nonprofits, and E-rate funding for internet.
- To seek out and take advantage of grants for training opportunities for staff to update skills and introduce new programming.

HAINES BOROUGH



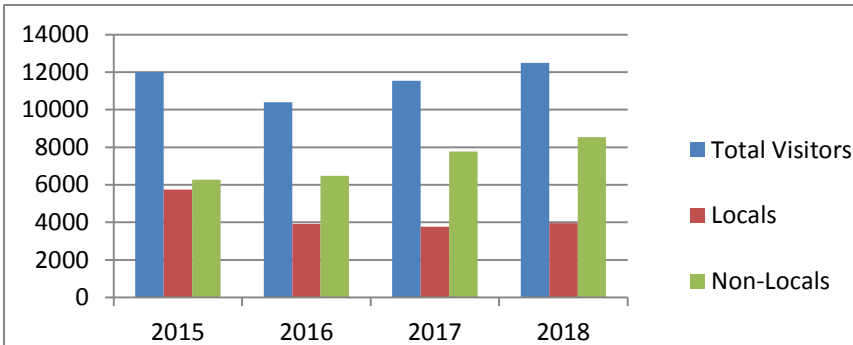
FY20 BUDGET

LIBRARY

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 ADOPTED
REVENUE - GENERAL					
01-14-00-4341	State Revenue - Library	6,272	7,680	7,000	7,000
01-14-00-4250	User Fees - Library	17,109	13,687	17,000	17,000
01-14-00-4606	Erate Reimbursement	1,203	233	-	-
		24,584	21,599	24,000	24,000
EXPENDITURES - GENERAL					
01-14-00-6110	Salaries and wages	\$ 245,301	\$ 241,580	\$ 271,989	281,579
01-14-00-6115	Payroll Burden	67,953	64,760	68,532	79,070
01-14-00-6140	Health Insurance	42,617	35,724	33,168	35,088
01-14-00-7210	Lending Materials	6,650	9,999	6,600	6,600
01-14-00-7211	Supplies & Postage	5,519	10,083	6,000	7,100
01-14-00-7230	Material & Equipment	397	6,140	1,500	1,500
01-14-00-7241	Computers & Peripherals	500	12,681	1,800	2,000
01-14-00-7305	Replacement Materials	250	397	500	500
01-14-00-7312	Professional & Contractual	3,815	5,571	6,180	4,650
01-14-00-7325	Dues, Subscriptions & Fees	75	351	375	375
01-14-00-7334	Travel & Per Diem	392	222	800	800
01-14-00-7335	Training	-	237	275	500
01-14-00-7340	Advertising	158	539	150	150
01-14-00-7351	Banking & Insurance	5,364	6,609	7,000	7,800
01-14-00-7360	Utilities	33,890	35,863	31,050	37,600
01-14-00-7371	Building Maintenance	2,521	6,273	2,500	2,500
01-14-00-7908	Work Orders - Facilities	2,568	2,388	2,000	6,000
		417,970	439,417	440,419	473,812
LIBRARY GRANTS					
LIBRARY - IMLS BASIC GRANT					
01-14-02-4589	FEDERAL GRANT REVENUE	\$ (7,000)	\$ (7,000)	\$ (7,000)	(7,000)
01-14-02-7210	Lending Materials	2,000	1,753	3,150	3,150
01-14-02-7211	Supplies & Postage	1,423	1,482	300	300
01-14-02-7241	Computers & Peripherals	-	1,934	-	-
01-14-02-7312	Professional & Contractual	2,250	-	2,250	2,250
01-14-02-7334	Travel & Per Diem	1,015	1,000	1,000	1,000
01-14-02-7392	Project Expenditures	312	831	300	300
		-	-	-	-
LIBRARY GRANT - PLA					
01-14-05-4341	State Revenue - Library	\$ (6,900)	\$ (7,000)	\$ (6,500)	(6,500)
01-14-05-7210	Lending Materials	5,650	4,887	5,650	5,650
01-14-05-7211	Supplies & Postage	500	487	500	500
01-14-05-7241	Computers & Peripherals	-	767	-	-
01-14-05-7334	Travel & Per Diem	750	859	350	350
		-	-	-	-
FRIENDS OF THE LIBRARY GRANT					
01-14-06-4604	Donations - Library	\$ (16,316)	\$ (18,613)	\$ (13,474)	\$ (13,474)
01-14-06-6110	Salaries and wages	2,245	7,016	2,917	2,917
01-14-06-6115	Payroll Burden	199	604	262	262
01-14-06-7210	Lending Materials	-	-	1,000	1,000
01-14-06-7312	Professional & Contractual	360	-	1,575	1,575
01-14-06-7334	Travel & Per Diem	4,389	1,913	995	995
01-14-06-7335	Training	535	-	225	225
01-14-06-7392	Project Expenditures	8,587	9,080	6,500	6,500
		0	(0)	-	-



Haines Sheldon Museum 01-01-15



The Haines Sheldon Museum:

- (1) Maintains the historical record of the community in archives and objects that preserve Haines' story.
- (2) Provides a nationally accredited space to borrow and display objects from other museums.
- (3) Is an educational resource for Haines providing programs for all ages.
- (4) Promotes Haines and serves as a visitor destination.



Personnel (# of FTEs): 4.4 FTE

- Museum Director, 1 FTE
- Community Coordinator, 7/8 FTE
- Bookkeeper, PT (1/2 FTE)
- Collections Coordinator, PT (1/2 FTE)*
- Education Coordinator, PT (2/5 FTE)*
- Information Technology Tech I, PT (1/6 FTE)
- Intern, 7/8 FTE*
- Janitor, PT (1/7 FTE)

**positions partially or fully funded by non-Borough revenue*

FY20 Objectives:

- Improve access
 - Digitize and organize digital materials
 - Improve handicap accessibility
- Improve museum's visibility and signage in Haines.
- Raise money and complete plans for new main exhibit.
- Begin traveling exhibit program.

HAINES
Sheldon
MUSEUM



HAINES BOROUGH



FY20 BUDGET

MUSEUM

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 ADOPTED
01-15-00-6110	Salaries and wages	\$ 136,378	\$ 128,728	\$ 138,768	145,715
01-15-00-6115	Payroll Burden	39,417	35,364	35,865	42,099
01-15-00-6140	Health Insurance	31,632	23,494	33,168	35,088
01-15-00-7351	Banking & Insurance	5,192	6,626	6,700	7,900
01-15-00-7371	Building Maintenance & Repairs	4,643	6,477	2,500	4,000
01-15-00-7654	Component Unit Reimbursements	(13,131)	11,296	-	-
01-15-00-7901	Work Orders - Public Works	1,998	80	100	100
01-15-00-7908	Work Orders - Facilities	2,523	3,742	4,500	6,000
		<u>208,653</u>	<u>215,807</u>	<u>221,601</u>	240,902
MUSEUM & MUSEUM GRANT FUNDED					
01-15-08-6110	Salaries and wages	10,000	\$ 7,788	\$ -	24,004
01-15-08-6115	Payroll Burden	887	696	-	7,428
01-15-08-6140	Health Insurance	-	-	-	-
01-15-08-7654	Component Unit Reimbursements	(10,887)	(8,484)	-	(31,432)
		<u>-</u>	<u>0</u>	<u>-</u>	-

This is the Borough's contribution to the museum. See attached for entire museum budget.

				Sheldon Museum Adopted June 11, 2019	
				FY 2018 Actuals	FY 2019 Budget
					FY 2020 Budget
Income					
Admissions & Museum Passes				\$ 38,057.60	\$ 61,000.00
<i>Total Admissions</i>				\$ 38,057.60	\$ 61,000.00
Store					
Sales, Store				\$ 21,610.31	\$ 20,000.00
Sales, Online Store				\$ 50.00	\$ 200.00
Store Purchases (Cost of Goods Sold)				\$ 12,256.41	\$ 12,000.00
<i>Store Income</i>				\$ 9,403.90	\$ 8,200.00
Donations and Fundraising					\$ -
Miscellaneous Income				\$ 727.49	
Annual Fund				\$ 700.00	\$ 3,500.00
Totem Trot				\$ 5,812.62	\$ 6,000.00
Special Events (DAM, Paint Night)				\$ 630.00	\$ 4,000.00
Membership				\$ 90.00	\$ 625.00
Workshop & Event Fees					\$ -
Summer Camps				\$ 4,919.75	\$ 2,000.00
Individual Donations				\$ 12,161.31	\$ 5,600.00
<i>Total Donations</i>				\$ 25,041.17	\$ 18,225.00
Earned Income					
Copies/Reproductions				\$ 414.25	\$ 500.00
Interest				\$ 6.27	
Rent				\$ 820.00	\$ 500.00
<i>Total Earned Income</i>				\$ 1,240.52	\$ 1,000.00
Grants					
Alaska Community Foundation					
Sheldon Museum Endowment Fund				\$ 500.00	\$ 6,443.00
SMCC Non-Endowed Fund -Totem				\$ 10,000.00	\$ 30,000.00
SMCC Non-Endowed Fund - Intern					\$ 10,000.00
Hakkinen Prof. Dev. Travel Fund				\$ 3,585.60	\$ 400.00
AKCA					
HAT					
Operating					\$ 5,000.00
AKHF				\$ 7,307.62	
CVCF				\$ 1,000.00	\$ 1,000.00
Dawson Construction (Education)					\$ 500.00
GIA				\$ 10,000.00	\$ 8,500.00
Museums Alaska					
MA Art Acquisition Fund (Fall)				\$ 17,000.00	\$ 15,000.00
MA Collect Management (Fall)				\$ 5,858.80	\$ 14,000.00
MA Travel Grant				\$ 810.55	\$ 500.00
NEH				\$ 2,264.00	
Rasmuson				\$ 11,369.88	\$ 15,000.00
<i>Total Grant Income</i>				\$ 69,696.45	\$ 15,843.00
<i>Total Income Without Borough</i>				\$ 143,439.64	\$ 104,268.00
Expense					
Personnel Costs					
Payroll not funded by Borough				\$ 7,388.90	\$ 27,470.00
<i>Personnel Costs without borough funds</i>				\$ 7,388.90	\$ 27,470.00
Administrative Costs					
Admissions Expense				\$ 397.74	
Board Discretionary Fund				\$ 328.71	\$ 250.00
Supplies - Office				\$ 2,242.73	\$ 3,000.00
Advertising & Marketing				\$ 5,568.63	\$ 5,000.00
Membership & Subscriptions				\$ 1,329.32	\$ 1,300.00

			Sheldon Museum Adopted June 11, 2019	
			FY 2018 Actuals	FY 2019 Budget
			FY 2020 Budget	
	Other		\$ 1,680.84	
	Postage and Shipping		\$ 621.80	\$ 1,500.00
	Telephone, Fax, email		\$ 4,641.30	\$ 5,000.00
	Licenses, Permits, Taxes		\$ 294.75	\$ 100.00
	Travel/Training		\$ 1,857.64	
	Museums Alaska			\$ 4,000.00
	Rent (Intern Housing and Storage)		\$ 3,158.55	\$ 2,720.00
	Sales Tax			\$ 130.00
	Bank Service Charges		\$ 104.14	\$ 75.00
	Finance Charges		\$ 141.97	\$ 25.00
	Professional Services			
	Professional Services - Accounting		\$ 2,562.75	\$ 1,500.00
	<i>Total Administrative Costs</i>		\$ 24,533.13	\$ 24,470.00
	Equipment Purchase			\$ 2,000.00
	Store Expenses: Phone, Charge Card			
	Fees, Bus. License, postage, supplies		\$ 1,372.93	\$ 1,500.00
	Utilities			
	Electric		\$ 5,887.97	\$ 6,000.00
	Fuel Oil		\$ 7,803.02	\$ 8,000.00
	Trash		\$ 2,262.87	\$ 2,500.00
	Water		\$ 930.59	\$ 1,050.00
	<i>Total Utilities</i>		\$ 16,884.45	\$ 17,550.00
	Maintenance			
	Building Maintenance & Repairs		\$ 2,241.92	
	Museum Maintenance		\$ 8,400.00	\$ 500.00
	Security		\$ 846.00	\$ 700.00
	Computer Maintenance & Repairs		\$ 1,387.15	\$ 500.00
	Equipment Maintenance & Repairs		\$ 175.00	\$ 200.00
	Grounds Maintenance		\$ 660.00	\$ 1,000.00
	<i>Total Maintenance</i>		\$ 13,710.07	\$ 2,900.00
	Special Event / Fundraising Expenses			
	Totem Trot		\$ 1,859.87	\$ 2,000.00
	Postage (Annual Fund)			\$ 500.00
	Events		\$ 566.42	\$ 2,000.00
	<i>Fundraising Expenses Total</i>		\$ 2,426.29	\$ 4,500.00
	Education			
	Programs (Special Events)		\$ 1,735.83	\$ 200.00
	Supplies		\$ 727.70	\$ 2,000.00
	Newsletter/Publications			\$ 1,000.00
	Volunteers			\$ 500.00
	<i>Total Education</i>		\$ 2,463.53	\$ 3,700.00
	Collections			
	Acquisitions (incls. Subscriptions)		\$ 1,776.78	\$ 500.00
	Supplies		\$ 86.52	\$ 500.00
	<i>Total Collections</i>		\$ 1,863.30	\$ 1,000.00
	Exhibits, misc.		\$ 1,597.95	\$ 4,000.00
	Permanent Exhibits			
	<i>Total Exhibits</i>		\$ 1,597.95	\$ 4,000.00
	Endowment			
	Grants			
	Alaska Community Foundation			
	Sheldon Museum Endowed Fund Exp	\$ 500.00		
	Sheldon Museum Non-Endowed Fund Exp	\$ 10,000.00		\$ 30,000.00
	Sheldon Museum Non-Endowed Fund Exp-Intern			\$ 10,000.00
	Hakkinen Travel Fund	\$ 3,585.60	\$ 400.00	\$ 400.00
	Annual Fund			\$ 3,500.00
	AKCA			



COMMUNITY YOUTH DEVELOPMENT 01-16-10

Community Youth Development Mission:

The purpose of the Community Youth Development program is to assist the youth of the Haines Borough to develop into socially responsible and capable citizens by providing opportunities for youth to take an active part in wholesome activities which will develop their individual and group capabilities and responsibilities. (Ord 17-08-474 § 4; Ord 04-09-084)

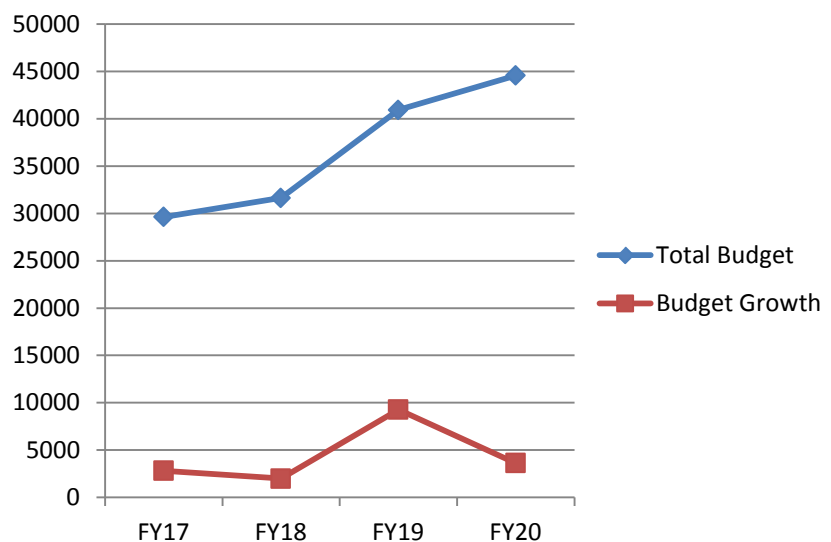


Key Objectives for FY20:

- Implement new CYD mission statement and amend handbook accordingly.
- Partner with youth wrestling program.
- Maintain and create new programs equitably within CYD budget.
- Introduce new athletic and activities calendar to remedy scheduling conflicts.
- Take active role in "Tiny Libraries" project through partnership with school.
- Procure funds for CYD projects while slowing the growth of the budget.

Personnel (# of FTEs):

- 1 CYD Director (1/3 FTE)



HAINES BOROUGH



FY20 BUDGET

COMMUNITY YOUTH DEVELOPMENT

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
REVENUE					
01-16-10-4250	User Fees - CYD	5,786	5,478	6,000	6,000
EXPENDITURES					
01-16-10-6110	Salaries and wages	\$ 10,268	\$ 12,125	\$ 12,051	11,609
01-16-10-6115	Payroll Burden	968	3,746	3,328	3,592
01-16-10-7211	Supplies & Postage	103	10	120	120
01-16-10-7230	Material & Equipment	1,367	1,387	3,000	3,000
01-16-10-7241	Computers & Peripherals	1,167	-	100	100
01-16-10-7312	Professional & Contractural Svc	-	80	-	-
01-16-10-7334	Travel & Per Diem	10,333	13,088	16,000	16,000
01-16-10-7340	Advertising	676	1,472	650	650
01-16-10-7351	Banking & Insurance	830	899	1,000	2,000
01-16-10-7355	Vehicle Expense	304	562	1,000	1,000
01-16-10-7360	Utilities	1,890	1,470	1,360	2,390
01-16-10-7392	Program/Project Expenditures	1,581	3,241	1,800	2,000
01-16-10-7901	Work Orders - Public Works	134	47	100	100
		29,622	38,126	40,509	42,561

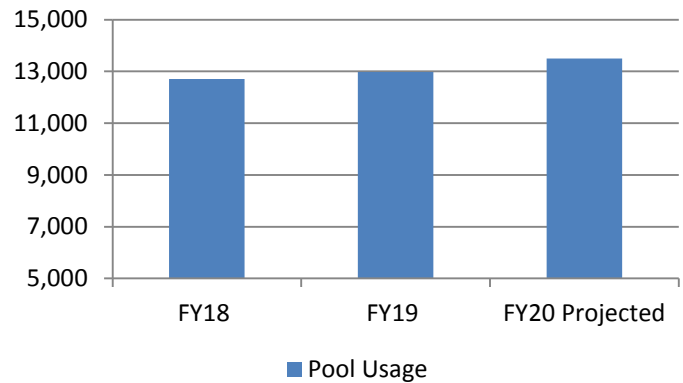


Parks & Recreation: Swimming Pool 01-16-15

Department Description:

Access to an aquatic facility, particularly in communities with working waterfronts, supports the quality of life that economic development wants to achieve. The Haines Swimming Pool offers accessible and enjoyable indoor recreation opportunities for all residents during the long winter months. The pool is a place where patrons can exercise, relax, and learn to be safe in the water. It offers the community an opportunity to learn how to swim as well as access to cold water safety training programs.

Pool Usage



Personnel (#of FTEs):

- 2.55 FTE @ 5,374 hours of staff time to operate the pool for roughly 48 hours per week.

GOAL: Support Economic Growth and Sustainability

- The pool will be open approximately 48 hours per week for 48 weeks.
- The implementation of programs and activities will help residents enjoy increased health and fitness due to participation in aquatic recreation and develop a sense of community while providing a place for social interaction.
- Promoting and encouraging an outlet for healthy year-round recreation.
- The facility will meet leisure, therapy, competition, fitness and education needs.
- Access to an aquatic facility improves water safety skills, which results in fewer accidents and deaths.



HAINES BOROUGH



FY20 BUDGET

MUNICIPAL SWIMMING POOL

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
REVENUE					
01-16-15-4257	Swimming Pool Revenue	\$ 44,013	\$ 43,072	\$ 35,000	\$ 30,000
EXPENDITURES					
01-16-15-6110	Salaries and wages	\$ 80,561	\$ 101,106	\$ 101,158	\$ 106,803
01-16-15-6115	Payroll Burden	22,521	30,290	30,041	34,041
01-16-15-6140	Health Insurance	15,816	16,584	16,584	17,544
01-16-15-7211	Supplies & Postage	1,332	2,536	2,000	2,000
01-16-15-7230	Material & Equipment	3,289	3,401	3,360	3,300
01-16-15-7241	Computers & Peripherals	453	22	400	400
01-16-15-7312	Professional & Contractual	2,068	1,302	1,950	1,950
01-16-15-7334	Travel & Per Diem	766	1,429	1,500	1,500
01-16-15-7335	Training	917	1,089	885	885
01-16-15-7340	Advertising	115	129	300	300
01-16-15-7351	Banking & Insurance	4,631	5,187	5,500	6,000
01-16-15-7360	Utilities	45,958	48,739	64,000	58,400
01-16-15-7371	Building Maintenance & Repairs	15,003	5,000	5,000	5,000
01-16-15-7908	Work Orders - Facilities	8,099	8,848	5,000	12,000
		201,531	225,662	237,678	250,123



POLICE TOWNSITE FUND 02-02-00

POLICE DEPARTMENT MISSION

"Excellence is our Standard"

The Haines Borough Police Department is part of a team of Borough departments committed to keeping Haines a pleasant and safe place to live, work and visit. Our department works collaboratively with the community and is dedicated to Community-Oriented Policing and Problem Solving. Our charge is to protect lives and property, but we also consider the quality of life of our citizens a vital part of our mission.

The employees of the Haines Borough Police Department understand their role within the community. It's expressed through the personal service that members of our community receive each and every day. Our employees are chosen based upon their personal skills as well as their experience and education. Compassion, understanding and the ability to equitably resolve issues are the cornerstone of our service delivery philosophy.

The dedicated men and women of the Haines Borough Police Department are proud to wear the badge of public trust and are committed to preserving and protecting the Haines way of life.



Topic	2016	2017	2018
Staff: Sworn/Civilian	4/5	4/5	5/6
Total Calls For Service	5361	4542	4826
Total Criminal Cases	144	116	91
Total Non-Criminal Cases	41	45	69



Personnel (#of FTEs):

- Chief of Police – 1 Full-Time Position
- Police Sergeant – 1 Full-Time Position
- Police Officer - 3 Full-Time Positions



FY20 Objectives:

- Finalize a response to the HBPD Management Audit.
- More proactive drug enforcement and investigations.
 - Form and ensure healthy working partnerships with the local/state/federal drug task force.
 - Sign Southeast Drug Task Force Memorandum of Understanding.
- Build community and police relations (basis of public trust); honesty and equality in delivery of police services are essential.

HAINES BOROUGH



FY20 BUDGET

POLICE

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
REVENUE					
02-02-00-4250	Miscellaneous Fees	\$ 2,335	\$ 3,478	\$ 6,000	\$ 6,000
02-02-00-4341	State Revenue	3,434	4,434	-	-
02-02-00-4342	State Revenue	219,734	236,621	246,955	246,955
		<u>225,504</u>	<u>244,533</u>	<u>252,955</u>	<u>252,955</u>
EXPENDITURES					
<i>DIRECT EXPENSE</i>					
02-02-00-6110	Salaries & Wages	\$ 330,277	\$ 363,535	\$ 377,831	\$ 394,242
02-02-00-6115	Payroll Burden	106,870	122,087	112,945	132,573
02-02-00-6140	Health Insurance	60,628	76,282	82,920	87,720
02-02-00-7211	Supplies & Postage	7,265	6,498	5,900	5,900
02-02-00-7230	Material & Equipment	23,607	20,229	18,500	18,500
02-02-00-7241	Computers & Peripherals	3,588	2,494	1,850	1,850
02-02-00-7312	Professional & Contractual	11,922	9,628	7,150	4,500
02-02-00-7325	Dues & Subscriptions	2,702	2,039	1,150	1,150
02-02-00-7334	Travel & Per Diem	30,884	10,805	11,000	11,000
02-02-00-7335	Training	2,346	11,810	9,000	9,000
02-02-00-7340	Advertising	1,183	226	750	750
02-02-00-7351	Banking & Insurance	10,833	15,543	16,100	22,000
02-02-00-7355	Vehicle Expense	10,733	17,462	13,500	15,000
02-02-00-7360	Utilities	17,000	17,384	17,300	18,100
02-02-00-7901	Work Orders - Public Works	1,346	1,263	1,500	-
02-02-00-7908	Work Orders - Facilities	155	279	1,500	600
		<u>621,339</u>	<u>677,564</u>	<u>678,896</u>	<u>722,885</u>
<i>ALLOCATED EXPENSE</i>					
02-99-00-8106	Allocations - Dispatch Dept.	235,019	260,157	276,257	281,830
TOTAL EXPENDITURES		\$ 856,358	\$ 937,721	\$ 955,153	\$ 1,004,715



Adopted June 11, 2019

Public Works Department

02-04-00

Public Works Mission:

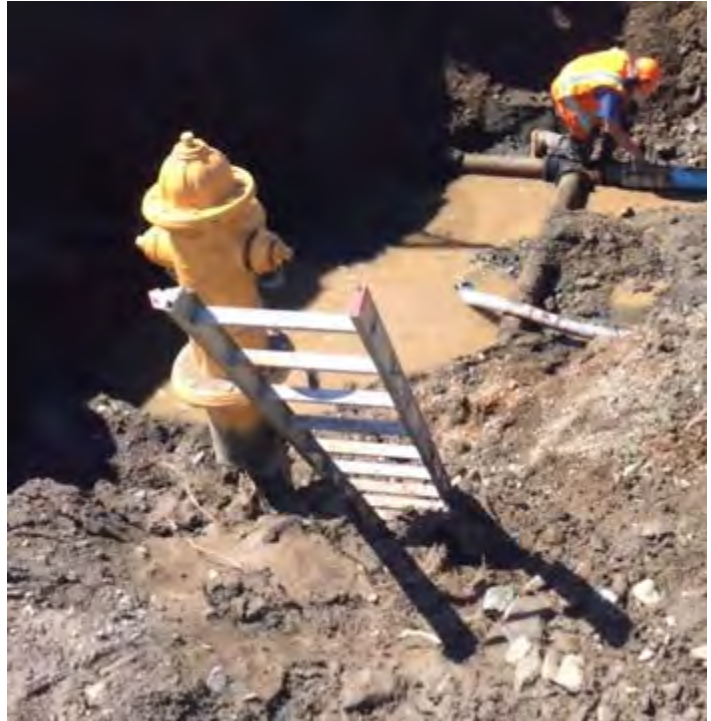
The Public Works Department provides essential public services and ensures maintenance, safety and serviceability of roads, parks and fleet vehicles through direct action or contracted services.

Personnel (# of FTEs):

1 Public Works Superintendent (FT)
3 Operators (FT)

FY20 Objectives:

- Assist the water department with pressure sustaining valve installation in the Piedad neighborhood.
- Continue repairs on sidewalks.
- Implement gravel road rotation to add a D1 lift every 10 years at a minimum.
- Continue storm drain upgrades and drainage improvements.
- Support household hazardous waste program.
- Support parks.



HAINES BOROUGH



FY20 BUDGET

PUBLIC WORKS

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 ADOPTED
02-04-00-6110	Salaries & Wages	\$ 208,316	\$ 196,919	\$ 207,752	\$ 217,848
02-04-00-6115	Payroll Burden	67,515	68,528	63,492	74,157
02-04-00-6140	Health Insurance	61,705	65,410	66,336	70,176
02-04-00-7211	Supplies & Postage	296	192	300	200
02-04-00-7230	Material & Equipment	82,514	97,377	95,000	99,000
02-04-00-7241	Computers & Peripherals	1,176	1,244	-	-
02-04-00-7312	Professional & Contractual	38,200	27,781	38,200	38,200
02-04-00-7325	Dues & Subscriptions	-	299	300	150
02-04-00-7334	Travel & Per Diem	(12)	-	3,400	3,400
02-04-00-7335	Training	215	-	2,000	2,000
02-04-00-7340	Advertising	83	153	200	150
02-04-00-7351	Banking & Insurance	9,465	10,405	10,700	13,300
02-04-00-7355	Vehicle Expense	72,186	58,934	56,000	62,000
02-04-00-7360	Utilities	60,624	55,183	62,100	55,300
02-04-00-7371	Building Maintenance & Repairs	-	-	2,000	2,000
02-04-00-7901	Work Orders - Public Works	(107,354)	(75,532)	(99,300)	(85,950)
02-04-00-7908	Work Orders - Facilities	13,718	26,915	18,000	15,000
		508,646	533,806	526,480	566,931

**ANIMAL CONTROL TOWNSITE SERVICE AREA 02-04-10**

			FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 PROPOSED
ANIMAL CONTROL						
02-04-10-7312	Professional & Contractual		28,541	28,541	28,541	28,541

Haines Animal Rescue Kennel (HARK):

Essentially, the Haines Borough's contract with HARK funds the following:

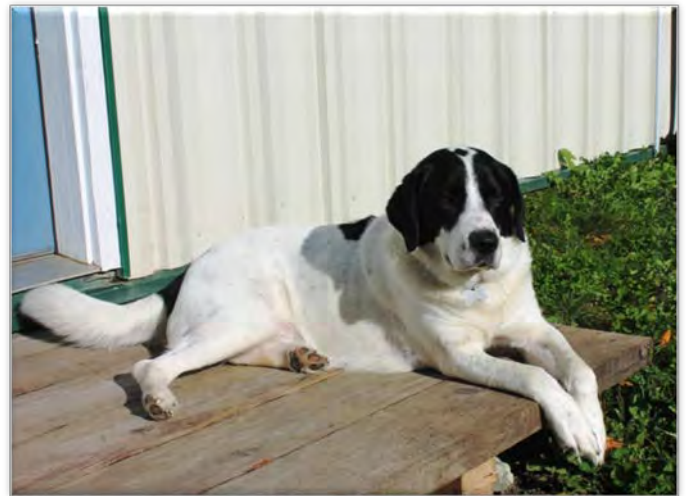
- 24/7 on-call educated, knowledgeable, experienced staff.
- 24/7 access to a safe and secure facility with medical supplies, food, kennels, crates, bedding, heat, water, etc.
- Animal control officer (ACO) vehicle with safe caging for transport available 24/7 for emergencies and regular business hours for stray pick-up.
- ACO vehicle-related expenses for fuel and maintenance, vehicle insurance.
- Shelter-related expenses for maintenance, supplies, utilities, employee wages, liability insurance, database cost.

Residents may not be aware of some of the instances when HARK is called out. For example:

- Emergency euthanasia.
- Emergency seizure and safe housing of pets in the event the owner is injured, ill, incarcerated or deceased.
- Emergency first aid for injured or ill pets.

Of course, there are many other ways that HARK helps the pets and people of the Chilkat Valley, but these are some of the things we do per our contract.

Information courtesy Tracy Mikowski, HARK shelter manager

**Key Objectives for FY20:**

- Encourage humane treatment and responsible care (including spaying/neutering) of pets through education and other forms of assistance.
- Work to minimize the number of dogs "at large" in the townsite, thereby reducing the risk of injury to the pet as well as to members of the public.
- Expand our dog licensing program to help pets get returned to their owners promptly and to give HARK the opportunity to educate pet owners about Borough Code and how it applies to dog ownership in the townsite.



MEDICAL SERVICE AREA FUND 20

Medical Services Fund:

There is established a separate fund entitled the “medical services fund.” Proceeds derived from the one-half percent sales tax levied and collected pursuant to Haines Borough Proposition A (1996) shall be used to provide ambulance service and financial support for local medical services within the authorized area of service, including all areas within the borough except the area south of the southern boundary line of Township 34 south.

Note: Refer to Fire Service Areas, Fund 25, which lists the same personnel as shown below.

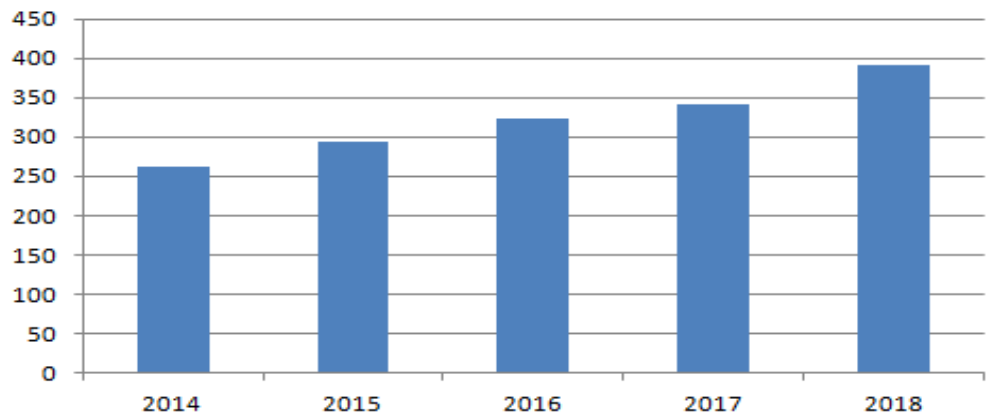


Personnel (#of FTEs):

- 2 EMT/Firefighters (FT)
- 1 Fire Chief (Stipend)
- 1 Seasonal EMT (PT)



EMS Calls



Key Objectives for FY20:

- Replace advanced life support heart/vital signs monitors.
- Certify two more department personnel at EMT-3 level and four more at EMT-2 level.
- Provide ETT (Emergency Trauma Technician) to EMT-1 bridge courses.
- Make available an ETT class for department and community members.
- Investigate alternative funding for technological advances to industry standards.
- Recruit at least four new volunteers for ambulance crew.

HAINES BOROUGH



FY20 BUDGET

20 MEDICAL SERVICE AREA

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
REVENUE					
20-01-09-4130	Sales Tax	\$ 270,417	\$ 290,833	\$ 293,700	\$ 314,000
EXPENDITURES					
LOCAL EMERGENCY PLANNING					
20-01-00-7211	Supplies & Postage	\$ -	\$ -	\$ 50	\$ 200
20-01-00-7230	Material & Equipment	-	-	5,000	3,000
20-01-00-7241	Computers & Peripherals	-	-	-	2,000
20-01-00-7312	Professional & Contractual	375	3,220	500	10,000
20-01-00-7334	Travel & Per Diem	-	1,601	1,500	2,500
20-01-00-7335	Training	-	-	1,000	500
20-01-00-7908	Work Orders - Facilities	-	6,476	6,000	6,000
		375	11,296	14,050	24,200
OTHER MEDICAL SERVICES					
20-02-00-7710	Appropriations from the Assemb	6,620	\$ 11,000	\$ -	\$ -
<div>Payroll moved from Fire to Ambulance budget in FY19</div>					
AMBULANCE					
20-03-00-6110	Salaries & Wages	\$ -	\$ -	\$ 115,196	119,483
20-03-00-6115	Payroll Burden	-	-	36,928	39,723
20-03-00-6140	Health Insurance	-	-	33,168	35,088
20-03-00-7211	Supplies & Postage	546	472	400	400
20-03-00-7230	Material & Equipment	23,489	28,576	11,450	13,400
20-03-00-7312	Professional & Contractual	855	642	2,300	3,400
20-03-00-7325	Dues, Subscriptions, & Fees	-	267	340	1,000
20-03-00-7334	Travel & Per Diem	10,317	8,123	9,700	11,050
20-03-00-7335	Training	7,747	14,863	8,400	13,450
20-03-00-7340	Advertising	-	-	100	100
20-03-00-7351	Banking & Insurance	4,711	4,948	5,200	5,600
20-03-00-7355	Vehicle Expense	2,840	1,427	2,000	3,400
20-03-00-7360	Utilities	8,119	8,021	7,700	7,700
20-03-00-7901	Work Orders - Public Works	491	670	1,000	-
		59,115	68,008	233,882	253,794
<div>Transfers out from MSA to: -\$10,000 to Equipment Sinking Fund for future ambulance purchase -\$65,000 vital sign heart monitors</div>					
TRANSFERS					
20-98-00-8253	Operating Transfer - OUT fr MSA	10,000	49,267	39,500	75,000
ALLOCATED PAYROLL EXPENSE					
20-99-03-8101	Allocations - Administration	1,405	2,053	2,074	2,073
20-99-03-8104	Allocations - Finance	8,824	9,545	10,324	10,239
20-99-03-8106	Allocations - Dispatch Department	75,129	76,904	82,362	84,160
20-99-03-8107	Allocations - Fire Department	101,234	115,890	-	-
20-99-03-8108	Allocations - Medical Service Area	-	-	(67,647)	(69,350)
20-99-03-8120	Allocations - Information Technology	444	803	3,280	3,962
		187,036	205,195	30,393	31,084
Total Expenditures, Transfers & Allocated Expense		263,146	344,767	317,825	384,078
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ 7,271	\$ (53,934)	\$ (24,125)	\$ (70,078)
FY18 Ending Fund (20) Balance					\$ 108,774
FY19 Budgeted (20) Revenue Under Expenditures					(24,125)
FY20 Budgeted (20) Revenue Under Expenditures					(70,078)
Projected 06/30/20 Ending Fund (20) Balance					\$ 14,571



Department Description:

The Department of Tourism promotes Haines as a destination of choice for travelers seeking a real Alaska experience. Whether they visit by cruise ship or as independent travelers, our goal is to help grow a thriving visitor industry and our economy, while carefully managing the impacts upon our community, ensuring a positive experience for both visitors and residents.



FY20 Objectives:

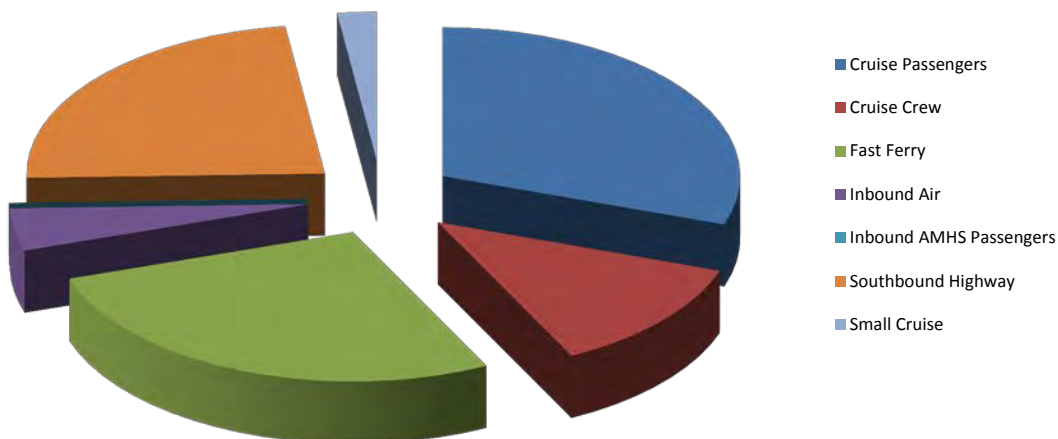
- Continue to grow our digital impact through social media engagement and utilizing digital marketing platforms.
- Develop 5-Year Tourism Development and Management Plan to ensure a balance of our economic, social and environmental values.
- Continued focus of Haines marketing efforts to independent travelers and small cruise lines.
- Work with strategic partners in Haines Junction, Whitehorse, and British Columbia to market the Haines Highway corridor to visitors, promoting increased independent travelers.
- Partner with Haines Chamber, HEDC, Alaska Arts Confluence and other organizations to promote events in shoulder and off seasons to build winter and shoulder season visitors.

Personnel (#of FTEs):

Tourism Director (FT)
Visitor Information Coordinator (FT)
Visitor Specialist (Seasonal-FT)
Visitor Assistant (Seasonal-PT) x2

Visitor Info

2018



HAINES BOROUGH



FY20 BUDGET

23 ECONOMIC DEVELOPMENT & TOURISM PROMOTION

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
REVENUES					
23-01-09-4130	Sales Tax	\$ 540,834	\$ 581,794	\$ 587,400	\$ 628,000
EXPENDITURES					
TOURISM					
23-02-00-6110	Salaries & Wages	\$ 117,328	\$ 108,104	\$ 109,756	121,243
23-02-00-6115	Payroll Burden	35,118	33,246	30,205	37,398
23-02-00-6140	Health Insurance	31,632	30,404	33,168	35,088
23-02-00-7211	Supplies & Postage	7,594	9,484	9,150	11,000
23-02-00-7230	Material & Equipment	6,540	931	600	700
23-02-00-7241	Computers & Peripherals	1,174	1,935	3,700	4,900
23-02-00-7312	Professional & Contractual	12,342	13,266	17,300	19,500
23-02-00-7325	Dues & Subscriptions	7,412	6,679	6,530	4,310
23-02-00-7332	Public Relations / Entertainment	1,411	1,075	2,000	2,000
23-02-00-7334	Travel & Per Diem	8,896	7,796	9,850	12,150
23-02-00-7335	Training & Registration	6,208	1,861	5,545	4,400
23-02-00-7340	Advertising	143,304	89,673	79,665	72,050
23-02-00-7351	Banking & Insurance	1,545	1,571	1,865	2,100
23-02-00-7360	Utilities	16,066	17,375	15,900	16,000
23-02-00-7371	Building Maintenance & Repairs	375	283	3,000	3,000
23-02-00-7392	Events & Projects	7,963	5,880	4,000	15,000
23-02-00-7710	Appropriations from Assembly	17,000	20,000	20,000	20,000
23-02-00-7901	Work Orders - Public Works	-	-	500	6,000
23-02-00-7908	Work Orders - Facilities	927	3,304	1,500	2,000
23-02-00-7955	Work Orders-Tour/Econ Dev	(25,664)	(31,144)	(28,000)	(35,000)
		397,169	321,724	326,234	353,839
ECONOMIC DEVELOPMENT					
\$91,000 contract with Haines Economic Development Council (HEDC)					
23-03-00-7230	Material & Equipment	\$ -	\$ 5,912	\$ -	\$ -
23-03-00-7312	Professional & Contractual	65,106	98,066	95,000	91,000
23-03-00-7325	Dues & Subscriptions	-	-	1,800	1,800
23-03-00-7332	Discretionary Expense	24	10,000	-	-
23-03-00-7334	Travel & Per Diem	1,280	-	2,342	3,000
23-03-00-7335	Training & Registration	430	-	750	700
23-03-00-7360	Utilities	1,203	23	-	-
		68,043	114,000	99,892	96,500
TRANSFERS					
23-98-00-8255	Operating Transfers - OUT fr EconDev	14,000	51,230	109,500	441,600
Transfers to other funds: -\$400,000 to CIP for road improvement in lower Fort Seward -\$41,600 to PC Dock Fund (94) to offset 50% dockage discount initiative (Jul-Sep 2019)					
ALLOCATED PAYROLL EXPENSE					
23-99-01-8101	Allocations - Administration	\$ 47,184	\$ 33,921	\$ 38,598	37,785
23-99-01-8104	Allocations - Finance	19,244	17,992	19,567	19,567
23-99-01-8120	Allocations - IT	2,664	4,017	3,896	4,706
		69,092	55,930	62,061	62,058
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ (7,471)	\$ 38,910	\$ (10,287)	\$ (325,997)
FY18 Ending Fund (23) Balance					\$ 561,010
FY17 Designated Fund Balance for Capital Improvements					\$ (88,770)
FY19 Budgeted (23) Revenue Over (Under) Expenditures					(10,287)
FY20 Proposed (23) Revenue Over (Under) Expenditures					(325,997)
Projected 06/30/20 Ending Fund (23) Balance					135,955



FIRE SERVICE AREAS FUND 25

Haines Volunteer Fire Department (HVFD):

It shall be the duty of the department, among others, to extinguish fires; to rescue persons endangered by fire; to resuscitate, and to administer first aid to, persons injured in or about burning structures, or elsewhere in case of an emergency; to promote fire prevention; and unless otherwise provided, to enforce all ordinances relating to fires, fire prevention, and safety of persons from fires. The department also is authorized and responsible for providing emergency medical service, including advanced life support and medical transport (*refer to Medical Service Area, Fund 20, which lists the same personnel as shown below*).

Klehini Valley Volunteer Fire Department (KVVFD):

The board of directors for fire service area No. 3 shall annually approve and present to the assembly a budget for the operation of the Klehini Valley fire department. The board shall conduct any other business necessary to manage the affairs of the service area including annual reports and audits. The services provided within fire service area No. 3 shall be fire protection, prevention, and safety, including, but not limited to, construction of facilities and purchase of real and personal property as required.



Personnel (#of FTEs):

- 2 EMT/Firefighters (FT)
- 1 Fire Chief (Stipend)
- 1 Seasonal EMT (PT)



Key Objectives for FY20:

HVFD:

- Host a state Firefighter 1 course.
- Host summer boot camp for fire/emergency medical services.
- Increase number of department volunteers.
- Establish search and rescue company.
- Coordinate with state and federal wildland firefighters to establish local wildland firefighting team.
- Certify department personnel in Hazardous Waste Operations and Emergency Response training per OSHA regulations.

KVVFD

- Send select members to outside fire training facility to improve training program knowledge and skills.
- Participate in joint training exercises with HVFD.
- Recruit additional fire department members and increase public outreach of fire safety.

HAINES BOROUGH



FY20 BUDGET

25 FIRE SERVICE AREAS

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
Fire District #1 (Served by HVFD)					
REVENUES					
25-01-00-4021	Real Property Taxes	\$ 196,166	\$ 196,163	\$ 217,000	\$ 231,000
EXPENDITURES					
25-01-00-6110	Salaries & Wages	\$ 97,544	\$ 113,653	\$ -	-
25-01-00-6115	Payroll Burden	30,508	38,222	-	-
25-01-00-6140	Health Insurance	27,692	30,036	-	-
25-01-00-7211	Supplies & Postage	1,172	971	900	700
25-01-00-7230	Material & Equipment	13,526	10,947	15,200	17,000
25-01-00-7312	Professional & Contractual	1,048	729	11,300	900
25-01-00-7325	Dues & Subscriptions	1,550	517	800	400
25-01-00-7334	Travel & Per Diem	1,803	2,961	3,500	8,550
25-01-00-7335	Training	2,044	9,095	11,000	11,050
25-01-00-7340	Advertising	55	-	100	100
25-01-00-7351	Banking & Insurance	13,467	14,604	15,100	14,000
25-01-00-7355	Vehicle Expense	7,279	6,450	7,200	8,500
25-01-00-7360	Utilities	11,905	12,687	12,600	12,800
25-01-00-7901	Work Orders - Public Works	2,706	1,621	3,500	-
TOTAL DIRECT EXPENSE - FD#1		212,299	242,494	81,200	74,000
ALLOCATED PAYROLL EXPENSE					
25-99-01-8101	Allocations - Administration	1,405	\$ 2,053	\$ 2,074	2,073
25-99-01-8104	Allocations - Finance	5,838	4,489	4,557	4,445
25-99-01-8106	Allocations - Dispatch Department	71,638	73,354	78,782	80,520
25-99-01-8107	Allocations - Fire Department	(101,234)	(115,890)	-	-
25-99-03-8108	Allocations - Medical Service Area	-	-	67,647	69,350
25-99-01-8120	Allocations - Information Technology	444	803	3,280	3,962
		(21,909)	(35,191)	156,340	160,350
Total Expenditures, Transfers & Allocations - FD#1		190,390	207,303	237,540	234,350
FD#1 EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ 5,776	\$ (11,140)	\$ (20,540)	\$ (3,350)
FIRE DISTRICT #3 - (Served by KVVFD)					
REVENUES					
25-02-00-4025	Real Property Taxes	\$ 32,160	\$ 32,247	\$ 29,980	\$ 30,040
EXPENDITURES					
25-02-00-7710	Appropriations from the Assembly	28,613	28,760	26,400	26,400
ALLOCATED EXPENSE					
25-99-02-8106	Allocations - Dispatch Department	3,490	3,550	3,580	3,640
FD#3 EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ 57	\$ (63)	\$ -	\$ -
FY18 Ending Fund (25) Balance					\$ 29,462
FY19 Budgeted (25) Revenue Over (Under) Expenditures					(20,540)
FY20 Proposed (25) Revenue Over (Under) Expenditures					(3,350)
Projected 06/30/20 Ending Fund (25) Balance					5,572

KLEHINI VALLEY VOLUNTEER FIRE DEPARTMENT
HC 60 Box 2890
Haines, AK 99827
(907)767-5550

KVFD

FY 2020

BUDGET

1. Building Maintenance	\$2500.00
2. Communications	\$1000.00
3. Equipment	\$1000.00
4. General Fund	\$1500.00
5. Insurance	\$6000.00
6. Officer Compensation	\$5400.00
7. Training	\$3500.00
8. Equipment Sinking Fund	\$1000.00
9. Trucks	\$4500.00
10. Dispatch	\$3490.00
<hr/>	
TOTAL	\$29,890.00



Adopted June 11, 2019

Vehicle Impoundment

35-01-00

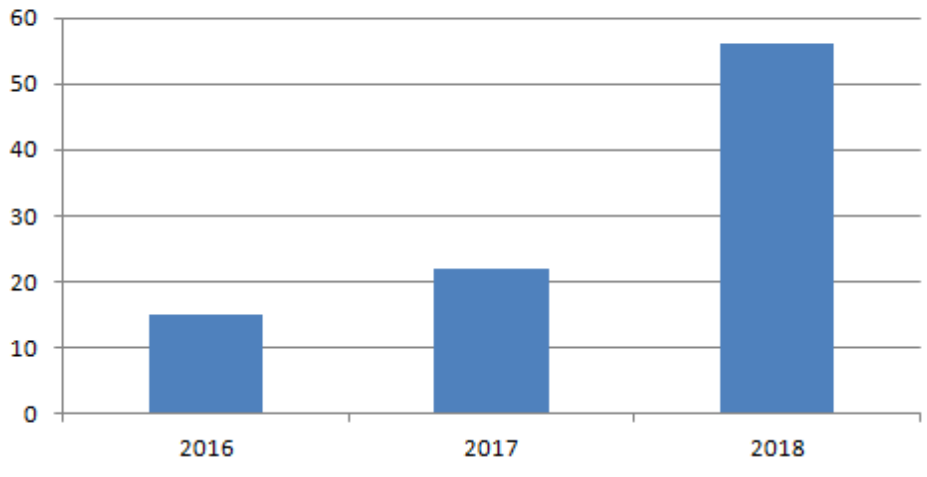
Mission:

Remove derelict vehicles from the Haines community to enhance quality of life, the environment and property values.

FY20 Objectives:

- Develop a plan to address abandoned, non-registered vehicles on private property and recover costs.
- Improve efficiencies to remove multiple vehicles from problem areas.

Junk Vehicles in Program



HAINES BOROUGH



FY20 BUDGET

35 VEHICLE IMPOUNDMENT FUND

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 PROPOSED
REVENUES					
35-01-00-4250	User Fees	\$ 750	\$ 2,850	\$ 3,000	\$ 3,000
35-01-00-4341	State Revenue	26,980	28,549	27,000	28,500
35-01-00-4600	Misc Revenue (Salvage)	2,267	4,094	9,000	9,000
		<u>\$ 29,996</u>	<u>\$ 35,493</u>	<u>\$ 39,000</u>	<u>\$ 40,500</u>
EXPENDITURES					
35-01-00-7230	Material & Equipment	\$ 42	377	6,000	9,500
35-01-00-7312	Professional & Contractual	26,075	10,712	21,000	21,000
35-01-00-7360	Utilities	196	159	-	-
35-01-00-7900	Work Orders - Administration	2,103	4,636	3,500	5,000
35-01-00-7901	Work Orders - Public Works	6,692	15,109	14,000	15,000
35-01-00-7908	Work Orders - Public Facilities	1,265	289	1,500	3,500
		<u>36,373</u>	<u>31,282</u>	<u>46,000</u>	<u>54,000</u>
EXCESS REVENUE OVER (UNDER) EXPENDITURES,		<u>\$ (6,377)</u>	<u>\$ 4,210</u>	<u>\$ (7,000)</u>	<u>\$ (13,500)</u>
ALLOCATIONS, & OPERATING TRANSFERS					
	FY18 Ending Fund (35) Balance				\$ 24,027
	FY19 Budgeted (35) Revenue Over (Under) Expenditures				(7,000)
	FY20 Proposed (35) Revenue Over (Under) Expenditures				(13,500)
	Projected 06/30/20 Fund (35) Balance				3,527

HAINES BOROUGH



FY20 BUDGET

50 CAPITAL IMPROVEMENT PROJECTS

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 PROPOSED
REVENUES					
50-01-09-4130	Sales Tax	\$ 811,251	\$ 872,498	\$ 881,100	\$ 942,000
50-01-00-4604	Donations	5,000	-	-	-
		816,251	872,498	881,100	942,000
EXPENDITURES					
50-01-00-7392	Project Expenditures	\$ 689,449	794,457	1,080,100	1,202,500
50-01-00-7900	Work Orders - Administration	4,110	4,402	9,000	5,000
50-01-00-7901	Work Orders - Public Works	35,059	15,752	20,000	15,000
50-01-00-7908	Work Orders - Pub. Facilities	54,605	50,949	50,000	40,000
		783,223	865,560	1,159,100	1,262,500
TRANSFERS					
50-98-00-8200	Operating Transfers - In from GF	\$ -	\$ -	\$ (363,000)	\$ -
50-98-00-8228	Operating Transfers -In from TSA	(120,211)	-	-	(150,000)
50-98-00-8253	Operating Transfers -In from MSA	-	(39,267)	(29,500)	(65,000)
50-98-00-8254	Operating Transfers -In from CPV	(43,561)	-	(80,000)	-
50-98-00-8255	Operating Transfers - In from EconDev	-	-	(60,000)	(400,000)
50-98-00-8257	Operating Transfers - OUT from CIP	362,377	414,697	274,500	390,000
50-98-00-8258	Operating Trans -In from Equip Sink	(216,363)	(59,267)	(31,500)	(150,000)
		(17,758)	316,163	(289,500)	(375,000)
Transfers OUT from CIP:					
-To Sewer Fund (91) for pump station rehab		\$200,000			
-To Sewer Fund (91) for electrical shop roof		\$25,000			
-To Sewer Fund (91) for truck		\$40,000			
To Equipment Sinking Fund (61) for future purchase of:					
-PW Heavy Equipment		\$100,000			
Transfer from Equipment Sinking Fund for FY20 purchase:					
-\$20,000 (FY19 contribution) for \$50,000 police car					
-\$130,000 (FY16-19 contributions) HVFD SCBAs					
ALLOCATED EXPENSE					
50-99-00-8101	Allocations - Administration	\$ 15,694	\$ 13,866	\$ 17,290	17,424
50-99-00-8104	Allocations - Finance	30,849	31,869	34,340	34,360
		46,543	45,735	51,630	51,784
EXCESS REVENUE OVER (UNDER) EXPENDITURES,		\$ 4,243	\$ (354,959)	\$ (40,130)	\$ 2,716
ALLOCATIONS, & OPERATING TRANSFERS					
FY18 Ending Fund (50) Balance					\$ 1,183,805
FY19 Budgeted (50) Revenue Over (Under) Expenditures					(40,130)
FY20 Proposed (50) Revenue Over (Under) Expenditures					2,716
Projected 06/30/20 Ending Fund (50) Balance					1,146,391

This balance is for projects appropriated in previous years. Per HBC Section 9.05 capital appropriations do not lapse at year end.



Capital Improvement Projects (CIP) Six-Year Plan FY20-FY25

Adopted June 11, 2019

Year	Department/Facility	Description	Cost	Funding Source
FY20	Ambulance	MRX Heart Monitors	\$65,000	Medical Services
FY20	Chilkat Center	Equipment Sinking Fund (CCA AHU)	\$25,000	CIP
FY20	Facilities	Deferred Maintenance	\$25,000	CIP
FY20	Fire HVFD	Equipment Sinking Fund (HVFD SCBA 5 of 5)	\$32,500	CIP
FY20	IT	Exchange/Windows Server Upgrade	\$23,000	CIP
FY20	Museum	ADA Bathrooms-Museum	\$25,000	CIP
FY20	Police	Vehicle Sinking Fund (FY20 purchase of \$50,000)	\$30,000	CIP
FY20	Port/Harbor	Sport Ramp	\$5,400,000	ADF&G/GO Bond
FY20	Port/Harbor	Diesel Fuel Tank Repairs	\$100,000	Harbor Fund
FY20	Public Safety Bldg	Security Camera Upgrades (1 of 2)	\$20,000	CIP
FY20	Public Safety Bldg	Exterior Paint	\$150,000	TSA Fund Balance
FY20	Public Safety Bldg	Server Room Air Conditioner/Electrical	\$25,000	CIP
FY20	Public Safety Bldg	Electrical Panel Upgrade	\$75,000	CIP
FY20	Public Safety Bldg	Public Safety Building Apparatus Doors	\$75,000	CIP
FY20	Public Works	LED Street Lights	\$15,000	CIP
FY20	Public Works	Equipment Sinking Fund (Heavy Equipment)	\$100,000	CIP
FY20	Public Works	Road Improvements	\$500,000	CIP/Economic Dev
FY20	School	High School Roof (Sinking Fund)	\$50,000	CIP
FY20	Sewer	Roof on Electrical Shop	\$25,000	CIP
FY20	Sewer	Sewer Repairs/Upgrades	\$200,000	CIP
FY20	Sewer/Water	Truck	\$40,000	CIP
FY20	Water	Piedad Water Source Increased Capacity	\$75,000	CPV
FY20	Water	Front Street AC Pipe Replacement	\$550,000	DEC Loan
FY21	Chilkat Center	Equipment Sinking Fund (CCA AHU)	\$25,000	CIP
FY21	Facilities	Deferred Maintenance	\$25,000	CIP
FY21	Fire HVFD	Equipment Sinking Fund Fire Truck	\$30,000	CIP
FY21	Museum	Elevator	\$50,000	CIP/CDBG
FY21	Parks	LWCF Grant Matching Funds	\$25,000	CIP
FY21	Police	Vehicle Sinking Fund	\$27,500	CIP
FY21	Port/Harbor	Design New Lightering Float	\$100,000	CPV
FY21	Port/Harbor	Portage Cove Floats	\$100,000	CIP
FY21	Public Safety Bldg	PSB Fuel Tank Removal and Replacement	\$50,000	CIP
FY21	Public Safety Bldg	Security Camera Upgrades (2 of 2)	\$20,000	CIP
FY21	Public Works	LED Street Lights	\$25,000	CIP
FY21	Public Works	Road Improvements	\$150,000	CIP
FY21	Public Works	Equipment Sinking Fund (Heavy Equipment)	\$160,000	CIP
FY21	School	High School Roof (Sinking Fund)	\$50,000	CIP
FY21	Sewer/Water	Water and Sewer Line Repairs/Upgrades	\$200,000	CIP
FY21	Water	Townsite Fire Hydrants	\$14,000	CIP
FY21	Water	Truck	\$40,000	CIP
FY21	Water	Mud Bay AC Pipe Replacement	\$693,840	CIP/DEC
FY22	Chilkat Center	Equipment Sinking Fund (CCA AHU)	\$25,000	CIP
FY22	Chilkat Center	ADA Bathrooms-Chilkat Center Lobby	\$25,000	CIP
FY22	Facilities	Deferred Maintenance	\$25,000	CIP
FY22	Fire HVFD	Equipment Sinking Fund Fire Truck	\$30,000	CIP
FY22	Library	Assembly Chambers (1 of 3)	\$135,000	CIP
FY22	Museum	Elevator	\$50,000	CIP/CDBG
FY22	Police	Vehicle Sinking Fund	\$27,500	CIP
FY22	Port/Harbor	Truck	\$40,000	CIP
FY22	Port/Harbor	Lutak Dock Secure Face	\$200,000	Enterprise Fund
FY22	Public Works	LED Street Lights	\$25,000	CIP
FY22	Public Works	Equipment Sinking Fund (Heavy Equipment)	\$160,000	CIP
FY22	Public Works	Road Improvements	\$200,000	CIP



Capital Improvement Projects (CIP) Six-Year Plan FY20-FY25

Adopted June 11, 2019

Year	Department/Facility	Description	Cost	Funding Source
FY22	School	High School Roof (Sinking Fund)	\$50,000	CIP
FY22	Sewer	Highland Estates Sewer Extension	\$930,690	CIP/DEC
FY22	Sewer	Sludge Press	\$1,000,000	CIP/DEC
FY22	Sewer/Water	Water and Sewer Line Repairs/Upgrades	\$100,000	CIP
FY22	Water	Young Road Water Main Relocation	\$293,200	CIP/DEC
FY22	Water	Water Fill and Sewer Dump Station	\$67,500	CIP
FY22	Water	Water Line Extend FAA, Mt. Riley, Small Tracts	\$1,000,000	DEC/LID/CIP
FY22	Water Plant	Bathroom and Septic Upgrades	\$12,000	CIP
FY23	CDBG Match	Community Development Block Grant Match	\$50,000	CIP
FY23	Chilkat Center	Equipment Sinking Fund (CCA AHU)	\$25,000	CIP
FY23	Facilities	Deferred Maintenance	\$25,000	CIP
FY23	Fire HVFD	Equipment Sinking Fund Fire Truck	\$30,000	CIP
FY23	Library	Assembly Chambers (2 of 3)	\$135,000	CIP
FY23	Museum	Exterior Paint	\$25,000	CIP
FY23	Police	Vehicle Sinking Fund	\$28,000	CIP
FY23	Port/Harbor	PC Dock Improvements - Lightering Float	\$1,000,000	CIP/CPV
FY23	Port/Harbor	New Harbor Floats - Small Boat Harbor	\$4,000,000	CIP/Harbor Fund/DOT
FY23	Public Works	LED Street Lights	\$25,000	CIP
FY23	Public Works	Equipment Sinking Fund (Heavy Equipment)	\$160,000	CIP
FY23	Public Works	Road Improvements	\$200,000	CIP
FY23	School	High School Roof (Sinking Fund)	\$50,000	CIP
FY23	School	Soccer Field Lift	\$75,000	CIP
FY23	Sewer	Electrical Shop Walls	\$25,000	CIP
FY23	Sewer/Water	Water and Sewer Line Repairs/Upgrades	\$150,000	CIP
FY23	Water	Water Plant Boiler	\$40,000	CIP
FY23	Water	Extend Water Main Small Tracts	\$1,725,000	LID/DEC Loan
FY24	CDBG Match	Community Development Block Grant Match	\$50,000	CIP
FY24	Chilkat Center	Equipment Sinking Fund (CCA AHU)	\$50,000	CIP
FY24	Fire HVFD	Equipment Sinking Fund Fire Truck	\$30,000	CIP
FY24	Fire HVFD	Type 6 Wildland Fire Response Vehicle	\$250,000	CIP
FY24	KVVFD	Move Wall for Tanker	\$22,000	CIP
FY24	Library	Assembly Chambers (3 of 3)	\$135,000	CIP
FY24	Police	Vehicle Sinking Fund	\$28,000	CIP
FY24	Port/Harbor	Harbor Plow Truck	\$45,000	CIP
FY24	Port/Harbor	Floats for Expanded Basin	\$5,000,000	CIP/Grant
FY24	Public Works	LED Street Lights	\$25,000	CIP
FY24	Public Works	Road Improvements	\$200,000	CIP
FY24	School	High School Roof (Sinking Fund)	\$50,000	CIP
FY24	Water	Water Plant Septic	\$15,000	CIP
FY25	CDBG Match	Community Development Block Grant Match	\$50,000	CIP
FY25	Chilkat Center	Equipment Sinking Fund (CCA AHU)	\$50,000	CIP
FY25	Fire HVFD	Equipment Sinking Fund Fire Truck	\$30,000	CIP
FY25	Museum	Museum Heating and Humidity System Upgrade	\$75,000	CIP
FY25	Parks	Emerson Field Backstop	\$50,000	CIP
FY25	Police	Vehicle Sinking Fund	\$30,000	CIP
FY25	Port/Harbor	Secure Lutak Face Design	\$1,400,000	Enterprise Fund
FY25	Port/Harbor	Drive Down Work Float and Transfer Bridge	\$2,000,000	CIP/Harbor Fund/DOT
FY25	Public Works	LED Street Lights	\$25,000	CIP
FY25	Public Works	Equipment Sinking Fund (Heavy Equipment)	\$160,000	CIP
FY25	Public Works	Road Improvements	\$200,000	CIP
FY25	School	High School Roof (Sinking Fund)	\$50,000	CIP
FY25	Sewer	Commercial Composter	\$100,000	CIP

HAINES BOROUGH



FY20 BUDGET

61 EQUIPMENT SINKING FUND

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 PROPOSED
		<div>Proceeds from e911 surcharge for e911 equipment replacement</div>			
TRANSFERS					
61-98-00-8200	Transfers - In from General Fund	\$ (25,495)	\$ (24,554)	\$ (36,000)	\$ (39,500)
61-98-00-8253	Transfers -In from Medical Service	(10,000)	(10,000)	(10,000)	(10,000)
61-98-00-8257	Transfers - In from CIP	(137,500)	(52,500)	(189,500)	(125,000)
61-98-00-8258	Transfers -OUT from Sinking	216,363	59,267	31,500	150,000
		43,368	(27,786)	(204,000)	(24,500)
EXCESS REVENUE OVER (UNDER) EXPENDITURES,		\$ (43,368)	\$ 27,786	\$ 204,000	\$ 24,500
ALLOCATIONS, & OPERATING TRANSFERS					
<div>Transfers IN from CIP to (61) for future purchase of: -Public Works Heavy Equipment \$100,000 -Chilkat Center Air Handler \$25,000</div>					
<div>Transfer to CIP fund for FY20 purchase: -\$20,000 for police vehicle of \$50,000 -\$130,000 for HVFD SCBA for \$162,500</div>					
FY18 Ending Fund (61) Balance					\$ 470,709
FY19 Budgeted (61) Revenue Over (Under) Expenditures					204,000
FY20 Budgeted (61) Revenue Over (Under) Expenditures					24,500
Projected 06/30/20 Ending Fund (61) Balance					699,209

Haines Borough
Equipment Sinking Fund

Projected Balances as of June 30, 2020

Ambulance

Cumulative Fund Balance 06/30/05	\$ 12,636
FY06 Appropriation	5,000
FY07 Appropriation	5,000
FY08 Appropriation	5,000
FY09 Appropriation	5,000
FY10 Appropriation	5,000
FY11 Appropriation	5,000
FY11 Match for Ambulance Grant	(17,432)
FY12 Appropriation	5,000
FY13 Appropriation	5,000
FY14 Appropriation	5,000
FY15 Appropriation	5,000
FY16 Appropriation	5,000
FY17 Appropriation	10,000
FY18 Appropriation	10,000
FY19 Appropriation	10,000
<i>FY20 Proposed</i>	<i>10,000</i>
Projected Balance	<u>\$ 90,204</u>

HVFD Fire Truck

FY03 Appropriation	\$ 15,000
FY05 Appropriation	30,000
FY06 Appropriation	15,000
FY07 Appropriation	10,000
FY07 Purchase Fire Truck	(35,200)
FY08 Appropriation	5,000
FY09 Appropriation	5,000
FY10 Appropriation	5,000
FY11 Appropriation	5,000
FY13 Appropriation	40,000
FY14 Appropriation	35,000
FY14 Purchase Fire Truck	(46,842)
FY15 Appropriation	20,000
FY16 Appropriation	25,000
FY17 Appropriation	25,000
FY18 Appropriation	10,000
Projected Balance	<u>\$ 162,958</u>

Public Works Equipment

Cumulative Fund Balance 06/30/02	\$ 105,435
FY03 Appropriation	10,000
FY03 Transfer OUT CIP Fund	(115,435)
FY04 Transfer OUT CIP Fund	(20,000)
FY05 Appropriation	16,040
FY06 Appropriation	10,000
FY07 Appropriation	10,000
FY08 Appropriation	10,000
FY09 Appropriation	20,000
FY10 Appropriation	10,000
FY11 Transfer to CIP for Equipment	(50,000)
FY11 Transfer balance from Fund 40 CIP	54,588
FY13 Appropriation	65,000

Equipment Sinking Fund***Projected* Balances as of June 30, 2020**

FY15	Appropriation		50,000
FY16	Appropriation		50,000
FY17	Transfer for Cat 950M Loader	(216,363)	
FY17	Appropriation		25,000
FY19	Appropriation		80,000
<i>FY20</i>	<i>Proposed</i>		<i>100,000</i>
			<hr/>
			\$ 214,264
Chilkat Center Air Handling Unit Replacement			
FY16	Appropriation	\$	25,000
FY17	Appropriation		25,000
FY19	Appropriation		25,000
<i>FY20</i>	<i>Proposed</i>		<i>25,000</i>
			<hr/>
			\$ 100,000
SCBA Replacement HVFD			
FY16	Appropriation	\$	32,500
FY17	Appropriation		32,500
FY18	Appropriation		32,500
FY19	Appropriation		32,500
<i>FY20</i>	<i>Proposed</i>		<i>32,500</i>
<i>FY20</i>	<i>Transfer to CIP for Purchase</i>		<i>(162,500)</i>
			<hr/>
			\$ -
KVVFD Fire Truck			
FY16	Appropriation	\$	25,000
FY17	Appropriation		10,000
FY18	Appropriation		10,000
FY19	Appropriation		10,000
<i>FY19</i>	<i>Pending FY19 Bdgt Amendment</i>		<i>(55,000)</i>
			<hr/>
			\$ -
e911 Surcharge			
FY17	Appropriation	\$	25,495
FY18	Appropriation		24,554
FY18	e911 Phase II Project	(39,267)	
FY19	Appropriation		36,000
FY19	Dispatch & Comm. Equipment	(11,500)	
<i>FY20</i>	<i>Proposed</i>		<i>39,500</i>
			<hr/>
			\$ 74,782
Police Patrol Vehicle			
FY17	Appropriation	\$	20,000
FY18	Proposed Budget		22,000
FY18	Purchase Police Vehicle	(42,000)	
FY19	Appropriation		27,000
FY19	Transfer from Harbor Fund		15,000
FY19	Purchase used Police Vehicle	(20,000)	
<i>FY20</i>	<i>Proposed</i>		<i>30,000</i>
<i>FY20</i>	<i>Transfer to CIP for Purchase</i>		<i>(50,000)</i>
			<hr/>
			\$ 2,000

06/30/2020 Projected Balance \$ 644,208



Water Department Mission:

To collect, provide proper treatment for, and distribute water to the residents of the Haines townsite for the lowest practical costs in a prudent, reasonable and responsible manner.

Significant Water Projects Completed in the Last 10 Years:

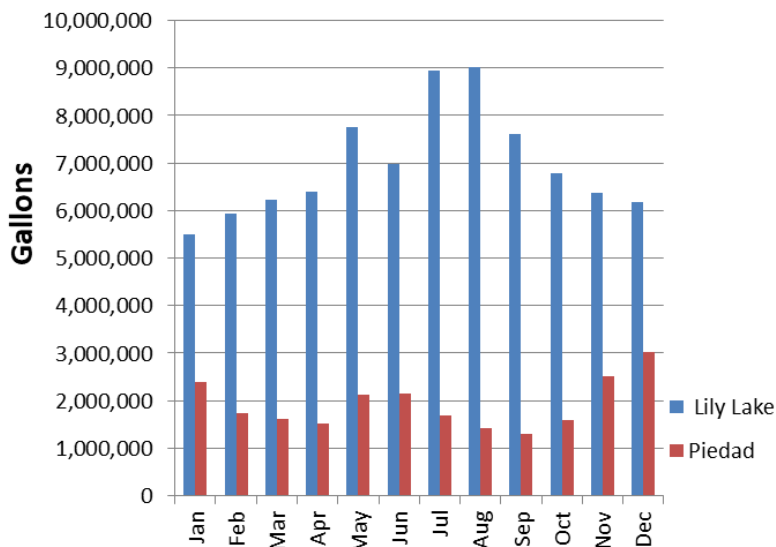
- Piedad Springs upgrades/transmission line replacement
- Replaced Lily Lake transmission line (10,080 feet)
- Replaced wood stave pipe Young Road (2,208 feet of 8-inch pipe)
- Extended water main 800 feet along Bear Trails Lane
- Installed pressure reduction facility for Haven Court
- Replaced siding on Lily Lake water plant
- Installed a new well pump at the Wellfield water plant
- Water Plant electrical upgrades and emergency generator
- Replaced Allen Road water line (2,700 feet of 8-inch pipe)
- Replaced Tower Road water tank roof
- Total pipe replaced in the last 10 years = 21,761 feet



Personnel (# of FTEs):

- 1 Water/Sewer Supervisor (FT)
- 1 Water/Sewer Operator (FT)
- 1 Water/Sewer Assistant (FT/Half-time)

2018 Water Flow



FY20 Objectives:

- Replace AC pipe water main in Front Street.
- Complete designs to expand the Piedad Springs water source.
- Complete designs to replace AC pipe water main in Mud Bay and Small Tracts roads.
- Flush hydrants and water mains throughout the system.
- Exercise main valves.

HAINES BOROUGH



FY20 BUDGET

90 WATER REVENUE FUND

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 ADOPTED
REVENUES					
90-01-00-4401	Water Service Revenue	\$ 385,203	\$ 408,902	\$ 395,900	\$ 409,000
90-01-00-4408	Cruise Ship Water Sales	11,930	15,660	12,000	13,000
90-01-00-4402	New Connection Hookup Fees	3,918	9,710	5,000	6,000
90-01-00-4407	Water Expansion Fee	7,020	2,700	-	-
90-01-00-4600	Miscellaneous Revenue	13,164	16,096	10,000	12,000
90-01-00-4610	Interest Earnings	3,523	5,006	3,500	7,000
TOTAL REVENUES		424,757	458,074	426,400	447,000
EXPENDITURES					
90-01-00-6110	Salaries and wages	\$ 100,341	\$ 97,322	\$ 92,772	\$ 116,999
90-01-00-6115	Payroll Burden	31,652	32,168	27,578	38,979
90-01-00-6140	Health Insurance	25,307	26,120	24,876	35,088
90-01-00-7211	Supplies & Postage	2,672	2,105	3,100	3,100
90-01-00-7230	Material & Equipment	62,290	47,149	48,800	50,500
90-01-00-7241	Computers & Peripherals	-	14	1,200	1,500
90-01-00-7312	Professional & Contractual	21,075	30,059	33,500	28,500
90-01-00-7325	Dues, Subscriptions & Fees	220	250	1,425	1,550
90-01-00-7334	Travel & Per Diem	1,393	614	2,200	2,200
90-01-00-7335	Training	825	575	600	600
90-01-00-7340	Advertising	-	40	1,000	1,000
90-01-00-7351	Banking & Insurance	7,282	8,538	9,000	9,600
90-01-00-7355	Vehicle Expense	2,512	2,140	3,600	4,100
90-01-00-7360	Utilities	24,843	24,684	27,800	25,000
90-01-00-7371	Maintenance & Repairs	532	2,698	42,000	42,000
90-01-00-7510	Principal	39,415	50,696	51,500	51,800
90-01-00-7520	Interest	8,095	12,905	11,950	11,025
90-01-00-7901	Work Orders - Public Works	13,485	4,209	25,000	15,000
90-01-00-7908	Work Orders - Facilities	6,712	4,175	9,000	9,500
TOTAL CASH DIRECT EXPENDITURES		348,650	346,461	416,901	448,041
TRANSFERS					
90-98-00-8254	Operating Transfer - In from CPV Tax	(6,000)	-	-	-
90-98-00-8257	Operating Transfers - In from CIP	(128,739)	(53,422)	-	-
TOTAL TRANSFERS		(134,739)	(53,422)	-	-
ALLOCATED PAYROLL EXPENSE					
90-99-00-8101	Allocations - Administration	\$ 2,810	\$ 3,425	\$ 3,457	3,455
90-99-00-8104	Allocations - Finance	24,640	25,811	26,571	26,265
90-99-00-8105	Allocation - Assessment / Land Mgmt	1,580	2,595	2,814	2,794
90-99-00-8120	Allocations - IT	888	803	867	1,047
90-99-00-8161	Allocations - Water Revenue	(50,736)	(57,986)	(54,244)	(72,745)
90-99-00-8162	Allocations - Sewer Department	18,192	20,063	19,226	19,273
TOTAL ALLOCATED EXPENSE		(2,626)	(5,289)	(1,309)	(19,911)
TOTAL CASH EXPENSE, TRANSFERS, & ALLOCATION		211,286	287,750	415,592	428,130
REVENUE OVER (UNDER) CASH EXPENSE & ALLOCATION		213,471	170,324	10,808	18,870
NON-CASH EXPENDITURES					
90-01-00-7385	DEPRECIATION EXPENSE	278,162	283,097	275,900	285,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ (64,691)	\$ (112,773)	\$ (265,092)	\$ (266,130)

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 ADOPTED
WATER FUND CAPITAL PROJECTS					
REVENUES					
90-50-00-4341	State Revenue (ADEC Loan Proceeds)				\$ 550,000
EXPENDITURES					
90-50-00-7392	Project Expenditures				\$ 630,500
90-50-00-7900	Work Orders - Administration				11,000
90-50-00-7908	Work Orders - Facilities				8,500
					650,000
TRANSFERS					
90-98-00-8254	Transfer IN from CPV Tax Fund				(75,000)
	Use of fund balance				\$ (25,000)
	FY18 Ending Fund (90) Unrestricted Net Assets				\$ 438,510
	Net Pension Liability				137,709
	FY19 Budgeted (90) Revenue Over CASH Expenditures				10,808
	FY20 Proposed (90) Revenue Over CASH Expenditures				18,870
	FY20 Budgeted (90) Use of Fund Bal for Capital Improvements				(25,000)
	Projected 06/30/20 Ending Unrestricted Net Assets (Less Net Pension Liability)				580,897
	Projected 06/30/20 Net Assets as % of Fund Capital Assets				8%

FY20 Water Fund Capital Projects include:
 - Front Street AC Pipe
 - Piedad Water Source Increased Capacity



Adopted June 11, 2019

Sewer Department

91-01-00

Sewer Department Mission:

To ensure the health and safety of the community by safely treating the wastewater collected by the municipality's wastewater treatment system.

Significant Sewer Projects Completed in FY19:

- Upgraded the 4-inch sewer main serving West Fair Drive to the Haines Borough's standard of 8 inches.
- Installed a mobile "Hotbox" component on the sewer jetter to assist in cleaning grease build-up in sewer mains and for ice removal.
- Replaced the roof on the sewer plant office building.

FY20 Objectives:

- Upgrade the pumps and electrical at the sewer plant and One Mile pump station.
- Upgrade the pumps and electrical at the Skyline pump station.
- Continue to serve the community by providing sewer hookups as requested.



Personnel (# of FTEs):

- 1 Water/Sewer Supervisor (FT)
- 1 Water/Sewer Operator (FT)
- 1 Water/Sewer Assistant (FT) (split with Sewer Department)



HAINES BOROUGH



FY20 BUDGET

91 SEWER REVENUE FUND (WASTEWATER TREATMENT)

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 ADOPTED
SEWER FUND OPERATIONS					
REVENUES					
91-01-00-4404	Sewer Service Revenue	\$ 490,319	\$ 517,043	\$ 499,900	\$ 517,100
91-01-00-4405	Sewer Hookup Revenue	2,100	4,240	3,000	3,000
91-01-00-4407	Sewer Expansion Fee	1,000	2,000	-	-
91-01-00-4600	Miscellaneous Revenue	334	957	2,000	2,000
91-01-00-4610	Interest Earnings	1,273	3,256	400	4,000
		<u>495,026</u>	<u>527,496</u>	<u>505,300</u>	<u>526,100</u>
EXPENDITURES					
91-01-00-6110	Salaries and wages	\$ 60,463	\$ 58,925	\$ 56,267	49,985
91-01-00-6115	Payroll Burden	18,860	20,103	16,796	16,955
91-01-00-6140	Health Insurance	15,816	16,584	16,584	17,544
91-01-00-7211	Supplies & Postage	2,441	1,857	2,450	2,500
91-01-00-7230	Material & Equipment	14,822	16,333	30,300	31,600
91-01-00-7241	Computers & Peripherals	-	14	1,200	1,500
91-01-00-7312	Professional & Contractual	1,262	1,262	6,000	6,000
91-01-00-7325	Dues, Subscriptions & Fees	2,590	5,520	8,250	8,520
91-01-00-7334	Travel & Per Diem	-	698	1,500	1,500
91-01-00-7335	Training	-	675	825	825
91-01-00-7340	Advertising	364	280	1,000	1,000
91-01-00-7351	Banking & Insurance	13,468	16,353	17,200	18,700
91-01-00-7355	Vehicle Expense	2,875	2,111	3,450	3,700
91-01-00-7360	Utilities	80,028	90,997	88,100	101,000
91-01-00-7371	Maintenance & Repairs	1,245	17,576	18,000	17,000
91-01-00-7510	Principal	49,624	49,693	49,764	54,850
91-01-00-7520	Interest	37,543	36,237	39,001	36,555
91-01-00-7900	Work Orders - Administration	1,602	-	-	1,000
91-01-00-7901	Work Orders - Public Works	2,709	2,271	16,000	3,000
91-01-00-7908	Work Orders - Facilities	4,924	11,983	8,000	8,000
		<u>310,637</u>	<u>349,473</u>	<u>380,687</u>	<u>381,734</u>
ALLOCATED PAYROLL EXPENSE					
91-99-00-8101	Allocations - Administration	\$ 2,810	\$ 3,425	\$ 3,457	3,455
91-99-00-8104	Allocations - Finance	24,640	25,811	26,571	26,265
91-99-00-8105	Allocation - Assessment / Land Mgmt	1,580	2,595	2,814	2,794
91-99-00-8120	Allocations - IT	888	803	867	1,047
91-99-00-8161	Allocations - Water Revenue	50,736	57,986	54,244	72,745
91-99-00-8162	Allocations - Sewer Department	(18,192)	(20,063)	(19,226)	(19,273)
		<u>62,462</u>	<u>70,557</u>	<u>68,727</u>	<u>87,033</u>
TOTAL CASH EXPENDITURES & ALLOCATED EXPENSES		373,099	420,030	449,414	468,767
REVENUE OVER (UNDER) CASH EXPENSE & ALLOCATIONS		121,927	107,466	55,886	57,333
NON-CASH EXPENDITURES					
91-01-00-7385	Depreciation Expense	245,803	280,803	295,800	318,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS FROM OPERATIONS		\$ (123,876)	\$ (173,337)	\$ (239,914)	\$ (260,667)

(Fund 91 Sewer continued)

SEWER FUND CAPITAL PROJECTS

REVENUES

91-50-00-4341 State Revenue (ADEC Loan Proceeds)

EXPENDITURES

91-50-00-7392 Project Expenditures
 91-50-00-7900 Work Orders - Administration
 91-50-00-7908 Work Orders - Facilities

TRANSFERS

91-98-00-8257 Transfer IN from CIP

Use of fund balance

FY18 Ending Fund (91) Unrestricted Net Assets

Net Pension Liability

FY19 Budgeted (91) Revenue Over CASH Operating Expenditures

FY20 Budgeted (91) Revenue Over CASH Operating Expenditures

Projected 06/30/20 Ending Unrestricted Net Assets (Less Net Pension Liability)

Projected 06/30/20 Net Assets as % of Fund Capital Assets

FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 ADOPTED
FY20 Sewer Fund Capital Projects include: - Generator Building Roof \$25,000 - Pump station rehabilitation \$500,000 - Truck Purchase \$40,000			
			\$ 300,000
			\$ 557,000
			4,000
			4,000
			565,000
			(265,000)
			\$ -
			\$ 463,948
			45,903
			55,886
			57,333
			623,070
			10%



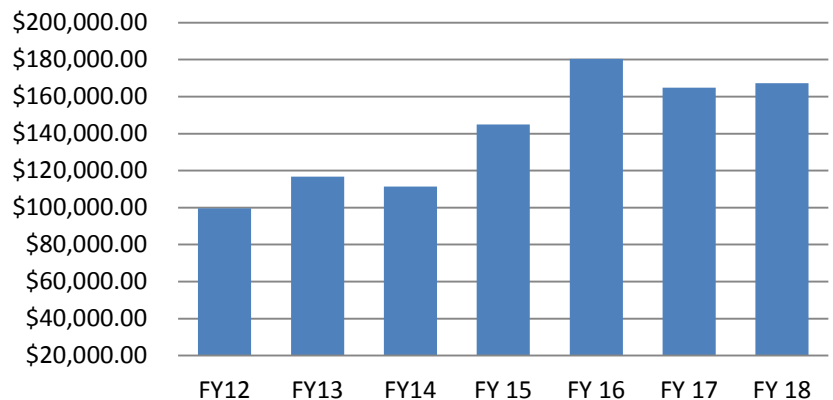
HARBOR FUND

92 01-00

Department Description:

The Harbor Department Enterprise Fund is responsible for maintaining and providing moorage at the Portage Cove and Letnikof Cove harbors. We strive to meet the demands of our customers by operating in a safe and efficient manner. Our top priority is to ensure that the needs of our customers are met. In cooperation with Borough staff and the Port and Harbor Advisory Committee, we work hard to meet those needs.

HARBOR MOORAGE



Personnel:

- Harbormaster (FT)
- Assistant Harbormaster (FT)
- Seasonal Harbor Staff: 3 personnel (PT)

FY20 Objectives:

- To provide a year-round facility to safely moor and store vessels and related equipment.
- To give a high level of customer service and to assist harbor users in a consistent and professional manner.
- To provide fuel, power, water, waste disposal and emergency services.
- To maintain and/or repair floats, launch ramps, harbor facilities and equipment.
- To find ways to best utilize the expanded harbor basin and add additional moorage.
- To complete fuel tank maintenance and/or replacement.
- To assist with the Portage Cove Launch Ramp project while maintaining a functional harbor.
- To begin design work on permanent moorage floats for the expanded harbor basin.



HAINES BOROUGH



FY20 BUDGET

92 BOAT HARBOR FUND

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
BOAT HARBOR FUND OPERATIONS					
REVENUES					
92-01-00-4421	Transient Moorage	\$ 62,254	\$ 67,405	\$ 58,000	\$ 62,000
92-01-00-4422	Annual Slip Rental	102,557	99,839	104,000	107,000
92-01-00-4425	Ramp Fees	15,225	16,395	15,000	15,000
92-01-00-4427	Ice Sales	12,367	10,755	12,000	13,000
92-01-00-4428	Fuel Sales	314,237	276,584	189,200	260,000
92-01-00-4423	Electrical Service Maintenance	7,204	15,085	7,200	9,000
92-01-00-4600	Miscellaneous Revenue	15,643	30,572	17,000	20,000
92-01-00-4610	Interest Earnings	2,816	3,801	2,500	2,500
		<u>532,302</u>	<u>520,435</u>	<u>404,900</u>	<u>488,500</u>
OPERATING EXPENDITURES					
92-01-00-5000	Cost of Fuel Sold	\$ 279,265	\$ 239,218	\$ 169,000	\$ 220,000
92-01-00-6110	Salaries and wages	126,709	148,040	159,176	173,501
92-01-00-6115	Payroll Burden	41,231	49,073	51,095	59,390
92-01-00-6140	Health Insurance	33,402	41,462	44,224	46,784
92-01-00-7211	Supplies & Postage	1,093	1,008	2,700	2,700
92-01-00-7230	Material & Equipment	15,643	9,204	12,000	10,000
92-01-00-7241	Computers & Peripherals	825	1,143	600	600
92-01-00-7312	Professional & Contractual	2,167	6,560	27,000	3,000
92-01-00-7325	Dues, Subscriptions & Fees	272	273	250	250
92-01-00-7334	Travel & Per Diem	1,213	1,061	2,000	1,000
92-01-00-7335	Training	120	125	1,850	400
92-01-00-7340	Advertising	187	50	500	500
92-01-00-7351	Banking & Insurance	14,952	14,609	18,700	22,700
92-01-00-7355	Vehicle Expense	1,482	2,270	2,400	2,400
92-01-00-7360	Utilities	54,450	67,174	57,300	81,150
92-01-00-7371	Maintenance & Repairs	6,096	15,468	10,000	12,000
92-01-00-7901	Work Orders - Public Works	5,175	7,210	3,000	3,000
92-01-00-7908	Work Orders - Facilities	10,660	2,371	4,000	4,000
92-01-00-7963	Work Orders - Harbors	(8,144)	(18,856)	(7,500)	(8,000)
		<u>586,796</u>	<u>587,463</u>	<u>558,295</u>	<u>635,375</u>
	Raw Fish Tax Revenue				
TRANSFERS					
92-98-00-8200	Operating Transfers - Gen Fund	\$ (31,000)	(31,000)	(110,000)	-
92-98-00-8255	Operating Transfers - Econ. Dev.	-	(1,230)	-	-
92-98-00-8257	Operating Transfers - CIP	(43,772)	(2,703)	-	-
		<u>(74,772)</u>	<u>(34,932)</u>	<u>(110,000)</u>	<u>-</u>
ALLOCATED PAYROLL EXPENSE					
92-99-00-8101	Allocations - Administration	\$ 7,025	\$ 9,582	\$ 9,678	\$ 9,675
92-99-00-8104	Allocations - Finance	15,179	16,101	16,497	16,306
92-99-00-8120	Allocations - IT	1,776	4,017	4,200	5,074
92-99-00-8163	Allocations - Harbor	(103,641)	(115,464)	(141,135)	(153,098)
		<u>(79,661)</u>	<u>(85,764)</u>	<u>(110,760)</u>	<u>(122,043)</u>
TOTAL CASH EXPENSE, TRANSFERS, & ALLOCATION		463,363	498,997	337,535	513,332
REVENUE OVER (UNDER) CASH EXPENSE & ALLOC		68,938	21,438	67,365	(24,832)

	FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
(Fund 92 Harbor continued)				
NON-CASH EXPENSE				
92-01-00-7385 Depreciation Expense	326,461	353,573	630,000	670,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	\$ (257,523)	\$ (332,135)	\$ (562,635)	\$ (694,832)
BOAT HARBOR FUND CAPITAL PROJECTS				
REVENUES				
92-50-00-4341 State Revenue	FY20 Harbor Capital Improvement Projects include: - Sport Ramp Project \$5,300,000 - Fuel tank repair or replacement \$100,000			\$ 5,300,000
EXPENDITURES				
92-50-00-7392 Project Expenditures				\$ 5,367,000
92-50-00-7900 Work Orders - Administration				6,000
92-50-00-7908 Work Orders - Facilities				19,000
92-50-00-7963 Work Orders - Harbors				8,000
				5,400,000
BOAT HARBOR FUND CAPITAL PROJECTS REVENUE OVER EXPENDITURES				\$ (100,000)
FY18 Ending Fund (92) Unrestricted Net Assets				\$ 389,758
Net Pension Liability				183,611
FY19 Budgeted (92) Revenue Over (Under) CASH Expenditures				67,365
FY20 Proposed (92) Revenue Over (Under) CASH Operating Expenditures				(24,832)
FY20 Proposed (92) use of fund balance for capital projects (fuel tanks)				(100,000)
Projected FY20 Ending Unrestricted Net Assets (Less Net Pension Liability)				\$ 515,902
Projected 06/30/20 Net Assets as % of Fund Capital Assets				2%

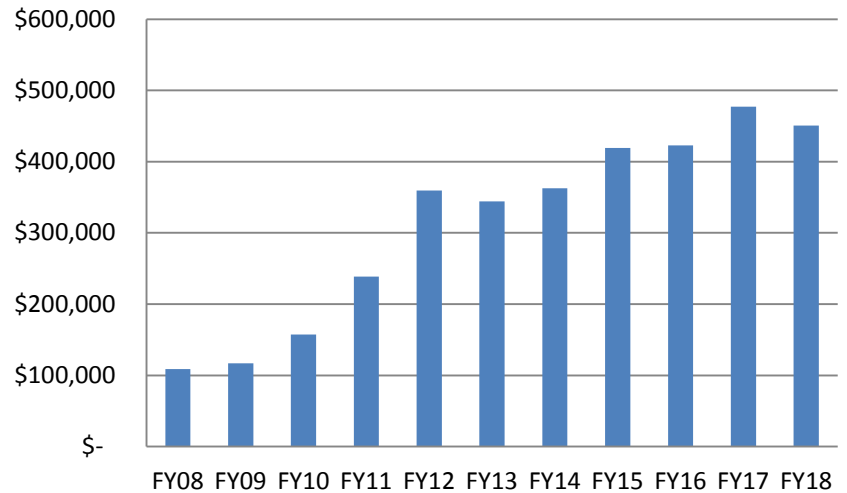


LUTAK DOCK 93 01-00

Department Description:

The Lutak Dock Enterprise Fund is responsible for maintaining the Lutak Dock and related facilities. Our top priority is to ensure the security and safety of the vessels and equipment that utilize this facility. Limiting access and maintaining the dock structure are of the utmost importance. In cooperation with Borough leadership, the entities that utilize this facility, and the public at large, we are striving to meet those goals.

LUTAK DOCK REVENUES



Personnel (#of FTEs):

- Harbormaster (FT)
- Assistant Harbormaster (FT)
- Seasonal Harbor Staff: 2 personnel (PT)

FY20 Objectives:

- To provide a year-round facility to store and safely load and unload goods from vessels.
- To monitor and maintain existing structure weakness and repair as needed.
- To move and upgrade the security gate to better serve user needs.
- To help facilitate any dock repairs and/or dock expansion to extend service life.
- To assist AML with planning and building a new Roll-On, Roll-Off structure.



HAINES BOROUGH



FY20 BUDGET

93 LUTAK DOCK FUND

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 PROPOSED
LUTAK DOCK OPERATIONS					
REVENUES					
93-01-00-4217	Lutak Dock User Fees	\$ 476,687	\$ 450,756	\$ 410,000	\$ 422,000
93-01-00-4610	Interest Earnings	1,744	7,667	-	20,000
		478,431	458,423	410,000	442,000
EXPENDITURES					
93-01-00-7211	Supplies & Postage	\$ 151	\$ 178	\$ 800	800
93-01-00-7230	Material & Equipment	5,377	523	8,250	8,000
93-01-00-7241	Computers & Peripherals	16	939	600	600
93-01-00-7312	Professional & Contractual	5,204	5,632	9,000	8,500
93-01-00-7325	Dues, Subscriptions & Fees	262	201	800	200
93-01-00-7334	Travel & Per Diem	286	858	2,050	1,000
93-01-00-7335	Training	240	425	350	400
93-01-00-7340	Advertising	218	-	100	100
93-01-00-7351	Banking & Insurance	4,654	3,786	4,000	4,600
93-01-00-7355	Vehicle Expense	1,403	1,889	2,400	2,400
93-01-00-7360	Utilities	5,320	6,021	5,000	4,900
93-01-00-7371	Maintenance & Repairs	5,700	1,071	2,500	5,000
93-01-00-7901	Work Orders - Public Works	4,966	3,865	2,400	5,000
93-01-00-7900	Work Orders - Administration	-	-	2,000	4,000
93-01-00-7908	Work Orders - Facilities	4,742	5,262	7,000	6,000
		38,539	30,649	47,250	51,500
ALLOCATED PAYROLL EXPENSE					
93-99-00-8101	Allocations - Administration	\$ 8,429	\$ 13,688	\$ 13,826	13,821
93-99-00-8104	Allocations - Finance	7,823	9,923	10,125	9,967
93-99-00-8120	Allocations - IT	888	2,008	2,100	2,537
93-99-00-8163	Allocations - Harbor	61,877	58,057	62,181	65,485
		79,017	83,676	88,232	91,810
TOTAL CASH EXPENDITURES & ALLOCATIONS		117,556	114,325	135,482	143,310
REVENUE OVER (UNDER) CASH EXPENSE & ALLOCATIONS		360,874	344,098	274,518	298,690
NON-CASH EXPENSE					
93-01-00-7385	Depreciation Expense	99,319	99,307	99,400	99,400
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ 261,555	\$ 244,791	\$ 175,118	\$ 199,290
LUTAK DOCK CAPITAL PROJECTS					
EXPENDITURES					
93-50-00-7392	Project Expenditures (Lutak Dock Uplands work)			-	225,000
Use of Lutak Dock Fund Balance for Dock Replacement Design					(225,000)
FY18 Ending Fund (93) Unrestricted Net Assets					\$ 1,780,945
FY19 Budgeted (93) Revenue Over CASH Expenditures					274,518
FY20 Proposed (93) Revenue Over CASH Operating Expenditures					298,690
FY20 Proposed (93) Use of Fund Balance for Capital Projects					(225,000)
Projected FY20 Ending Fund (93) Unrestricted Net Assets					\$ 2,129,153
Projected 06/30/20 Net Assets as % of Fund Capital Assets					107%

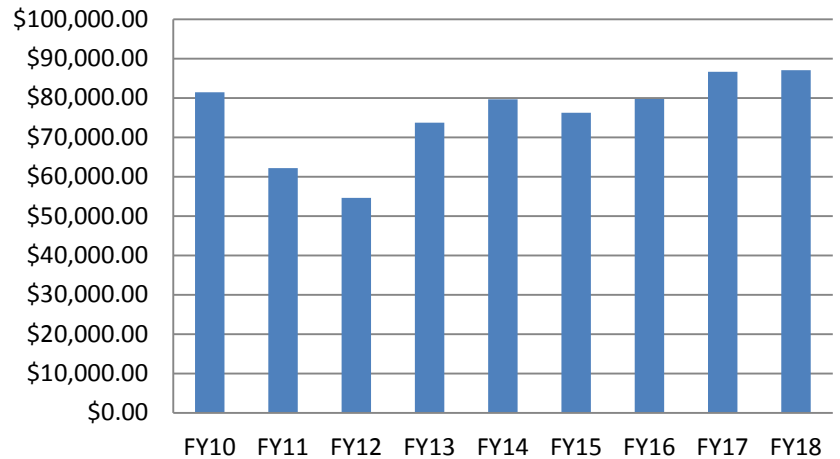


PC DOCK 94 01-00

Department Description:

The Port Chilkoot Dock Enterprise Fund is responsible for maintaining the dock structure and meeting the security needs of the vessels that utilize this facility. Our top priority is to ensure the safety of these vessels and their passengers. In cooperation with the Coast Guard, cruise ship companies, tour operators and Borough staff, we strive to meet this goal.

PC DOCK REVENUES



Personnel (#of FTEs):

- Harbormaster (FT)
- Assistant Harbormaster (FT)
- Seasonal Harbor Staff: 3 personnel (PT)

FY20 Objectives:

- To continue providing a facility in which vessels can be safely moored and passengers can be loaded and unloaded without issue.
- To present a clean and attractive facility to welcome passengers and encourage future visits.
- To start planning for an improved lightering float structure and docking orientation.
- To install a winch that would safely lower and raise the lightering float gangway.
- To review and update the Port Tariff.



HAINES BOROUGH



FY20 BUDGET

94 PORT CHILKOOT DOCK FUND

		FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 PROPOSED
REVENUES					
94-01-00-4218	PC Dock Usage Fee	\$ 86,650	\$ 92,555	\$ 74,880	\$ 121,728
94-01-00-4225	PC Dock Parking Permit	125	200	3,600	3,600
		86,775	92,755	78,480	125,328
EXPENDITURES					
94-01-00-7211	Supplies & Postage	\$ 175	\$ 127	\$ 750	750
94-01-00-7230	Material & Equipment	4,464	2,854	2,250	2,500
94-01-00-7241	Computers & Peripherals	(0)	939	600	600
94-01-00-7312	Professional & Contractual	549	150	1,500	1,500
94-01-00-7325	Dues, Subscriptions & Fees	512	201	800	350
94-01-00-7334	Travel & Per Diem	654	807	2,050	1,000
94-01-00-7335	Training	240	550	350	400
94-01-00-7340	Advertising	-	-	100	100
94-01-00-7351	Banking & Insurance	7,377	10,683	11,300	12,300
94-01-00-7355	Vehicle Expense	781	1,267	1,200	1,200
94-01-00-7360	Utilities	10,101	12,812	10,100	11,000
94-01-00-7371	Repairs & Maintenance	1,741	366	2,000	2,000
94-01-00-7901	Work Orders - Public Works	1,413	1,177	1,200	1,400
94-01-00-7907	Work Orders - Ports	(26,040)	(41,874)	(36,000)	(65,000)
94-01-00-7908	Work Orders - Facilities	2,786	1,024	2,000	1,000
ALLOCATED PAYROLL EXPENSE					
94-99-00-8101	Allocations - Administration	\$ 4,215	3,425	3,457	3,455
94-99-00-8104	Allocations - Finance	7,459	7,655	7,779	7,531
94-99-00-8120	Allocations - IT	888	2,008	2,100	2,537
94-99-00-8163	Allocations - Harbor	41,764	57,407	78,955	87,613
		59,079	61,578	92,491	72,236
<i>(Fund 94 Port Chilkoot Dock continued)</i>					
TRANSFERS					
94-98-00-8255	Operating Transfers - fr EconDev	(14,000)	(50,000)	(49,500)	(41,600)
		<div>Transfers in from Fund 23 to offset 50% cruise ship dockage discount.</div>			
TOTAL CASH EXPENDITURES & TRANSFERS		45,079	11,578	42,991	30,636
REVENUE OVER (UNDER) CASH EXPENSE & TRANSFERS		41,695	81,178	35,489	94,692
NON-CASH EXPENSE					
94-01-00-7385	Depreciation Expense	348,296	327,291	327,500	327,500
EXCESS REVENUE OVER (UNDER) EXPENDITURES, \$		(306,601)	(246,114)	(292,011)	(232,808)
ALLOCATIONS, & OPERATING TRANSFERS					
FY18 Ending Fund (94) Unrestricted Net Position					\$ 171,508
FY19 Budgeted (94) Revenue Over (Under) CASH Expenditures					35,489
FY20 Budgeted (94) Revenue Over (Under) CASH Expenditures					94,692
Projected FY20 Ending Fund (94) Unrestricted Net Assets					301,689
Projected 06/30/20 Net Assets as % of Fund Capital Assets					4%

HAINES BOROUGH



FY20 BUDGET

97 PERMANENT FUND

	FY17 ACTUAL	FY18 ACTUAL	FY19 BUDGET	FY20 PROPOSED
REVENUE				
97-01-00-4610 Permanent Fund Income	\$ 379,644	\$ 253,766	\$ 352,000	\$ 348,000
EXPENDITURES				
97-01-00-7312 Professional & Contractual	\$ 20,270	\$ 22,135	\$ 22,000	22,000
97-01-00-7351 Banking & Insurance	1,668	2,059	1,850	2,000
	21,938	24,194	23,850	24,000
TRANSFERS				
97-98-00-8252 Operating Transfers - IN fr Land Sales	\$ -	\$ -	\$ (26,799)	(26,743)
97-98-00-8264 Operating Transfers - OUT fr Perm. Fund	293,000	303,000	304,000	304,000
	293,000	303,000	277,201	277,257
EXCESS REVENUE OVER (UNDER) EXPENSES, ALLOCATIONS, & OPERATING TRANSFERS	\$ 64,706	\$ (73,428)	\$ 50,949	\$ 46,743
FY18 Ending Fund (97) Balance				\$ 8,659,749
FY19 Budgeted (97) Revenue Over (Under) Expenditures				50,949
FY20 Proposed (97) Revenue Over (Under) Expenditures				46,743
Projected 06/30/20 Ending Fund (97) Balance				\$ 8,757,441



Haines Borough Permanent Fund

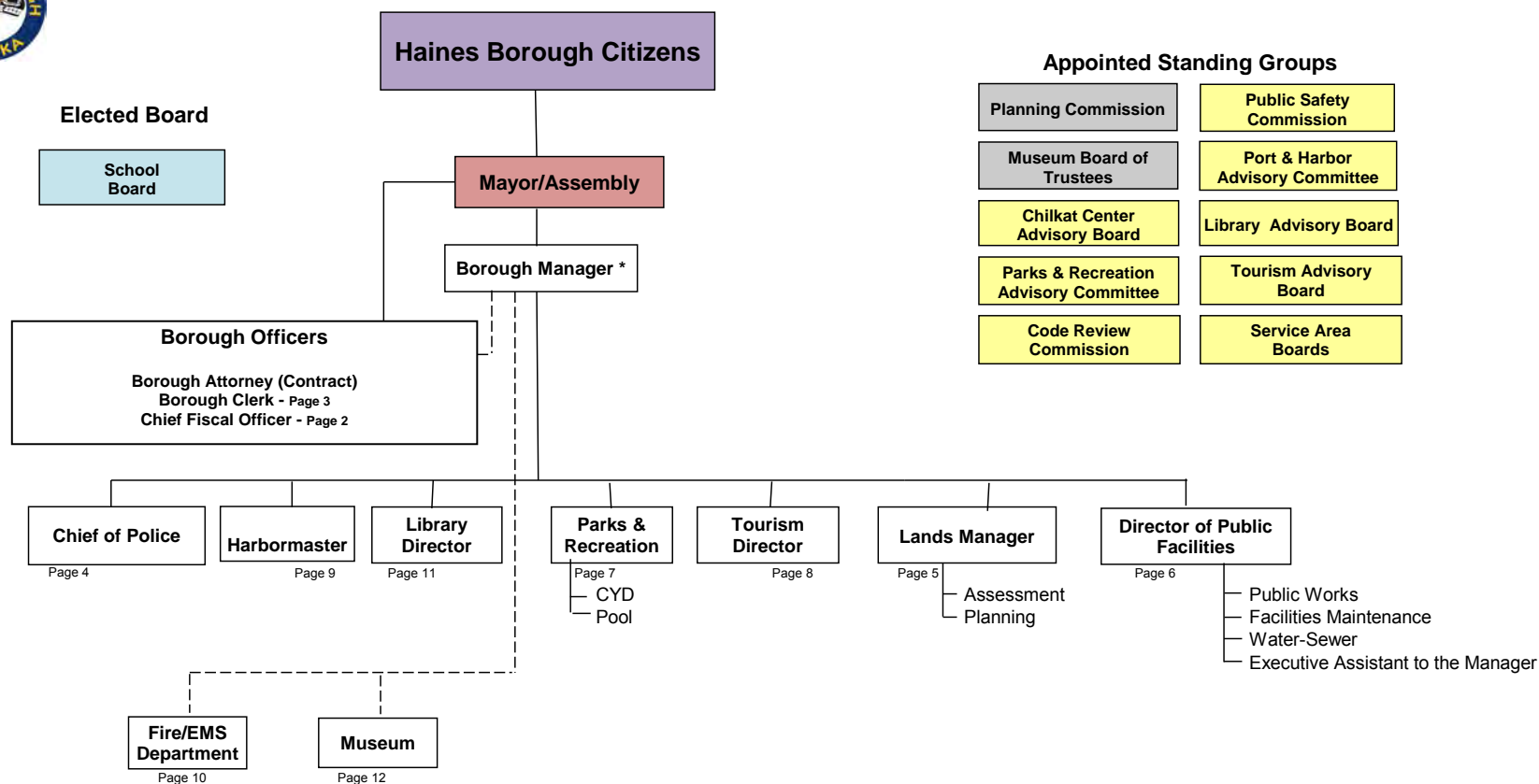
Summary of Principal & Earnings Reserve Balances

As of 06/30/18

	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Beginning Principal Balance	6,111,766	6,213,629	6,304,762	6,449,772	7,013,115	7,228,020	\$ 7,323,591	\$ 7,396,827
Add								
Transfer from Land Sales/LID	-	-	-	417,148	93,344	5,981	-	-
Inflation Proofing	101,863	91,133	145,010	146,195	121,561	89,590	73,236	86,296
Ending Principal Balance	6,213,629	6,304,762	6,449,772	7,013,115	7,228,020	7,323,591	7,396,827	7,483,123
Beginning Earnings Reserve Balance	838,984	1,237,608	1,313,886	1,389,719	1,665,407	1,451,053	1,344,881	1,336,351
Add								
Earnings/Change in Value	661,714	328,899	382,364	593,987	197,426	287,301	379,644	253,766
Less								
Inflation Proofing	(101,863)	(91,133)	(145,010)	(146,195)	(121,561)	(89,590)	(73,236)	(86,296)
Expenses	(21,227)	(21,488)	(21,521)	(22,105)	(23,219)	(22,883)	(21,938)	(24,194)
Transfer to General Fund	(140,000)	(140,000)	(140,000)	(150,000)	(267,000)	(281,000)	(293,000)	(303,000)
Ending Earnings Reserve Balance	1,237,608	1,313,886	1,389,719	1,665,407	1,451,053	1,344,881	1,336,351	1,176,626
Total Fund Balance	7,451,238	7,618,648	7,839,492	8,678,522	8,679,073	8,668,472	\$ 8,733,178	\$ 8,659,749

Haines Borough Organization Chart - Effective July 1, 2019

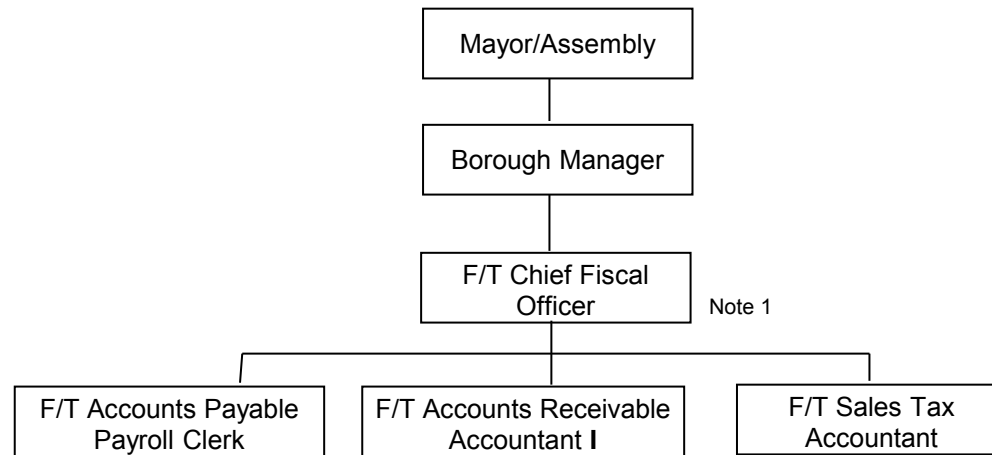
Adopted June 11, 2019



Notes:

1. The appointed groups shaded in gray are "Empowered Boards." (That term is explained on Page 13.)
2. Appointed Groups and their duties are mandated by ordinance. Members serve at the pleasure of the mayor. Appointments are by the mayor subject to assembly confirmation.
Note: From time to time, ad hoc Groups are created for a specific purpose and are intended to have a limited timeframe and scope. These are typically created by resolution or motion.
3. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship
4. An asterisk (*) indicates that the position is a borough officer. Officers are appointed by and serve at the pleasure of the assembly. However, each one works under the direct supervision of the Borough Manager.
5. In the Borough Manager's absence, the Director of Public Facilities will act as manager followed by the borough clerk.
6. The Executive Assistant to the Manager supports the Director of Public Facilities with special projects, grants administration and contract administration.

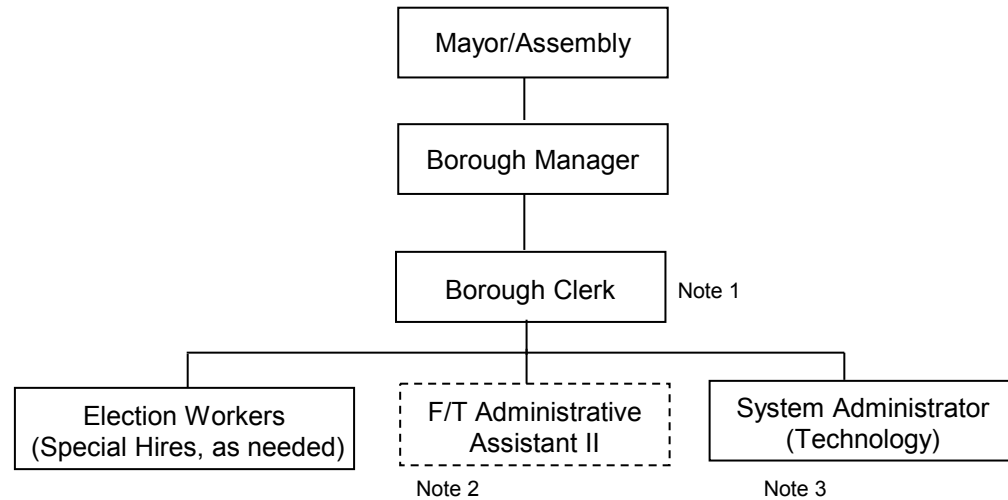
FINANCE DEPARTMENT



Notes:

1. The Chief Fiscal Officer is a borough officer who reports directly to the Manager but is appointed by, and serves at the pleasure of, the Borough Assembly. This position is more commonly known as Finance Director.

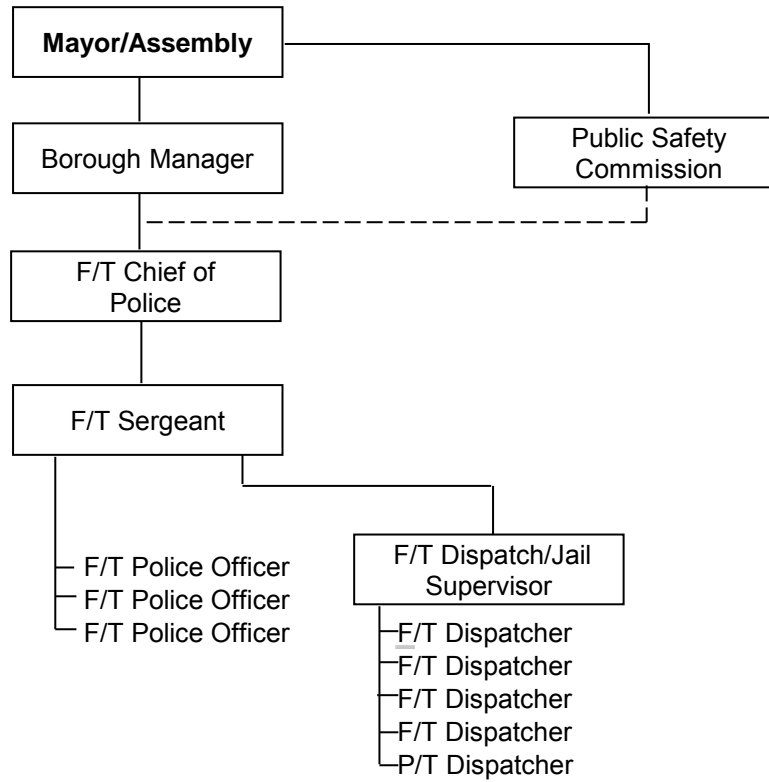
CLERK'S OFFICE



Notes:

1. The Borough Clerk is a borough officer who reports directly to the Manager but is appointed by, and serves at the pleasure of, the Borough Assembly. The Borough Clerk also serves as the Deputy Lands Manager.
2. This position reports to the Borough Clerk and serves both the Lands and Administration Departments.
3. Currently a contract position.

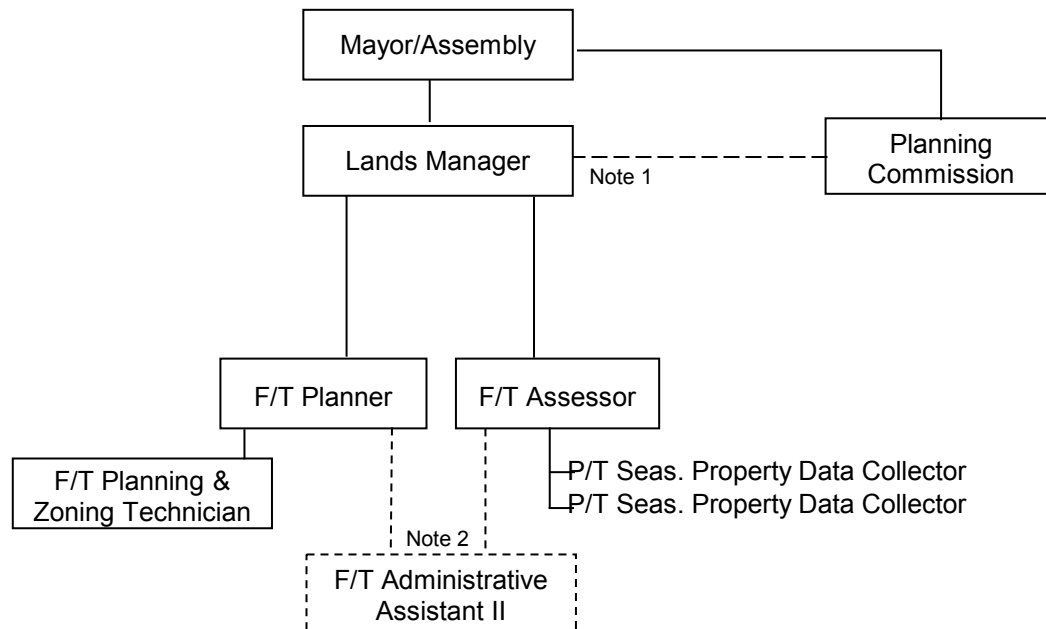
POLICE DEPARTMENT



Notes:

1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

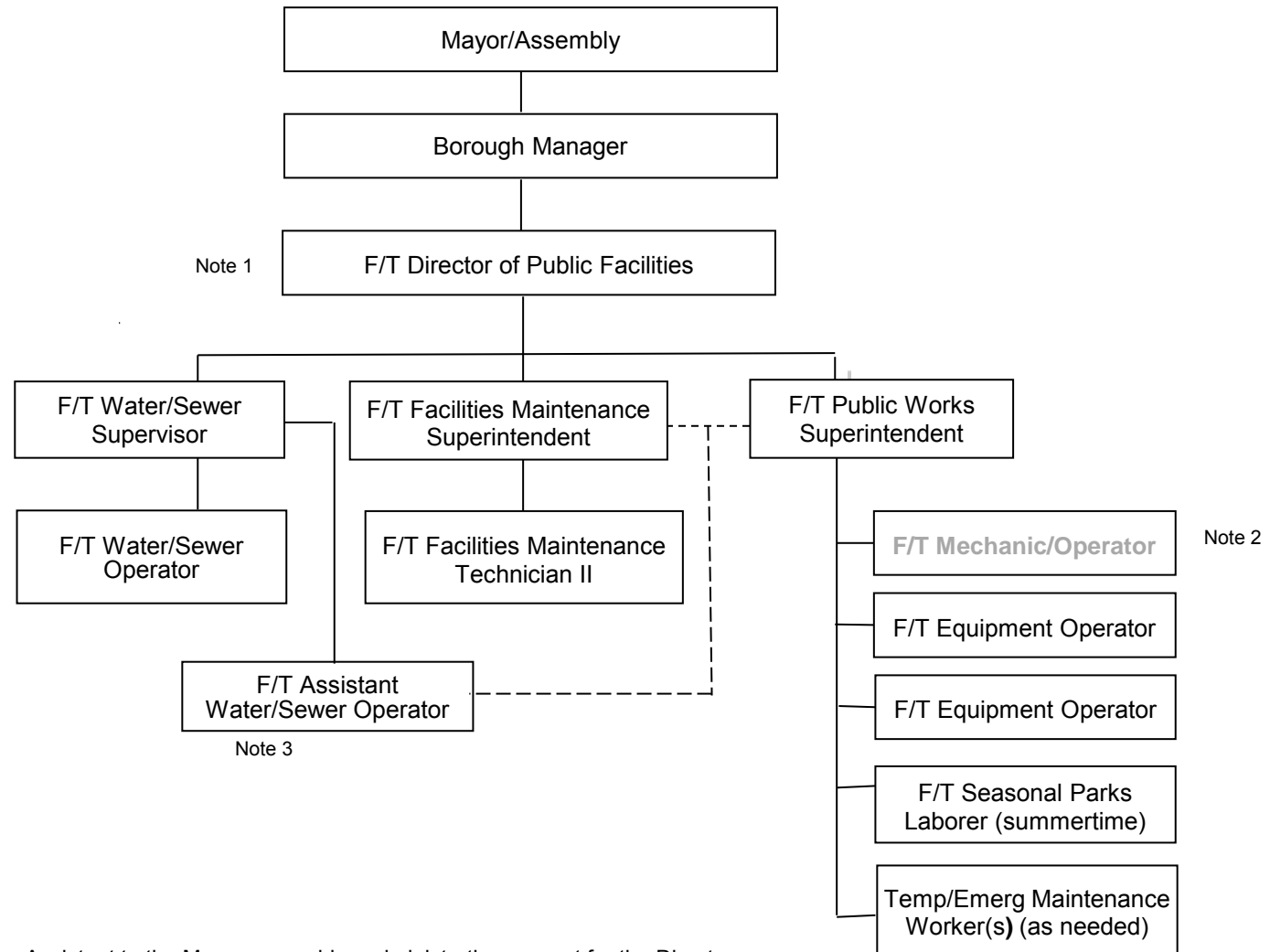
LANDS MANAGEMENT / ASSESSMENT DEPARTMENT



Notes:

1. The borough manager serves as Lands Manager.
2. This position supports both the Lands and Administration Departments.

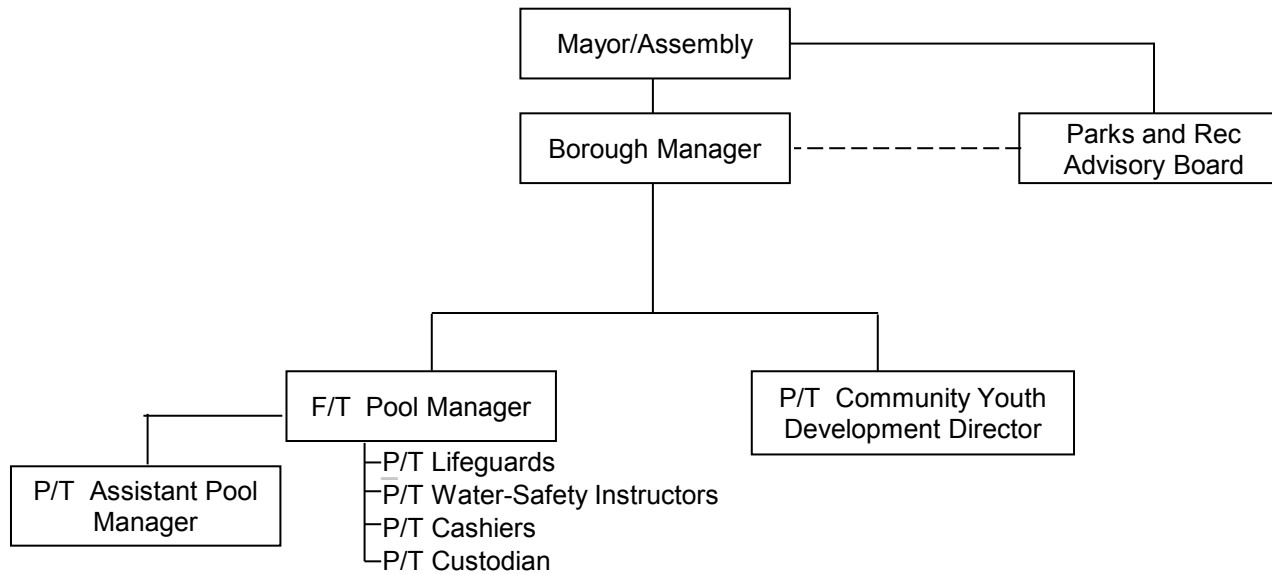
DEPARTMENT OF PUBLIC FACILITIES



Notes:

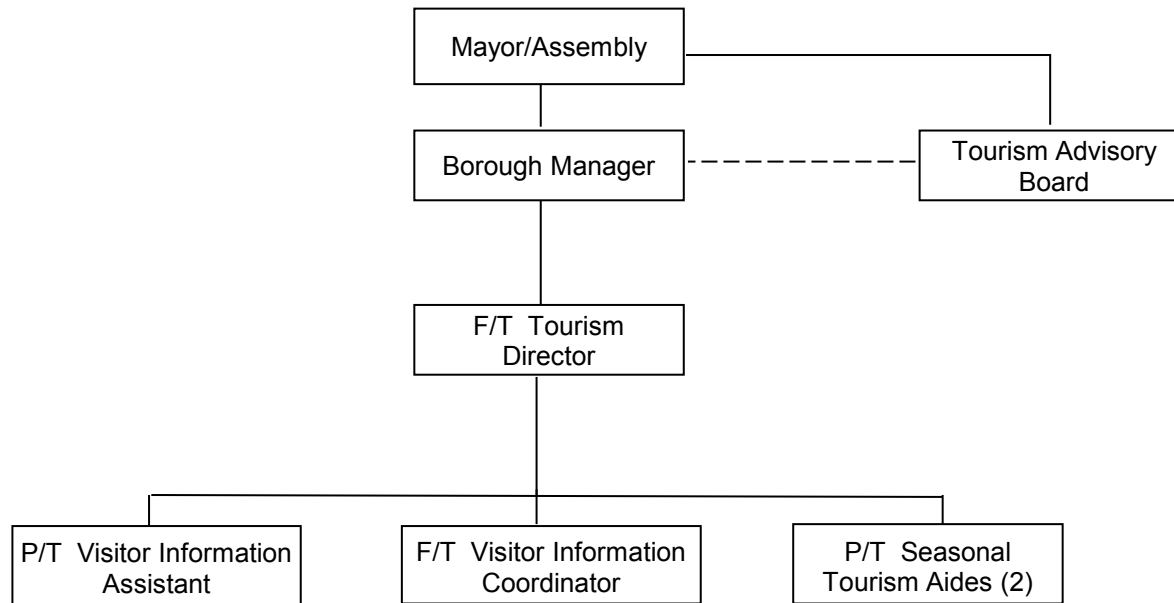
1. The Executive Assistant to the Manager provides administrative support for the Director.
2. Grayed-out text means this position is not currently filled and is not budgeted for FY20.
3. This position reports to the W/S Supervisor but splits time between water/wastewater, public works, and facilities maintenance.
4. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

PARKS AND RECREATION DEPARTMENT



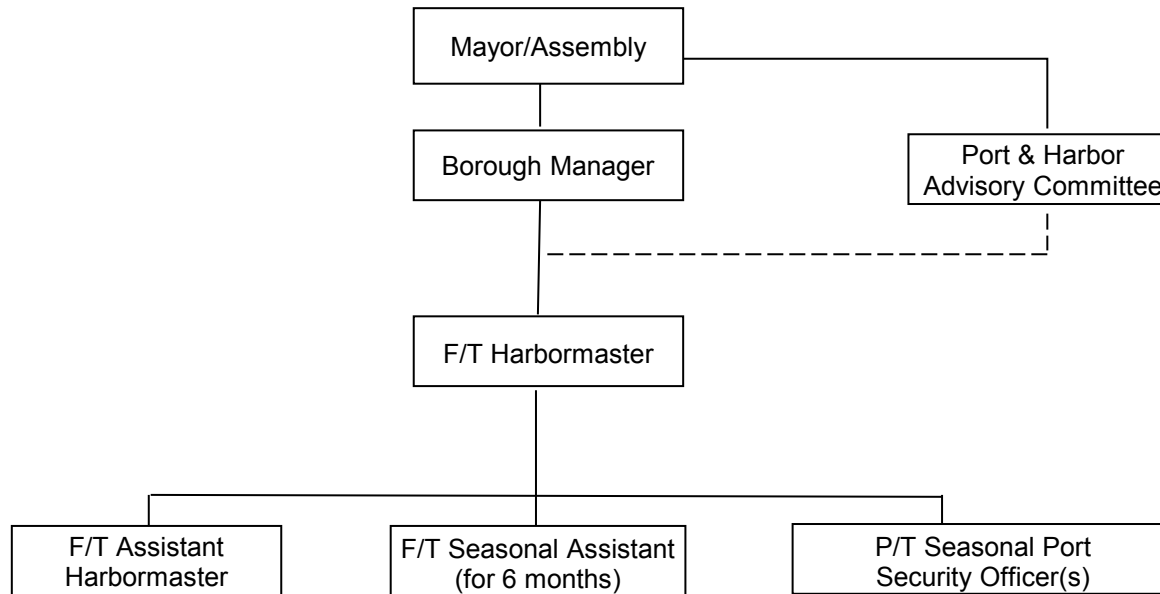
1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

TOURISM



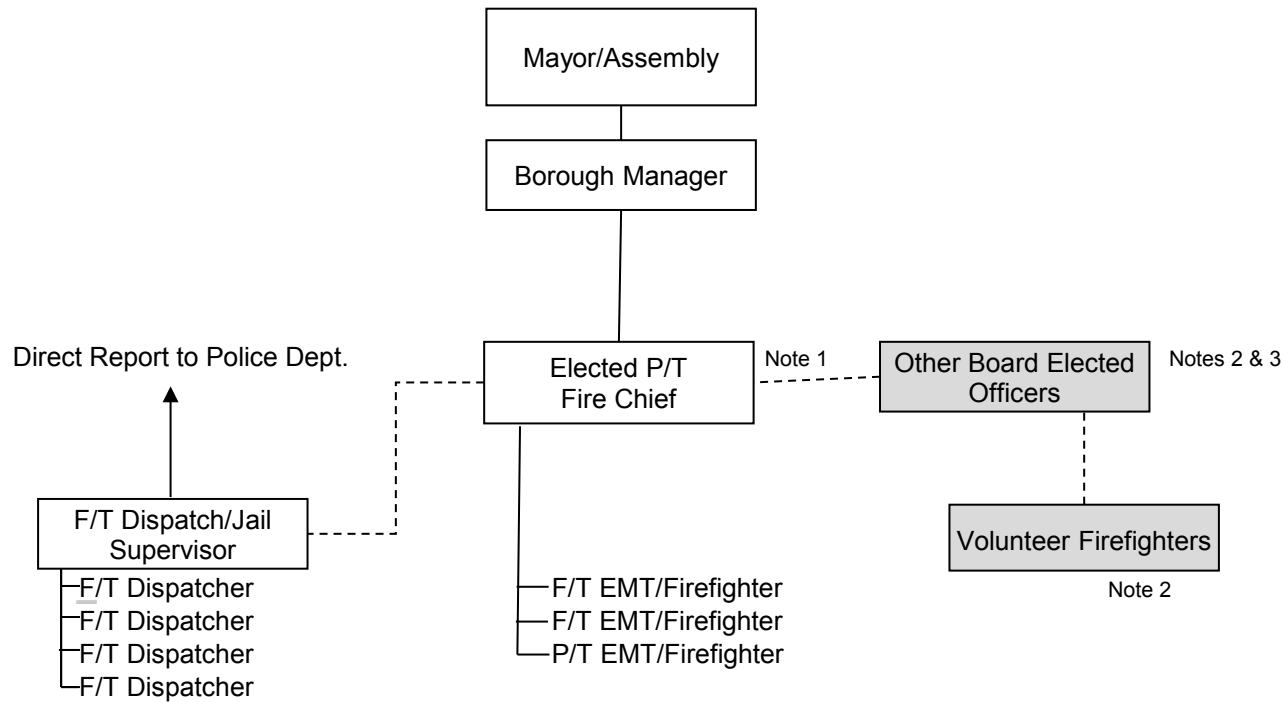
1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

PORTS & HARBORS



1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

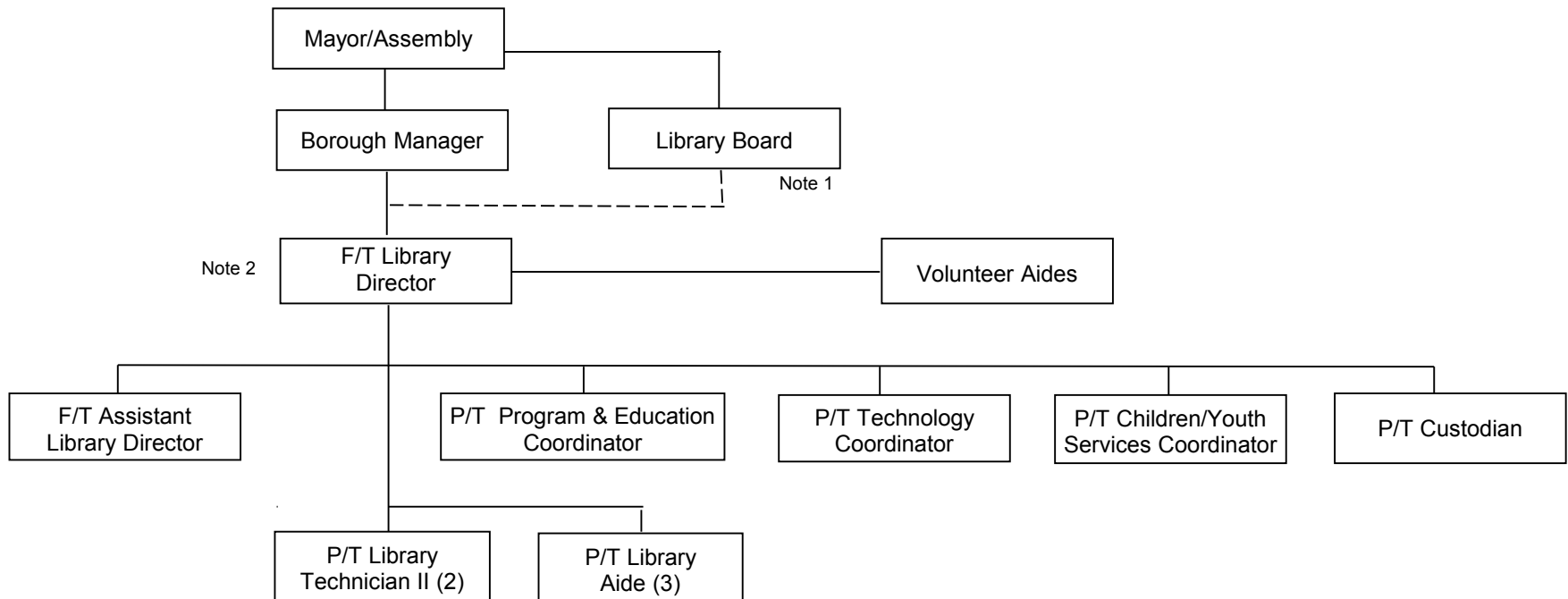
FIRE DEPARTMENT / EMERGENCY SERVICES



Notes:

1. The Fire Chief reports directly to both the Manager and the Fire Department (per code).
This position receives a monthly stipend paid through the borough's payroll system.
2. Gray-shading means these are not borough employees.
3. Assistant Fire Chief, Secretary, and Treasurer.
4. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

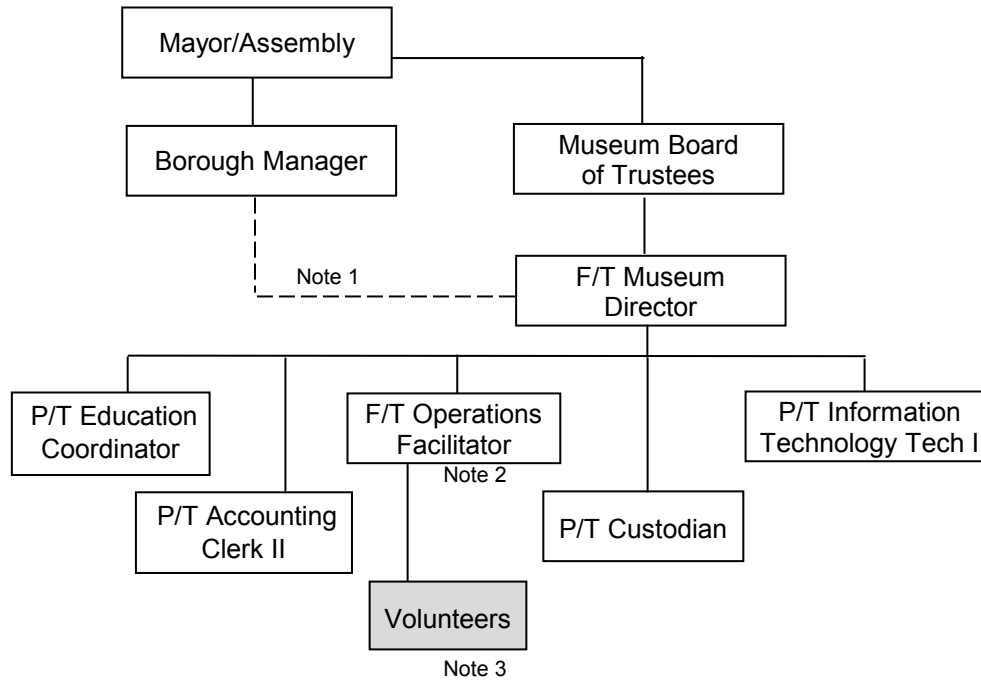
LIBRARY



Notes:

1. The library is a department of the borough with a somewhat empowered board per HBC 2.98.
2. The Library Director reports directly to the Borough Manager. The library staff members are Borough employees; the volunteers are not.
3. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

MUSEUM



Notes:

1. The museum staff members are Borough Employees. The Museum Director reports directly to the Museum Board of Trustees but has a functional support relationship with the manager (and the manager's staff as so delegated for payroll and accounting services). Funds for the operation of the museum are appropriated by the assembly each year. To the extent the museum's expenses exceed such appropriations, the deficit is made up from unrestricted grants and income to the museum.
2. This position is also known as "Community Coordinator."
3. Gray-shading means this is not a borough-funded position; volunteers are unpaid.
4. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

Empowered Boards

The Planning Commission and the Museum Board of Trustees and, to a certain extent, the Library Board are designated as "empowered" boards although the respective enabling codes do not use that term. Members are appointed.

The School Board is an "empowered" board, as well, but its members are elected during the Haines Borough General Municipal Election.

An empowered board has overall authority to...

- Assume responsibility and stewardship over assets
- Promulgate regulations, fees, charges, and policies
- Negotiate and enter into contracts and grant agreements
- Apply for and administer funds from state and federal agencies (as well as from the borough assembly)



HAINES BOROUGH

FY20 BUDGETED PAYROLL Revised 6-6-2019

Position	Current Employee	Straight Time Hours	Over-time Hours	Standby Hours	Hourly Rate	Gross Earnings	PERS & SBS	Medicare	Alaska ESD	Worker's Comp	Union Health Insurance	Total Costs
Administration												
Borough Manager	Debra Schnabel	2080	-	-	45.00	93,600	26,330	1,357	n/a	341	17,544	139,172
Borough Clerk	Alekka Fullerton	2080	-	-	38.00	79,040	22,234	1,146	790	288	17,544	121,042
Executive Assistant	Krista Kielsmeier	2080	-	-	26.39	54,891	15,441	796	399	200	17,544	89,271
Totals		6240	-	-		227,531	64,005	3,299	1,189	829	52,632	349,485
Ambulance												
EMT / Firefighter	Jennifer Walsh	2132	-	-	23.52	50,145	14,106	727	399	2,167	17,544	85,087
EMT / Firefighter	Tim Holm	2132	-	-	23.02	49,079	13,806	712	399	2,120	17,544	83,660
Fire Chief	Al Giddings	-	-	-	-	9,000	552	131	n/a	389	n/a	10,071
Seasonal PT EMT	Al Giddings	500	-	-	22.52	11,260	3,167	163	399	486	n/a	15,476
Totals		4764	-	-		119,483	31,631	1,733	1,197	5,162	35,088	194,294
Assembly												
Mayor	Jan Hill	-	-	-	-	7,000	1,969	102	n/a	26	n/a	9,096
Assembly Member/Deputy Mayor	Stephanie Scott	-	-	-	-	3,525	216	51	n/a	13	n/a	3,805
Assembly Member	Sean Maily	-	-	-	-	3,525	216	51	n/a	13	n/a	3,805
Assembly Member	Brenda Josephson	-	-	-	-	3,525	216	51	n/a	13	n/a	3,805
Assembly Member	William Prisciandaro	-	-	-	-	3,525	216	51	n/a	13	n/a	3,805
Assembly Member	Thomas Morphet	-	-	-	-	3,525	216	51	n/a	13	n/a	3,805
Assembly Member F	Heather Lende	-	-	-	-	3,525	992	51	n/a	13	n/a	4,581
Totals		-	-	-		28,150	4,041	408		103	-	32,702
Lands, Assessment & Planning												
Assessor	Dean Olsen	2080	-	-	32.61	67,829	19,080	984	399	247	17,544	106,083
Planner I	TBD	2080	72	-	24.02	52,556	14,784	762	399	191	17,544	86,236
Administrative Assistant	Donna Lambert	2080	-	-	19.90	41,392	11,644	600	399	151	17,544	71,730
P&Z Tech/Admin Asst	Savannah Maily	2080	-	-	18.90	39,312	11,058	570	393	143	17,544	69,021
Property Data Collector	Dallas Anderson	350	-	-	18.90	6,615	1,861	96	66	24	n/a	8,662
7 Planning Commissioners	Seats A - G	-	-	-	-	4,200	257	61	n/a	15	n/a	4,534
Totals		8670	72	-		211,904	58,684	3,073	1,656	772	70,176	346,265
Community Youth Development												
CYD Coordinator	Ben Bard	650	-	-	17.86	11,609	3,266	168	116	42	n/a	15,201
Totals		650	-	-		11,609	3,266	168	116	42	-	15,201
Dispatch												
Dispatcher Supervisor	Celeste Grimes	2080	150	-	23.98	55,274	15,549	801	399	201	17,544	89,768
Dispatcher	Jane Clark	2080	100	-	23.36	52,093	14,654	755	399	190	17,544	85,635
Dispatcher	Sierra Hinkle	2080	100	-	20.36	45,403	12,772	658	399	165	17,544	76,941
Dispatcher	Linda Waldo	2080	100	-	19.86	44,288	12,458	642	399	161	17,544	75,492
Dispatcher	Maxwell Jusi	2080	100	-	18.86	42,058	11,831	610	399	153	17,544	72,595
Dispatcher	Robert Reinke	1040	-	-	18.36	19,094	5,371	277	191	70	n/a	25,003
Shift Differential	Swing Shift	2920	-	-	0.80	2,336	657	34	23	n/a	n/a	3,050
Shift Differential	Grave Yard	2920	-	-	1.60	4,672	1,314	68	47	n/a	n/a	6,101
Totals		11440	550	-	127.18	265,218	74,606	3,846	2,256	941	87,720	434,586



HAINES BOROUGH

FY20 BUDGETED PAYROLL Revised 6-6-2019

Position	Current Employee	Straight Time Hours	Over- time Hours	Standby Hours	Hourly Rate	Gross Earnings	PERS & SBS	Medicare	Alaska ESD	Worker's Comp	Union Health Insurance	Total Costs
Elections												
Precinct Chairman	To be determined	18	-	-	12.50	225	n/a	n/a	n/a	1	n/a	226
Precinct Chairman	To be determined	18	-	-	12.50	225	n/a	n/a	n/a	1	n/a	226
Election Worker	To be determined	18	-	-	11.00	198	n/a	n/a	n/a	1	n/a	199
7 Election Workers	7 at 15 hrs each	105	-	-	11.00	1,155	n/a	n/a	n/a	4	n/a	1,159
Absentee in Person Election Work	To be determined	44	-	-	12.46	548	n/a	n/a	n/a	2	n/a	550
Totals		203	-	-		2,351				9		2,360
Finance												
Chief Fiscal Officer	Jila Stuart	1950	-	-	35.00	68,250	19,199	990	399	249	17,544	106,630
Accounts Receivable Clerk	Tina Olsen	2080	-	-	22.90	47,632	13,399	691	399	174	17,544	79,838
Payroll/Accounts Payable	Cathy Keller	520	-	-	27.98	14,550	4,093	211	399	53	4,386	23,691
Leave Payout	Cathy Keller	400	-	-	27.98	11,192	686	162	-	41	-	12,081
Sales Tax Clerk	Jessie Badger	2040	-	-	23.98	48,919	13,761	709	399	178	17,544	81,511
Payroll/Accounts Payable	TBD	1907	-	-	21.98	41,909	11,789	608	399	153	13,158	68,015
Totals		8897	-	-		232,451	62,926	3,371	1,995	847	70,176	371,766
Harbors												
Harbormaster	Shawn Bell	2080	-	-	36.79	76,523	21,526	1,110	399	2,888	17,544	119,990
Assistant Harbormaster	Henry Pollan	2080	20	-	20.40	43,044	12,108	624	399	1,625	17,544	75,344
Seasonal Assistant	Mark Allen	1040	-	-	20.93	21,767	6,123	316	399	822	11,696	41,122
Port Security Officer	Ryan Staska	700	-	-	16.93	11,851	3,334	172	119	447	n/a	15,922
Port Security Officer	Gregory Seymour	700	-	-	16.93	11,851	3,334	172	119	447	n/a	15,922
Harbor Assistant	TBD	500	-	-	16.93	8,465	2,381	123	85	319	n/a	11,373
Totals		7100	20	-		173,501	48,806	2,516	1,519	6,548	46,784	279,674
Library (Borough Funded)												
Library Director	Carolyn Goolsby	2080	-	-	33.27	69,202	19,466	1,003	399	252	17,544	107,867
Tech II, Collection Dev.	Lisa Blank	546	-	-	20.09	10,969	672	159	110	40	-	11,950
Assistant Director	Rebecca Heaton	1560	-	-	25.90	40,404	11,366	586	404	147	17,544	70,451
Tech II, ILL	Deborah Gravel	520	-	-	17.09	8,887	545	129	89	32	-	9,682
Library Tech II	Torrey Larson	767	-	-	16.09	12,341	757	179	123	45	-	13,445
Library Custodian	Benjamin Bard	910	-	-	16.05	14,606	4,109	212	146	792	-	19,864
Library Tech II	Joy Graves	1508	-	-	17.09	25,772	7,250	374	258	94	-	33,747
Technology Coordinator	Erik Baldwin Stevens	1508	-	-	25.48	38,424	10,809	557	384	140	-	50,314
Education Coordinator	Jolanta Ryan	1508	-	-	18.86	28,441	8,000	412	284	104	-	37,242
Children/Youth Svcs Coord	Holly Davis	1092	-	-	23.86	26,055	7,329	378	261	95	-	34,118
Library Aide	TBD	520	-	-	12.46	6,479	397	94	65	24	-	7,059
Subtotal - Library General	Totals	12519	-	-	226.24	281,579	70,699	4,083	2,523	1,765	35,088	395,737
Friends of the Library Grant												
Library Page	TBD	286	-	-	10.89	3,115	191	45	31	11	-	3,393
Total Library Payroll		12805	-	-	237.13	284,693	70,890	4,128	2,554	1,776	35,088	399,130



HAINES BOROUGH

FY20 BUDGETED PAYROLL Revised 6-6-2019

Position	Current Employee	Straight Time Hours	Over- time Hours	Standby Hours	Hourly Rate	Gross Earnings	PERS & SBS	Medicare	Alaska ESD	Worker's Comp	Union Health Insurance	Total Costs
Museum (Borough Funded)												
Museum Director	Helen Alten	2080	-	-	31.77	66,082	18,589	958	399	241	17,544	103,812
Operations Faciliator	Regina Johanos	1930	-	-	18.36	35,435	9,968	514	354	129	17,544	63,944
Education Coordinator	TBD	585	-	-	17.86	10,448	2,939	151	104	38	n/a	13,681
Accounting Clerk II	Jeanette Baker	1040	-	-	19.40	20,176	5,676	293	202	74	n/a	26,419
Information Technology Tech I	TBD	416	-	-	20.44	8,503	521	123	85	31	n/a	9,264
Janitor	Kimothy Dorsey	337	-	-	15.05	5,072	311	74	51	275	n/a	5,782
Subtotal - Museum General	Totals	6388	-	-		145,715	38,003	2,113	1,195	787	35,088	222,902
Museum Funded Employees												
Education Coordinator	TBD	304	-	-	17.86	5,429	1,527	79	54	20	n/a	7,110
Collections Coordinator	TBD	1040	-	-	17.86	18,574	5,225	269	186	68	n/a	24,322
Subtotal - Museum Funded		1344	-	-		24,004	6,752	348	240	87	-	31,432
Total Museum Payroll		7732	-	-		169,719	44,756	2,461	1,435	875	35,088	254,334
Parks												
Parks Laborer II	Isaac Wing	920	-	-	16.93	15,576	4,381	226	156	722	n/a	21,060
Totals		920	-	-		15,576	4,381	226	156	722	-	21,060
Police												
Chief of Police	Heath Scott	2080	-	-	48.92	101,754	28,623	1,475	399	3,604	17,544	153,399
Police Sergeant	Joshua Dryden	2080	150	1100	30.27	78,572	22,102	1,139	399	2,783	17,544	122,540
Police Officer I	TBD	2080	150	1100	25.45	67,462	18,977	978	399	2,389	17,544	107,750
Police Officer II	Chris Brown	2080	150	1100	28.23	73,870	20,780	1,071	399	2,616	17,544	116,280
Police Officer II	Adam Patterson	2080	150	1100	26.45	69,767	19,626	1,012	399	2,471	17,544	110,818
PD Shift Differential	Swing Shift	2920	-	-	0.80	2,336	657	34	-	83	n/a	3,110
PD Shift Differential	Grave Yard	300	-	-	1.60	480	135	7	-	17	n/a	639
Totals		10400	600	4400		394,242	110,900	5,717	1,995	13,962	87,720	614,535
Pool												
Pool Manager	RaeAnne Miner	1976	-	-	25.02	49,440	13,907	717	399	2,321	17,544	84,328
Assistant Manager	Susan McCartney	1404	-	-	17.43	24,472	6,884	355	245	1,149	n/a	33,104
Pool Custodian	Stephanie Green	580	-	-	15.55	9,019	2,537	131	90	423	n/a	12,200
Pool Cashier	Stephanie Green	625	-	-	12.46	7,788	2,191	113	78	366	n/a	10,535
Lifeguard I	Various	300	-	-	13.50	4,050	248	59	41	190	n/a	4,588
Lifeguard II	Various	774	-	-	15.55	12,036	738	175	120	565	n/a	13,633
Totals		5659	-	-		106,803	26,505	1,549	973	5,014	17,544	158,388
Public Facilities												
Public Facilities Director	Brad Ryan	2080	-	-	45.67	94,994	26,722	1,377	399	346	17,544	141,382
Facility Maint. Superintendent	Eddie Bryant	2080	-	-	31.45	65,416	18,402	949	399	3,548	17,544	106,257
Facility Maint. Tech II	Andus Hale	2080	-	-	27.37	56,930	16,014	825	399	3,088	17,544	94,800
Totals		6240	-	-		217,339	61,138	3,151	1,197	6,981	52,632	342,439



HAINES BOROUGH

FY20 BUDGETED PAYROLL Revised 6-6-2019

Position	Current Employee	Straight Time Hours	Over- time Hours	Standby Hours	Hourly Rate	Gross Earnings	PERS & SBS	Medicare	Alaska ESD	Worker's Comp	Union Health Insurance	Total Costs
Public Works												
Public Works Superintendent	Will Hickman	2080	65	-	27.73	61,342	17,256	889	399	2,843	17,544	100,273
Equipment Operator II	Kyle Klinger	2080	65	-	22.52	49,037	13,583	711	399	2,272	17,544	83,547
Equipment Operator II	Ted Cheney	2080	65	-	23.52	51,215	14,407	743	399	2,373	17,544	86,681
Equipment Operator	Allan Jobbins	2080	65	-	21.98	47,861	13,463	694	399	2,218	17,544	82,180
Seasonal Operator	TBD	200	-	-	20.98	4,196	257	61	42	194	n/a	4,750
Seasonal Operator	TBD	200	-	-	20.98	4,196	257	61	42	194	n/a	4,750
Totals		8720	260	-		217,848	59,223	3,159	1,680	10,095	70,176	362,181
Tourism Promotion												
Tourism Director	Carolann Wooton	2080	-	-	24.91	51,813	14,575	751	399	189	17,544	85,271
Information Coordinator	Tammy Piper	2080	-	-	20.59	42,827	12,047	621	428	156	17,544	73,624
Tourism Information Asst.	Malcolm Kanahale	754	-	-	15.00	11,310	3,182	164	113	41	n/a	14,810
Staff Aide - Seasonal	Elora Forte	590	-	-	12.96	7,646	2,151	111	76	28	n/a	10,013
Staff Aide - Seasonal	Elizabeth Woodfin	590	-	-	12.96	7,646	2,151	111	76	28	n/a	10,013
Totals		6094	-	-		121,243	34,106	1,758	1,093	442	35,088	193,729
Water/Sewer												
Water/Sewer Supervisor	Dennis Durr	2080	50	350	31.27	70,187	19,744	1,018	399	2,102	17,544	110,993
Water/Sewer Operator	Gavin McGuire	2080	50	400	20.98	46,812	13,168	679	468	1,402	17,544	80,073
Water/Sewer Operator	TBD	2080	100	400	20.98	49,985	14,061	725	399	1,770	17,544	84,484
Totals		6240	200	1150		166,984	46,973	2,421	1,266	5,274	52,632	275,551
COMBINED TOTALS BOROUGH FUNDED		111144	1702	5550		2,939,527	799,892	42,589	22,006	60,295	748,544	4,612,854
MUSEUM AND LIBRARY FOL FUNDED		1630	-	-		27,118	6,943	393	271	99	-	34,825
GRAND TOTAL PAYROLL		112774	1702	5550	-	2,966,646	806,836	42,982	22,277	60,394	748,544	4,647,679



HAINES BOROUGH

FY20 BUDGET

SUMMARY OF ALLOCATED EXPENSES BY DEPARTMENT

	ALLOCATIONS FROM									
	8101	8104	8106	8108	8120	8163	8105	8161	8162	
	Admin	Finance	Dispatch	Medical Svc	Information Technology	Harbor	Assess-ment	Water	Sewer	Total Allocation to Dept
ALLOCATIONS TO:										
Fire Department (FD#1)	\$ 2,073	4,445	84,160	69,350	3,962					\$ 163,990
Townsite Service Area	79,135	60,853	281,830		26,675					448,493
Lands Sales	6,911	2,963					9,963			19,837
Medical Service (Ambulance)	2,073	10,239	84,160	-	3,962					100,434
Economic Development /Tourism	37,785	19,567			4,706					62,059
Capital Improvement Projects	17,424	34,360								51,783
Water Revenue Fund	3,455	26,265			1,047		2,794		19,273	52,834
Sewer Revenue Fund	3,455	26,265			1,047		2,794	72,745		106,306
Small Boat Harbor	9,675	16,306			5,074					31,055
Lutak Dock	13,821	9,967			2,537	65,485				91,810
Port Chilkoot Dock	3,455	7,531			2,537	87,613				101,136
TOTAL Allocation from Dept	\$ 179,263	218,763	450,149	69,350	51,548	153,098	15,550	72,745	19,273	\$ 1,229,738

HAINES BOROUGH

FY20 BUDGET

ALLOCATED EXPENSES

Allocations are a way of distributing shared expenses between funds. Allocations are used primarily for distributing payroll costs. The following is a synopsis of the FY20 allocations:

Administration Department

- The Borough Manager's salary and burden is allocated 5% to Land Sales, 1.5% to Ambulance, 15% to the Economic Development Fund, 1.5% to Fire District #1, 10% to capital projects, 2.5% to Water, 2.5% to Sewer, 7% to Harbors, 10% to the Lutak dock, and 2.5% to the Port Chilkoot Dock.
- The Clerk's wages and burden is allocated 3% to the capital projects fund & 8% to Economic Development.
- The Executive Assistant to the Manager's payroll is allocated 15% to Economic Development
- 25% of Administration costs which have not already been allocated elsewhere are allocated from the Area-wide General Fund (01) to the Townsite Service Area Fund (02).

Finance Department

- The Accounts Receivable Clerk is allocated 20% to the Water Fund, 20% to the Sewer Fund, 7% to the Harbor Fund, 2% to the Lutak dock, and 1.5% to the Port Chilkoot dock.
- The Accounts Payable/Payroll Clerk and the CFO are each allocated 1.5% to fire, 1.5 % to Ambulance, 1% to land sales, 6.5% to the Capital Improvement Project fund, 3% to Economic Development/Tourism, and 4% to each Water, Sewer, and Ports.
- A total of 48% of the annual financial audit is allocated from Finance to the following places: Fire, Lands, Ambulance, Economic Development, CIP, Water, Sewer, Ports, and Harbors.
- The Sales Tax Audit and the payroll for the Sales Tax Accountant are allocated to the funds that receive proceeds from sales tax: the Medical Service Area Fund, Economic Development, and Capital Improvement Projects.
- 25% of Administration and Finance costs which have not already been allocated elsewhere are allocated from the Area-wide General Fund (01) to the Townsite Service Area Fund (02).

Information Technology (IT) Department

- 24% of all IT expense is allocated to the Townsite Service Area (police & Public works)
- 5% of IT expense is allocated to Harbor
- 4% of IT expense is allocated to Fire, Ambulance, and Economic Development
- 2% of IT expense is allocated to Water, Sewer, Lutak Dock, and PC

Dispatch Department

- 18.7% to Fire Districts #1 & #3
- 18.7% to the Ambulance Department
- 62.6% to the Police Department

Ambulance Department

- 35% of the Fireman and EMT's wages and burden are allocated to Fire
- 75% of the Fire Chief's stipend is allocated to Fire

Harbor Fund

- 66.6% of the Harbormaster is allocated to the Port Funds
- 50% of the Assistant Harbormaster is allocated to the Port Funds
- 40% of the Harbor seasonal assistant is allocated to the Port Funds

HAINES BOROUGH

FY20 BUDGET

ALLOCATED EXPENSES

- 80% of the Port Security Officer is allocated to the Port Funds

Assessment / Land Management Department

- The Planner is allocated 6% to Lands sales, 3.5% to each Water and Sewer
- The Assessor is allocated 5% to the Land Sales Fund

Water Revenue Fund

- 32% of the Water Operator's wages and burden are allocated to the Sewer Fund
- 50% of the Laborer II wages and burden are allocated to the Sewer Fund

Sewer Revenue Fund

- 21% of the Assistant Sewer Operator wages and burden are allocated to Water Revenue

Haines Borough**FY20 Summary of Budgeted Interfund Transfers**

	Transfers In	Transfers Out	Total Transfers
01 Areawide General Fund			
e911 surcharge to Equipment Sinking Fund		39,500	
In From Permanent Fund Earnings Reserve	304,000		
	<u>304,000</u>	<u>39,500</u>	(264,500)
02 Townsite Service Area			
To CIP fund for painting Public Safety Building		150,000	
		<u>150,000</u>	150,000
17 Land Development & Sales			
Income from the sale of land to Permanent Fund		26,743	26,743
20 Medical Service Area			
To Equipment Sinking Fund for Ambulance		10,000	
To CIP for vital sign heart monitors		65,000	
		<u>75,000</u>	75,000
23 Economic Development / Tourism Promotion			
To CIP for road improvements to lower Fort Seward		400,000	
To PC Dock Fund to offset 50% dockage discount		41,600	
		<u>441,600</u>	441,600
34 Commerical Passenger Vessel Tax			
To Water Fund for Piedad Water Expansion		75,000	
		<u>75,000</u>	75,000
50 Capital Improvement Projects			
From TSA to paint Public Safety Building	150,000		
From MSA for vital sign heart monitor	65,000		
From 23 for Fort Seward road improvements	400,000		
From Sinking Fund for police car purchase	20,000		
From Sinking Fund for HVFD SCBA purchase	130,000		
To Sewer Fund for Pump Station Rehab		200,000	
To Sewer Fund for electrical Shop Roof		25,000	
To Sewer Fund for Truck		40,000	
To Equipment Sinking for PW heavy equipment		100,000	
To Equipment Sinking for Chilkat Center Air handler		25,000	
	<u>765,000</u>	<u>390,000</u>	(375,000)
61 Equipment Sinking Fund			
From GF for e911 Equipment	39,500		
From MSA for Ambulance	10,000		
From CIP for PW heavy equipment	100,000		
From CIP for Chilkat Center Air handler	25,000		
To CIP for police car purchase		20,000	
To CIP for HVFD SCBA purchase		130,000	
	<u>174,500</u>	<u>150,000</u>	(24,500)

90 Water Fund

From CPV for Piedad Water expansion	75,000		(75,000)
			-

91 Sewer Fund

From CIP for Pump Station Rehab	200,000		
To Sewer Fund for electrical Shop Roof	25,000		
To Sewer Fund for Truck	40,000		
	<u>265,000</u>	<u>-</u>	(265,000)

94 PC Dock Fund

To PC Dock Fund to offset 50% dockage discount	41,600		(41,600)
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97 Permanent Fund

Proceeds from land sales (fund 17)	26,743		
To Fund 01 for operations		304,000	
	<u>26,743</u>	<u>304,000</u>	277,257
	<u>\$ 1,651,843</u>	<u>\$ 1,651,843</u>	<u>\$ -</u>