

HAINES TOURISM ADVISORY BOARD BY-LAWS

ARTICLE I

Name

The name shall be the Haines Tourism Advisory Board

ARTICLE II

Purpose

The purpose of the Haines Tourism Advisory Board shall be to advise in planning activities designed to develop and promote the visitor industry of the Haines Borough, Alaska.

ARTICLE III

Board of Directors

Section 1. Representation

Seven (7) members shall be appointed by the Haines Borough Mayor with the approval of the Haines Borough Assembly. These members should adequately reflect various sectors of the tourism industry.

Section 2. Term of Office

The Haines Tourism Advisory Board shall be appointed for three-year seats ending November 30 of each year.

Section 3. Vacancies

Any vacancy occurring on the Tourism Advisory Board shall be filled by the Haines Borough Mayor. A Tourism Advisory Board member chosen to fill a vacancy shall serve out the unexpired term of that seat.

Section 4. Appointments

Persons interested in an appointment to the Haines Tourism Advisory Board, may make their qualifications known in writing to the Haines Borough Mayor who shall respond in a timely manner.

Section 5. Non – Voting Advisors

There may be up to four non – voting advisory positions to the Haines Tourism Advisory Board appointed by the President.

Section 6. Compensation

All members of the Haines Tourism Advisory Board, with the exception of the Tourism Director, shall serve without pay.

Section 7. Quorum

A majority of the voting members of the Haines Tourism Advisory Board shall be a quorum for the transaction of business at any regular or special meeting of the board. A majority of the quorum will be required to take any action and that action shall be the act of the full Tourism Advisory Board.

Section 8. Ex – officio Members

The Tourism Director of the Haines Borough shall be an ex – officio member of the Tourism Advisory Board.

Section 9. Responsibilities

The Haines Tourism Advisory Board shall be responsible for planning and advising on all matters pertaining to the tourism industry including the preparation of the annual budget.

Section 10. Removal of a Tourism Advisory Board Member

If a Tourism Advisory Board member fails to attend three consecutive Board meetings, unless an explanation of the absence is submitted and accepted by the board, he/she will be notified in writing of his/her removal from the Tourism Advisory Board. Appointed Tourism Advisory Board members serve at the appointment of the Haines Borough Mayor.

ARTICLE IV

Meetings

Section 1. Board Meetings

A meeting of the Haines Tourism Advisory Board shall be held **at least once quarterly**. Special meetings may be called by the President or a majority of the directors, provided three (3) days public notice is given.

Section 2. Procedure

Robert’s rules of order shall govern the proceedings at the meetings of the Haines Tourism Advisory Board

Section 3. Notice

All meetings are opened to the public. Public notice shall be given by the Haines Borough Clerk for regular board meetings. Special meetings may be called with three days advance notice.

ARTICLE V

Officers

Section 1. Election of Officers

The Tourism Advisory Board shall elect officers annually from among the appointed Tourism Advisory Board members at the first meeting following the annual appointments by the Mayor. Positions are: President and Vice President. The President and Vice President may serve a one year term but no more than two consecutive years.

Section 2. President

The President shall preside at and direct all meetings of the Tourism Advisory Board and shall perform other duties as may be prescribed by the Tourism Advisory Board.

Section 3. Vice President

The Vice President shall assume the President's duties in the absence of the President.