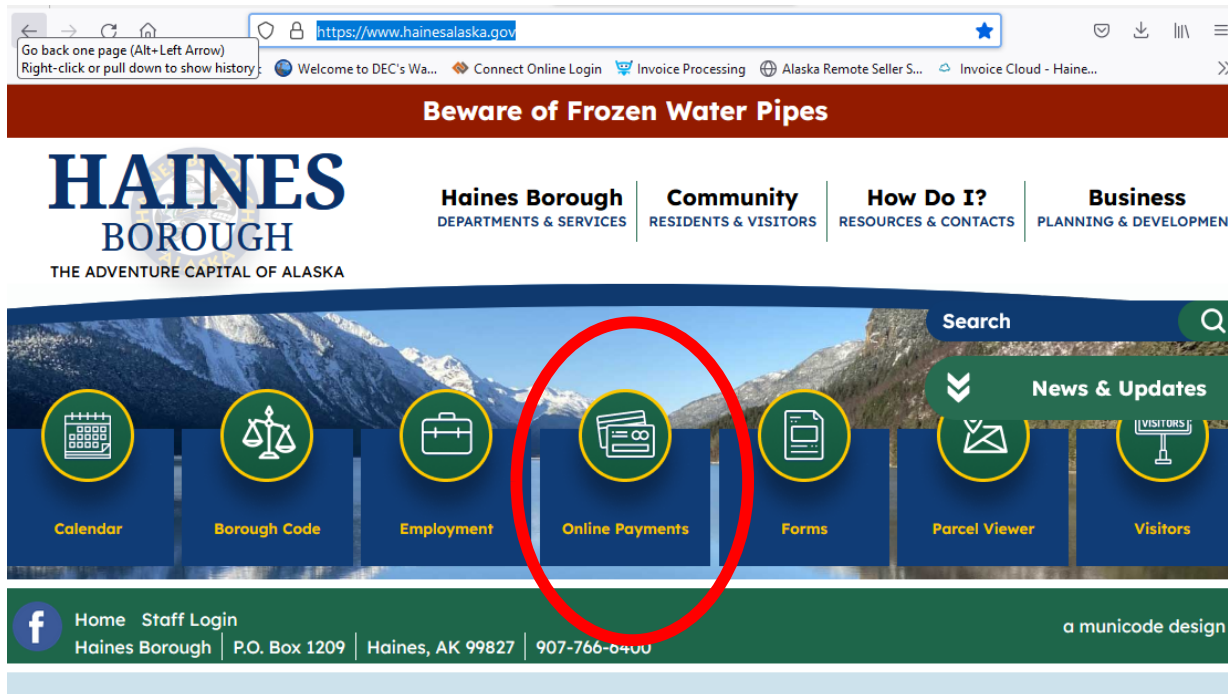


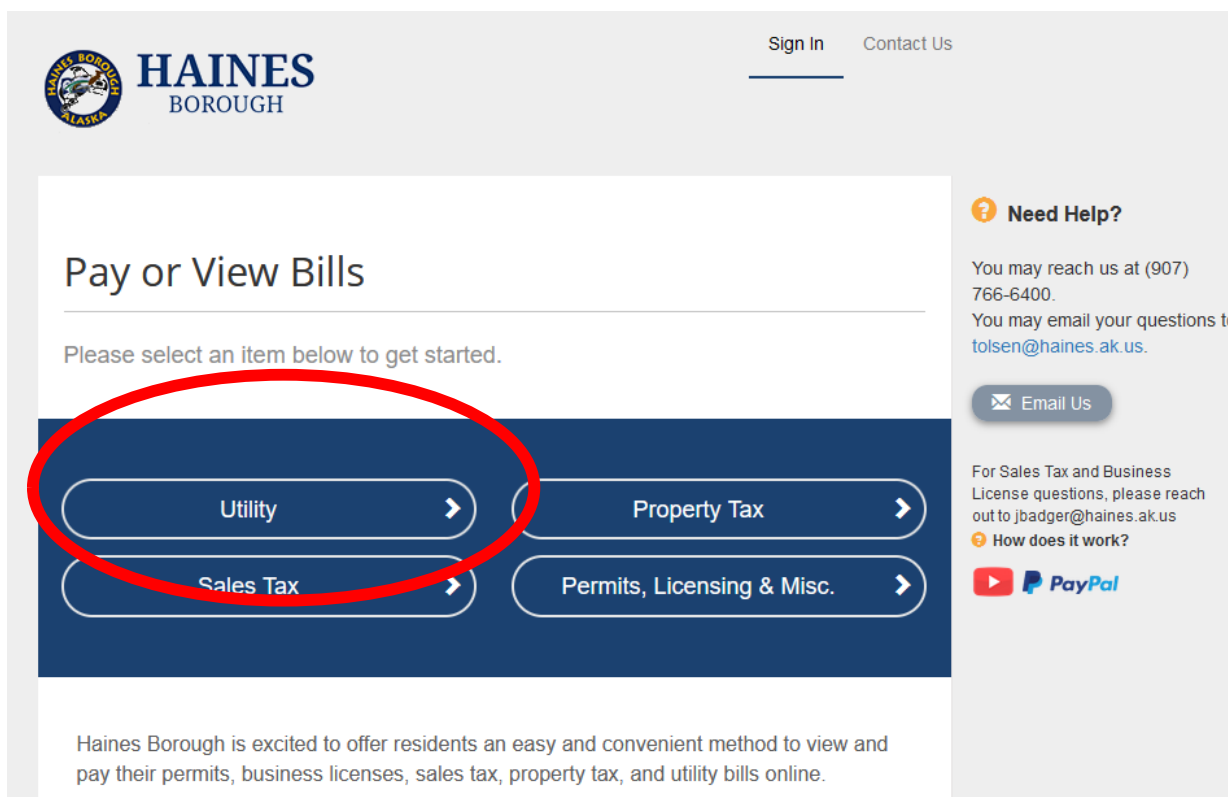
# How to Sign Up for Paperless Billing Haines Borough Water & Sewer Utility

Step 1 – Go to the Haines Borough website <https://www.hainesalaska.gov/>


Step 2 – Click the “Online Payments” button near the bottom center of the screen



Step 3 – Click the “utility” button



Step 4 – Enter your account number without a period and your last name to pull up your account

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## Please Locate Your Account

**Utility**  
Payments are subject to 3.00% or a \$2.95 minimum for Credit Card Payments. For EFT payments, \$1.95 per transaction. Please note, if you sign up for AutoPay using your Banking Account, there is no service fee. Enter account number without the period. Required fields are marked with a \*.  
[Need help finding your invoice?](#)

**Account Number \***      **Last Name/Business Name \***

Account Number      Last Name/Business Name

[Search Invoices](#)


**Need Help?**

You may reach us at (907) 766-6400.  
You may email your questions to [tolsen@haines.ak.us](mailto:tolsen@haines.ak.us).

[Email Us](#)

For Sales Tax and Business License questions, please reach out to [jbadger@haines.ak.us](mailto:jbadger@haines.ak.us)

Step 5 – Select an invoice from your account and click “Register Selected Invoices”

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## Search Results

Please review your results below and select invoices to Pay. Click [here](#) if you would like to search again.

Select	Account #	Owner	Due Date	Bill Total	Balance Due	
<input type="checkbox"/>	173801	HAINES BOROUGH ADMIN OFFIC	12/26/2022	\$103.46	\$0.00	<a href="#">View Invoice</a> <a href="#">Related Invoices</a> <a href="#">Remind Me</a>
<input checked="" type="checkbox"/>	173801	HAINES BOROUGH ADMIN OFFIC	1/26/2023	\$103.46	\$103.46	<a href="#">View Invoice</a> <a href="#">Related Invoices</a> <a href="#">Remind Me</a>

[+ Add Selected Invoices to Your Cart](#) | [Register Selected Invoices](#)

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Step 6 – Enter and confirm your email address and password to create an account and sign up for paperless billing.

# Register

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Please fill out this form to complete your registration. All required fields are marked with a \*.  
[Click here for information on linking accounts together.](#)


**Account #: \***

**Email Address \***

**Confirm Email Address \***

**Create Password \***


**Confirm Password \***

 I would like to sign up for Paperless

I understand that at any time, I can print out my bill and/or decide to receive paper bills by editing my online profile. Please select the Invoice Types on the right you wish to go Paperless for.

Utility

**In order to complete your enrollment, you must verify receipt of the *Paperless Registration Information* email which will be sent to your email address on record for each Invoice Type selected.**

Registrant hereby acknowledges that he or she is the valid, authorized signatory for this account with full responsibility for decisions related to this account. [Click to view Terms and Conditions](#) .

[Complete Registration >](#)