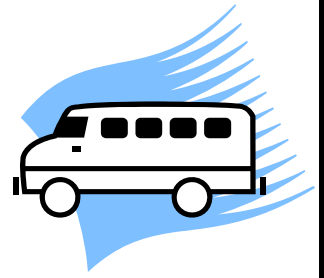




HAINES BOROUGH HAINES, ALASKA



PUBLIC NOTICE

REQUEST FOR PROPOSALS VISITOR SHUTTLE SERVICE

The Haines Borough seeks proposals from qualified individuals or firms to offer shopper/visitor shuttle service from the Port Chilkoot Dock to designated stops downtown during visits of large cruise ships not currently providing this service. The contract will also include shuttle service to and from the ferry terminal and Visitor Center and other designated stops for Haines' large events. The successful respondent will be provided signage and a designated parking spot at the dock during visits of these ships.

The proposal deadline is: **2:00 p.m., Wednesday, February 7, 2024**. Proposals must be written and submitted to the Borough Clerk's Office, Haines Borough (mailed to: P.O. Box 1209, Haines, AK 99827, or hand-delivered to: 103 Third Ave. S, or faxed to: 907-766-2716, or emailed to: afullerton@haines.ak.us with subject line: CONFIDENTIAL SHUTTLE RFP). Any submissions after the deadline will be considered only if no timely and viable proposals were received. All proposals shall include certification of the ability to meet each of the criteria in the Scope of Work below and the proposed fee for both the 40 passenger vehicle (which requires a driver with a CDL) and the 15-passenger vehicle (which does not require a driver with a CDL). All vehicles shall acquire Haines Borough-approved Port Chilkoot Dock parking permits. The proposal must document that the vehicle is operated by an appropriately-licensed driver. The shuttle must be maintained in a clean, safe condition on the inside and outside. Type and quality of vehicle will weigh into contract decision.

Scope of Work:

Cruise Shuttle - The work involves operating at least one permitted vehicle with wheelchair access and a capacity of at least 40 passengers between the Port Chilkoot Dock and designated stops as noted on the official route map. The vehicle must meet all dockings on days with more than 250 total passengers scheduled to be in town – currently approximately 60 days (specific dates to be determined by the tourism director) as well as special events coordinated with the tourism director (ex Southeast Alaska State Fair). The vehicles must provide consistent and continuous round-trip service on a schedule to be determined by the tourism director. On the days ships with a capacity of greater than 1500 passengers are in town, the contractor must provide a second vehicle (in addition to the regularly contracted 40 passenger bus) and another vehicle which can carry a minimum of 15 passengers. The service will be provided from May 1 through October 1, 2024.

The Haines Borough is offering an annually renewable contract for up to three years. The Borough reserves the right to reject any and all proposals, to waive any informalities or technicalities, and to negotiate with the low bidder.